



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES BOARD MEETING #989
Friday, March 22, 2024 at 3:30 p.m.**

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3lOUT09>

Meeting ID: 949 3647 4186
Passcode: 796088

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #988 (February 20, 2024)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 **EXECUTIVE DIRECTOR'S REPORT**

a) General Update – *Verbal*

E-2 FINANCE

- a) Payment of Bills:
 - AGHL Law/Services Rendered through January 31 & February 29, 2023
 - Williams & McCarthy/Services Rendered through January 24 & February 22, 2024
 - Approval of Accounts Payable Invoices
- b) Approval of the RMTD Fiscal Year 2025 Operations Budget
- c) Approval of Unaudited Financial Statements for January, 2024
- d) Pension Portfolio Review for period ending March 8, 2024 and Pension Investment Statement for month ending February 29, 2024 - *Presented by Jeffrey DiBenedetto*

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for February, 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for February, 2024
- b) Maintenance & Facilities Update Report – for March, 2024
- c) Approval of Bus Shelter Award
- d) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

- a) RMTD Claims History for February, 2024

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Approval of Special Service Request(s) & Communications

E-7 GRANTS

- a) Approval of Federal Fiscal Year 2024 Certifications & Assurances
- b) Approval of Designation of Signature Authority
- c) Approval of Resolution No. R-24-02 - IDOT FY25 DOAP Agreement

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report of February 2024

E-9 OTHER BUSINESS

- a) Approval of Resolution No. R-24-03- RMTD EEO Plan

E-10 NEXT MEETING SCHEDULED:

- a) Monday, April 22, 2024 at 3:30 PM (Annual Meeting)

F-ORDER OF ADJOURNMENT



ROCKFORD MASS TRANSIT DISTRICT

Board of Trustees Board Meeting #988 Minutes
Tuesday, February 20, 2024 at 3:30 p.m.

RMTD Conference Room
520 Mulberry Street
Rockford, IL 61101

*The RMTD Board of Trustees Meeting will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186
Passcode: 796088

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ROLL CALL:

BOARD OF TRUSTEES:

Herbert L. Johnson – Board of Trustees, Chairman (*Absent*)
Stephen K. Ernst – Board of Trustees, Vice Chairman
David Sidney – Board of Trustees, Secretary/Treasurer

STAFF:

Michael Stubbe – Executive Director
Dan Engelkes – Director of Operations
Orlando Toatley – Marketing Specialist
George Orth – Maintenance Manager
Ron Schoepfer – Director of Finance
Paula Hughes – Grants & Procurement Manager
Lawrence Tennial – Facilities Manager
Ron Priddy – Paratransit Operations Manager
Erin Jenkins – Executive Assistant & Assistant Board Secretary
Tak Chow - IT

GUEST(S)/PUBLIC PRESENT:

Jon Paul Diipla, *RIPC*
Brett Schwab, *Schwab Actuarial Services (SAS)*

CALL TO ORDER:

The Board Vice Chairman called the meeting to order at approximately 3:30 p.m.

APPROVAL OF AGENDA:

The Board Vice Chairman asked for and received a motion to approve the agenda for February 20, 2024. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.

APPROVAL OF MINUTES:

The Minutes of the January 22, 2024 RMTD Board of Trustees Meeting were reviewed. The Board Vice Chairman asked for and received a motion to approve the Minutes of January 22, 2024. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.

A-COMMUNICATIONS:

No Report

B-MATTERS BY THE PUBLIC:

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES:

No Report

D-RECONSIDERATION OF OLD BUSINESS:

No Report

E-CONSIDERATION OF NEW BUSINESS:

E-1 EXECUTIVE DIRECTOR

(a) General Update

The Executive Director announced that February 17, 1971 marks RMTD's 53rd Anniversary. On this date, pursuant to the Illinois Local Mass Transit District Act, the City Council of Rockford passed and approved an ordinance which created a municipal corporation known as Rockford Mass Transit District. As such, at each board meeting this year we will be recognizing those RMTD employees who are celebrating an anniversary and/or retirement during the month of the meeting. The Executive Director thanked the employees for their continued dedicated service to RMTD and our community. A list of employee names, length of service and assignment were shared with the Board of Trustees. The Executive Director provided updates of State and Federal funding.

E-2 FINANCE

(a) Payment of Bills:

- AGHL Law Office/Services Rendered through December 31, 2023
The above payment of bills was presented for the Board of Trustees' review.

- Approval of Accounts Payable Invoices

The Accounts Payable Invoices totaling \$588,809.88 were presented for the Board of Trustees' review and approval. The Board Vice Chairman asked for and received a motion to authorize the payment of the accounts payable invoices totaling \$588,809.88. The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

(b) 2024 Annual Pension Valuation Report, Presented by Brett Schwab of SAS

Mr. Brett Schwab presented the 2023/2024 RMTD Annual Actuarial Valuation Report regarding RMTD Defined Benefit Pension Plans and Post-Employment Medical Benefits. Mr. Schwab provided a brief overview explaining the Annual Actuarial Valuation process and the steps performed to determine the required annual cash contribution and financial reporting. He briefly described the summary of plan provisions. Mr. Schwab reviewed Funded Status and Future Contributions. Mr. Schwab reviewed the Valuation

- Results detail as well as a Summary of Changes. Mr. Brett Schwab recommended the 2023/2024 plan year cash contribution be to contribute the budgeted amount of either \$1.5 million or \$1.55 million. A discussion ensued on the recommended annual pension funding contribution for RMTD Fiscal Year ending 6/30/2024 of \$1.55 million.
- (c) Approval of Annual Pension Contribution Fiscal Year End June 30, 2024 Plan Year
As a result, from the discussion above in E-2 (b), the Director of Finance requested that \$1.55 million be contributed to the pension account; whereas contributing half (\$775,000) now and the other half (\$775,000) by the end of the fiscal year 6/30/24 (or when RMTD receives its June 2024 DOAP). The Vice Chairman asked for and received a motion to approve the contribution of \$1.55 million to RMTD's Pension Fund with contributing half the amount now and the other half by the end of this fiscal year 6/30/24 (or when RMTD receives its June 2024 DOAP). With no further discussion, the motion was seconded and passed.
- (d) Review of Fiscal Year 2025 Draft Operations Budget
The Executive Director presented the RMTD Fiscal Year 2025 Draft Operations Budget for the Board's review. The Director of Finance and Executive Director provided an overview of the FY2025 Draft Operations Budget. A summary was provided to the Board of Trustees to outline the main assumptions/projections used in the development of the FY25 budget and provided a comparison to the FY24 budgeted expenses and revenues. The Director of Finance indicated the final budget will be presented to the Board for approval at the March 22, 2024 Board Meeting. He added this will not only allow time for the Board to review the draft budget and have discussions for the next 30 days, it will also allow the public the opportunity to comment as well. He noted there will be a Public Hearing prior to the next Board meeting on March 22, 2024 as well. The Director of Finance noted he is available to the Board within the next 30 days should they have any questions and/or comments in regards to the draft Fiscal Year 2025 budget.
- (e) Approval of Unaudited Financial Statements for November & December, 2023
The Executive Director presented the unaudited Financial Statements for November & December, 2023 for the Board's review. The Board Secretary/Treasurer asked for and received a motion to approve the unaudited financial statements for November & December, 2023. The motion was seconded by the Board Vice Chairman. With no further discussion, the motion passed by a unanimous voice vote.
- (f) Pension Portfolio Review for periods through February 13, 2024 and Pension Investment Statement for month ending January 31, 2024
The Executive Director presented the Portfolio Review Summary for periods through February 13, 2024 to the Board of Trustees for their review.
The RMTD Pension Trust Statement of Account Summary for month ending January 31, 2024 was also presented to the Board of Trustees for their review.

E-3 OPERATIONS

- (a) Fixed Route Ridership Statistics Report for January, 2024
And Demand Response Statistics Report for January, 2024
The Executive Director presented the Fixed Route Ridership Statistics Report for January, 2024 along with Demand Response Statistics Report for January, 2024.

E-4 MAINTENANCE - VEHICLES & FACILITIES

- (a) Report on Fixed Route Buses & Paratransit Vehicles for January, 2024
The Executive Director presented the report on fixed route buses and paratransit vans for January, 2024.

(b) Maintenance & Facilities Projects Update Report – February, 2024

The Executive Director presented a Maintenance and Facilities update report to the Board of Trustees. An update was provided and a discussion ensued regarding the charging infrastructure/sprinkler upgrades, Paratransit van order and facility expansion project.

(c) Facility Expansion Update

The Executive Director stated plans have been sent to IDOT and City of Rockford for review. He noted RMTD now has meetings scheduled every two weeks with ComEd regarding electrical service to the facility and also with our Architect and Owner's Representative.

(d) Approval of Energy Supplier

The Director of Operations stated the RMTD recently solicited bids from electricity suppliers on a Per Kilowatt Hour basis for a term of one year starting April 01, 2024, through its energy broker Rock River Energy. For reference, RMTD's current supplier is MC2 with an electricity rate of \$0.05834/Kilowatt Hour.

RMTD received bids for both Mixed Source Generated electricity and Renewable Sourced electricity. Mixed Source electricity can be generated by a multitude of sources including coal, natural gas, ethanol, nuclear, solar and wind. Renewable energy is generated solely by Solar, Wind, or Hydro.

Bids for mixed generated electricity ranged from \$0.05450 to \$0.05668/ Kilowatt Hour, with AEP being the lowest supplier at \$0.05450/ Kilowatt Hour. The estimated annual cost for the lowest mixed generated electricity rate submitted would be \$54,372.91 for RMTD.

Bids for renewable generated electricity ranged from \$0.05702 to \$0.05918/ Kilowatt Hour with Shell Energy being the lowest supplier at \$0.05702/ Kilowatt Hour. The estimated annual cost for the lowest renewable generated electricity rate submitted would be \$56,887.03 for RMTD.

Taking into consideration the small cost difference between mixed generated and renewable generated electricity rates, as well as the RMTD Climate Action Plan's stated goal to transition to renewable energy sources for all building and fleet energy needs, Staff is recommending the electricity supplier be awarded to Shell Energy for the renewable generated electricity rate of \$0.05702/ Kilowatt Hour for a term of one year beginning April 01, 2024.

In approving the award, the Board authorizes the Executive Director to execute a contract with Shell Energy for the submitted rate through its energy broker Rock River Energy.

The Board Vice Chairman asked for and received a motion to approve the electricity supplier be awarded to Shell Energy for the renewable generated electricity rate of \$0.05702/ Kilowatt Hour for a term of one year beginning April 01, 2024 and authorize the Executive Director to execute a contract with Shell Energy for the submitted rate through its energy broker, Rock River Energy. The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

E-5 HUMAN RESOURCES

(a) RMTD Claims History for January, 2024

The Executive Director presented the RMTD claims history for January, 2024 were presented to the Board of Trustees for their review.

E-6 MARKETING

(a) Approval of Advertising Contract(s)

The Marketing Specialist presented the following advertising contracts for Board approval:

- SiFi Networks Rockford, LLC
- T-Mobile Fiber Optics
- Rockford's Best Currency Exchange

The Board of Trustees reviewed the advertising contract(s) noted above. The Board Vice Chairman asked for and received a motion to approve the advertising contract(s). The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

E-7 GRANTS

(a) Approval of Federal Fiscal Year 2024 Certifications & Assurances

This item will be postponed until the next meeting.

(b) Approval of Designation of Signature Authority

This item will be postponed until the next meeting.

(c) Review & Approval of RMTD Capital Plan – Proposed Federal 5307/5310 Grant Program of Projects

RMTD Staff has developed a Proposed Federal 5307/5310 Grant Program of Projects (POP) for Fiscal Years 2025, 2026 and 2027 in order to identify funding sources for priority safety/security, state of good repair and operations support projects.

Staff submits the following proposed grant funding plan for the RMTD Board's review and approval:

RMTD proposes to obligate the 5307 apportionments of \$2,980,027 from FY 2019 and \$3,290,386 from FY 2020 for a total of \$6,270,413 allocated to the identified projects in FY 2025, 2026 and 2027.

RMTD proposes to utilize \$5,180,413 of the 5307 funds as a match to DOAP operating funds in RMTD's FY 2025, 2026 and 2027 Budgets. The funds would be allocated to ADA, Security, Preventive Maintenance, and other eligible operating expenses.

RMTD proposes to utilize \$1,090,000 of the 5307 funds for Capital Procurements:

- \$90,000 Non-revenue Support Vehicle. The funds would be allocated to add an Operation Supervisor wheelchair accessible vehicle.
- \$700,000 for Communication and Security Equipment. The funds would be allocated to replace RMTD's Telephone System and the Eastside Transfer Center Facility Security Camera System.
- \$140,000 for Maintenance Shop Equipment. The funds would be allocated to add/or replace Mobile Hoists, Floor Scrubber and Freon Reclaimer.
- \$160,000 for Miscellaneous Equipment. The funds would be allocated to add/or replace Copiers/Printers, Computers/Server, and Furniture.

RMTD also proposes to apply for \$600,000 to replace five Paratransit/Demand Response vehicles from the urbanized area apportionment of Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities. Region 1 Planning will issue a call for projects in spring 2024.

Note: For the capital projects listed above RMTD will request Illinois Department of Transportation's (IDOT) concurrence to use State of Illinois Transportation Development Credits (TDC's) in lieu of a match for the capital equipment.

Subject to the Board's approval, RMTD will publish this year's Program of Projects (POP) summarized above. This will provide public notice as well as offer an opportunity for the

public to request a public hearing. Developing a POP is a required step in order utilize Federal Transit Administration (FTA) Urbanized Area Formula 5307 funds apportioned to RMTD annually.

Once the POP procedures are completed, the projects will be placed in the Transportation Improvement Plan (TIP) and entered into a grant application/amendment, in the FTA's Transit Award Management System (TrAMS). The proposed grant with a resolution will then be submitted to the Board for approval. Once the Board has approved, and the TrAMS process has been completed, the grant application will be executed and the funded procurement processes will begin.

The Board of Trustees reviewed the program of Projects as noted above. The Board Vice Chairman asked for and received a motion to approve the RMTD Capital Plan – Proposed Federal 5307/5310 Grant Program of Projects. The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

E-8 SAFETY & TRAINING

(a) Safety & Training Update Report - February, 2024

The Safety & Training Update Data Report for February, 2024 was presented to the Board of Trustees for their review.

E-9 OTHER BUSINESS

(a) EEO Summary Report as of December 31, 2023

The EEO summary report as of December 31, 2023 was presented for the Board's review. There are various breakdowns within categories included in the report. This report will be provided to the Board in accordance with RMTD's EEO plan.

(b) Approval of Updated RMTD Board of Trustees Bylaws

The Executive Director stated the RMTD Bylaws have not been reviewed in over a decade. The Executive Director stated he requested that legal review and recommend any revisions that need to made for the Board of Trustees' consideration. The purpose of bylaws for any corporation is to set out rules, policies and procedures pursuant to which its governing body will operate. The Rockford Mass Transit District (the "District") is a municipal corporation formed under the Illinois Local Mass Transit District Act. In general, our legal counsel concluded that the RMTD Board can operate with a very simple set of bylaws, and that there were few changes needed or recommended for its current bylaws. The Executive Director discussed the summary of changes that were recommended. A brief discussion ensued regarding the recommendations. The Board of Trustees reviewed the program of Projects as noted above. The Board Vice Chairman asked for and received a motion to approve the updates to the RMTD Bylaws. The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

(c) Approval of ERP Consulting Services IGA

The Executive Director stated last spring, the RMTD Board approved Staff's recommendation to proceed with converting its existing Avail Enterprise Resource Planning (ERP) system utilized for financial and maintenance management to Avail's Enterprise Transit Management Solution (ETMS) for a one-time cost of \$39,460. As discussed, the recommendation to proceed was based on several factors including the lack of availability of a comparable transit specific ERP product; staff's familiarity with the existing system which it had utilized since 2016 and the fact that Avail would no longer support the existing software beyond December 31, 2023.

The Executive Director stated at the time of the recommendation, RMTD Staff had been in discussions on how to proceed based on the circumstances with several of our peer agencies in Illinois who also utilize the Avail ERP product and were presented with the same timeframe and similar price proposals. While most of the peer agencies proceeded with the Avail conversion, the Champaign-Urbana Mass Transit District (MTD) decided instead to develop a project scope to seek an outside resource to assist with identifying business process improvements, ERP readiness, ERP procurement, and overall project governance and management. MTD then identified and secured The Government Finance Officers Association (GFOA) as an outside resource to assist them in carrying out the project. After doing so, MTD invited several of the peer agencies (Connect Transit, Rockford Mass Transit District, and the Rock Island County Metropolitan Mass Transit) involved in the earlier discussions to participate in the project and share the associated costs through the attached intergovernmental agreement (IGA).

The Executive Director stated GFOA's Research and Consulting Center (RCC) is nationally recognized for its comprehensive analytical and advisory services, as well as for research on issues specific to state and local governments' financial, human resource, procurement, payroll and operational management. By participating in the project with RMTD's peer agencies, RMTD hopes to leverage the opportunity to improve business process, best practice adoption, and work to identify areas for future standardization and coordination among the organizations, as well as help in facilitating procurement of a new ERP in the future.

Per GFOA, ERP system implementations offer much promise for improving business processes, empowering employees with tools to become more effective, and ultimately transforming the entire organization. Even in small organizations, the lack of a coordinated ERP system results in redundant work, poor reporting, inefficient process and potential risk for disruption of services. With improvements in technology and market trends favoring "cloud technologies," this shift not only includes business process, but also risk management, and governance. However, implementation of these systems is a complex effort and many struggle to realize many of the promised benefits.

The Executive Director stated Organizations must be prepared to engage with software vendors by ensuring that key implementation prerequisites are complete. Included in the scope of work for the Transit Agencies, GFOA is proposing to assist with developing a model for joint governance, preparing requirements, facilitation of an RFP process, building the organization readiness of member governments, and working to ensure implementation success.

The Executive Director stated an outline of tasks, deliverable and associated costs are defined within the IGA to set expectations for GFOA services. The GFOA project schedule intends to complete the tasks over the next 16 months with the majority of work occurring in fiscal year 2025. As outlined in the IGA, an agency's participation in all of the tasks would total \$57,500. The portion of the \$57,500 has been factored into the FY25 budget and any remainder will be factored into the FY26 budget.

Staff is recommending participating in the project and is requesting Board approval for the Executive Director to execute the agreement for a not to exceed total of \$57,500.

The Board Vice Chairman asked for and received a motion to approve the RMTD to participate in the project and authorize the Executive Director to execute the agreement for a not to exceed total of \$57,500. The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

F-ORDER OF ADJOURNMENT

A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 5:00 p.m.

Respectfully submitted,

Erin Jenkins

Erin Jenkins
Executive Assistant and Board Meeting Secretary
Rockford Mass Transit District



**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

March 5, 2024

E-2 (A) #989

AGHL Law

\$ 7,947.50

Invoices for professional services rendered through February 29, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	550.00		715.00
August Services			1,540.00
September Services	1,787.50		82.50
October Services	2,640.00		275.00
November Services	515.46		907.50
December Services	1,705.00		1,540.00
January Services	3,300.00		880.00
February Services	3,575.00	5,005.00	5,005.00
March Services	1,457.50		
April Services	7,260.00		
May Services	907.50		
June Services	467.50		
Total	24,165.46	5,005.00	10,945.00
ATU Bargaining	115,540.00	440.00	38,472.50
IBEW Bargaining		2,502.50	30,250.00
Total	139,705.46	7,947.50	79,667.50

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

February 5, 2024

E-2 (A) #989

AGHL Law \$ 6,572.50

Invoices for professional services rendered through January 31, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	550.00		715.00
August Services			1,540.00
September Services	1,787.50		82.50
October Services	2,640.00		275.00
November Services	515.46		907.50
December Services	1,705.00		1,540.00
January Services	3,300.00	880.00	880.00
February Services	3,575.00		
March Services	1,457.50		
April Services	7,260.00		
May Services	907.50		
June Services	467.50		
Total	24,165.46	880.00	5,940.00
ATU Bargaining	115,540.00	3,080.00	38,032.50
IBEW Bargaining		2,612.50	27,747.50
Total	139,705.46	6,572.50	71,720.00

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

February 27, 2024

E-2 (A) #989

Williams & McCarthy invoice(s): \$ 6,105.97

Invoices for professional services rendered through February 22, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Litigation & Corporate			
July Services	2,092.00		610.50
August Services			276.00
September Services	697.00		
October Services	1,309.00		368.00
November Services			2,183.00
December Services	3,625.00		1,887.00
January Services	230.00		739.50
February Services	977.50	2,392.50	2,392.50
March Services	297.50		
April Services	369.00		
May Services	1,581.50		
June Services			
Total	11,178.50	2,392.50	8,456.50
Negotiations			
Other	59,598.50	3,713.47	9,118.53
Total	70,777.00	6,105.97	17,575.03

ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES

January 29, 2024

E-2 (A) #989

Williams & McCarthy invoice(s): \$ 739.50

Invoices for professional services rendered through January 24, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Litigation & Corporate			
July Services	2,092.00		610.50
August Services			276.00
September Services	697.00		
October Services	1,309.00		368.00
November Services			2,183.00
December Services	3,625.00		1,887.00
January Services	230.00	739.50	739.50
February Services	977.50		
March Services	297.50		
April Services	369.00		
May Services	1,581.50		
June Services			
Total	11,178.50	739.50	6,064.00
 Negotiations			
Other	59,598.50		5,405.06
Total	70,777.00	739.50	11,469.06



Invoices to be Approved by the Board

E-2(A) #989

March 22, 2024

Total invoices to be approved: \$815,725.34

Vendor	Reason	Invoice Number	Invoice Total
Boone County Council on Aging	Boone County Trips	IUFeb24	\$ 66,120.10
City of Rockford	Gasoline	403517	\$ 24,951.37
Clever Devices	Cradlepoint Routers	PI00018949	\$ 41,462.00
Conserv FS, Inc.	Diesel	46000641	\$ 19,955.15
Conserv FS, Inc.	Diesel	46000648	\$ 19,952.42
Conserv FS, Inc.	Diesel	777004710	\$ 20,224.99
Larson & Darby Group	Facility Evaluation	44116	\$ 237,926.18
Larson & Darby Group	Facility Evaluation	44117	\$ 76,813.86
Larson & Darby Group	Facility Evaluation	44118	\$ 84,163.13
Larson & Darby Group	Facility Evaluation	44119	\$ 75,540.22
Metro Enforcement	Security	59473	\$ 41,201.92

Estimates

Professional Benefit Administrators	April Health Insurance	\$ 43,000.00
Illinois Public Risk Fund	April's Bill	\$ 64,414.00

Pre-approved by Board Secretary

Total: \$ 815,725.34

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

E-2 (B) #989

<u>Fleetnet Division</u>	<u>Fleetnet Account Number</u>	<u>DESCRIPTION</u>	<u>FY2023 12 MONTH ACTUAL</u>	<u>FY2024 12 MONTH BUDGET</u>	<u>FY2024 6 MONTH ACTUAL</u>	<u>FYTD 12/31/2023 ANNUALIZED</u>	<u>FY2025 12 MONTH BUDGET</u>
<u>SALARIES & WAGES:</u>							
10	501.01.1	Operator FR Wages	2,337,546.29	2,705,400	1,433,674.09	2,867,352	2,982,400
10	501.01.2	Operator Overtime Wages	825,956.28	642,300	403,677.02	807,360	799,800
11	501.02.1	Supervisor Transfer Center Wages	399,335.37	516,000	269,668.37	539,340	564,700
11	501.02.2	Supervisor/T.C. Overtime Wages	124,539.56	83,400	63,451.36	126,900	136,800
40	501.02.1	Salaries & Wages - RMC	(188.29)	0	(260.40)	(516)	0
41	501.02.1	Maint. FR Wages	636,121.52	875,488	407,634.09	815,268	973,424
41	501.02.2	Maint. FR Overtime Wages	35,340.87	19,511	20,311.86	40,620	14,824
42	501.02.1	Bldg. FR Wages	136,106.62	169,381	91,909.72	183,816	206,941
42	501.02.2	Cust./Bldg. FR Overtime Wages	4,771.09	14,639	2,121.68	4,248	15,479
160	501.02.1	Admin Wages FR	856,008.04	921,000	402,552.69	805,104	927,300
160	501.02.2	Administrative Overtime Wages Fixed Route	16,493.52	10,800	7,090.80	14,184	15,985
310	501.01.1	Operator D/R Wages	1,062,998.58	1,210,200	713,220.36	1,426,440	1,340,300
310	501.01.2	Operator D/R Overtime Wages	448,324.86	687,000	293,813.47	587,628	656,800
311	501.02.1	Dispatcher D/R Wages	235,150.39	323,800	177,886.34	355,776	383,300
311	501.02.2	Dispatcher D/R Overtime Wages	31,424.75	22,500	22,762.60	45,528	46,575
341	501.02.1	Mechanic D/R Wages	530,868.44	730,912	340,318.36	680,640	816,588
341	501.02.2	Mechanic D/R Overtime Wages	29,488.72	16,289	16,957.60	33,912	12,376
342	501.02.1	Custodian/Building D/R Wages	90,737.74	112,919	61,273.14	122,544	137,959
342	501.02.2	Custodian/Building D/R Overtime Wages	3,180.73	9,761	1,414.45	2,832	10,321
360	501.02.1	Administrative Wages DR	0.00	0	0.00	0	0
360	501.02.2	Administrative Overtime Wages DR	0.00	0	0.00	0	0
TOTAL SALARIES & WAGES:			7,804,205.08	9,071,300	4,729,477.60	9,458,976	10,041,872
<u>FRINGE BENEFITS:</u>							
10	502.01.0	F.I.C.A. - FR Operators	265,170.19	298,750	149,228.94	298,452	332,190
11	502.01.0	F.I.C.A. - FR Supervisors/T.C.	44,709.85	51,600	27,705.40	55,416	60,610
40	502.01.0	F.I.C.A. - RMC	(112.98)	0	(156.23)	(312)	0
41	502.01.0	F.I.C.A. - Mechanics FR	56,435.36	77,230	33,908.82	67,812	85,520
42	502.01.0	F.I.C.A. - Building & Custodial FR	12,161.03	16,420	7,602.07	15,204	19,690
160	502.01.0	F.I.C.A. - FR Administration	74,945.05	83,250	35,231.12	70,464	84,900
310	502.01.0	F.I.C.A. - D/R Operators	121,642.94	162,050	77,048.76	154,092	169,520
311	502.01.0	F.I.C.A. - D/R Dispatchers	24,515.92	30,470	16,111.74	32,220	37,380
341	502.01.0	F.I.C.A. - Maintenance DR	47,020.06	64,480	28,309.19	56,616	71,370
342	502.01.0	F.I.C.A.- Building & Custodial DR	8,107.35	10,950	5,068.04	10,140	13,130
360	502.01.0	F.I.C.A - DR Administration	0.00	0	0.00	0	0
Total F.I.C.A.:			654,594.77	795,200	380,057.85	760,104	874,310

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet Division</u>	<u>Fleetnet Account Number</u>	<u>DESCRIPTION</u>	<u>FY2023 12 MONTH ACTUAL</u>	<u>FY2024 12 MONTH BUDGET</u>	<u>FY2024 6 MONTH ACTUAL</u>	<u>FY2024 12/31/2023 ANNUALIZED</u>	<u>FY2025 12 MONTH BUDGET</u>
						6	
10	502.02.1	Pension - Operators	614,409.28	778,925	346,694.11	693,384	795,931
11	502.02.1	Pension - Supervisors/T.C.	143,212.18	169,575	75,396.00	150,792	186,106
41	502.02.1	Pension - Mechanics	99,130.30	104,650	48,568.48	97,140	116,144
42	502.02.1	Pension - Custodial	32,654.15	17,500	8,736.54	17,472	12,082
160	502.02.1	Pension - Administrative	358,698.44	299,075	148,409.44	296,820	365,724
310	502.02.1	Pension - D/R Operations	295,251.73	197,575	91,284.90	182,568	236,527
311	502.02.1	Pension - D/R Dispatchers	68,912.02	89,775	40,170.96	80,340	100,904
341	502.02.1	Pension - D/R Maintenance	55,745.25	87,150	38,592.00	77,184	92,547
342	502.02.1	Pension - Building & Custodial DR	15,378.00	5,775	2,556.00	5,112	11,479
360	502.02.1	Pension - Demand Response Administration	0.00	0	0.00	0	0
		Total Pension:	1,683,391.35	1,750,000	800,408.43	1,600,812	1,917,444
		<i>FRINGE BENEFITS (Cont'd):</i>					
10	502.02.2	L.T.D. - FR Operators	13,932.00	15,145	6,952.81	13,908	15,145
11	502.02.2	L.T.D. - FR Supervisors/T.C.	2,264.57	3,150	1,345.17	2,688	3,150
41	502.02.2	L.T.D. - Mechanics FR	2,758.46	3,620	624.43	1,248	3,620
42	502.02.2	L.T.D. - Building & Custodial FR	756.43	1,175	329.11	660	1,175
160	502.02.2	L.T.D. - Administrative	3,740.58	4,515	2,448.00	4,896	5,000
310	502.02.2	L.T.D. - D/R Operators	4,240.33	6,205	1,794.78	3,588	5,720
311	502.02.2	L.T.D. - D/R Dispatchers	880.06	945	305.79	612	945
341	502.02.2	L.T.D. - Maintenance DR	1,395.94	1,575	521.31	1,044	1,495
342	502.02.2	L.T.D. - Building & Custodial DR	504.29	420	219.41	444	500
360	502.02.2	L.T.D. - Demand Response Administration	0.00	0	0.00	0	0
		Total Long Term Disability:	30,472.66	36,750	14,540.81	29,088	36,750
10	502.03.0	Medical - FR Operators	1,227,960.00	991,352	495,684.00	991,368	1,025,700
11	502.03.0	Medical - FR Supervisors/T.C.	287,988.00	515,702	257,850.00	515,700	533,400
41	502.03.0	Medical - Mechanics FR	111,637.80	168,990	84,549.12	169,104	174,900
42	502.03.0	Medical - Building & Custodial FR	30,283.20	89,056	44,517.60	89,040	92,100
160	502.03.0	Medical - Fixed Route Administration	645,576.00	525,185	262,590.00	525,180	543,300
310	502.03.0	Medical - D/R Operators	275,316.00	326,392	163,194.00	326,388	337,500
311	502.03.0	Medical - D/R Dispatchers	107,880.00	82,707	41,352.00	82,704	85,500
341	502.03.0	Medical - Maintenance DR	93,202.20	141,277	70,586.88	141,168	146,100
342	502.03.0	Medical - Building & Custodial DR	20,188.80	59,339	29,678.40	59,352	61,500
360	502.03.0	Medical - Demand Response Administration	0.00	0	0.00	0	0
		Total Medical:	2,800,032.00	2,900,000	1,450,002.00	2,900,004	3,000,000

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet Division</u>	<u>Fleetnet Account Number</u>	<u>DESCRIPTION</u>	<u>FY2023 12 MONTH ACTUAL</u>	<u>FY2024 12 MONTH BUDGET</u>	<u>FY2024 6 MONTH ACTUAL</u>	⁶ <u>FYTD 12/31/2023 ANNUALIZED</u>	<u>FY2025 12 MONTH BUDGET</u>
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.03.1	Vision - FR Operators	4,032.00	4,030	2,004.00	4,008	4,030
11	502.03.1	Vision - FR Supervisors/T.C.	648.00	650	324.00	648	650
41	502.03.1	Vision - Mechanics FR	457.80	570	228.90	456	570
42	502.03.1	Vision - Building & Custodial FR	295.20	310	147.60	300	310
160	502.03.1	Vision - Fixed Route Administration	2,616.00	2,610	1,308.00	2,616	2,610
310	502.03.1	Vision - D/R Operators	1,536.00	1,530	768.00	1,536	1,530
311	502.03.1	Vision - D/R Dispatchers	360.00	360	180.00	360	360
341	502.03.1	Vision - Maintenance DR	382.20	260	191.10	384	260
342	502.03.1	Vision - Building & Custodial DR	196.80	180	98.40	192	180
360	502.03.1	Vision - Demand Response Administration	0.00	0	0.00	0	0
Total Vision Plan:			10,524.00	10,500	5,250.00	10,500	10,500
10	502.03.2	E.A.P. - FR Operators	1,159.60	1,270	1,335.31	2,676	1,660
11	502.03.2	E.A.P. - FR Supervisors/T.C.	237.86	240	273.92	552	310
41	502.03.2	E.A.P. - Mechanics FR	221.51	350	186.61	372	440
42	502.03.2	E.A.P. - Building & Custodial FR	73.06	60	192.09	384	80
160	502.03.2	E.A.P. - Fixed Route Administration	267.61	260	376.62	756	340
310	502.03.2	E.A.P. - D/R Operators	683.82	800	787.52	1,572	1,040
311	502.03.2	E.A.P. - D/R Dispatchers	148.67	160	171.19	348	210
341	502.03.2	E.A.P. - Maintenance DR	135.29	290	155.79	312	390
342	502.03.2	E.A.P. - Building & Custodial DR	45.88	40	(55.14)	(108)	60
360	502.03.2	E.A.P. - Demand Response Administration	0.00	0	0.00	0	0
Total Employee Assist. Program:			2,973.30	3,470	3,423.91	6,864	4,530
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.04.0	Dental - FR Operators	35,916.00	35,920	17,958.00	35,916	35,920
11	502.04.0	Dental - FR Supervisors/T.C.	5,628.00	5,630	2,814.00	5,628	5,630
41	502.04.0	Dental - Mechanics FR	4,479.90	5,650	2,239.95	4,476	5,650
42	502.04.0	Dental - Building & Custodial FR	1,562.40	1,670	781.20	1,560	1,670
160	502.04.0	Dental - Fixed Route Administration	5,628.00	5,630	2,814.00	5,628	5,630
310	502.04.0	Dental - D/R Operators	12,468.00	12,465	6,234.00	12,468	12,465
311	502.04.0	Dental - D/R Dispatchers	3,036.00	3,035	1,518.00	3,036	3,035
341	502.04.0	Dental - Maintenance DR	3,740.10	2,570	1,870.05	3,744	2,570
342	502.04.0	Dental - Building & Custodial DR	1,041.60	930	520.80	1,044	930
360	502.04.0	Dental - Demand Response Administration	0.00	0	0.00	0	0
Total Dental Plan:			73,500.00	73,500	36,750.00	73,500	73,500

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet Division</u>	<u>Fleetnet Account Number</u>	<u>DESCRIPTION</u>	<u>FY2023 12 MONTH ACTUAL</u>	<u>FY2024 12 MONTH BUDGET</u>	<u>FY2024 6 MONTH ACTUAL</u>	<u>FYTD 6/12/31/2023 ANNUALIZED</u>	<u>FY2025 12 MONTH BUDGET</u>
10	502.05.0	Life - FR Operators	9,134.61	11,340	4,372.31	8,748	11,340
11	502.05.0	Llfe - FR Supervisors/T.C.	2,097.36	1,575	1,182.66	2,364	1,575
41	502.05.0	Life - Mechanics FR	1,343.71	1,995	58.44	120	1,995
42	502.05.0	Life - Building & Custodial FR	1,382.36	1,050	210.37	420	1,050
160	502.05.0	Life - Fixed Route Administration	1,610.64	3,675	2,013.74	4,032	3,675
310	502.05.0	Life - D/R Operators	3,239.60	3,360	2,688.92	5,376	3,360
311	502.05.0	Life - D/R Dispatchers	(178.27)	840	(1,174.35)	(2,352)	840
341	502.05.0	Life - Maintenance DR	(288.96)	840	48.79	96	840
342	502.05.0	Life - Building & Custodial DR	921.58	525	140.24	276	525
360	502.05.0	Life - Demand Response Administration	0.00	0	0.00	0	0
Total Life Insurance:			19,262.63	25,200	9,541.12	19,080	25,200
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.06.0	S.T.D. - FR Operators	71,964.00	18,659	9,630.00	19,260	27,300
11	502.06.0	S.T.D. - FR Supervisors/T.C.	2,196.00	1,249	0.00	0	0
41	502.06.0	S.T.D. - Mechanics FR	7,933.02	1,811	0.00	0	9,000
42	502.06.0	S.T.D. - Building & Custodial FR	2,548.80	250	0.00	0	0
160	502.06.0	S.T.D. - Fixed Route - Administration	0.00	1,352	0.00	0	18,000
310	502.06.0	S.T.D. - D/R Operators	42,696.00	11,162	0.00	0	0
311	502.06.0	S.T.D. - D/R Dispatchers	1,659.00	832	0.00	0	0
341	502.06.0	S.T.D. - Maintenance DR	6,622.98	1,519	0.00	0	0
342	502.06.0	S.T.D. - Building & Custodial DR	1,699.20	166	0.00	0	0
360	502.06.0	S.T.D. - Demand Response Administration	0.00	0	0.00	0	0
Total Short Term Disability:			137,319.00	37,000	9,630.00	19,260	54,300
10	502.07.0	State Unemployment - FR Operators	13,878.16	17,190	2,518.45	5,040	17,600
11	502.07.0	State Unemployemnt - FR Supervisors/T.C.	2,450.29	3,200	211.39	420	3,270
41	502.07.0	State Unemployment - Mechanics FR	3,679.74	4,770	1,003.33	2,004	5,280
42	502.07.0	State Unemployment - Building & Custodial FR	589.22	740	0.00	0	1,010
160	502.07.0	State Unemployment - Fixed Route Administratior	3,212.21	3,440	7.88	12	3,520
310	502.07.0	State Unemployment - D/R Operators	8,084.31	10,580	2,641.23	5,280	10,840
311	502.07.0	State Unemployment - D/R Dispatchers	1,952.10	2,210	291.17	588	2,520
341	502.07.0	State Unemployment - Maintenance DR	2,959.17	3,830	837.65	1,680	4,530
342	502.07.0	State Unemployment - Building & Custodial DR	392.82	500	0.00	0	510
360	502.07.0	State Unemployment - Demand Response Admini	0.00	0	0.00	0	0
Total State Unemployment:			37,198.02	46,460	7,511.10	15,024	49,080

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet Division</u>	<u>Fleetnet Account Number</u>	<u>DESCRIPTION</u>	<u>FY2023 12 MONTH ACTUAL</u>	<u>FY2024 12 MONTH BUDGET</u>	<u>FY2024 6 MONTH ACTUAL</u>	<u>FYTD 6/30/2024 ANNUALIZED</u>	<u>FY2025 12 MONTH BUDGET</u>
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.08.0	W.C. - FR Operators	320,250.49	392,342	163,676.00	327,348	418,948
11	502.08.0	W.C. - FR Supervisors/T.C.	2,206.78	2,681	1,338.00	2,676	2,888
41	502.08.0	W.C. - Mechanics FR	54,813.72	69,954	33,586.17	67,176	74,725
42	502.08.0	W.C. - Building & Custodial FR	10,391.92	15,989	6,393.60	12,792	17,063
160	502.08.0	W.C. - Fixed Route Administration	2,741.76	3,352	1,674.00	3,348	3,588
310	502.08.0	W.C. - D/R Operators	224,155.28	274,609	119,810.00	239,616	293,300
311	502.08.0	W.C. - D/R Dispatchers	1,471.19	1,788	894.00	1,788	1,925
341	502.08.0	W.C. - Maintenance DR	45,761.92	53,295	28,039.83	56,076	56,875
342	502.08.0	W.C. - Building & Custodial DR	6,927.94	5,333	4,262.40	8,520	5,688
360	502.08.0	W.C. - Demand Response Administration	0.00	0	0.00	0	0
Total Workers Compensation:			668,721.00	819,343	359,674.00	719,340	875,000
10	502.09.0	Sick Leave - FR Operators	75,619.03	113,900	36,504.11	73,008	114,000
11	502.09.0	Sick Leave - FR Supervisors/T.C.	14,135.46	12,000	7,878.19	15,756	14,300
41	502.09.0	Sick Leave - Mechanics FR	18,375.68	18,912	8,460.43	16,920	20,329
42	502.09.0	Sick Leave - Building & Custodial FR	4,882.52	4,560	2,822.02	5,640	5,520
160	502.09.0	Sick Leave - Fixed Route Administration	29,391.09	20,100	14,725.84	29,448	22,800
310	502.09.0	Sick Leave - D/R Operators	17,632.18	54,800	4,743.07	9,492	40,100
311	502.09.0	Sick Leave - D/R Dispatchers	19,764.82	7,800	4,349.97	8,700	8,800
341	502.09.0	Sick Leave - Maintenance DR	16,593.48	15,788	7,063.30	14,124	16,971
342	502.09.0	Sick Leave - Building & Custodial DR	3,255.01	3,040	1,881.35	3,768	3,680
360	502.09.0	Sick Leave - Demand Response Administration	0.00	0	0.00	0	0
Total Sick Leave:			199,649.27	250,900	88,428.28	176,856	246,500
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.10.0	Holiday - FR Operators	131,351.50	166,300	56,881.50	113,760	173,800
11	502.10.0	Holiday - FR Supervisors/T.C.	22,944.52	29,800	15,378.47	30,756	33,200
41	502.10.0	Holiday - Mechanics FR	34,147.92	40,330	17,373.81	34,752	46,816
42	502.10.0	Holiday - Building & Custodial FR	7,086.95	9,600	3,631.97	7,260	11,460
160	502.10.0	Holiday - Fixed Route Administration	54,162.30	58,200	27,453.29	54,912	62,100
310	502.10.0	Holiday - D/R Operators	46,076.99	66,400	22,475.86	44,952	71,700
311	502.10.0	Holiday - D/R Dispatchers	16,285.13	20,200	8,466.76	16,932	22,400
341	502.10.0	Holiday - Maintenance DR	28,385.25	33,670	14,504.74	29,004	39,084
342	502.10.0	Holiday - Building & Custodial DR	4,724.64	6,400	2,421.32	4,848	7,640
360	502.10.0	Holiday - Demand Response Administration	0.00	0	0.00	0	0
Total Holiday:			345,165.20	430,900	168,587.72	337,176	468,200

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet</u> <u>Division</u>	<u>Fleetnet</u> <u>Account</u> <u>Number</u>	<u>DESCRIPTION</u>	<u>FY2023</u> <u>12 MONTH</u> <u>ACTUAL</u>	<u>FY2024</u> <u>12 MONTH</u> <u>BUDGET</u>	<u>FY2024</u> <u>6 MONTH</u> <u>ACTUAL</u>	<u>6</u> <u>FYTD</u> <u>12/31/2023</u> <u>ANNUALIZED</u>	<u>FY2025</u> <u>12 MONTH</u> <u>BUDGET</u>
10	502.11.0	Vacation - FR Operators	204,632.71	227,200	96,509.43	193,020	222,300
11	502.11.0	Vacation - FR Supervisors/T.C.	33,134.77	31,200	20,914.05	41,832	41,200
41	502.11.0	Vacation - Mechanics FR	42,289.96	44,363	16,020.21	32,040	49,268
42	502.11.0	Vacation - Building & Custodial FR	14,848.23	14,520	5,148.55	10,296	15,960
160	502.11.0	Vacation - Fixed Route Administration	78,574.23	81,600	36,564.64	73,128	85,600
310	502.11.0	Vacation - D/R Operators	54,837.60	64,800	24,159.70	48,324	72,000
311	502.11.0	Vacation - D/R Dispatchers	25,730.55	22,500	10,627.93	21,252	26,000
341	502.11.0	Vacation - Maintenance DR	38,879.20	37,037	13,374.67	26,748	41,132
342	502.11.0	Vacation - Building & Custodial DR	9,898.82	9,680	3,432.36	6,864	10,640
360	502.11.0	Vacation - Demand Response Administration	0.00	0	0.00	0	0
Total Vacation:			502,826.07	532,900	226,751.54	453,504	564,100
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.12.0	Other Wages - FR Operators	51,172.95	50,000	22,710.51	45,420	50,000
11	502.12.0	Other Wages - FR Supervisors/T.C.	465.33	2,000	803.00	1,608	2,000
41	502.12.0	Other Wages - Mechanics FR	11,563.05	10,900	4,858.99	9,720	10,900
42	502.12.0	Other Wages - Building & Custodial FR	2,089.92	1,920	1,848.30	3,696	1,920
160	502.12.0	Other Wages - Administrative	6,171.17	10,800	1,458.49	2,916	10,800
310	502.12.0	Other Wages - D/R Operators	8,904.69	35,000	8,694.56	17,388	35,000
311	502.12.0	Other Wages - D/R Dispatchers	49.58	1,500	866.46	1,728	1,500
341	502.12.0	Other Wages - Maintenance DR	9,653.55	9,100	4,056.59	8,112	9,100
342	502.12.0	Other Wages - Building & Custodial DR	1,393.28	1,280	1,232.20	2,460	1,280
360	502.12.0	Other Wages - Administrative DR	0.00	0	0.00	0	0
Total Other Wages:			91,463.52	122,500	46,529.10	93,048	122,500
10	502.13.0	Uniforms - FR Operators	7,971.34	14,000	9,050.41	18,096	29,600
11	502.13.0	Uniforms - FR Supervisors/T.C.	277.72	1,500	2,537.10	5,076	1,500
41	502.13.0	Uniforms - Mechanics FR	3,960.07	7,000	2,458.76	4,920	7,000
42	502.13.0	Uniforms - Building & Custodial FR	3,962.91	5,000	2,313.35	4,632	5,000
160	502.13.0	Uniforms - Fixed Route Administration	0.00	1,500	0.00	0	1,500
310	502.13.0	Uniforms - D/R Operators	3,624.73	15,000	8,048.70	16,092	26,000
311	502.13.0	Uniforms - D/R Dispatchers	0.00	1,500	0.00	0	1,500
341	502.13.0	Uniforms - Maintenance DR	3,306.11	3,500	2,052.73	4,104	4,500
342	502.13.0	Uniforms - Building & Custodial DR	2,641.94	3,500	1,542.23	3,084	3,500
360	502.13.0	Uniforms - Demand Response Administration	0.00	0	0.00	0	0
Total Uniforms:			25,744.82	52,500	28,003.28	56,004	80,100

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet</u> <u>Division</u>	<u>Fleetnet</u> <u>Account</u> <u>Number</u>	<u>DESCRIPTION</u>	<u>FY2023</u> <u>12 MONTH</u> <u>ACTUAL</u>	<u>FY2024</u> <u>12 MONTH</u> <u>BUDGET</u>	<u>FY2024</u> <u>6 MONTH</u> <u>ACTUAL</u>	<u>FYTD</u> <u>12/31/2023</u> <u>ANNUALIZED</u>	<u>FY2025</u> <u>12 MONTH</u> <u>BUDGET</u>
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.14.0	Other Fringe - FR Operators	3,208.41	14,400	1,054.48	2,112	20,160
11	502.14.0	Other Fringe - FR Supervisors/T.C.	849.47	2,600	567.21	1,140	3,680
41	502.14.0	Other Fringe - Mechanics FR	5,957.28	13,100	6,511.71	13,020	14,810
42	502.14.0	Other Fringe - Building & Custodial FR	1,485.91	2,950	1,218.97	2,436	3,310
160	502.14.0	Other Fringe - Fixed Route Administration	10,777.06	5,100	6,225.03	12,456	6,270
310	502.14.0	Other Fringe - D/R Operators	772.68	8,700	636.53	1,272	12,300
311	502.14.0	Other Fringe - D/R Dispatchers	725.38	1,600	671.94	1,344	2,410
341	502.14.0	Other Fringe - Maintenance DR	4,973.50	6,200	5,436.39	10,872	7,640
342	502.14.0	Other Fringe - Building & Custodial DR	990.60	700	812.65	1,620	880
360	502.14.0	Other Fringe - Demand Response Administration	0.00	0	0.00	0	0
Total Other Fringe (Misc.):			29,740.29	55,350	23,134.91	46,272	71,460
<u>FRINGE BENEFITS (Cont'd):</u>							
10	502.14.1	Parking - FR Operators	0.00	0	0.00	0	0
11	502.14.1	Parking - FR Supervisors/T.C.	0.00	0	0.00	0	0
41	502.14.1	Parking - Mechanics FR	0.00	0	0.00	0	0
42	502.14.1	Parking - Building & Custodial FR	0.00	0	0.00	0	0
160	502.14.1	Parking - Fixed Route Administration	13,762.15	26,532	13,266.00	26,532	26,532
310	502.14.1	Parking - D/R Operators	0.00	0	0.00	0	0
311	502.14.1	Parking - D/R Dispatchers	0.00	0	0.00	0	0
341	502.14.1	Parking - Maintenance DR	0.00	0	0.00	0	0
342	502.14.1	Parking - Building & Custodial DR	0.00	0	0.00	0	0
360	502.14.1	Parking - Demand Response Administration	0.00	0	0.00	0	0
Total Other Fringe - Parking:			13,762.15	26,532	13,266	26,532	26,532
TOTAL FRINGES:			7,326,340.05	7,969,005	3,671,490.05	7,342,968	8,500,006
<u>SERVICES:</u>							
160	503.02.0	Advertising Fees	127,265.44	100,000	78,099.75	156,204	100,000
160	503.03.0	Professional Services	456,533.69	415,000	245,290.04	490,584	583,700
360	503.03.0	Professional Services - D/R	59,105.52	65,000	90,886.88	181,776	130,000
160	503.03.1	Prof. Services - Drug Testing	4,188.00	4,500	2,806.00	5,616	6,000
360	503.03.1	Prof. Services - Drug Testing D/R	2,360.00	4,400	1,428.00	2,856	4,400
160	503.03.2	Prof. Services - DOT Physicals	7,638.00	6,500	3,919.00	7,836	8,000
360	503.03.2	Prof. Services - DOT Physicals D/R	4,732.00	18,000	2,055.00	4,116	6,000
160	503.04.0	Temporary Help - Administration	0.00	100,000	0.00	0	0
10	503.05.0	Repair Maint. - Fixed Route	5,812.21	5,000	0.00	0	5,000
41	503.05.0	Repair Maint. - Maintenance	89,423.43	75,000	68,933.80	137,868	100,000
42	503.05.0	Repair Maint. - Building/Custodial	286,392.17	160,000	78,510.63	157,020	140,000
50	503.05.0	Repair Maint. - Service Vehicles	2,540.80	15,000	2,631.23	5,268	7,500
160	503.05.0	Repair Maintenance Serv. - Admin	51,224.80	45,000	17,667.53	35,340	45,000
360	503.05.0	Repair Maint. Serv. - D/R Admin.	6,797.35	5,000	403.08	804	5,000
341	503.05.0	Repair Maint. Serv. - D/R Maint.	59,832.37	52,000	35,036.65	70,068	75,000

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

					6		
Fleetnet	Fleetnet		FY2023	FY2024	FY2024	FYTD	FY2025
Division	Account	DESCRIPTION	12 MONTH	12 MONTH	6 MONTH	12/31/2023	12 MONTH
	Number		ACTUAL	BUDGET	ACTUAL	ANNUALIZED	BUDGET
160	503.06.0	Custodial Services	106,630.30	130,000	64,334.72	128,664	140,000
10	503.07.0	Security Services	407,704.56	390,000	259,008.15	518,016	597,000
160	503.07.0	Security Services	8,226.07	10,000	3,575.06	7,152	10,000
160	503.99.0	Other Services	18,000.00	18,000	9,000.00	18,000	18,000
TOTAL SERVICES:			1,704,406.71	1,618,400	963,585.52	1,927,188	1,980,600
<u>MATERIALS & SUPPLIES:</u>							
10	504.01.0	Fuel - FR (Hybrid & Diesel)	738,298.89	735,095	355,201.31	710,400	630,180
10	504.01.1	Lubes - FR	81,978.34	95,000	43,807.96	87,612	100,000
50	504.01.0	Fuel - SV	9,021.12	15,000	5,282.58	10,560	11,657
50	501.01.1	Lubes - SV	30.95	5,000	0.00	0	5,000
310	504.01.0	Fuel - (Diesel & Gas)	512,415.17	510,115	242,401.11	484,800	517,198
310	504.01.1	Lubes	22,280.38	30,000	12,265.48	24,528	30,000
10	504.02.0	Tires & Tubes - Operations	52,842.57	65,000	26,343.60	52,692	65,000
50	504.02.0	Tires & Tubes - Service Vehicles	0.00	5,000	0.00	0	5,000
310	504.02.0	Tires & Tubes - Rev. Vehicles D/R	38,163.87	40,000	23,024.31	46,044	65,000
10	504.99.0	Materials & Supplies - Operations	50,819.58	105,000	25,710.36	51,420	105,000
41	504.99.0	Materials & Supplies - Maintenance	107,799.07	140,000	48,199.61	96,396	100,000
42	504.99.0	Materials & Supplies - Building	268,371.53	250,000	96,047.87	192,096	250,000
50	504.99.0	Materials & Supplies - Service Veh.	9,415.30	15,000	9,580.13	19,164	15,000
160	504.99.0	Materials & Supplies - Adminis.	35,813.09	40,000	32,335.78	64,668	40,000
360	504.99.0	Materials & Supplies - D/R Admin.	6,575.30	10,000	6,670.08	13,344	10,000
341	504.99.0	Materials & Supplies - D/R Maint.	32,036.78	30,000	20,868.85	41,736	36,000
10	504.99.1	Materials & Supplies - ADA	12,996.45	10,000	0.00	0	10,000
41	504.99.2	Accident Repair/Rev Vehicles	26,243.54	30,000	659.64	1,320	30,000
341	504.99.2	Accident Repair/Rev Vehicles	14,479.54	30,000	12,954.00	25,908	30,000
41	504.99.3	Bus Parts Expense	455,575.83	500,000	279,954.48	559,908	650,000
341	504.99.3	Bus Parts Expense - D/R	117,935.14	140,000	96,553.44	193,104	150,000
TOTAL MATERIALS & SUPPLIES:			2,593,092.44	2,800,210	1,337,860.59	2,675,700	2,855,035
<u>UTILITIES:</u>							
10	505.02.0	Fixed Route Electric Buses	45.00	134,000	0.00	0	86,000
11	505.02.0	Utilities - Fixed Route Dispatcher & Supervisors	585.00	756	450.00	900	900
41	505.02.0	Utilities - Maintenance	1,260.00	504	1,902.02	3,804	3,900
42	505.02.0	Utilities - Custodian	540.00	567	270.00	540	540
160	505.02.0	Utilities - Administration (Includes Cellular for FR)	342,393.68	330,786	176,564.79	353,124	367,400
311	505.02.0	Utilities - DR Dispatchers & Supervisors	285.00	189	180.00	360	360
360	505.02.0	Utilities - DR Admin (Storage Bldg & Tablets on Si	27,312.01	24,743	23,149.49	46,296	51,916
TOTAL UTILITIES:			372,420.69	491,545	202,516.30	405,024	511,016

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet</u> <u>Division</u>	<u>Fleetnet</u> <u>Account</u> <u>Number</u>	<u>DESCRIPTION</u>	<u>FY2023</u> <u>12 MONTH</u> <u>ACTUAL</u>	<u>FY2024</u> <u>12 MONTH</u> <u>BUDGET</u>	<u>FY2024</u> <u>6 MONTH</u> <u>ACTUAL</u>	<u>6</u> <u>FYTD</u> <u>12/31/2023</u> <u>ANNUALIZED</u>	<u>FY2025</u> <u>12 MONTH</u> <u>BUDGET</u>
<u>CASUALTY & LIABILITY:</u>							
41	506.01.0	Physical Damage & Excess Veh - FR	234,620.38	287,381	146,049.09	292,104	327,042
160	506.01.0	Physical Damage Building - Administration	141,011.87	138,643	63,337.14	126,672	143,247
341	506.01.0	Physical Damage & Excess Veh - DR	82,612.78	101,191	24,941.25	49,884	111,634
360	506.01.0	Physical Damage Building - DR Admin.	65,833.19	63,082	54,066.33	108,132	64,592
160	506.03.0	Public Liability Insurance - Admin	144,063.12	171,203	85,687.38	171,372	169,454
360	506.03.0	Public Liability Insurance - Demand Response	36,576.96	43,544	21,074.97	42,144	86,902
160	506.05.0	Provision For Uninsured Payouts - FR	200,000.00	175,000	87,504.00	175,008	150,000
360	506.05.0	Provision For Uninsured Payouts - DR	75,000.00	100,000	49,998.00	99,996	100,000
160	506.08.0	Other Corporate Insurance - Administration	54,583.03	22,731	22,669.74	45,336	25,155
360	506.08.0	Other Corporate Insurance - D/R Admin.	0.00	22,731	0.00	0	25,155
TOTAL CASUALTY & LIABILITY:			1,034,301.33	1,125,506	555,327.90	1,110,648	1,203,181
<u>TAXES/VEHICLE REGISTRATION:</u>							
10	507.04.0	Vehicle License Regis. Fees - FR	1,276.00	1,800	1,772.00	3,540	0
310	507.04.0	Vehicle License Regis. Fees - PT	0.00	3,150	0.00	0	1,575
10	507.05.0	Fuel & Lubricant Taxes .005% of total	3,639.18	6,000	1,816.73	3,636	6,000
160	507.99.0	Other Taxes	0.00	0	0.00	0	0
TOTAL TAXES/VEHICLE REG.			4,915.18	10,950	3,588.73	7,176	7,575
<u>PURCHASED TRANSPORTATION:</u>							
160	508.01.0	PurchTransportation (Boone Demand Response)	564,821.55	619,281	362,140.74	724,284	862,680
TOTAL PURCHASED TRANS.			564,821.55	619,281	362,140.74	724,284	862,680
<u>MISCELLANEOUS EXPENSES:</u>							
160	509.01.0	Dues & Subscriptions	67,541.72	65,000	31,181.87	62,364	70,000
160	509.02.0	Travel/Meetings/Webinars/Training - FR	53,830.50	60,000	44,162.93	88,320	50,000
360	509.02.0	Travel/Meetings/Webinars/Training - DR	75.00	2,000	0.00	0	35,000
160	509.08.0	Advertising/Promotion/Media	31,441.52	165,000	34,308.42	68,616	165,000
360	509.08.0	Advertising/Promotion - D/R	0.00	10,000	0.00	0	10,000
160	509.99.0	Other Misc. Expense	98,735.94	105,000	46,646.89	93,288	105,000
160	509.99.1	Postage and Freight	23,011.61	25,000	13,975.67	27,948	33,000
360	509.99.1	Postage and Freight - D/R	1,457.05	2,000	428.84	852	1,000
160	509.99.2	Employee Appreciation	7,518.08	20,000	8,177.62	16,356	20,000
TOTAL MISC. EXPENSES:			283,611.42	454,000	178,882.24	357,744	489,000

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet Division</u>	<u>Fleetnet Account Number</u>	<u>DESCRIPTION</u>	<u>FY2023 12 MONTH ACTUAL</u>	<u>FY2024 12 MONTH BUDGET</u>	<u>FY2024 6 MONTH ACTUAL</u>	<u>6 FYTD 12/31/2023 ANNUALIZED</u>	<u>FY2025 12 MONTH BUDGET</u>
<u>LEASES & RENTALS:</u>							
160	512.02.0	Lease & Rental	150.00	18,000	0.00	0	0
50	512.05.0	Lease & Rental	0.00	0	0.00	0	0
TOTAL LEASES & RENTALS:			150.00	18,000	0.00	0	0
<u>DEBT SERVICE:</u>							
160	517.01.0	Battery Interest Payment	0.00	95,527	47,766.00	95,532	88,625
160	517.02.0	Battery Lease Payment	248,896.70	248,897	124,446.00	248,892	160,272
TOTAL DEBT SERVICE			248,896.70	344,424	172,212.00	344,424	248,897
TOTAL EXPENSE BUDGET:			21,937,161.15	24,522,621	12,177,081.67	24,354,132	26,699,862

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
FISCAL YEAR 2025 BUDGET WORKSHEET**

<u>Fleetnet</u> <u>Division</u>	<u>Fleetnet Account</u> <u>Number</u>	<u>DESCRIPTION</u>	<u>FY2023</u> <u>12 MONTH</u> <u>ACTUAL</u>	<u>FY2024</u> <u>12 MONTH</u> <u>BUDGET</u>	<u>FY2024</u> <u>6 MONTH</u> <u>ACTUAL</u>	<u>6</u> <u>FYTD</u> <u>12/31/2023</u> <u>ANNUALIZED</u>	<u>FY2025</u> <u>12 MONTH</u> <u>BUDGET</u>
<u>REVENUE & SUBSIDY BREAKDOWN:</u>							
<u>FIXED ROUTE:</u>							
		See Below Passenger Revenue	642,335.85	619,750	368,179.49	736,380.00	736,136
	406.03.00	Advertising Revenue	73,536.00	90,000	31,724.00	63,444.00	75,000
	407.04.00	Investment Income	89,607.54	126,000	89,375.88	178,752.00	157,500
	407.99.05	Non-Transportation Revenue	61,020.27	21,800	39,005.67	78,012.00	42,164
		FIXED ROUTE REVENUE	866,499.66	857,550	528,285.04	1,056,588	1,010,800
<u>PARATRANSIT:</u>							
	401.01.05	Passenger Revenue	368,912.08	459,207	236,123.60	472,248.00	471,804
	401.01.15	Loves Park	17,205.00	35,328	9,870.00	19,740.00	31,896
	401.01.10	Machesney Park	15,348.00	30,276	8,499.00	17,004.00	28,536
	401.01.26	Boone County Demand Response	17,765.40	15,024	9,211.78	18,420.00	21,054
	401.01.25	SMTD Revenue	24,661.50	26,154	12,888.00	25,776.00	26,004
	401.01.40	Cherry Valley	385.50	0	253.00	504.00	0
	406.03.05	Advertising Revenue	0.00	10,000	0.00	0.00	5,000
	407.99.06	Non-Transportation Revenue	28,241.08	30,964	18,107.04	36,216.00	0
		PARATRANSIT REVENUE	472,518.56	606,953	294,952.42	589,908	584,294
<u>SUBSIDIES:</u>							
	411.01.00	State (65%)	12,836,362.70	14,386,517	7,095,916.52	14,191,836.00	15,586,235
	411.01.01	State (65%) (Boone Demand Response)	367,134.02	402,533	235,391.48	470,784.00	560,742
	413.01.00	FED Op Assistance - ARPA/Cares/CRRSAA	3,338,624	4,039,798	1,879,464.60	3,758,868.00	3,214,369
	413.99.00	FED Op Assistance - Preventive Maintenance	0	0	0.00	0.00	821,369
	413.99.01	FED Op Assistance - Security	0	0	0.00	0.00	209,000
	413.99.05	FED Op Assistance - ADA	0	0	0.00	0.00	310,000
	409.01.05	Machesney Park - Fixed Route	184,856.19	187,984	93,996.00	187,992.00	201,683
	409.01.06	Machesney Park - Paratransit	76,768.64	90,430	45,216.00	90,432.00	98,314
	409.02.05	Loves Park - Fixed Route	363,186.33	369,202	184,602.00	369,204.00	385,735
	409.02.06	Loves Park - Paratransit	85,617.20	85,143	42,576.00	85,152.00	117,556
	409.05.05	SMTD	1,557,711.47	1,698,112	860,806.63	1,721,616.00	1,770,881
	409.99.05	Other Local Fin Asst.	0.00	0	0.00	0.00	0
	409.03.06	Boone County Demand Response	179,922.13	201,724	117,537.48	235,080.00	280,884
	409.04.05	Boone County Fixed Route	47,960.17	48,675	24,337.50	48,672.00	0
	409.01.00	Rockford (1,524,000 +24,000 Vets and Students)	1,560,000.00	1,548,000	774,000.00	1,548,000.00	1,548,000.00
		TOTAL SUBSIDIES	20,598,142.93	23,058,118	11,353,844.21	22,707,636	25,104,768
		TOTAL SUBSIDIES & REVENUES	21,937,161.15	24,522,621	12,177,081.67	24,354,132	26,699,862

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 7
Thru Fiscal Year: 2024 Thru Period 7

Division: ** Consolidated Report

As of: 3/7/2024

Jan-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jan-2024	Budget	Variance	Var/Bgt Var %
400.00.00 REVENUE								
401.00.00 Operating Revenue								
24,028.08	26,170.83	-2,142.75	-8.19%	401.01.00 Full Fare Adults	195,488.48	183,195.81	12,292.67	6.71%
39,243.00	38,267.25	975.75	2.55%	401.01.05 Demand Response Fares	275,366.60	267,870.75	7,495.85	2.80%
1,422.00	2,523.00	-1,101.00	-43.64%	401.01.10 Machesney Park Demand Response Fares	9,921.00	17,661.00	-7,740.00	-43.83%
1,467.00	2,944.00	-1,477.00	-50.17%	401.01.15 Loves Park Demand Response Fares	11,337.00	20,608.00	-9,271.00	-44.99%
1,226.46	1,000.00	226.46	22.65%	401.01.20 Full Adult Fares - Night	9,500.95	7,000.00	2,500.95	35.73%
2,175.00	2,179.50	-4.50	-0.21%	401.01.25 SMTD Fares	15,063.00	15,256.50	-193.50	-1.27%
1,177.64	1,252.00	-74.36	-5.94%	401.01.26 BCCA Revenue	10,389.42	8,764.00	1,625.42	18.55%
521.26	595.83	-74.57	-12.52%	401.01.30 Machesney Park Service Farebox	3,762.26	4,170.81	-408.55	-9.80%
139.00	108.33	30.67	28.31%	401.01.35 Cherry Valley Service Farebox	972.50	758.31	214.19	28.25%
38.00	0.00	38.00	100.00%	401.01.40 Cherry Valley Demand Response Fares	291.00	0.00	291.00	100.00%
1,343.21	1,354.17	-10.96	-0.81%	401.01.45 Loves Park Revenue	9,671.56	9,479.19	192.37	2.03%
648.00	0.00	648.00	100.00%	401.02.00 University Pass	2,646.00	0.00	2,646.00	100.00%
0.00	0.00	0.00	0.00%	401.03.00 Student Fares	37.50	0.00	37.50	100.00%
127.50	100.00	27.50	27.50%	401.05.00 Disable Riders Fares	1,260.00	700.00	560.00	80.00%
6,547.00	4,791.67	1,755.33	36.63%	401.99.00 Seven Day Passes	32,455.50	33,541.69	-1,086.19	-3.24%
11,660.00	6,250.00	5,410.00	86.56%	401.99.10 30 Day Passes	58,735.50	43,750.00	14,985.50	34.25%
5,629.50	6,250.00	-620.50	-9.93%	401.99.20 Other - Full Fare Tickets	56,357.50	43,750.00	12,607.50	28.82%
0.00	0.00	0.00	0.00%	401.99.25 Other Demand Response Tickets	0.00	0.00	0.00	0.00%
30.00	41.67	-11.67	-28.01%	401.99.30 Other - Half Fare Tickets	-2,042.25	291.69	-2,333.94	-800.14%
8,190.00	4,416.67	3,773.33	85.43%	401.99.35 Full Fare All Day Passes	57,807.00	30,916.69	26,890.31	86.98%
295.50	566.67	-271.17	-47.85%	401.99.40 Half Fare All Day Passes	1,912.50	3,966.69	-2,054.19	-51.79%
0.00	0.00	0.00	0.00%	402.00.04 Special Transit Fares/Public Aid	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.00.06 Farebox Revenue/Trolley	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.06.02 Special Transit Fares	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.00 Charter Service Bus	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.01 Charter Service Trolley	0.00	0.00	0.00	0.00%
105,908.15	98,811.59	7,096.56	7.18%	405.99.99 Total Operating Revenue	750,933.02	691,681.13	59,251.89	8.57%
406.00.00 Non-Operating Revenue								
13,934.00	7,500.00	6,434.00	85.79%	406.03.00 Advertising Services Income	45,658.00	52,500.00	-6,842.00	-13.03%
0.00	833.33	-833.33	-100.00%	406.03.05 Advertising Services Income Demand Res	0.00	5,833.31	-5,833.31	-100.00%
0.00	0.00	0.00	0.00%	407.01.00 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	407.01.40 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
3,315.82	316.67	2,999.15	947.09%	407.03.00 Rental Buildings/Other Property	6,839.77	2,216.69	4,623.08	208.56%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 7
Thru Fiscal Year: 2024 Thru Period 7

Division: ** Consolidated Report

As of: 3/7/2024

Jan-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jan-2024	Budget	Variance	Var/Bgt Var %
7,344.21	10,500.00	-3,155.79	-30.06%	407.04.00 Investment Income	96,720.09	73,500.00	23,220.09	31.59%
0.00	0.00	0.00	0.00%	407.05.00 Parking Lot Revenue	0.00	0.00	0.00	0.00%
-765.98	0.00	-765.98	-100.00%	407.99.00 Other Non-Transportation Rev - GH & VG	-1,189.50	0.00	-1,189.50	-100.00%
1,478.75	1,500.00	-21.25	-1.42%	407.99.05 Other Non-Transportation Revenue - Fixed	37,383.99	10,500.00	26,883.99	256.04%
0.00	2,580.33	-2,580.33	-100.00%	407.99.06 Other Non-Transportation Revenue - Dema	18,107.04	18,062.31	44.73	0.25%
129,000.00	129,000.00	0.00	0.00%	409.01.00 Local Operating Assistance	903,000.00	903,000.00	0.00	0.00%
15,666.00	15,665.33	0.67	0.00%	409.01.05 Operating Assistance - Other FR Machesn	109,662.00	109,657.31	4.69	0.00%
7,536.00	7,535.83	0.17	0.00%	409.01.06 Operating Assistance - Other DR Machesn	52,752.00	52,750.81	1.19	0.00%
30,767.00	30,766.83	0.17	0.00%	409.02.05 Operating Assistance - Other FR Loves Pa	215,369.00	215,367.81	1.19	0.00%
7,096.00	7,095.25	0.75	0.01%	409.02.06 Operating Assistance - Other DR Loves Pa	49,672.00	49,666.75	5.25	0.01%
4,056.25	4,056.25	0.00	0.00%	409.03.05 Operating Assistance - Other FR Boone Co	28,393.75	28,393.75	0.00	0.00%
19,666.87	16,810.33	2,856.54	16.99%	409.03.06 Operating Assistance - Other DR Boone C	137,204.35	117,672.31	19,532.04	16.60%
0.00	0.00	0.00	0.00%	409.04.05 Operating Assistance - Other FR Belvidere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.04.06 Operating Assistance - Other DR Belvidere	0.00	0.00	0.00	0.00%
158,159.22	141,509.33	16,649.89	11.77%	409.05.05 Operating Assistance - Other SMTD	1,018,965.85	990,565.31	28,400.54	2.87%
0.00	0.00	0.00	0.00%	409.99.00 Other Local Financial Assistance	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.99.05 Other Local Fin/Assit	0.00	0.00	0.00	0.00%
1,202,918.41	1,198,876.42	4,041.99	0.34%	411.01.00 IDOT Operating Assistance	8,298,834.93	8,392,134.94	-93,300.01	-1.11%
38,711.22	33,544.42	5,166.80	15.40%	411.01.01 IDOT Operating Assistance Boone County	274,102.70	234,810.94	39,291.76	16.73%
0.00	0.00	0.00	0.00%	411.01.05 IDOT Operating Assistance Belvedere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	411.04.00 State Cash Grant & Reimbursement Speci	0.00	0.00	0.00	0.00%
330,910.13	336,649.83	-5,739.70	-1.70%	413.01.00 FTA Operating Assistance	1,781,449.73	2,356,548.81	-575,099.08	-24.40%
0.00	0.00	0.00	0.00%	413.99.00 Other Assistance - Federal - Preventative	428,925.00	0.00	428,925.00	100.00%
0.00	0.00	0.00	0.00%	413.99.01 Other Assistance - Federal-JARC New Fre	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	413.99.05 Other Assistance - Federal - ADA	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	430.01.00 Contributed Services	0.00	0.00	0.00	0.00%
1,969,793.90	1,944,740.15	25,053.75	1.29%	430.99.99 Total Non-Operating Revenue	13,501,850.70	13,613,181.05	-111,330.35	-0.82%
2,075,702.05	2,043,551.74	32,150.31	1.57%	440.99.99 Total Revenues	14,252,783.72	14,304,862.18	-52,078.46	-0.36%
				500.00.0 Salaries & Wages				
251,715.78	326,300.00	-74,584.22	-22.86%	501.01.1 Operators Salaries and Wages	2,146,860.23	2,284,100.00	-137,239.77	-6.01%
167,212.12	110,775.00	56,437.12	50.95%	501.01.2 Operators Overtime	864,702.61	775,425.00	89,277.61	11.51%
229,849.81	304,124.99	-74,275.18	-24.42%	501.02.1 Salaries and Wages	2,232,582.12	2,128,874.93	103,707.19	4.87%
35,299.61	14,741.68	20,557.93	139.45%	501.02.2 Overtime	169,409.96	103,191.76	66,218.20	64.17%
684,077.32	755,941.67	-71,864.35	-9.51%	501.99.9 Total Salaries & Wages	5,413,554.92	5,291,591.69	121,963.23	2.30%
				502.00.0 Fringe Benefits				

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 7		Division: ** Consolidated Report				As of: 3/7/2024	
Thru Fiscal Year: 2024		Thru Period 7							
Jan-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jan-2024	Budget	Variance	Var/Bgt Var %	
87,909.58	66,266.66	21,642.92	32.66%	502.01.0 FICA	467,967.43	463,866.62	4,100.81	0.88%	
135,379.32	145,833.33	-10,454.01	-7.17%	502.02.1 Pension Plan	935,787.75	1,020,833.31	-85,045.56	-8.33%	
2,585.23	3,062.50	-477.27	-15.58%	502.02.2 Long Term Disability	17,126.04	21,437.50	-4,311.46	-20.11%	
241,667.00	241,666.67	0.33	0.00%	502.03.0 Hospital/Medical Plan	1,691,669.00	1,691,666.69	2.31	0.00%	
875.00	875.00	0.00	0.00%	502.03.1 Vision Plans	6,125.00	6,125.00	0.00	0.00%	
28.34	289.17	-260.83	-90.20%	502.03.2 Employee Assistance Program	3,452.25	2,024.19	1,428.06	70.55%	
6,125.00	6,125.01	-0.01	0.00%	502.04.0 Dental Plans	42,875.00	42,875.07	-0.07	0.00%	
660.26	2,100.00	-1,439.74	-68.56%	502.05.0 Life Insurance Plans	10,201.38	14,700.00	-4,498.62	-30.60%	
0.00	3,083.33	-3,083.33	-100.00%	502.06.0 Short-Term Disability Plans	9,630.00	21,583.31	-11,953.31	-55.38%	
21,040.47	3,871.69	17,168.78	443.44%	502.07.0 Unemployment Insurance	28,551.57	27,101.83	1,449.74	5.35%	
68,279.00	68,278.59	0.41	0.00%	502.08.0 Workers' Compensation Insurance	427,953.00	477,950.13	-49,997.13	-10.46%	
24,485.54	20,908.34	3,577.20	17.11%	502.09.0 Sick Leave	112,913.82	146,358.38	-33,444.56	-22.85%	
95,985.76	35,908.31	60,077.45	167.31%	502.10.0 Holidays	264,573.48	251,358.17	13,215.31	5.26%	
117,841.12	44,408.34	73,432.78	165.36%	502.11.0 Vacation	344,592.66	310,858.38	33,734.28	10.85%	
8,772.38	10,208.34	-1,435.96	-14.07%	502.12.0 Other Wages	55,301.45	71,458.38	-16,156.93	-22.61%	
0.00	0.00	0.00	0.00%	502.12.2 Other Paid Absence - ADA Training	0.00	0.00	0.00	0.00%	
1,510.38	4,375.01	-2,864.63	-65.48%	502.13.0 Uniform Allowance	29,513.66	30,625.07	-1,111.41	-3.63%	
741.49	4,612.50	-3,871.01	-83.92%	502.14.0 Other Fringe Benefits	23,876.40	32,287.50	-8,411.10	-26.05%	
2,211.00	2,211.00	0.00	0.00%	502.14.1 Other Fringe Benefits - Parking	15,477.00	15,477.00	0.00	0.00%	
816,096.87	664,083.79	152,013.08	22.89%	502.99.9 Fringe Benefits	4,487,586.89	4,648,586.53	-160,999.64	-3.46%	
				503.00.0 Services					
0.00	0.00	0.00	0.00%	503.01.1 Management Service Fee	0.00	0.00	0.00	0.00%	
21,500.00	8,333.33	13,166.67	158.00%	503.02.0 Advertising Fees	99,599.75	58,333.31	41,266.44	70.74%	
73,009.15	40,000.00	33,009.15	82.52%	503.03.0 Professional Services	401,913.80	280,000.00	121,913.80	43.54%	
567.00	741.67	-174.67	-23.55%	503.03.1 Professional Services - Drug Testing	4,801.00	5,191.69	-390.69	-7.53%	
1,021.80	2,041.67	-1,019.87	-49.95%	503.03.2 Professional Services - DOT Physicals	6,995.80	14,291.69	-7,295.89	-51.05%	
0.00	8,333.33	-8,333.33	-100.00%	503.04.0 Temporary Help	0.00	58,333.31	-58,333.31	-100.00%	
-1,082.69	29,750.00	-30,832.69	-103.64%	503.05.0 Repair/Maintenance	209,372.50	208,250.00	1,122.50	0.54%	
16,098.10	10,833.33	5,264.77	48.60%	503.06.0 Custodial Services	80,432.82	75,833.31	4,599.51	6.07%	
48,803.51	33,333.33	15,470.18	46.41%	503.07.0 Security Services	311,386.72	233,333.31	78,053.41	33.45%	
0.00	0.00	0.00	0.00%	503.08.0 Technical Study Service	0.00	0.00	0.00	0.00%	
1,500.00	1,500.00	0.00	0.00%	503.99.0 Other Services	10,500.00	10,500.00	0.00	0.00%	
161,416.87	134,866.66	26,550.21	19.69%	503.99.9 Total Services	1,125,002.39	944,066.62	180,935.77	19.17%	
				504.00.0 Materials & Supplies					
88,764.09	105,017.50	-16,253.41	-15.48%	504.01.0 Fuel	691,654.09	735,122.50	-43,468.41	-5.91%	
8,398.12	10,833.34	-2,435.22	-22.48%	504.01.1 Lubricants & Oils	64,471.56	75,833.38	-11,361.82	-14.98%	

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 7		Division: ** Consolidated Report				As of: 3/7/2024	
Thru Fiscal Year: 2024		Thru Period 7							
Jan-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jan-2024	Budget	Variance	Var/Bgt Var %	
6,044.41	9,166.67	-3,122.26	-34.06%	504.02.0 Tires and Tubes	55,412.32	64,166.69	-8,754.37	-13.64%	
48,221.26	49,166.66	-945.40	-1.92%	504.99.0 Other Materials/Supplies	278,346.93	344,166.62	-65,819.69	-19.12%	
-10,544.76	833.33	-11,378.09	< -999.99%	504.99.1 Other Materials/Supplies - ADA	-1,257.75	5,833.31	-7,091.06	-121.56%	
0.00	5,000.00	-5,000.00	-100.00%	504.99.2 Accident Repair Revenue Vehicles	13,613.64	35,000.00	-21,386.36	-61.10%	
53,350.75	53,333.34	17.41	0.03%	504.99.3 Bus Parts	429,858.67	373,333.38	56,525.29	15.14%	
194,233.87	233,350.84	-39,116.97	-16.76%	504.99.9 Total Materials & Supplies	1,532,099.46	1,633,455.88	-101,356.42	-6.21%	
505.00.0 Utilities									
34,095.81	40,962.09	-6,866.28	-16.76%	505.02.0 Utilities	236,612.11	286,734.63	-50,122.52	-17.48%	
34,095.81	40,962.09	-6,866.28	-16.76%	505.99.9 Total Utilities	236,612.11	286,734.63	-50,122.52	-17.48%	
506.00.0 Casulaty & Liability									
49,292.76	49,191.41	101.35	0.21%	506.01.0 Premiums - Physical Damanger Insurance	337,686.57	344,339.87	-6,653.30	-1.93%	
0.00	0.00	0.00	0.00%	506.02.0 Recoveries of Physical Damage Losses	0.00	0.00	0.00	0.00%	
19,345.42	17,895.59	1,449.83	8.10%	506.03.0 Premiums - Public Liability Insurance	126,107.77	125,269.13	838.64	0.67%	
22,917.00	22,916.66	0.34	0.00%	506.05.0 Provision for Unisured Public Liability	160,419.00	160,416.62	2.38	0.00%	
3,949.92	3,788.50	161.42	4.26%	506.08.0 Premiums for Other Corporate Insurance	26,619.66	26,519.50	100.16	0.38%	
95,505.10	93,792.16	1,712.94	1.83%	506.99.9 Total Casualty & Liability	650,833.00	656,545.12	-5,712.12	-0.87%	
507.00.0 Taxes/Vehicle Registration									
0.00	412.50	-412.50	-100.00%	507.04.0 Vehicle Licensing and Registration Fees	1,772.00	2,887.50	-1,115.50	-38.63%	
265.56	500.00	-234.44	-46.89%	507.05.0 Fuel and Lubricant Taxes	2,082.29	3,500.00	-1,417.71	-40.51%	
0.00	0.00	0.00	0.00%	507.99.0 Other Taxes	0.00	0.00	0.00	0.00%	
265.56	912.50	-646.94	-70.90%	507.99.9 Total Taxes/Vehicle Registration	3,854.29	6,387.50	-2,533.21	-39.66%	
508.00.0 Purchased Transportation									
59,555.73	51,606.75	7,948.98	15.40%	508.01.0 Purchased Transporation	421,696.47	361,247.25	60,449.22	16.73%	
59,555.73	51,606.75	7,948.98	15.40%	508.99.9 Total Purchased Transportation	421,696.47	361,247.25	60,449.22	16.73%	
509.00.0 Miscellaneous Expenses									
3,728.17	5,416.67	-1,688.50	-31.17%	509.01.0 Dues and Subscriptions	34,910.04	37,916.69	-3,006.65	-7.93%	
125.55	5,166.67	-5,041.12	-97.57%	509.02.0 Travel and Meetings	44,288.48	36,166.69	8,121.79	22.46%	
0.00	0.00	0.00	0.00%	509.04.0 Entertainment Expenses	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	509.06.0 Fines and Penalties	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	509.07.0 Bad Debt Expense	0.00	0.00	0.00	0.00%	
0.00	14,583.33	-14,583.33	-100.00%	509.08.0 Advertising/Promotion Media	34,308.42	102,083.31	-67,774.89	-66.39%	
8,724.69	8,750.00	-25.31	-0.29%	509.99.0 Other Miscellaneous Expenses	55,366.61	61,250.00	-5,883.39	-9.61%	
2,567.94	2,250.00	317.94	14.13%	509.99.1 Postage and Freight	16,972.45	15,750.00	1,222.45	7.76%	

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 7		Division: ** Consolidated Report				As of: 3/7/2024	
Thru Fiscal Year: 2024		Thru Period 7							
Jan-2024	Budget	Variance	Var/Bgt Var %			Jul-2023 Jan-2024	Budget	Variance	Var/Bgt Var %
2,526.95	1,666.67	860.28	51.62%	509.99.2	Employee Appreciation	10,704.57	11,666.69	-962.12	-8.25%
17,673.30	37,833.34	-20,160.04	-53.29%	509.99.9	Total Miscellaneous Expenses	196,550.57	264,833.38	-68,282.81	-25.78%
511.00.0 Interest Expense									
0.00	0.00	0.00	0.00%	511.02.0	Short Term Interest Expense	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	511.99.9	Total Interest Expense	0.00	0.00	0.00	0.00%
512.00.0 Leases & Rentals									
0.00	1,500.00	-1,500.00	-100.00%	512.02.0	Lease & Rental Passenger Stations	0.00	10,500.00	-10,500.00	-100.00%
0.00	0.00	0.00	0.00%	512.05.0	Lease - Service Vehicles	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	512.12.0	Lease and Rental Equipment	0.00	0.00	0.00	0.00%
0.00	1,500.00	-1,500.00	-100.00%	512.99.9	Total Leases & Rentals	0.00	10,500.00	-10,500.00	-100.00%
513.00.0 Depreciation									
0.00	0.00	0.00	0.00%	513.00.1	Depreciation Expense	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	513.99.9	Total Depreciation Expense	0.00	0.00	0.00	0.00%
517.00.0 Debt Service									
7,961.00	7,960.58	0.42	0.01%	517.01.0	Line Of Credit - Interest	55,727.00	55,724.06	2.94	0.01%
4,820.62	20,741.42	-15,920.80	-76.76%	517.02.0	Line Of Credit - Principal Payments	129,266.62	145,189.94	-15,923.32	-10.97%
12,781.62	28,702.00	-15,920.38	-55.47%	517.99.9	Total Debt Service	184,993.62	200,914.00	-15,920.38	-7.92%
2,075,702.05	2,043,551.80	32,150.25	1.57%	520.99.9	Total Expenses	14,252,783.72	14,304,862.60	-52,078.88	-0.36%
0.00	-0.06	0.06	-100.00%	999.99.999	Surplus / Deficit	0.00	-0.42	0.42	-100.00%

Portfolio Review

Rockford Mass Transit District
520 Mulberry Street
Rockford, IL 61101

March 08, 2024



DIBENEDETTO & ASSOCIATES LTD

Portfolio Overview



DIBENEDETTO & ASSOCIATES LTD

Rockford Mass Transit District

Period Ending: 3/8/2024
 Portfolio Inception Date: 9/30/2008

Components Of Change

	Year to Date
BEGINNING VALUE	28,982,282.83
Contributions	775,000.00
Withdrawals	(280,000.00)
Unrealized Gain	981,114.27
Realized Gain	0.00
Income and Expenses	31,109.95
ENDING VALUE	30,489,507.05
INVESTMENT GAIN	1,012,224.22

Portfolio Returns

	Year to Date
Your Portfolio	3.5%

All returns are TWR, net of fees. Returns for greater than 1 year are annualized.

Asset Allocation



Category	Current Percentage	Current Value
Large Cap	29.0%	\$8,840,480.16
Small Cap	12.5%	\$3,810,855.35
International	11.8%	\$3,599,124.07
Bonds	34.8%	\$10,602,959.15
Alternatives	4.7%	\$1,432,139.26
Unconstrained	4.4%	\$1,342,709.18
Cash and Money Funds	2.8%	\$861,239.88
Total Portfolio Value	100.0%	\$30,489,507.05

This data is gathered from what is believed to be reliable sources. Please refer to your custodian brokerage statement to confirm the material presented.

Portfolio Performance Summary

Rockford Mass Transit District Acct #:
 Stephen Ernst, D Sidney, & Herbert Johnson Trustees
 520 Mulberry Street
 Rockford, IL 61101

06/30/2023 - 03/08/2024

Beginning Value		27,331,983.38
Contributions	1,600,020.76	
Withdrawals	(1,136,300.00)	
Net Contributions		463,720.76
Unrealized Gain (Loss)	1,755,560.20	
Realized Gain (Loss)	493,756.75	
Capital Appreciation		2,249,316.95
Dividend Income	515,251.74	
Interest Income	214.22	
Income		515,465.96
Management Fees	(70,980.00)	
Other Expenses	0.00	
Total Expenses		(70,980.00)
Ending Value		30,489,507.05
Investment Gain		2,693,802.91

06/30/2023 - 03/08/2024

Actual

Time Weighted Return (net)

9.81

All returns net of fees

This data is gathered from what is believed to be reliable sources, but we cannot guarantee it's accuracy. Please use your brokerage statements to confirm the accuracy of the information presented.

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DIBENEDETTO & ASSOCIATES LTD

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DIBENEDETTO & ASSOCIATES LTD
4920 FOREST HILLS RD
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(815)654-8850

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Account Of

S ERNST & H JOHNSON & D SIDNEY
ROCKFORD MASS TRANSIT DISTRICT
U/A DTD 07/01/1976
520 MULBERRY ST
ROCKFORD IL 61101-1016

Mail To

AB 01 008374 30175 H 33 A
ROCKFORD MASS TRANSIT DISTRICT EMPLOYEE RETIR
520 MULBERRY ST
ROCKFORD, IL 61101-1016



Account Value Summary

Cash, Bank Sweep, and Money Market	\$ 9,407.70
Total Investments Long	\$ 30,212,475.03
Total Investments Short	\$ 0.00
Total Account Value	\$ 30,221,882.73

Change in Account Value

Starting Account Value	\$ 28,845,647.79
Transactions & Income	\$ 665,228.56
Income Reinvested	\$ (20,807.33)
Change in Value of Investments	\$ 731,813.71
Ending Account Value	\$ 30,221,882.73

Please see "Endnotes For Your Account" section for an explanation of the endnote codes and symbols on this statement.

SIPC has taken the position that it will not cover the balances held in your deposit accounts maintained under programs like our Bank Sweep feature. Please see your Cash Feature Disclosure Statement for more information on insurance coverage.
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02/29-87036-CSCA1501-063304

U08374 1/3

Statement Period: February 1, 2024 to February 29, 2024

**ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT**

MONTH OF: **FEBRUARY 24**

E-3 (A) #989

ALL FIXED ROUTES					
	PASSENGERS	REVENUE	MILES	HOURS	
BUDGET FY '24	70,616	48,337.00	96,261.4	7,283.2	
FEBRUARY 24	95,154	60,694.75	109,602.2	8,071.1	
FEBRUARY 23	69,241	46,918.31	103,789.3	7,733.5	
% CHANGE	37.4%	29.4%	5.6%	4.4%	
<hr/>					
BUDGET FY '24	630,193	410,872.00	828,914.6	22,135.3	
YTD - FY 24	757,460	489,248.25	886,984.7	65,855.2	
YTD - FY 23	547,128	411,979.04	882,697.2	65,734.5	
% CHANGE	38.4%	18.8%	0.5%	0.2%	

Please note that the service shown in the detail below is included in the "ALL FIXED ROUTES" section above.

NIGHT SERVICE					
	PASSENGERS	REVENUE	MILES	HOURS	
FEBRUARY 24	5,980	1,529.57	13,076.8	783.5	
FEBRUARY 23	2,122	573.81	11,561.2	748.0	
% CHANGE	181.8%	166.6%	13.1%	4.7%	
<hr/>					
YTD - FY 24	45,602	11,030.52	99,903.7	6,365.6	
YTD - FY 23	22,203	5,586.40	97,425.4	6,168.2	
% CHANGE	105.4%	97.5%	2.5%	3.2%	

DAY SERVICE (WEEKDAYS only)					
	PASSENGERS	REVENUE	MILES	HOURS	
FEBRUARY 24	77,826	55,528.00	81,369.7	6,140.8	
FEBRUARY 23	58,250	43,606.76	77,164.5	5,848.7	
% CHANGE	33.6%	27.3%	5.4%	5.0%	
<hr/>					
YTD - FY 24	617,773	419,485.11	654,262.3	49,469.1	
YTD - FY 23	456,711	382,175.36	654,652.3	49,623.2	
% CHANGE	35.3%	9.8%	-0.1%	-0.3%	

SATURDAY SERVICE					
	PASSENGERS	REVENUE	MILES	HOURS	
FEBRUARY 24	8,522	2,715.23	12,422.4	946.0	
FEBRUARY 23	6,393	2,115.55	12,311.6	936.0	
% CHANGE	33.3%	28.3%	0.9%	1.1%	
<hr/>					
YTD - FY 24	72,257	50,999.03	108,959.8	8,252.5	
YTD - FY 23	53,080	18,848.63	108,034.6	8,286.5	
% CHANGE	36.1%	170.6%	0.9%	-0.4%	

SUNDAY SERVICE					
	PASSENGERS	REVENUE	MILES	HOURS	
FEBRUARY 24	2,826	921.95	2,733.3	200.8	
FEBRUARY 23	2,476	622.19	2,752.0	200.8	
% CHANGE	14.1%	48.2%	-0.7%	0.0%	
<hr/>					
YTD - FY 24	21,828	7,733.59	23,858.9	1,768.0	
YTD - FY 23	15,134	5,368.65	22,584.9	1,656.6	
% CHANGE	44.2%	44.1%	5.6%	6.7%	

ROCKFORD MASS TRANSIT DISTRICT
 FIXED ROUTE REPORT
 PAGE 2

MONTH OF: FEBRUARY 24

Please note that fixed route service shown in the detail below is included in the "ALL FIXED ROUTES" on previous page.

ROCKFORD		PASSENGERS	REVENUE	MILES	HOURS
FEBRUARY 24		89,404	58,742.75	96,355.5	7,217.3
FEBRUARY 23		65,772	45,764.31	91,103.3	6,925.6
% CHANGE		35.9%	28.4%	5.8%	4.2%
YTD - FY 24		712,040	473,398.18	779,376.6	58,940.3
YTD - FY 23		517,342	400,959.13	774,513.7	58,842.2
% CHANGE		37.6%	18.1%	0.6%	0.2%

MACHESNEY PARK		PASSENGERS	REVENUE	MILES	HOURS
FEBRUARY 24		1,557	510.76	4,172.8	256.8
FEBRUARY 23		1,012	312.63	3,996.4	245.9
% CHANGE		53.9%	63.4%	4.4%	4.4%
YTD - FY 24		11,943	4,261.91	33,903.1	2,085.8
YTD - FY 23		8,327	3,113.96	34,081.5	2,096.7
% CHANGE		43.4%	36.9%	-0.5%	-0.5%

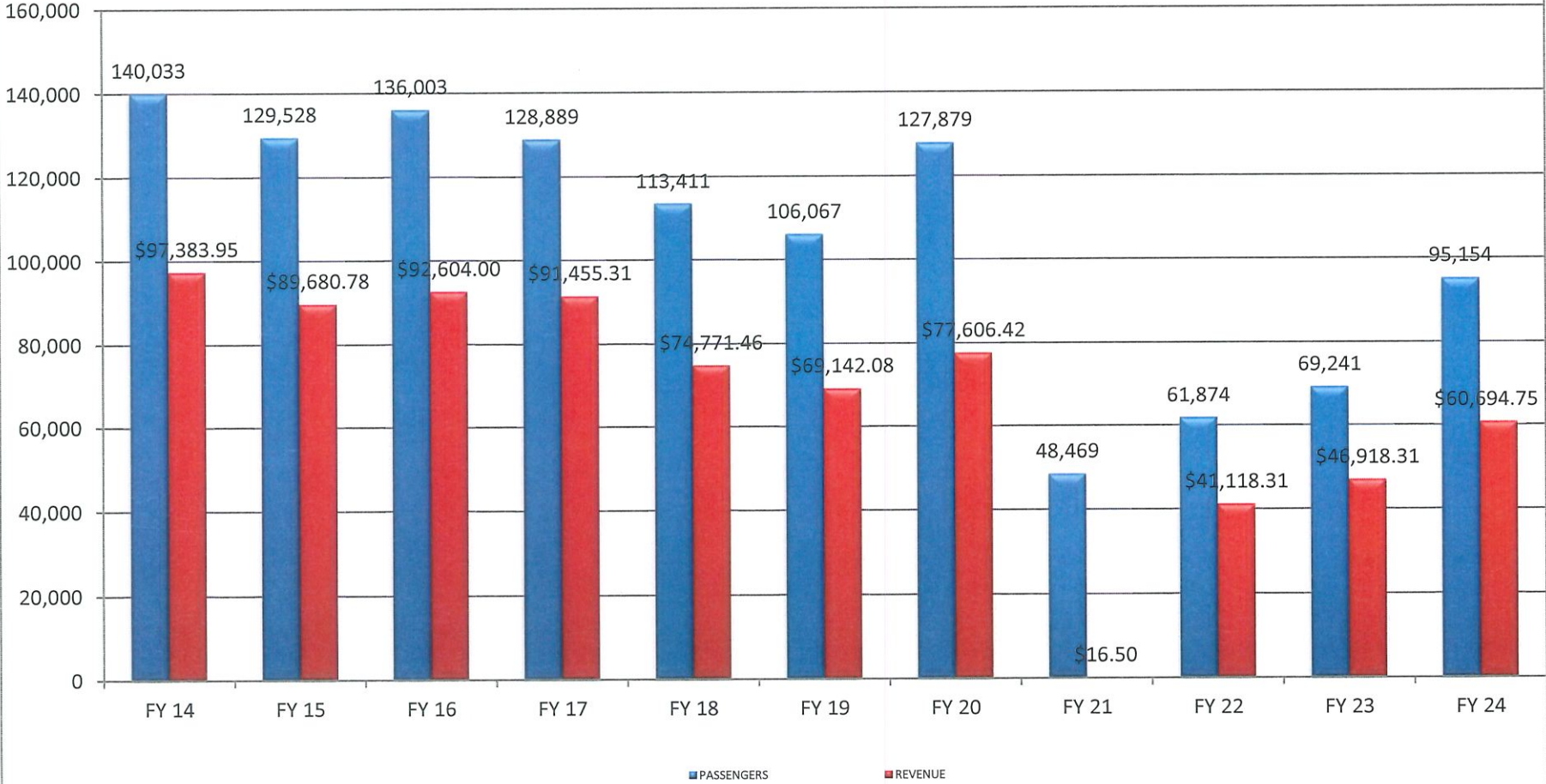
LOVES PARK		PASSENGERS	REVENUE	MILES	HOURS
FEBRUARY 24		3,892	1,335.80	7,771.9	531.9
FEBRUARY 23		2,343	807.37	7,447.6	510.0
% CHANGE		66.1%	65.5%	4.4%	4.3%
YTD - FY 24		31,645	10,779.60	63,220.7	4,331.7
YTD - FY 23		20,279	7,477.07	63,545.0	4,353.6
% CHANGE		56.0%	44.2%	-0.5%	-0.5%

BELVIDERE *		PASSENGERS	REVENUE	MILES	HOURS
FEBRUARY 24		301	105.44	1,302.0	65.1
FEBRUARY 23		114	34.00	1,242.0	52.0
% CHANGE		164.0%	210.1%	4.8%	25.2%
YTD - FY 24		1,832	808.56	10,484.3	497.4
YTD - FY 23		1,180	428.88	10,557.0	442.0
% CHANGE		55.2%	88.5%	-0.7%	12.5%

WHEELCHAIR		PASSENGERS		PASSENGERS
FEBRUARY 24		514	YTD - FY 24	5,640
FEBRUARY 23		422	YTD - FY 23	4,100

TRANSFERS ISSUED		PASSENGERS		PASSENGERS
FEBRUARY 24		12,257	YTD - FY 24	102,101
FEBRUARY 23		8,090	YTD - FY 23	72,381

FEBRUARY PASSENGERS/REVENUE

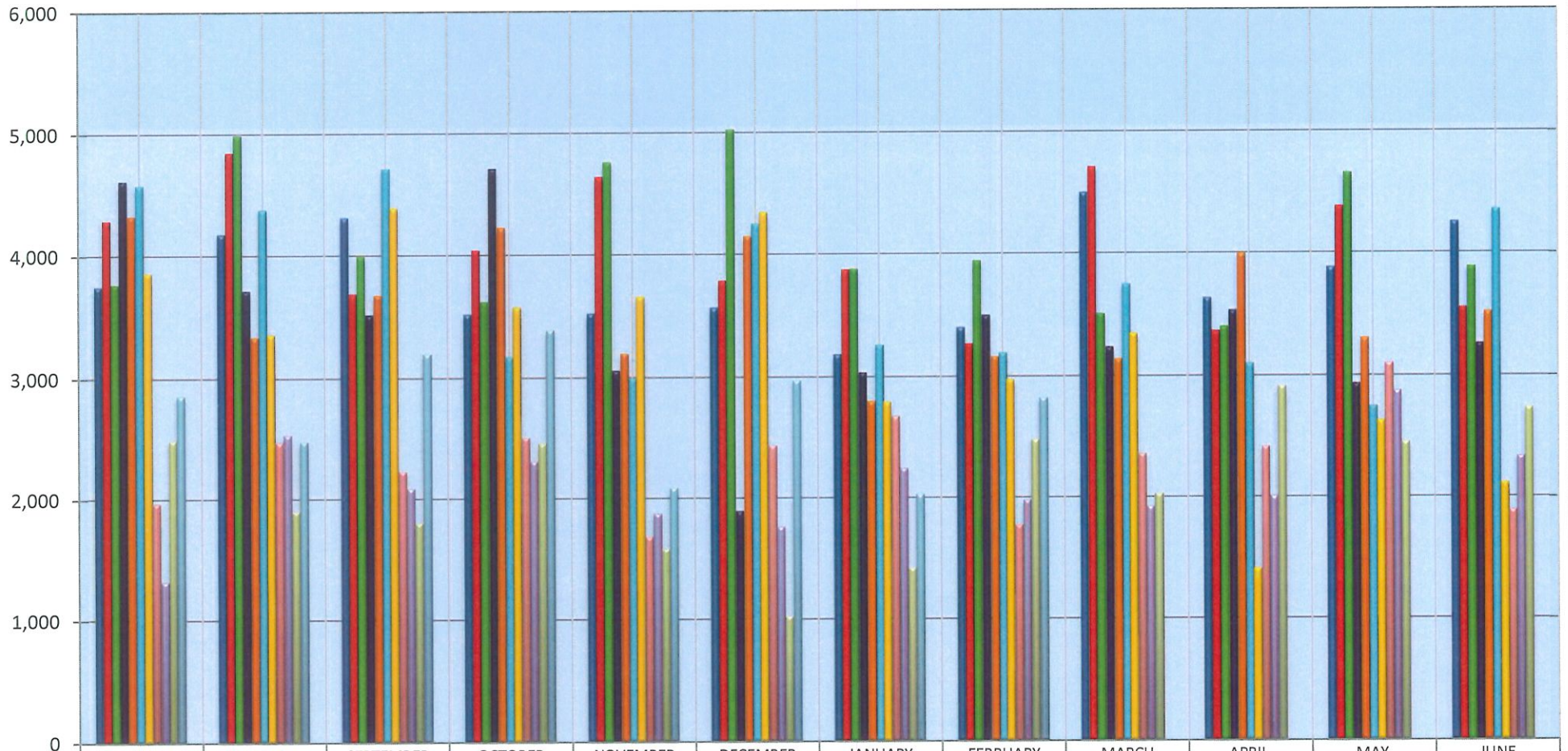


MONTHLY PASSENGERS FY 23



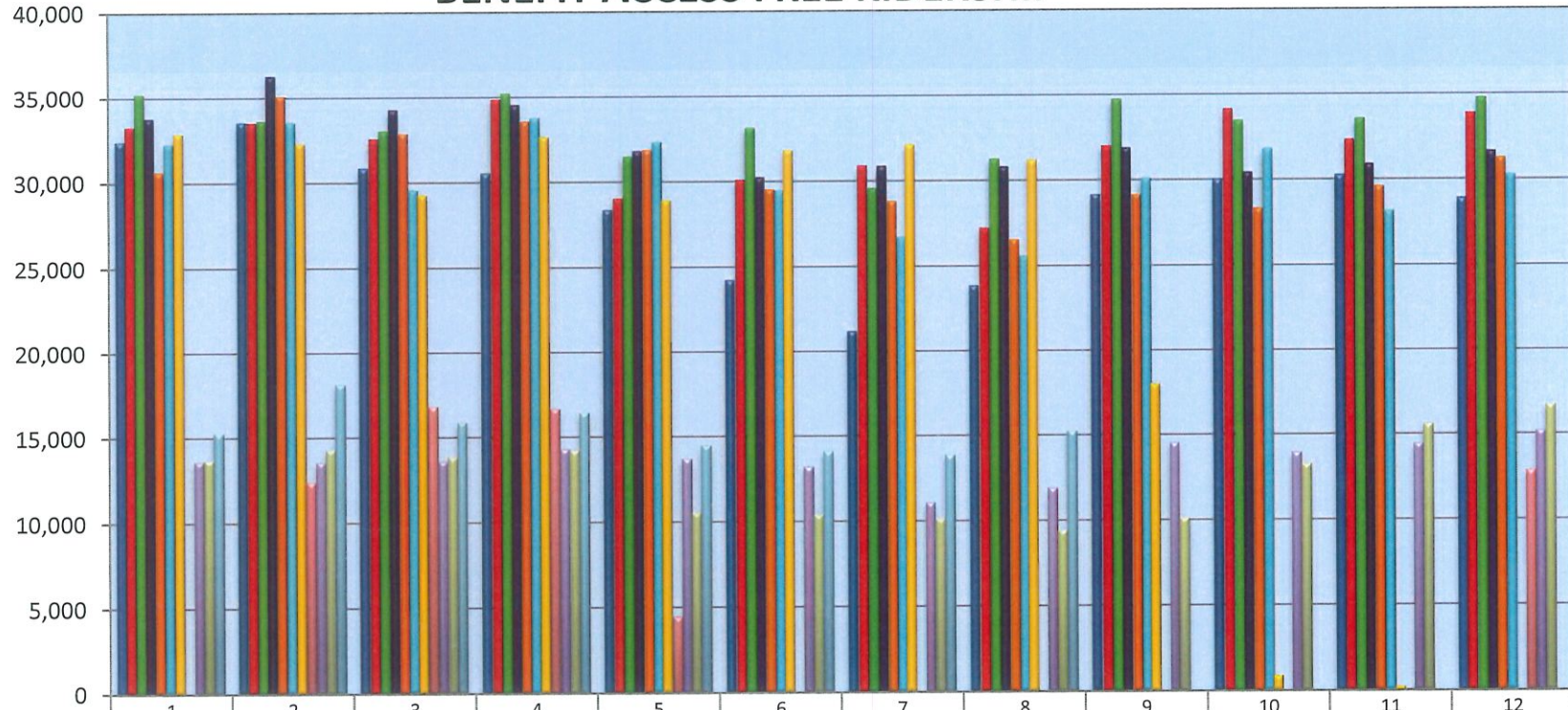
TOTAL PASSENGERS

SUNDAY MONTHLY PASSENGERS



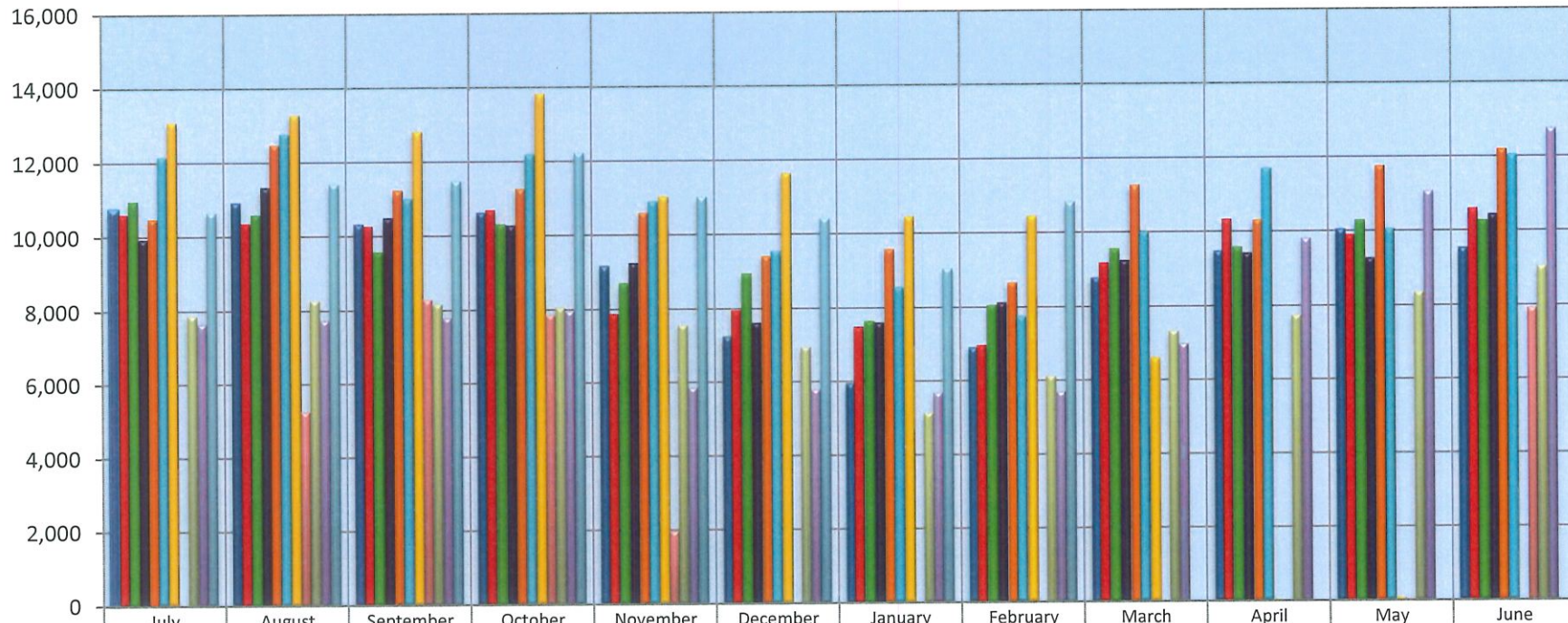
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	3,748	4,175	4,308	3,520	3,521	3,565	3,182	3,399	4,495	3,632	3,882	4,252
FY 15	4,284	4,846	3,687	4,038	4,640	3,784	3,871	3,265	4,705	3,364	4,379	3,549
FY 16	3,763	4,985	3,991	3,617	4,757	5,023	3,875	3,941	3,507	3,398	4,653	3,884
FY 17	4,611	3,714	3,515	4,708	3,055	1,891	3,031	3,497	3,235	3,530	2,933	3,260
FY 18	4,322	3,334	3,675	4,225	3,194	4,148	2,801	3,162	3,139	3,995	3,306	3,520
FY 19	4,574	4,373	4,711	3,170	2,995	4,247	3,259	3,192	3,748	3,099	2,750	4,354
FY 20	3,854	3,354	4,387	3,572	3,655	4,341	2,790	2,969	3,342	1,407	2,626	2,113
FY 21	1,965	2,470	2,228	2,502	1,680	2,433	2,674	1,772	2,357	2,415	3,100	1,888
FY 22	1,318	2,530	2,085	2,307	1,874	1,761	2,245	1,978	1,925	2,007	2,878	2,333
FY 23	2,485	1,896	1,799	2,455	1,581	1,023	1,419	2,476	2,026	2,915	2,451	2,735
FY 24	2,859	2474	3198	3389	2084	2970	2028	2826	0	0	0	0

BENEFIT ACCESS FREE RIDERSHIP



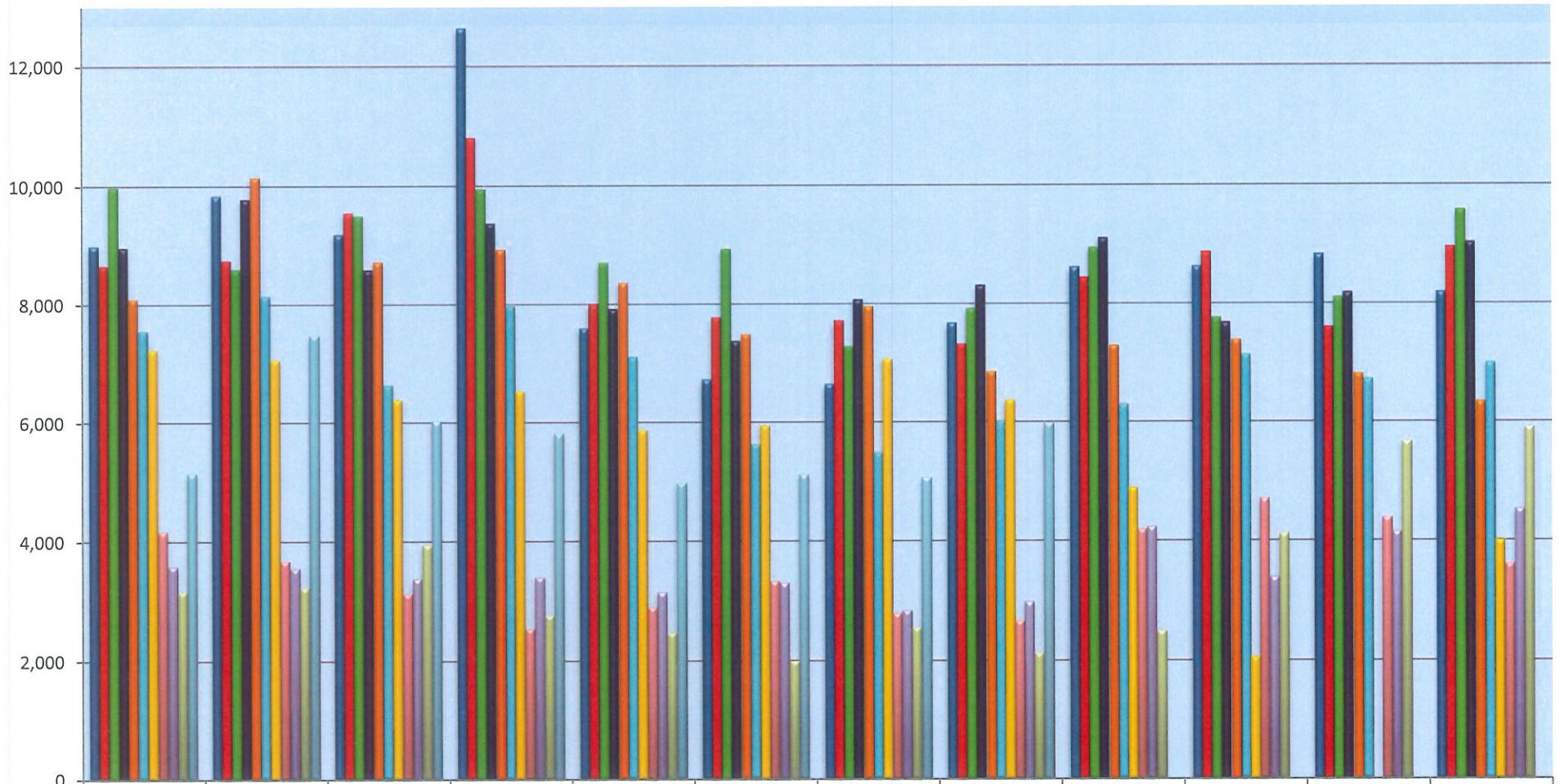
	1	2	3	4	5	6	7	8	9	10	11	12
14 DISABLED CB	32,398	33,540	30,840	30,543	28,365	24,228	21,182	23,854	29,134	30,025	30,248	28,899
15 DISABLED CB	33,242	33,503	32,545	34,860	29,023	30,095	30,889	27,232	31,989	34,126	32,297	33,853
16 DISABLED CB	35,189	33,613	32,991	35,222	31,445	33,105	29,563	31,225	34,706	33,453	33,537	34,767
17 DISABLED CB	33,770	36,285	34,259	34,529	31,788	30,223	30,854	30,779	31,881	30,403	30,898	31,630
18 DISABLED CB	30,633	35,087	32,861	33,556	31,862	29,531	28,827	26,530	29,131	28,314	29,605	31,245
19 DISABLED CB	32,247	33,511	29,546	33,754	32,304	29,447	26,676	25,569	30,072	31,791	28,152	30,254
20 DISABLED CB	32,847	32,280	29,253	32,623	28,883	31,805	32,109	31,172	18,001	882	198	0
21 DISABLED CB	0	12,406	16,813	16,660	4,464	0	0	0	0	0	76	12,853
22 DISABLED CB	13,594	13,572	13,603	14,303	13,703	13,198	11,089	11,910	14,536	13,959	14,437	15,199
23 DISABLED CB	13,674	14,289	13,853	14,213	10,528	10,381	10,117	9,429	10,125	13,250	15,598	16,722
24 DISABLED CB	15,275	18,139	15,889	16,442	14,451	14,099	13,874	15,237	0	0	0	0

Senior Ridership



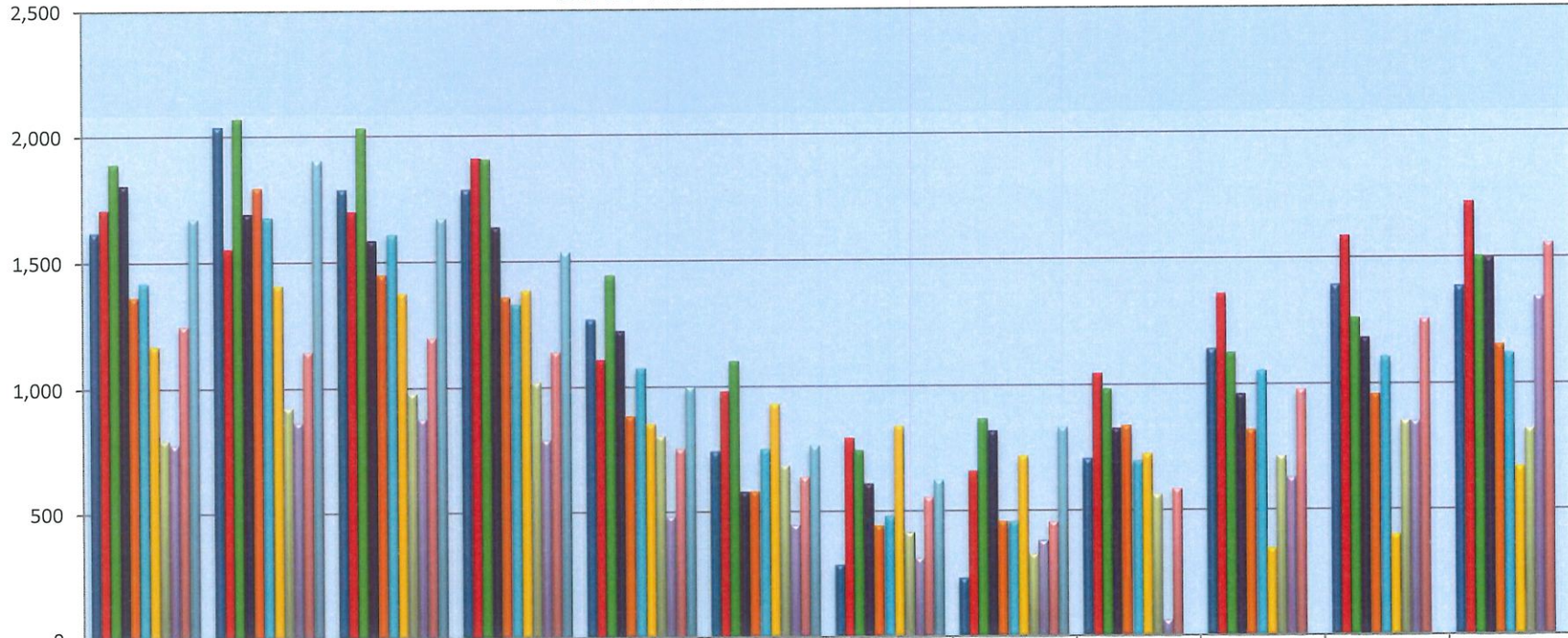
	July	August	September	October	November	December	January	February	March	April	May	June
FY 14	10,750	10,922	10,323	10,625	9,169	7,243	5,964	6,908	8,771	9,481	10,051	9,544
FY 15	10,606	10,350	10,261	10,697	7,879	7,959	7,484	6,958	9,171	10,329	9,893	10,599
FY 16	10,957	10,589	9,569	10,297	8,697	8,935	7,644	8,057	9,553	9,580	10,281	10,267
FY 17	9,922	11,320	10,496	10,270	9,241	7,610	7,597	8,125	9,239	9,420	9,270	10,447
FY 18	10,492	12,466	11,233	11,260	10,602	9,413	9,581	8,652	11,262	10,306	11,750	12,187
FY 19	12,146	12,754	10,993	12,187	10,901	9,543	8,552	7,751	9,994	11,701	10,048	12,036
FY 20	13,075	13,258	12,805	13,815	11,033	11,636	10,456	10,453	6,608	28	58	0
FY 21	0	5,248	8,297	7,864	1,969	0	0	0	0	0	44	7,931
FY 22	7,873	8,278	8,171	8,052	7,556	6,935	5,131	6,114	7,331	7,752	8,354	9,045
FY 23	7,648	7,733	7,793	7,966	5,856	5,790	5,684	5,693	6,982	9,815	11,073	12,750
FY 24	10,654	11,402	11,470	12,225	11,024	10,422	9,053	10,832	0	0	0	0

NIGHT MONTHLY PASSENGERS



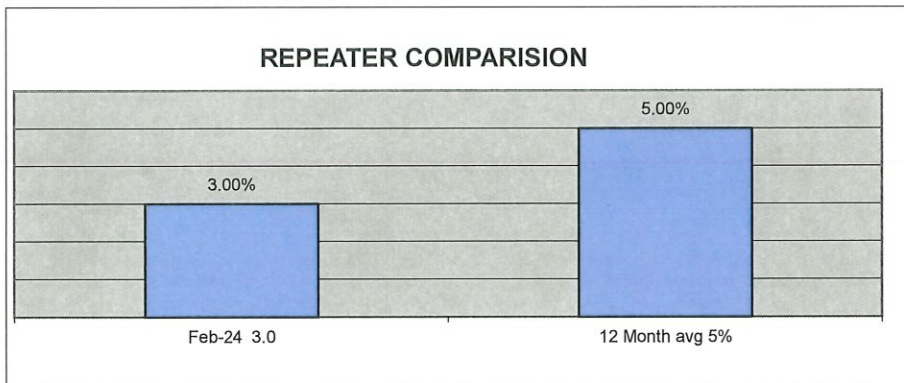
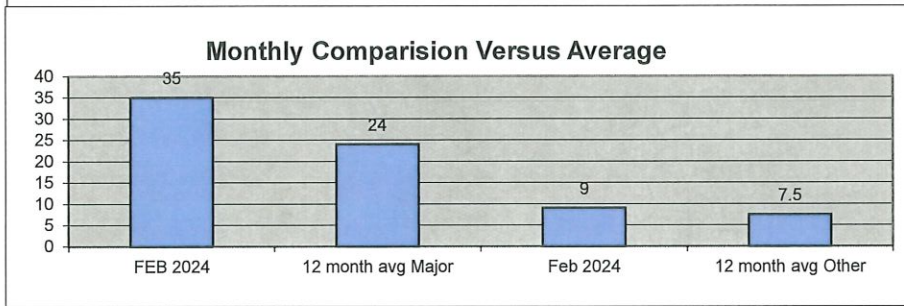
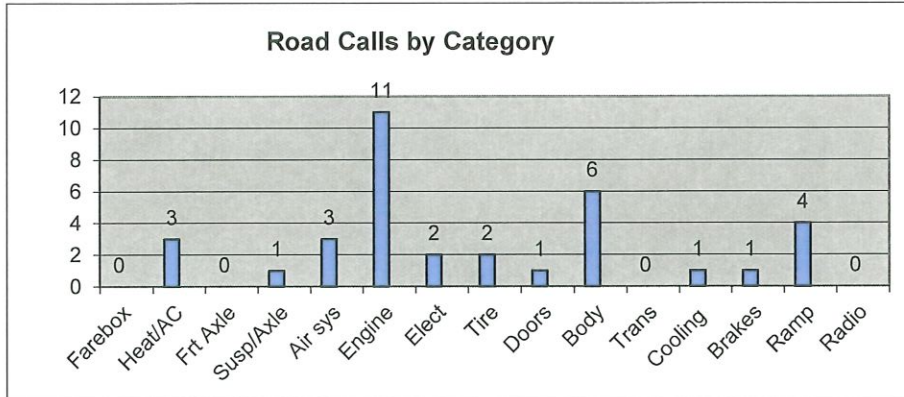
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	8,987	9,841	9,177	12,643	7,593	6,724	6,642	7,676	8,620	8,627	8,834	8,189
FY 15	8,648	8,738	9,546	10,808	7,998	7,771	7,716	7,319	8,441	8,873	7,606	8,955
FY 16	9981	8590	9495	9949	8698	8931	7280	7922	8948	7766	8108	9577
FY 17	8,961	9,778	8,577	9,367	7,917	7,374	8,069	8,306	9,103	7,682	8,183	9,030
FY 18	8,093	10,148	8,719	8,923	8,359	7,493	7,963	6,852	7,296	7,395	6,817	6,348
FY 19	7,550	8,136	6,630	7,971	7,106	5,621	5,478	6,015	6,292	7,137	6,724	6,994
FY 20	7,234	7,066	6,385	6,528	5,868	5,944	7,070	6,372	4,888	2,055	0	4,000
FY 21	4,167	3,675	3,123	2,539	2,893	3,334	2,790	2,658	4,191	4,711	4,388	3,608
FY 22	3,584	3,552	3,378	3,396	3,144	3,302	2,833	2,977	4,234	3,391	4,148	4,526
FY 23	3,156	3,229	3,939	2,756	2,460	1,992	2,549	2,122	2,486	4,120	5,671	5,906
FY 24	5,145	7,477	6,029	5,815	4,976	5,120	5,060	5,980	0	0	0	0

BIKE MONTHLY RIDERSHIP



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
■ FY 14	1,616	2,037	1,787	1,784	1,268	739	285	230	704	1,139	1,392	1,385
■ FY 15	1,707	1,552	1,699	1,908	1,109	983	794	659	1,046	1,359	1,584	1,718
■ FY 16	1,888	2,068	2,031	1,904	1,441	1,100	741	867	982	1,125	1,260	1,501
■ FY 17	1,805	1,690	1,584	1,635	1,222	579	609	817	825	961	1,182	1,497
■ FY 18	1,362	1,793	1,449	1,359	884	582	442	457	838	818	959	1,154
■ FY 19	1,417	1,675	1,607	1,329	1,075	748	480	456	694	1,053	1,105	1,119
■ FY 20	1,168	1,407	1,375	1,384	851	930	839	717	724	346	399	667
■ FY 21	791	922	978	1,020	803	684	415	327	562	713	852	820
■ FY 22	775	863	876	790	482	448	313	381	62	628	851	1,345
■ FY 23	1,247	1,145	1,198	1,141	753	638	556	456	586	980	1,256	1,557
■ FY 24	1,673	1,904	1,671	1,537	999	763	624	832	0	0	0	0

REPORT ON FIXED ROUTE BUSES FEB 2024

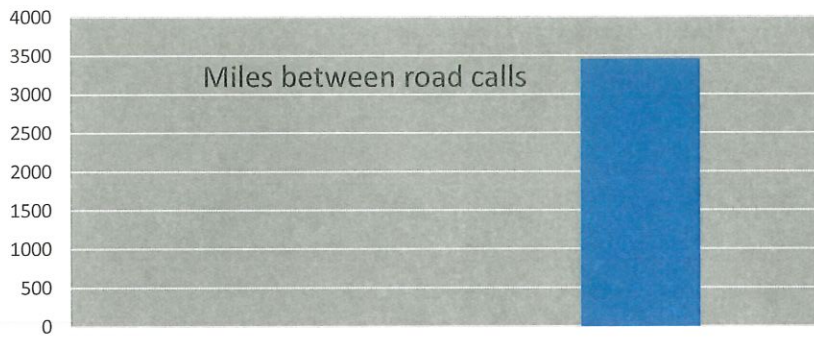
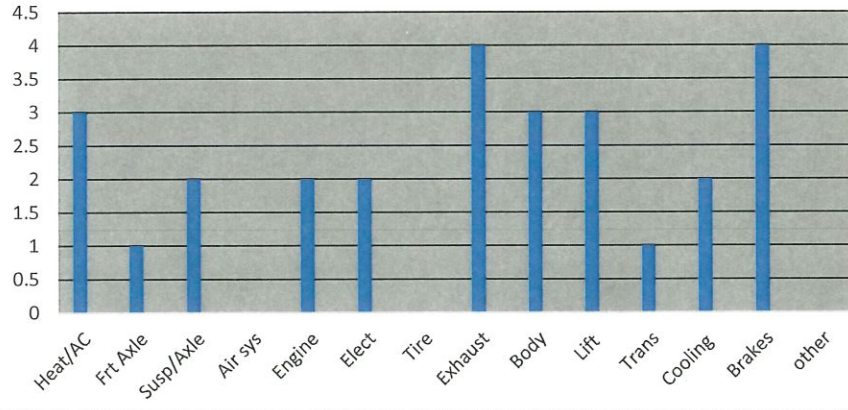


A repeater is any road call for the same issue that occurs more than once in a month.

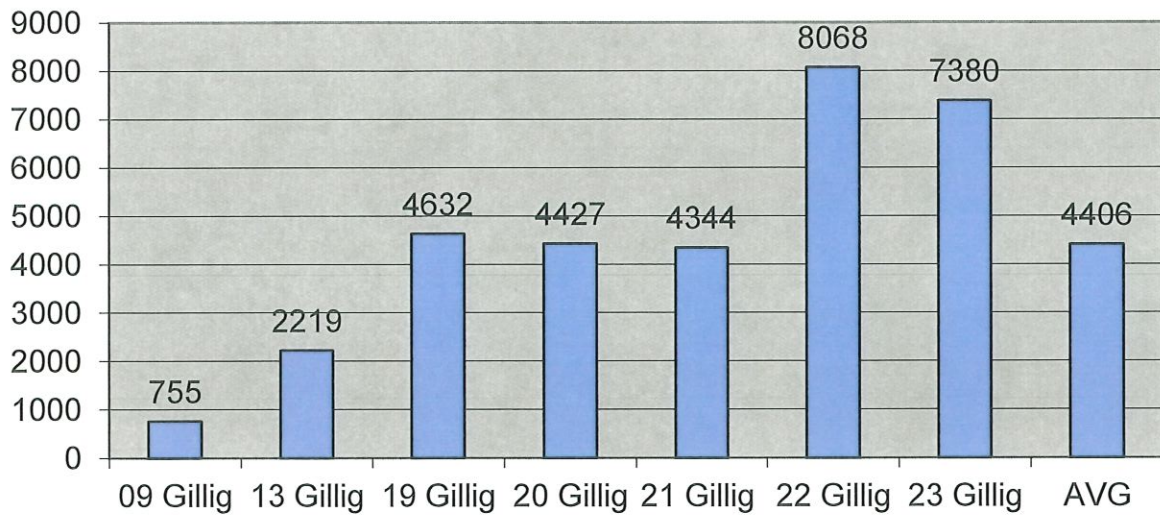
January there were 2 repeat, 902 oil and fumes , 905 fumes, on list for decommissioning

REPORT ON PARATRANSIT FLEET FEB 2024

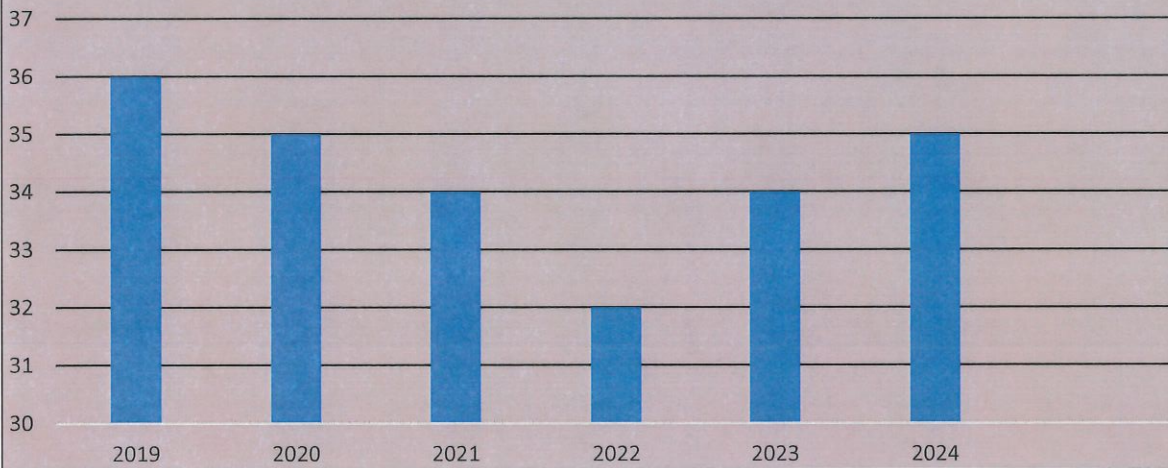
ROAD CALL SUMMARY



AVERAGE MILES BETWEEN ROAD CALLS



PREVENTIVE MAINTENANCE INSPECTIONS



There were 34 inspections performed this month.
16 fixed route 18 were paratransit

All were done per the maintenance plan.

989- E-4 (b)

Maintenance and Facilities

March 2024

- **Charging infrastructure/Sprinkler upgrades:** The parts from Chargepoint for the proactive repairs should arrive by March 22nd. At that point those repairs will be made and commissioning of the chargers should immediately follow . The sprinkler testing occurred last week with the City and Fire department both on site. The system has now passed and we are just waiting on the final paperwork to come back.
- **Paratransit van order:** George and I were at Coach and equipment for the initial build. We will be on site March 20 and 21st for final inspection. Overall things have gone smoothly with no shortages. Once we final inspect the security cameras will be installed and then vans will be out for delivery. Once we receive them (early April) we still need to install the radio, route match tablet and some decals before they are put into service.
- **Facility expansion project:** Plans are still under review at the City and IDOT. Meetings continue with Owner's rep and Comed. Equipment has been ordered from Comed which is great news as we had some concerns that they would not be able to supply the transformers in time, but that will not be an issue.



ROCKFORD MASS TRANSIT DISTRICT

p 815-961-9000 520 Mulberry St.
f 815-961-9892 Rockford, IL 61101

rmtd.org →

E-4 (C) #989

TO: Board of Trustees
FROM: Michael Stubbe
DATE: March 22, 2024
RE: SHELTER PROCUREMENT

It is desired by the RMTD staff to purchase six 5' x 10' passenger shelters similar in design to the shelters that were previously purchased and placed on the West State corridor.

Requests for quotes, along with the attached specifications, were sent out to vendors. We have received two quotes:

Tolar Manufacturing Company, Inc.	\$91,710.00
Brasco International, Inc.	\$87,750.00

Brasco International, Inc. had the lowest quote of \$87,750.00 (\$14,625.00 each). This includes the shelter along with the side advertising panel.

These shelters will be funded with local capital which is comprised of funds from the previous sales of assets, mostly buses, that had surpassed their useful life. No other federal or state grant funds will be needed.

Assembly and install will be performed by RMTD's building maintenance staff.

These shelters will be utilized to replace a shelter removed due to damage and replace shelters past their useful life.

We are requesting that the RMTD Board of Trustees approve the award to Brasco International, Inc. for the purchase of the six shelters at a cost of \$87,750.00.

SHELTER PROJECT SPECIFICATIONS



PART 1. GENERAL

1.01 SECTION INCLUDES

Design and fabrication of Bus Passenger Shelters and related Accessories.

1.02 RELATED WORK

Concrete pads will NOT be included in this project. Installation is also NOT included in this project.

1.03 REFERENCES

- The Aluminum Association – Aluminum Design Manual 2010
- American Welding Society – AWS D1.2/D1.2M: 2008
- ASCE 7 2010 Minimum Design Loads for Buildings and Other Structures
- ASTM B 209 Specification for Aluminum and Aluminum Alloy - Sheet and Plate
- ASTM B221 Specification for Aluminum and Aluminum Alloy – Extruded Bars, Rods, Wire, Profiles, and Tubes

- ANSI Z97.1-1975 Safety Glazing Materials Used in Buildings
- Americans with Disabilities Act of 1990 (ADA)

1.04 SUBMITTALS

- A. Product Data - Manufacturers' brochures, specifications, and installation instructions.
- B. Shop drawings of the complete shelter layout, includes cut section and connection details.
- C. Submit structural engineering design documents bearing the seal of a structural engineer registered in the state of the project.
- D. Manufacturer's statement of certification that materials meet or exceed all applicable loadings (wind load, live load, dead load, snow load) for the project location in accordance with IBC 2006, and ASCE 7-05.
- E. Samples of shelter finish.

1.05 QUALITY ASSURANCE

- A. Shelter shall be designed to comply with local building codes. Must be able to withstand 90 mph wind speeds.
- B. Shelter manufacturer shall have experience in designing and fabrication of the specified shelter.

1.06 DELIVERY

- A. Deliver shelter with roof fully assembled. Walls and other components shall be assembled to the maximum extent possible in clearly labeled crates and cartons.
- B. The total cost of delivery must be included in the price.

1.07 WARRANTY

- A. Manufacturer warrants that shelter shall be free from defect in parts and manufacture for a period of one year.
- B. Manufacturer shall maintain inventory of replacement parts for ten years after delivery of shelter.

PART 2. PRODUCTS

2.01 – MANUFACTURER

Manufacturer to supply shelters similar to the picture with the specifications detailed below. Approved equals may be accepted. Please contact Paula Hughes at phughes@rmtd.org or call 815-961-2227 with all requests for approved equals.

The manufacturer must supply references to RMTD upon request.

The manufacturer selected for award will be required to sign Federal/State required clauses before award.

This project will be awarded to the responsive, responsible vendor with the lowest quote who meets the specifications.

All accessories and hardware must be included in the shelter prices.

The project consists of six (6) 5' x 10' full size shelters as described below.

2.02 MATERIALS

- A. All extruded aluminum components shall be 6063T5 Custom aluminum extrusion, with recessed pockets to accept glazing and concealed connections.
- B. Components shall be sized to comply with the load requirement for the project and shall not be less than the dimensions shown on the plan.

2.03 COLUMNS

- A. Rear columns shall be minimum 4.5" dia. X .250" wall thickness.
- B. Front columns shall be minimum 4.5" dia. X .250" wall thickness.
- C. Columns contain integral glazing pocket for gasket and 3/8" wall glazing. The columns are trimmed with flush snap-in covers to conceal structural fasteners where glazing isn't captured.
- D. Anchor Boot Covers for all 4 - 4.5" Columns must be provided per shelter. These must be Powder Coat Painted White Aluminum—RAL 9006 to match the shelters.

2.04 HORIZONTAL BEAMS

- A. Horizontal header beam shall be minimum 4.5" dia. x .250" wall thickness with integral glazing pockets.
- B. Horizontal lower sill beams shall be minimum 2.5" dia. x .125" wall thickness with integral glazing pockets.

C. Beams shall be continuous welded to attachment sleeves.

2.05 ROOF

A. Roof shall be fully factory assembled.

B. Roof assembly will be field attached to columns with concealed fasteners.

C. Rafters shall be Arch Design, minimum 3/8" thick aluminum with welded keyway for attachment to header beam.

D. 3/8" Roof Glazing shall be Bronze Acrylic. The roof panels must be heat formed to the radius shape .

E. Roof material shall be captured with channels at front and back of roof. There should also be pressure caps with vinyl gasket at each rafter for proper engagement.

F. Open arch roof ends to be covered with aluminum in a matching finish. A RMTD logo must be routed into the aluminum rounds next to the plates. Routing to be performed by CNC routing table (see example below – NOTE: RMTD may supply new logo at time of award).



2.06 FASTENERS

A. All fasteners shall be stainless steel, aluminum, or a combination of both. Zinc plated fasteners shall not be accepted.

B. Ground attachment anchors shall be sized to meet wind load requirements, and shall be Stainless Steel.

2.07 WALL PANELS

- A. Wall panels shall be 3/8" Clear Tempered Safety Glass. Glass shall be contained in to the gasketed integral pockets of the columns, header beam and sill beams.
- B. A front center 37" windscreen must be provided.

2.08 FINISHES

All aluminum surfaces shall be Powder Coat Painted White Aluminum – RAL 9006.

2.09 ACCESSORIES

- A. Display Case – 31" wide x 45" tall Aluminum Display Case with Tube Frame, Stainless Steel Piano Hinge, 1/4" Clear Acrylic Glazing, and Tamperproof Hardware. Display case to be attached through the glass of the shelter with a grommet style attachment. Placement of the display case to be determined by RMTD. One display case is required for each shelter.
- B. Bench – 72" length, 18" height, 13.875" width
No-rust Aluminum Frame
2 - Round 2.5" Columns (3 if support in the middle is needed).
Powder Coat to RAL Color Preference
(2) 2" X 6" HDPE Seat Slats (Choice of color)
2 Seat Dividers



- C. Solar Lighting Package with a minimum 100 Watt Flexible Solar Panel, Battery, Solar Controller, and 6 watt LED Lighting. One solar package must be included with each shelter.
- D. Non-Lit 4' x 6' Advertising Display Box for Left Side Wall.
- E. Trash Receptacle – 45" Height, 26" Diameter, 32 gallon capacity, No-rust Aluminum, Perforated Aluminum Walls, 17.5" Round Column Base, Powder Coat Painted White Aluminum–RAL 9006, and Bonnet. A durable rigid liner for the interior must be included. The rain bonnet lid must be either hinged or securely tethered to the trash can. One trash receptacle is required for each shelter.



RMTD CLAIMS HISTORY

2023-2024						2022-2023					
	MEDICAL	RX	VISION	DENTAL	TOTAL		MEDICAL	RX	VISION	DENTAL	TOTAL
FY '24						FY '23					
July	\$311,576	\$94,434	\$105	\$4,160	\$410,275	July	\$46,857	\$44,129	\$475	\$4,399	\$95,860
Aug	\$104,500	\$17,233	\$495	\$9,196	\$131,424	Aug	\$266,165	\$53,464	\$607	\$6,745	\$326,981
Sep	\$141,879	\$75,997	\$155	\$4,827	\$222,858	Sep	\$158,412	\$89,062	\$540	\$3,486	\$251,500
Oct	\$160,137	\$128,914	\$110	\$3,517	\$292,678	Oct	\$159,787	\$38,781	\$492	\$4,517	\$203,577
Nov	\$129,833	\$88,309	\$310	\$5,323	\$223,774	Nov	\$111,728	\$69,280	\$380	\$6,704	\$188,091
Dec	\$111,279	\$45,880	\$376	\$4,291	\$161,826	Dec	\$366,728	\$84,970	\$160	\$2,616	\$454,474
Jan	\$57,444	\$93,276	\$873	\$6,392	\$157,985	Jan	\$178,157	\$47,866	\$465	\$3,630	\$230,118
Feb	\$317,172	\$61,503	\$675	\$3,440	\$382,790	Feb	\$205,213	\$81,091	\$1,435	\$3,315	\$291,053
Mar						Mar	\$262,072	\$75,784	\$1,573	\$7,677	\$347,105
Apr						Apr	\$184,534	\$74,495	\$517	\$4,141	\$263,686
May						May	\$439,919	\$62,746	\$395	\$5,241	\$508,301
Jun						Jun	\$321,017	\$98,590	\$900	\$3,701	\$424,208
YTD	\$1,333,820	\$605,544	\$3,100	\$41,146	\$1,983,610	YTD	\$2,700,588	\$820,257	\$7,939	\$56,172	\$3,584,955

	Medical	Rx	Vision	Dental	TOTAL
Feb 2024	\$317,172	\$61,503	\$675	\$3,440	\$382,790
Feb 2023	\$205,213	\$81,091	\$1,435	\$3,315	\$291,053
% Change	54.56%	-24.16%	-52.96%	3.77%	31.52%

Feb 2024	\$317,172	\$61,503	\$675	\$3,440	\$382,790
Feb 2022	\$140,381	\$63,648	\$1,019	\$6,522	\$211,571
% Change	125.94%	-3.37%	-33.79%	-47.26%	80.93%

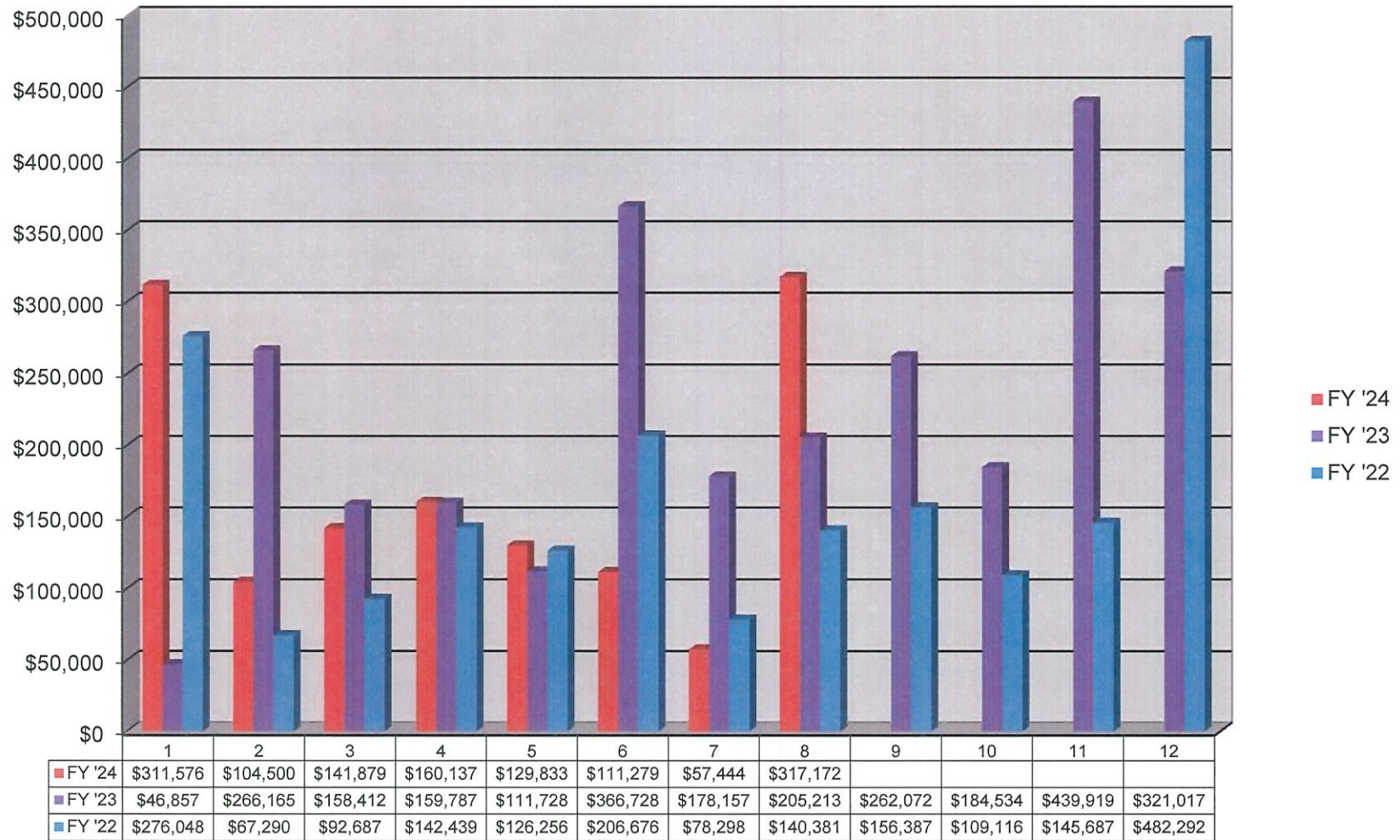
YTD - FY 24	\$1,333,820	\$605,544	\$3,100	\$41,146	\$1,983,610
YTD - FY 23	\$1,493,047	\$508,642	\$4,554	\$35,412	\$2,041,655
% Change	-10.66%	19.05%	-31.93%	16.19%	-2.84%

YTD FY 24	\$1,333,820	\$605,544	\$3,100	\$41,146	\$1,983,610
YTD FY 22	\$1,130,075	\$516,217	\$4,250	\$41,776	\$1,692,317
% Change	18.03%	17.30%	-27.06%	-1.51%	17.21%

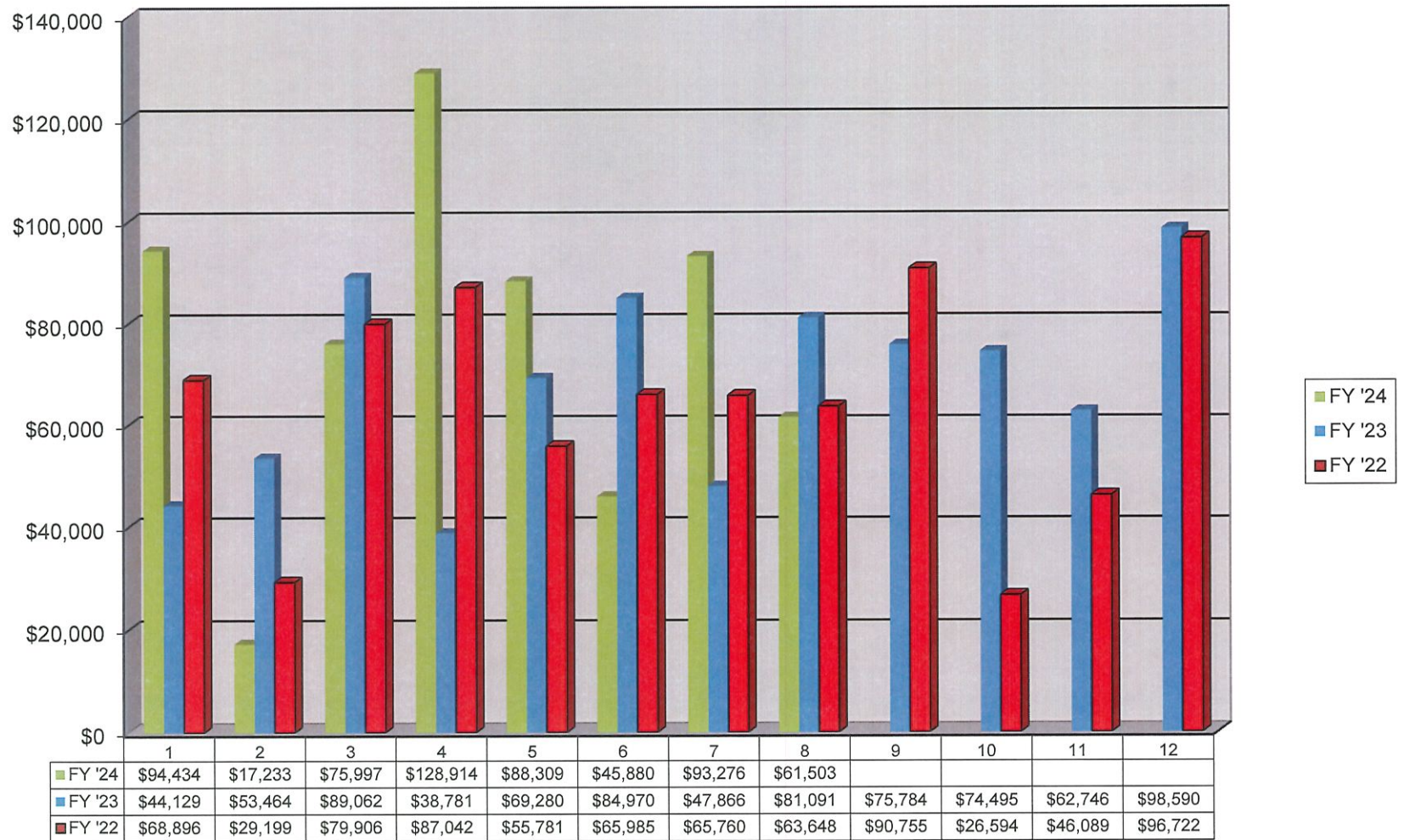
E-5 (a) #989

2021-2022						2020-2021				
	MEDICAL	RX	VISION	DENTAL	TOTAL	MEDICAL	RX	VISION	DENTAL	TOTAL
FY '22						FY '21				
July	\$276,048	\$68,896	\$386	\$6,583	\$351,913	\$84,241	\$113,065	\$507	\$5,994	\$203,807
Aug	\$67,290	\$29,199	\$160	\$5,938	\$102,587	\$64,615	\$61,775	\$0	\$5,011	\$131,401
Sep	\$92,687	\$79,906	\$600	\$6,117	\$179,309	\$121,618	\$65,533	\$1,448	\$10,097	\$198,696
Oct	\$142,439	\$87,042	\$196	\$4,259	\$233,937	\$170,718	\$77,865	\$1,152	\$2,502	\$252,236
Nov	\$126,256	\$55,781	\$285	\$4,167	\$186,489	\$87,462	\$46,716	\$376	\$4,530	\$139,084
Dec	\$206,676	\$65,985	\$701	\$4,504	\$277,865	\$128,542	\$74,557	\$1,195	\$5,705	\$209,999
Jan	\$78,298	\$65,760	\$903	\$3,686	\$148,647	\$110,711	\$49,563	\$935	\$5,005	\$166,214
Feb	\$140,381	\$63,648	\$1,019	\$6,522	\$211,571	\$154,254	\$128,717	\$548	\$4,385	\$287,904
Mar	\$156,387	\$90,755	\$925	\$9,004	\$257,071	\$168,787	\$65,801	\$443	\$6,108	\$241,139
Apr	\$109,116	\$26,594	\$590	\$5,017	\$141,317	\$121,278	\$79,823	\$1,360	\$5,442	\$207,902
May	\$145,687	\$46,089	\$895	\$2,267	\$194,938	\$76,028	\$65,673	\$417	\$7,665	\$149,783
Jun	\$482,292	\$96,722	\$775	\$5,319	\$585,107	\$171,607	\$47,911	\$555	\$4,883	\$224,956
YTD	\$2,023,557	\$776,376	\$7,435	\$63,383	\$2,870,751	\$1,459,860	\$876,999	\$8,937	\$67,327	\$2,413,122

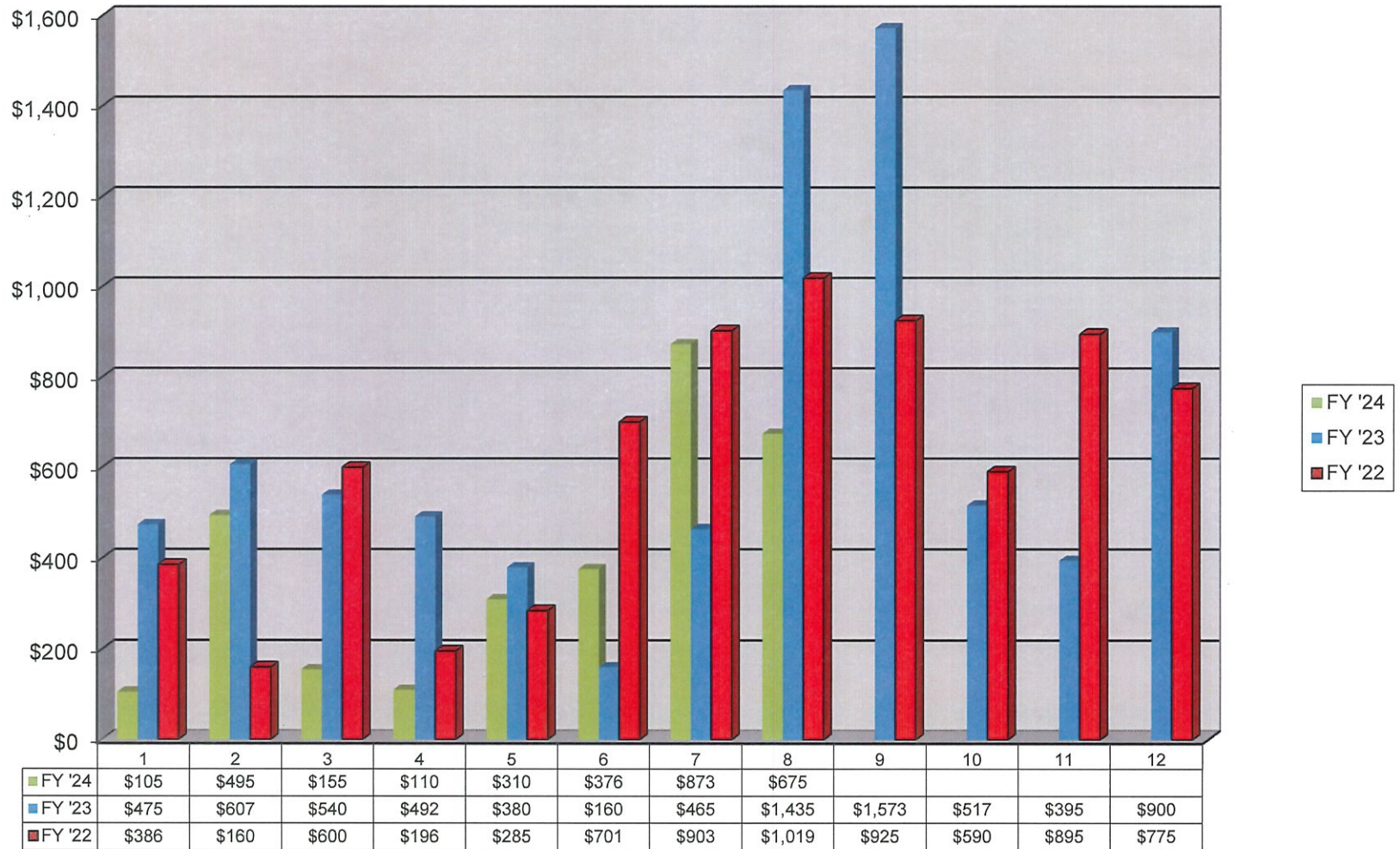
Medical Claims History



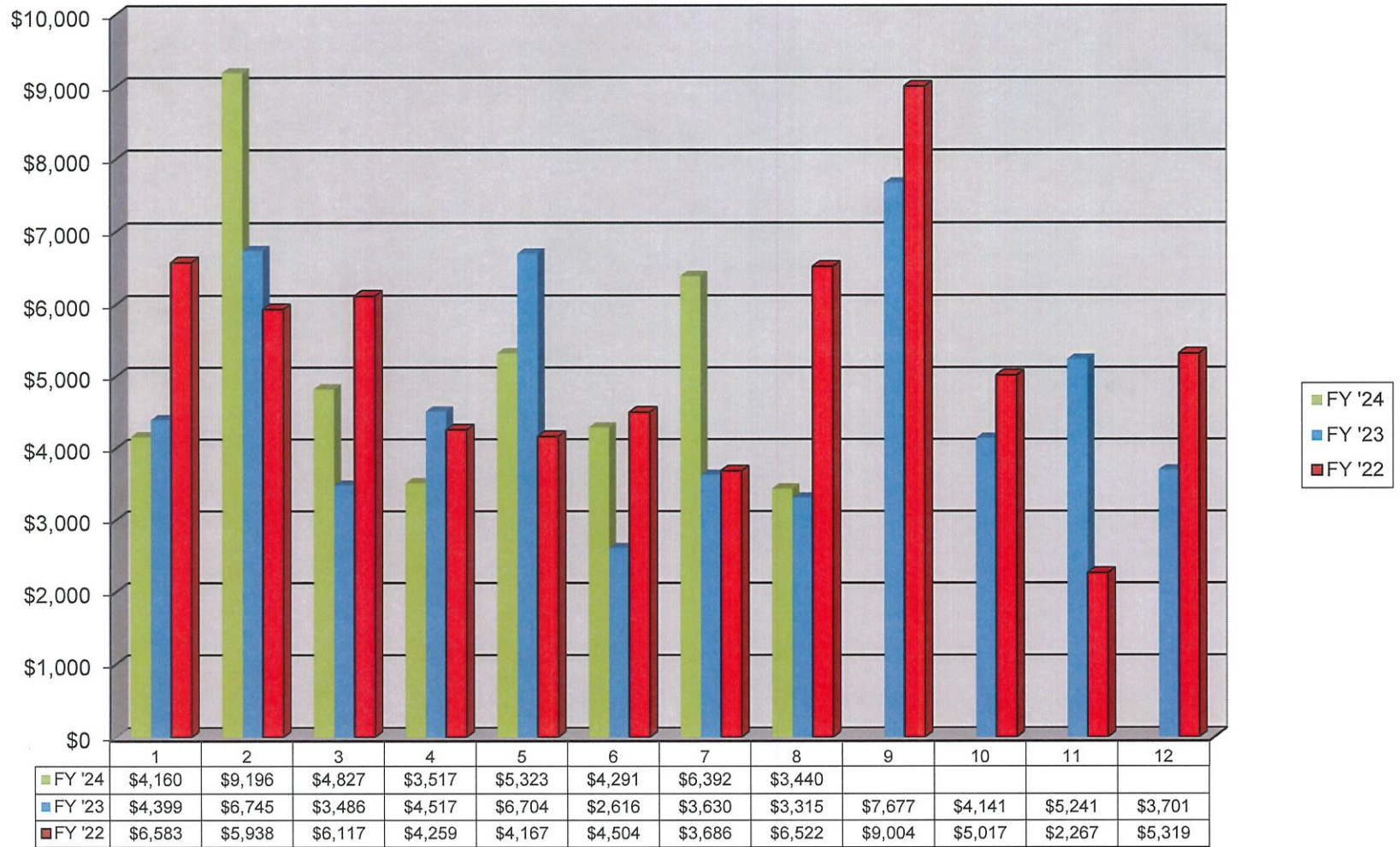
Prescription Claims History



Vision Claims History



Dental Claims History





R M T D

520 Mulberry Street
Rockford, IL 61101-1016
Phone: 815.961.9000
FAX: 815.961.9892

CONTRACT: 2024008
DATE: 3-19-24

Please accept this order for (3) King 30"x144", for (3) month(s)*, commencing ASAP, ending 07/01/2024 materials have already been supplied to Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$450.00 per month.

Product or Service to be advertised: Remedies Renewing Lives

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:

BUSINESS: Remedies Renewing Lives

Miranda Swanson

Authorized Signature

ACCEPTED:

DATE: _____

BY: _____

Executive Director

ADDRESS: 215 Easton Parkway

APPROVED DATE: _____

CITY: Rockford

BY: _____

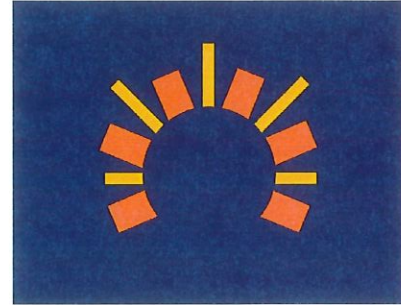
STATE: IL ZIP: 61108

Chairman

PHONE: 815-966-1287 ext. 428

Board of Trustees
Rockford Mass Transit District

To: Orlando Toatley – Rockford Mass Transit District
From: Brightpoint – Rockford Crisis Nursery
Re: Stuff the Bus 2024 Proposal



Dear Mr. Toatley,

The Rockford Crisis Nursery (formerly MotherHouse) provides both immediate help as well as longer term intervention/prevention family support to help stabilize families in the Rockford area. Central to the program is crisis childcare, which provides a safe haven for children when their families are unable to care for them due to an emergency. Emergencies can include homelessness, domestic violence, medical emergencies, joblessness and/or substance abuse. When a child is in our care, the Crisis Nursery supplies everything the child needs: food, clothing, diapers, etc. These items are not part of the budget and we rely in donations to keep the nursery stocked.

Brightpoint is respectfully requesting you consider continuing our partnership to recreate our event for the third year in a row. This event helps us stock the nursery with necessary items for the ENTIRE year. It is planned for April 4, 5 & 6 from 10am-6pm at Sam's Club in Rockford. Brightpoint would be responsible for organizing the event and a representative of the agency would be on-site at all times. Rockford Mass Transit would provide the bus at the location for those 3 days, help with marketing the event, and any volunteers they could provide.

Thank you for your consideration,

Stephanie Brock
Parent Support Services Supervisor
Rockford Crisis Nursery
(815)962-4858
sbrock@brightpoint.org

Brightpoint Strong Families • Thriving Children

FEDERAL FISCAL YEAR 2024 FTA CERTIFICATIONS AND ASSURANCES

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of Applicant: Rockford Mass Transit District

BY SIGNING BELOW, on behalf of Rockford Mass Transit District, I declare that Rockford Mass Transit District has duly authorized me to make these Certifications and Assurances and bind Rockford Mass Transit District's compliance. Thus, Rockford Mass Transit District agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2024, irrespective of whether the individual that acted on Rockford Mass Transit District's behalf continues to represent it.

The Certifications and Assurances Rockford Mass Transit District selects apply to each Award for which Rockford Mass Transit District now seeks, or may later seek federal assistance to be awarded by FTA during federal fiscal year.

Rockford Mass Transit District affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of Rockford Mass Transit District are true and accurate.

Signature _____

Date: March 22, 2024

Name Herbert L. Johnson, Chairman of the Board
Authorized Representative of Rockford Mass Transit District

AFFIRMATION OF APPLICANT'S ATTORNEY

For: ROCKFORD MASS TRANSIT DISTRICT

As the undersigned Attorney for Rockford Mass Transit District, I hereby affirm to Rockford Mass Transit District that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on Rockford Mass Transit District.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____

Date: March 22, 2024

Name Timothy J. Rollins, Attorney
Attorney for Rockford Mass Transit District

I, Timothy J. Rollins, Legal Counsel for RMTD, authorize Michael J. Stubbe, RMTD Executive Director, to PIN my signature in the FTA TrAMS program for the FY 2024 Affirmation of Applicant's Attorney above.

Tim Rollins, Attorney

FEDERAL FISCAL YEAR 2024 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

Name of Applicant: Rockford Mass Transit District

The Applicant certifies to the applicable provisions of all categories: X

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

<u>Category</u>	<u>Certification</u>
01. Certifications and Assurances Required of Every Applicant	_____
02. Public Transportation Agency Safety Plans	_____
03. Tax Liability and Felony Convictions	_____
04. Lobbying	_____
05. Private Sector Protections	_____
06. Transit Asset Management Plan	_____
07. Rolling Stock Buy America Reviews and Bus Testing	_____
08. Urbanized Area Formula Grants Programs	_____
09. Formula Grants for Rural Areas	_____
10. Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11. Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
12. Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
13. State of Good Repair Grants	_____
14. Infrastructure Finance Programs	_____
15. Alcohol and Controlled Substances Testing	_____
16. Rail Safety Training and Oversight	_____
17. Demand Responsive Service	_____
18. Interest and Financing Costs	_____
19. Cybersecurity Certification for Rail Rolling Stock and Operations	_____
20. Tribal Transit Programs	_____
21. Emergency Relief Program	_____

PIN JUSTIFICATION OF CERTIFICATIONS AND ASSURANCES

RMTD does not have an attorney on staff and must pay for outside counsel's services. The attorney's time to get and keep a TrAMS password updated as it's just used once a year, as well as the need for RMTD to unlock his account and to walk him thru the TrAMS steps to PIN each year, greatly lengthens the whole process and excessively increases legal costs of a simple Certs and Assurances. This is how RMTD justifies having the attorney sign a hard copy and having the Executive Director PIN for both himself and the attorney.

Please note that on the bottom right of the Signature Page, the attorney signs an authorization to have the Executive Director PIN for him in TrAMS.



ROCKFORD MASS TRANSIT DISTRICT

815-961-9000 520 Mulberry St.
815-961-9892 Rockford, IL 61101

→

DESIGNATION OF SIGNATURE AUTHORITY

RE: DESIGNATION OF SIGNATURE AUTHORITY FOR FTA ASSISTANCE AWARDS

The Rockford Mass Transit District hereby designates Michael J. Stubbe, Executive Director as authorized to access the Federal Transit Administration's (FTA) Electronic Application/Award Management System, also referred to as the Transit Award Management System (TrAMS), and use a Personal Identification Numbers (PIN) to execute the annual Certifications and Assurances issued by the Federal Transit Administration (FTA), to transmit and submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards of FTA assistance on behalf of the officials named below, thus binding the Applicant/Recipient's compliance with FTA's requirements.

March 22, 2024

Herbert L. Johnson, Chairman of the Board of Trustees

Timothy J. Rollins, RMTD Legal Counsel



ROCKFORD MASS TRANSIT DISTRICT

**RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF
DOWNSTATE OPERATING ASSISTANCE AGREEMENT**

Resolution No. R-24-02

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) (Act) authorizes the State of Illinois, acting by and through the Illinois Department of Transportation (DEPARTMENT), to make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, awards for said funds will impose certain obligations upon the Rockford Mass Transit District, including provisions by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF the Rockford Mass Transit District:

Section 1. That the Executive Director of the Rockford Mass Transit District enter into a Downstate Public Transportation Operating Assistance Agreement ("Agreement") with the State of Illinois and amend such Agreement, if necessary, for fiscal year 2025 in order to obtain assistance under the provisions of the Act.

Section 2. That the Executive Director is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of the Rockford Mass Transit District for such assistance for fiscal year 2025.

Section 3. That the Executive Director of the Rockford Mass Transit District is hereby authorized to provide such information and file such documents as may be required to perform the Agreement and to request and receive the funding for fiscal year 2025.

Section 4. That while participating in said operating assistance program the Rockford Mass Transit District shall provide all required local matching funds.

PRESENTED and ADOPTED this 22nd day of March, 2024.

Chairman

Vice-Chairman

Application

Application: DOAP - Urban - FY25 Application Deadline: 4/1/2024 12:00:00 AM Status: Not Submitted
 Organization: Rockford Mass Transit District Year: 2025

Application Form(s)

Note: Before you can submit this application, you must upload all required documents.

Documents		
Download	Form OP-3 Description of Organization	Attach
	Service Area Description	View Re-Upload
	Contiguous Area Service Description	View Re-Upload
	Ineligible Service Description	View Re-Upload
	Maps & Brochures	View Re-Upload
Download	Debt Service	Attach
	Debt Service Documentation	Attach
Download	Form OP-6B, 6C & 6D	Attach
Download	Form OP-7 Purchase of Service & Subcontracts	View Re-Upload
Download	FY25 PRA	Attach
Download	Proposed System Service Level by County	Attach

Requires Upload Upload Complete Optional

Project(s)

Attach

Description	Line Item	Year	Description	Net Project Cost
Remove	300999	2025	30.09.99 Operating Assistance-- DOAP	\$16,146,977.00

Budget Request Summary

Budget Category	Net Project Cost	Total Amount Requested	Total Budgeted Match	Total Amount Requested For Match
Operating DOAP	\$16,146,977.00	\$16,146,977.00	\$0.00	\$0.00
Total	\$16,146,977.00	\$16,146,977.00	\$0.00	\$0.00

Budget Summary

Expense

5010 Labor		
Operators' Salaries and Wages		\$5,007,911
Operators' Paid Absences		\$693,900
Other Salaries and Wages		\$4,300,072
Other Paid Absences		\$584,900
	Sub-Total	\$10,586,783
5015 Fringe Benefits		
Fringe Benefits		\$6,382,136
	Sub-Total	\$6,382,136
5020 Services		
Services		\$1,977,600
	Sub-Total	\$1,977,600
5030 Materials and Supplies		
Fuel & Lubricants		\$1,119,261
Tires & Tubes		\$135,000
Other Materials & Supplies		\$1,426,000
	Sub-Total	\$2,680,261
5040 Utilities		
Utilities		\$511,016
	Sub-Total	\$511,016
5050 Casualty and Liability Costs		
Casualty and Liability Costs		\$1,202,761
	Sub-Total	\$1,202,761
5060 Taxes		
Taxes		\$7,575
	Sub-Total	\$7,575
5090 Miscellaneous Expenses		
Miscellaneous Expenses		\$381,795
	Sub-Total	\$381,795
5100 Purchased Transportation Expenses		
Purchased Transportation in Report		\$862,680
Purchased Transportation in Filing Separate Report		\$0
	Sub-Total	\$862,680
517 Debt Service (Urban DOAP Grantees Only)		
Debt Service (Urban DOAP Grantees Only)		\$248,897
	Sub-Total	\$248,897
518 Indirect Costs		
Indirect Costs		\$0
	Sub-Total	\$0
5210 Interest Expenses		
Interest Expenses		\$0
	Sub-Total	\$0
5220 Operating Lease Expenses		
Operating Lease Expenses		\$0
	Sub-Total	\$0
5260 Depreciation		
Depreciation		\$0
	Sub-Total	\$0
Revenue		
4100 Directly Generated Funds		
Directly Generated Funds		\$0
	Sub-Total	\$0
4111 Passenger Paid Fares		
Passenger Paid Fares		\$1,227,953
	Sub-Total	\$1,227,953
4112 Organization Paid Fares		
Organization Paid Fares		\$0
	Sub-Total	\$0
4120 Park and Ride Revenue		
Park and Ride Revenue		\$0
	Sub-Total	\$0
4130 Non-Public Transportation Revenue		
Non-Public Transportation Revenue		\$199,664
	Sub-Total	\$199,664
4140 Auxiliary Transportation Funds		
Advertising Revenues		\$80,000
Concessions		\$0
Other Auxiliary Transportation Revenues		\$0
	Sub-Total	\$80,000
4150 Other Transportation Revenues		
Other Transportation Revenues		\$0
	Sub-Total	\$0
4160 Revenues Accrued Through a Purchased Transportation Agreement		
Revenues Accrued Through a Purchased Transportation Agreement		\$0
	Sub-Total	\$0
4170 Subsidy from Other Sectors of Operations		
Subsidy from Other Sectors of Operations		\$0
	Sub-Total	\$0
4180 Extraordinary and Special Items		
Extraordinary and Special Items		\$0
	Sub-Total	\$0
4190 Total Recoveries		
Total Recoveries		\$0
	Sub-Total	\$0

4200 Directly Generated Dedicated Funds		
Directly Generated Dedicated Funds		\$0
	Sub-Total	\$0
4240 Fuel Tax		
Fuel Tax		\$0
	Sub-Total	\$0
4250 Other Tax		
Other Tax		\$0
	Sub-Total	\$0
4300 Local Government Funds		
Local Government Funds		\$2,632,172
	Sub-Total	\$2,632,172
4310 General Revenues of the Local Govt		
General Revenues of the Local Govt		\$0
	Sub-Total	\$0
4320 Local Funds Dedicated to Transit at their Source		
Income Taxes		\$0
Sales Tax		\$0
Property Taxes		\$0
Fuel Taxes		\$0
Other Taxes		\$0
Bridge, Tunnel, and Hwy Tolls		\$0
High Occupancy Toll		\$0
Other Dedicated Funds		\$0
	Sub-Total	\$0
4390 Other Local Funds		
Other Local Funds		\$0
	Sub-Total	\$0
4400 State Government Funds		
State Government Funds		\$0
	Sub-Total	\$0
4410 General Revenues of the State Govt		
General Revenues of the State Govt		\$0
	Sub-Total	\$0
4420 State Transportation Fund		
State Transportation Fund		\$0
	Sub-Total	\$0
4430 Extraordinary and Special Items		
Extraordinary and Special Items		\$0
	Sub-Total	\$0
4500 Federal Funds		
Federal Funds		\$4,554,738
	Sub-Total	\$4,554,738
4600 Non-Added Revenues		
Non-Added Revenues		\$0
	Sub-Total	\$0
4610 Contributed Services		
Contributed Services		\$0
	Sub-Total	\$0
4630 Sales and Disposal of Assets		
Sales and Disposal of Assets		\$0
	Sub-Total	\$0
Total Expenses		\$24,841,504
Total Revenue		\$8,694,527
Net Project Cost		\$16,146,977

Additional Application Documents

Document Name:

Select Document: No file chosen

Document Name	Size	Uploaded	Modified	
Edit  RMTD Schedule Book	8.38 MB	Paula Hughes	3/13/2024 04:27 PM	<input type="checkbox"/> 

Application Comments

Comments	Updated By
No records to display.	

Application History Log

History Log

Status	Comments	Updated By	Date
Uploaded: Form OP-7 Purchase of Service & Subcontracts		Paula Hughes	3/13/2024 04:27 PM CST
Uploaded: Maps & Brochures		Paula Hughes	3/13/2024 04:26 PM CST
Uploaded: Ineligible Service Description		Paula Hughes	3/13/2024 04:26 PM CST
Uploaded: Contiguous Area Service Description		Paula Hughes	3/13/2024 04:25 PM CST
Uploaded: Service Area Description		Paula Hughes	3/13/2024 04:25 PM CST



ROCKFORD MASS TRANSIT DISTRICT

TO: RMTD Board of Trustees
FROM: Drexel McCalvin, Safety & Training Manager
DATE: March 18, 2024
RE: February 2024 Safety & Training Report

Risk Management Data – 2/1/24-2/29/24:

- Total Vehicle Accidents: 7
 - Revenue service accidents: 6
 - Responsible Party - RMTD: 5
 - Responsible Party - Other: 1
 - Non-revenue service accidents: 1
- Total Workers Compensation Injuries (Includes Rev/Non-Rev Service): 3

Agency Safety Plan Performance Data:

Fixed Route Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	8	.66	0	0	3,000 miles
FY 2024	0	0	8	1	5	1.7	3292 miles

Demand Response Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	7	.61	0	0	20,000 miles
FY 2024	0	0	4	.75	0	0	2067 miles

Safety performance data is based on the safety performance measures established under the National Public Transportation Agency Safety Plan. FTA/National Transit Database reporting criteria.

Safety Committee Update:

- The Hytest shoe truck was on site for 2 days to provide all operators and mechanics the opportunity to get new safety shoes from contractual benefits.

Safety Training Update:

- Training is ongoing in the following areas: Responding to Violent Behavior or an Active Shooter, ADA, Customer Service Training, Hazard Communication, Customer Service Training, Bloodborne Pathogens and Preventing Back Injuries.