



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES BOARD MEETING #984
Monday, October 23, 2023 at 3:30 p.m.**

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://us06web.zoom.us/j/86953434136?pwd=aTdOYVh3SzNzY093b3JSR1Y5Y0pXdz09>

Meeting ID: 869 5343 4136
Passcode: 474225

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #983 (September 25, 2023)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 **EXECUTIVE DIRECTOR'S REPORT**

a) General Update – *Verbal*

E-2 FINANCE

- a) Payment of Bills:
 - AGHL Law/Services Rendered through August 31, 2023
 - Schwab Actuarial Services – Approval of Payment of Invoice dated September 28, 2023 in the amount of \$16,300.00 to be paid from the Pension Account
 - Approval of Accounts Payable Invoices
- b) Approval of Unaudited Financial Statements for August, 2023
- c) Pension Portfolio Review for period ending September 30, 2023 and Pension Investment Statement for month ending September 30, 2023 – *Presented by Jeffrey DiBenedetto*

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for September, 2023 and Demand Response Statistics Report for August, 2023

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for September, 2023
- b) Maintenance & Facilities Update Report - October, 2023
- c) Facility Expansion Update – *Verbal*

E-5 HUMAN RESOURCES

- a) RMTD Claims History for September, 2023

E-6 MARKETING

- a) Approval of Advertising Contract(s)

E-7 GRANTS

No Report

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report for the month of September, 2023

E-9 OTHER BUSINESS

- a) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2); and to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1) and to discuss semi-annual review of executive session meeting minutes pursuant to 5 ILCS 120/2(c)(21) of the Illinois Open Meetings Act
- b) Matters Arising out of Executive Session Regarding Semi-Annual Review of Executive Session Meeting Minutes

E-10 NEXT MEETING SCHEDULED:

- a) Monday, November 27, 2023

F-ORDER OF ADJOURNMENT