



**ROCKFORD MASS TRANSIT DISTRICT  
BOARD OF TRUSTEES BOARD MEETING #987  
Monday, January 22, 2024 at 3:30 p.m.**

\*The RMTD Board of Trustees Meeting  
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3lOUT09>

Meeting ID: 949 3647 4186  
Passcode: 796088

\*Live Streaming information can also be found on RMTD's website at [www.RMTD.org](http://www.RMTD.org)

**AGENDA**

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #985 & #986 (December 11 & December 21, 2023)

AGENDA APPROVAL:

**A-COMMUNICATION**

No Report

**B-MATTERS BY THE PUBLIC**

No Matters by the Public

**C-REPORTS OF STANDING COMMITTEES**

No Report

**D-RECONSIDERATION OF OLD BUSINESS**

No Report

**E-CONSIDERATION OF NEW BUSINESS**

**E-1 EXECUTIVE DIRECTOR'S REPORT**

a) General Update – *Verbal*

E-2 FINANCE

- a) Payment of Bills:
  - AGHL Law/Services Rendered through November 30, 2023
  - Williams & McCarthy/Services Rendered through November 21 & December 18, 2023
  - Approval of Accounts Payable Invoices
- b) Approval of Unaudited Financial Statements for October, 2023
- c) Pension Portfolio Review for period ending December 31, 2023 and Pension Investment Statement for month ending November 30 & December 31, 2023 – *Presented by Jeffrey DiBenedetto*

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for November & December, 2023 and Demand Response Statistics Report for October, November & December, 2023
- b) Fixed Route Bus Service to Belvidere

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for December, 2023
- b) Maintenance & Facilities Update Report – for January, 2024
- c) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

- a) RMTD Claims History for November & December, 2023

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Black History Month – RMTD Commemoration

E-7 GRANTS

- a) FY'23 Fixed Asset Final Inventory Review

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report for December 2023

E-9 OTHER BUSINESS

- a) Award Telephone Technical Consultant Service
- b) Approval of Resolution No. R-24-01 – RMTD 457 Plan Amendment

E-10 NEXT MEETING SCHEDULED:

- a) Tuesday, February 20, 2024 at 3:30 PM
- b) Friday, March 22, 2024 at 3:30 PM

**F-ORDER OF ADJOURNMENT**