



**ROCKFORD MASS TRANSIT DISTRICT**  
**BOARD OF TRUSTEES ANNUAL BOARD MEETING #990**  
Monday, April 22, 2024 at 3:30 p.m.

\*The RMTD Board of Trustees Meeting  
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186  
Passcode: 796088

\*Live Streaming information can also be found on RMTD's website at [www.RMTD.org](http://www.RMTD.org)

**AGENDA**

CALL TO ORDER:

ROLL CALL:

REPORTS OF RETIRING OFFICERS/ELECTION OF NEW OFFICERS

RENEWAL OF STAFF APPOINTMENTS

APPROVAL OF RMTD BOARD OF TRUSTEES MEETING SCHEDULE: April 2024 - March 2025

APPROVAL OF MINUTES: Board of Trustees Meeting #989 (March 22, 2024)

AGENDA APPROVAL:

**A-COMMUNICATION**

No Report

**B-MATTERS BY THE PUBLIC**

No Matters by the Public

**C-REPORTS OF STANDING COMMITTEES**

No Report

**D-RECONSIDERATION OF OLD BUSINESS**

No Report

**E-CONSIDERATION OF NEW BUSINESS**

**E-1 EXECUTIVE DIRECTOR'S REPORT**

- a) Welcome Stacy Reed Knuckles & David Hicks, Participants of NICNE Equity in Board Representation Program (EIB)

b) General Update – *Verbal*

E-2 FINANCE

a) Payment of Bills:

- AGHL Law/Services Rendered through March 31, 2024
- Williams & McCarthy/Services Rendered through March 22, 2024
- Schwab Actuarial Services – Approval of Payment of Invoice dated February 29, 2024 in the amount of \$9,450.00 to be paid from the Pension Account
- Approval of Accounts Payable Invoices

b) Approval of Unaudited Financial Statements for February, 2024

c) Pension Portfolio Review for period ending March 31, 2024 and Pension Investment Statement for month ending March 31, 2024

E-3 OPERATIONS

a) Fixed Route Ridership Statistics Report for March, 2024 and Demand Response Ridership Statistics for February 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

a) Report on Fixed Route Buses & Paratransit Vehicles for March, 2024

b) Maintenance & Facilities Update Report

c) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

a) RMTD Claims History for March, 2024

E-6 MARKETING

a) Approval of Advertising Contract(s)

b) Approval of Special Service Request(s) & Communications

E-7 GRANTS

a) Approval of Resolution No. R-24-04 – FTA Bus and Bus Facilities Grant Application

b) Approval of Resolution No. R-24-05 - FTA 5310 Application

E-8 SAFETY & TRAINING

a) Safety & Training Update Report of March 2024

E-9 OTHER BUSINESS

a) Executive Session to discuss semi-annual review of executive session meeting minutes pursuant to 5 ILCS 120/2(c)(21) of the Illinois Open Meetings Act

b) Matters Arising out of Executive Session Regarding Semi-Annual Review of Executive Session Meeting Minutes

E-10 NEXT MEETING SCHEDULED:

a) Monday, May 20, 2024 at 3:30 PM

**F-ORDER OF ADJOURNMENT**



ROCKFORD MASS TRANSIT DISTRICT

p 815-961-9000  
f 815-961-9892

520 Mulberry St.  
Rockford, IL 61101

[rmtd.org](http://rmtd.org) →

**TO: Board of Trustees**

**FROM: Michael Stubbe**

**DATE: April 22, 2024**

**RE: Renewal of Staff Appointments**

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I am seeking Board approval for the renewal of the following staff appointments for April 2024/March 2025:

Michael Stubbe – Ethics officer  
Susan Campbell – EEO Officer  
Erin Jenkins – FOIA/OMA Officer and Assistant Secretary  
Paula Hughes – DBELO Officer  
Ron Schoepfer – Assistant Treasurer



**ROCKFORD MASS TRANSIT DISTRICT BOARD OF TRUSTEES  
LIST OF REGULAR SCHEDULED  
MONTHLY MEETINGS**

**FOR APRIL 2024-MARCH 2025**

Conference Room  
520 Mulberry Street  
Rockford, IL 61101

**RMTD Board Meetings are typically the fourth Monday of each month at 3:30PM but are subject to change from time to time at the discretion of the RMTD Board of Trustees.**

<b><u>DATE</u></b>	<b><u>TIME</u></b>
Monday, April 22, 2024 (Annual)	3:30 p.m.
Monday, May 20, 2024	3:30 p.m.
Monday, June 24, 2024	3:30 p.m.
Monday, July 22, 2024	3:30 p.m.
Monday, August 26, 2024	3:30 p.m.
Monday, September 23, 2024	3:30 p.m.
Monday, October 28, 2024	3:30 p.m.
Monday, November 25, 2024	3:30 p.m.
Monday, December 23, 2024	3:30 p.m.
Monday, January 27, 2025	3:30 p.m.
Monday, February 24, 2025	3:30 p.m.
Monday, March 24, 2025	3:30 p.m.

**\*RMTD Board Meetings are subject to change at the discretion of the RMTD Board of Trustees**



**ROCKFORD MASS TRANSIT DISTRICT**

Board of Trustees Board Meeting #989 Minutes  
Friday, March 22, 2024 at 3:30 p.m.

RMTD Conference Room  
520 Mulberry Street  
Rockford, IL 61101

\*The RMTD Board of Trustees Meeting was Live Streamed and Recorded on Zoom  
Live Streaming and Recorded Meeting information can be found on RMTD's website at [www.RMTD.org](http://www.RMTD.org)

**ROLL CALL:**

**BOARD OF TRUSTEES:**

Herbert L. Johnson – Board of Trustees, Chairman  
Stephen K. Ernst – Board of Trustees, Vice Chairman  
David Sidney – Board of Trustees, Secretary/Treasurer (*Absent*)

**STAFF:**

Michael Stubbe – Executive Director  
Susan Campbell – Director of Human Resources & Administration  
Orlando Toatley – Marketing & Communications Specialist  
George Orth – Maintenance Manager  
Ron Schoepfer – Director of Finance  
Ron Priddy – Paratransit Operations Manager  
Cedrick Ketton – Fixed Route Operations Manager  
Drexel McCalvin – Safety & Training Manager  
Erin Jenkins – Executive Assistant & Assistant Board Secretary  
Tak Chow - IT

**GUEST(S)/PUBLIC PRESENT:**

Jeffrey DiBenedetto, *DiBenedetto & Associates*

**CALL TO ORDER:**

The Board Chairman called the meeting to order at approximately 3:33 p.m.

**APPROVAL OF AGENDA:**

The Board Chairman asked for and received a motion to approve the agenda for March 22, 2024. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

**APPROVAL OF MINUTES:**

The Minutes of the February 20, 2024 RMTD Board of Trustees Meeting were reviewed. The Board Vice Chairman asked for and received a motion to approve the Minutes of February 20, 2024. With no further discussion, the motion was seconded by the Chairman. The motion passed by a unanimous voice vote.

**A-COMMUNICATIONS:**

No Report

**B-MATTERS BY THE PUBLIC:**

No Matters by the Public

**C-REPORTS OF STANDING COMMITTEES:**

No Report

**D-RECONSIDERATION OF OLD BUSINESS:**

No Report

**E-CONSIDERATION OF NEW BUSINESS:**

E-1 EXECUTIVE DIRECTOR

(a) General Update

The Executive Director stated there was no report at this time.

E-2 FINANCE

(a) Payment of Bills:

- AGHL Law Office/Services Rendered through January 31 & February 29, 2024
- Williams & McCarthy/Services Rendered through January 24 & February 22, 2024  
*The above payment of bill(s) was presented for the Board of Trustees' review.*
- Approval of Accounts Payable Invoices

The Accounts Payable Invoices totaling \$815,725.34 were presented for the Board of Trustees' review and approval. The Board Vice Chairman asked for and received a motion to authorize the payment of the accounts payable invoices totaling \$815,725.34. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Approval of the RMTD Fiscal Year 2025 Operations Budget

The Executive Director presented the FY2025 Draft Operations Budget for the Board's review and approval. The Executive Director reported prior to this Board meeting, there was a public hearing regarding the RMTD Fiscal Year 2025 Budget.

The Board Vice Chairman asked for and received a motion to approve the RMTD Fiscal Year 2025 Budget as presented. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(c) Approval of Unaudited Financial Statements for January, 2024

The Executive Director presented the unaudited Financial Statements for January, 2024 for the Board's review. The Board Vice Chairman asked for and received a motion to approve the unaudited financial statements for January, 2024. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(d) Pension Portfolio Review for period ending March 8, 2024 and Pension Investment Statement for month ending February 29, 2024 - Presented by Jeffrey DiBenedetto

Mr. Jeffrey DiBenedetto presented the Portfolio Review Summary for periods through March 8, 2024 to the Board of Trustees for their review.

The RMTD Pension Trust Statement of Account Summary for month ending February 29, 2024 was also presented to the Board of Trustees for their review.

E-3 OPERATIONS

- (a) Fixed Route Ridership Statistics Report for February, 2024  
The Executive Director presented the Fixed Route Ridership Statistics Report for February, 2024.

E-4 MAINTENANCE - VEHICLES & FACILITIES

- (a) Report on Fixed Route Buses & Paratransit Vehicles for February, 2024  
The Executive Director presented the report on fixed route buses and paratransit vans for February, 2024.
- (b) Maintenance & Facilities Projects Update Report – March, 2024  
The Executive Director presented a Maintenance and Facilities update report to the Board of Trustees. An update was provided and a discussion ensued regarding the charging infrastructure/sprinkler upgrades, Paratransit van order and facility expansion project.
- (c) Approval of Bus Shelter Award  
The Executive Director stated it is desired by the RMTD staff to purchase six 5' x 10' passenger shelters similar in design to the shelters that were previously purchased and placed on the West State corridor. Requests for quotes, along with the attached specifications, were sent out to vendors. We have received two quotes:  
Tolar Manufacturing Company, Inc. \$91,710.00  
Brasco International, Inc. \$87,750.00  
The Executive Director stated Brasco International, Inc. had the lowest quote of \$87,750.00 (\$14,625.00 each). This includes the shelter along with the side advertising panel. The Executive Director stated these shelters will be funded with local capital which is comprised of funds from the previous sales of assets, mostly buses, that had surpassed their useful life. No other federal or state grant funds will be needed. Assembly and install will be performed by RMTD's building maintenance staff. The Executive Director stated these shelters will be utilized to replace a shelter removed due to damage and replace shelters past their useful life. The Executive Director stated RMTD is requesting that the RMTD Board of Trustees approve the award to Brasco International, Inc. for the purchase of the six shelters at a cost of \$87,750.00. The Board Vice Chairman asked for and received a motion to approve the award to Brasco International, Inc. for the purchase of the six (6) shelters at a cost of \$87,750.00. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.
- (d) Facility Expansion Update  
The Executive Director stated plans have been sent to IDOT and believe IDOT is close to pre-bid concurrence. The City of Rockford also is reviewing the plans. He noted RMTD now has meetings scheduled every two weeks with ComEd regarding electrical service to the facility and also with our Architect and Owner's Representative. ComEd Equipment has been ordered from ComEd.

E-5 HUMAN RESOURCES

- (a) RMTD Claims History for February, 2024  
The Executive Director presented the RMTD claims history for February, 2024 were presented to the Board of Trustees for their review.

## E-6    MARKETING

(a)    Approval of Advertising Contract(s)

The Marketing & Communications Specialist presented the following advertising contracts for Board approval:

- Remedies Renewing Lives

The Board of Trustees reviewed the advertising contract(s) noted above. The Board Vice Chairman asked for and received a motion to approve the advertising contract(s). The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b)    Approval of Special Service Request(s) & Communications

The Marketing & Communications Specialist presented the following Special Service Request for Board approval:

- Rockford Crisis Nursery (Event Date: April 4-6, 2024)

The Board reviewed the Special Service Request. The Board Vice Chairman asked for and received a motion to approve Rockford Crisis Nursery special service request for April 4-6, 2024. With no further discussion, the motion was seconded by the Chairman. The motion passed by a unanimous voice vote.

## E-7    GRANTS

(a)    Approval of Federal Fiscal Year 2024 Certifications & Assurances

The Executive Director presented the annual FTA Fiscal Year 2024 Certifications and Assurances for the Board's review and approval. He added this document certifies to the FTA that RMTD complies with all of their rules and regulations requirements have been met. The Executive Director stated RMTD is asking Board approval to execute the FTA Fiscal Year 2024 Certifications and Assurances as presented. The Board Vice Chairman asked for and received a motion to approve and execute the FTA Fiscal Year 2024 Certifications and Assurances. With no further discussion, the motion was seconded by the Chairman. The motion passed by a unanimous voice vote.

(b)    Approval of Designation of Signature Authority

The Executive Director stated the Designation of Signature Authority used to be a "one-time" document and now FTA is requiring the document to be presented and approved annually. The document designates the Executive Director as authorized to access the FTA electronic application/award management system also referred to as TrAMS to execute the annual Certifications and Assurances issued by the FTA, to transmit and submit all applications to FTA for federal assistance, and to execute all awards for FTA assistance on behalf of the RMTD Board of Trustees. The Board Vice Chairman asked for and received a motion to approve the Designation of Signature Authority and authorize to have it executed by Herbert L. Johnson, Chairman of the RMTD Board of Trustees on behalf of the RMTD Board of Trustees. With no further discussion, the motion was seconded by the Chairman. The motion passed by a unanimous voice vote.

(c)    Approval of Resolution No. R-24-02 - IDOT FY25 DOAP Agreement

The Executive Director presented Resolution R-24-02 and stated the resolution is authorizing the submittal and signing authority be made for the Executive Director on behalf of RMTD. The Board Vice Chairman asked for and received a motion to approve Resolution No. R-24-02 – IDOT FY25 Downstate Operating Assistance Program Agreement (DOAP) and to authorize the Executive Director to sign the FY25 DOAP Agreement on behalf of RMTD. With no further discussion, the motion was seconded by the Chairman. The motion passed by a unanimous voice vote.



E-8 SAFETY & TRAINING

- (a) Safety & Training Update Report - February, 2024  
The Safety & Training Update Data Report from February, 2024 was presented to the Board of Trustees for their review.

E-9 OTHER BUSINESS

- (a) Approval of Resolution No. R-24-03- RMTD EEO Plan 2024-2028  
Susan Campbell, EEO Officer, stated the FTA requires to update as necessary and submit an EEO plan to FTA every 4 years to be compliant and to meet the guidelines set forth within the plan. RMTD's EEO Plan is effective 2024-2028. Ms. Campbell stated this EEO Plan is a detailed analysis of RMTD's workforce and employment practices. Ms. Campbell noted the EEO Plan outlines how to disseminate information to RMTD employees. Ms. Campbell added that the EEO Plan lays out goals along with specific timelines for the Board and Staff. The Vice Chairman asked for and received a motion to approve Resolution No. R-24-03 - RMTD EEO Plan 2024-2028. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

E-10 NEXT MEETING SCHEDULE

The next RMTD Board of Trustees Meeting will be on April 22, 2024 at 3:30 PM.

**F-ORDER OF ADJOURNMENT**

A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 4:00 p.m.

Respectfully submitted,

*Erin Jenkins*

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Erin Jenkins  
Executive Assistant and Board Meeting Secretary  
Rockford Mass Transit District



**ROCKFORD MASS TRANSIT DISTRICT (RMTD)  
PROFESSIONAL FEES - ATTORNEY FEES**

E-2 (A) #990

April 5, 2024

AGHL Law \$ 6,297.50

Invoices for professional services rendered through March 31, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	550.00		715.00
August Services			1,540.00
September Services	1,787.50		82.50
October Services	2,640.00		275.00
November Services	515.46		907.50
December Services	1,705.00		1,540.00
January Services	3,300.00		880.00
February Services	3,575.00		5,005.00
March Services	1,457.50	5,170.00	5,170.00
April Services	7,260.00		
May Services	907.50		
June Services	467.50		
Total	24,165.46	5,170.00	16,115.00
ATU Bargaining	115,540.00		38,472.50
IBEW Bargaining		1,127.50	31,377.50
Total	139,705.46	6,297.50	85,965.00





**ROCKFORD MASS TRANSIT DISTRICT (RMTD)**  
**Pension Distributions (Not Including Retiree Distributions)**  
**Fiscal Year Ending June 30, 2024**

**E-2 (A) #990**

February 29, 2024

Schwab Actuarial Services \$ 9,450.00

Client Assignment Code 00114-12

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>FYTD</u>
OPEB Actuarial Valuations and Disclosure			2,500.00										2,500.00
Actuarial Funding Valuations and Board Presentaton								8,500.00					8,500.00
Pension Accounting GASB 68 & 67 For Administration, ATU & IBEW			3,000.00										3,000.00
Annual Benefit Statements			5,500.00										5,500.00
Benefit Calculations			5,300.00					450.00					5,750.00
Union Negotiations								500.00					500.00
<b>Total</b>			<b>16,300.00</b>					<b>9,450.00</b>					<b>25,750.00</b>
Request for Payment								\$9,450.00					

Prior Fiscal Year Annual Funding Contribution	825,000.00												825,000.00
Current Fiscal Year Annual Funding Contribution								775,000.00					775,000.00



Invoices to be Approved by the Board

E-2(A) #990

April 22, 2024

Total invoices to be approved: \$460,038.01

Vendor	Reason	Invoice Number	Invoice Total
Avail Technologies	ETMS Conversion	SI106768	\$ 19,730.00
BCCA	Boone County Trips	IUMar24	\$ 61,617.48
Conserv FS, Inc.	Diesel	46000663	\$ 19,845.76
Conserv FS, Inc.	Diesel	46000675	\$ 19,848.49
Conserv FS, Inc.	Diesel	46000685	\$ 19,290.22
Conserv FS, Inc.	Diesel	777004752	\$ 20,216.80
Dell	Computers	10730525476	\$ 11,181.90
Genfare, LLC	Tickets	90199322	\$ 10,636.65
Gillig Corporation	Bus Parts	41160146	\$ 16,392.04
Gillig Corporation	Bus Parts	41161967	\$ 16,330.70
Illinois Public Risk Fund	Worker's Comp. Insurance	85585	\$ 64,414.00
Illinois Public Risk Fund	Worker's Comp. Insurance	85588	\$ 64,414.00
Interstate Power Systems, Inc.	Bus Parts	CO41070352:01	\$ 10,718.84
Metro Enforcement	Security DTTC	59786	\$ 41,104.48
<b>Estimates</b>			
Professional Benefit Administrators	May Health Insurance		\$ 43,000.00
Gillig	Bus Parts		\$ 21,296.65
<b>Pre-approved by Board Secretary</b>			
Total:			\$ 460,038.01

# Rockford Mass Transit District Budget Variance Report

E-2 (B) #990

From Fiscal Year: 2024    From Period 8    Division: \*\* Consolidated Report    As of: 4/4/2024  
 Thru Fiscal Year: 2024    Thru Period 8

Feb-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Feb-2024	Budget	Variance	Var/Bgt Var %
<b>400.00.00 REVENUE</b>								
<b>401.00.00 Operating Revenue</b>								
26,053.80	26,170.83	-117.03	-0.45%	401.01.00 Full Fare Adults	221,542.28	209,366.64	12,175.64	5.82%
37,680.50	38,267.25	-586.75	-1.53%	401.01.05 Demand Response Fares	313,047.10	306,138.00	6,909.10	2.26%
1,680.00	2,523.00	-843.00	-33.41%	401.01.10 Machesney Park Demand Response Fares	11,601.00	20,184.00	-8,583.00	-42.52%
1,737.00	2,944.00	-1,207.00	-41.00%	401.01.15 Loves Park Demand Response Fares	13,074.00	23,552.00	-10,478.00	-44.49%
1,529.57	1,000.00	529.57	52.96%	401.01.20 Full Adult Fares - Night	11,030.52	8,000.00	3,030.52	37.88%
2,334.00	2,179.50	154.50	7.09%	401.01.25 SMTD Fares	17,397.00	17,436.00	-39.00	-0.22%
2,000.81	1,252.00	748.81	59.81%	401.01.26 BCCA Revenue	12,390.23	10,016.00	2,374.23	23.70%
512.37	595.83	-83.46	-14.01%	401.01.30 Machesney Park Service Farebox	4,274.63	4,766.64	-492.01	-10.32%
185.25	108.33	76.92	71.01%	401.01.35 Cherry Valley Service Farebox	1,157.75	866.64	291.11	33.59%
45.50	0.00	45.50	100.00%	401.01.40 Cherry Valley Demand Response Fares	336.50	0.00	336.50	100.00%
1,369.01	1,354.17	14.84	1.10%	401.01.45 Loves Park Revenue	11,040.57	10,833.36	207.21	1.91%
297.00	0.00	297.00	100.00%	401.02.00 University Pass	2,943.00	0.00	2,943.00	100.00%
0.00	0.00	0.00	0.00%	401.03.00 Student Fares	37.50	0.00	37.50	100.00%
142.50	100.00	42.50	42.50%	401.05.00 Disable Riders Fares	1,402.50	800.00	602.50	75.31%
4,250.00	4,791.67	-541.67	-11.30%	401.99.00 Seven Day Passes	36,705.50	38,333.36	-1,627.86	-4.25%
9,350.00	6,250.00	3,100.00	49.60%	401.99.10 30 Day Passes	68,085.50	50,000.00	18,085.50	36.17%
5,426.50	6,250.00	-823.50	-13.18%	401.99.20 Other - Full Fare Tickets	61,784.00	50,000.00	11,784.00	23.57%
0.00	0.00	0.00	0.00%	401.99.25 Other Demand Response Tickets	0.00	0.00	0.00	0.00%
41.25	41.67	-0.42	-1.01%	401.99.30 Other - Half Fare Tickets	-2,001.00	333.36	-2,334.36	-700.25%
11,350.00	4,416.67	6,933.33	156.98%	401.99.35 Full Fare All Day Passes	69,157.00	35,333.36	33,823.64	95.73%
187.50	566.67	-379.17	-66.91%	401.99.40 Half Fare All Day Passes	2,100.00	4,533.36	-2,433.36	-53.68%
0.00	0.00	0.00	0.00%	402.00.04 Special Transit Fares/Public Aid	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.00.06 Farebox Revenue/Trolley	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.06.02 Special Transit Fares	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.00 Charter Service Bus	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.01 Charter Service Trolley	0.00	0.00	0.00	0.00%
<b>106,172.56</b>	<b>98,811.59</b>	<b>7,360.97</b>	<b>7.45%</b>	<b>405.99.99 Total Operating Revenue</b>	<b>857,105.58</b>	<b>790,492.72</b>	<b>66,612.86</b>	<b>8.43%</b>
<b>406.00.00 Non-Operating Revenue</b>								
2,764.00	7,500.00	-4,736.00	-63.15%	406.03.00 Advertising Services Income	48,422.00	60,000.00	-11,578.00	-19.30%
0.00	833.33	-833.33	-100.00%	406.03.05 Advertising Services Income Demand Res	0.00	6,666.64	-6,666.64	-100.00%
0.00	0.00	0.00	0.00%	407.01.00 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	407.01.40 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
847.91	316.67	531.24	167.76%	407.03.00 Rental Buildings/Other Property	7,687.68	2,533.36	5,154.32	203.46%

## Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024    From Period 8    Division: \*\* Consolidated Report    As of: 4/4/2024  
 Thru Fiscal Year: 2024    Thru Period 8

Feb-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Feb-2024	Budget	Variance	Var/Bgt Var %
19,721.06	10,500.00	9,221.06	87.82%	407.04.00 Investment Income	116,441.15	84,000.00	32,441.15	38.62%
0.00	0.00	0.00	0.00%	407.05.00 Parking Lot Revenue	0.00	0.00	0.00	0.00%
1,171.59	0.00	1,171.59	100.00%	407.99.00 Other Non-Transportation Rev - GH & VG	-17.91	0.00	-17.91	-100.00%
2,361.41	1,500.00	861.41	57.43%	407.99.05 Other Non-Transportation Revenue - Fixed	39,745.40	12,000.00	27,745.40	231.21%
0.00	2,580.33	-2,580.33	-100.00%	407.99.06 Other Non-Transportation Revenue - Dema	18,107.04	20,642.64	-2,535.60	-12.28%
129,000.00	129,000.00	0.00	0.00%	409.01.00 Local Operating Assistance	1,032,000.00	1,032,000.00	0.00	0.00%
15,666.00	15,665.33	0.67	0.00%	409.01.05 Operating Assistance - Other FR Machesn	125,328.00	125,322.64	5.36	0.00%
7,536.00	7,535.83	0.17	0.00%	409.01.06 Operating Assistance - Other DR Machesn	60,288.00	60,286.64	1.36	0.00%
30,767.00	30,766.83	0.17	0.00%	409.02.05 Operating Assistance - Other FR Loves Pa	246,136.00	246,134.64	1.36	0.00%
7,096.00	7,095.25	0.75	0.01%	409.02.06 Operating Assistance - Other DR Loves Pa	56,768.00	56,762.00	6.00	0.01%
4,056.25	4,056.25	0.00	0.00%	409.03.05 Operating Assistance - Other FR Boone Co	32,450.00	32,450.00	0.00	0.00%
21,841.51	16,810.33	5,031.18	29.93%	409.03.06 Operating Assistance - Other DR Boone C	159,045.86	134,482.64	24,563.22	18.26%
0.00	0.00	0.00	0.00%	409.04.05 Operating Assistance - Other FR Belvidere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.04.06 Operating Assistance - Other DR Belvidere	0.00	0.00	0.00	0.00%
157,112.17	141,509.33	15,602.84	11.03%	409.05.05 Operating Assistance - Other SMTD	1,176,078.02	1,132,074.64	44,003.38	3.89%
0.00	0.00	0.00	0.00%	409.99.00 Other Local Financial Assistance	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.99.05 Other Local Fin/Assit	0.00	0.00	0.00	0.00%
1,075,798.77	1,198,876.42	-123,077.65	-10.27%	411.01.00 IDOT Operating Assistance	9,374,633.70	9,591,011.36	-216,377.66	-2.26%
44,278.59	33,544.42	10,734.17	32.00%	411.01.01 IDOT Operating Assistance Boone County	318,381.29	268,355.36	50,025.93	18.64%
0.00	0.00	0.00	0.00%	411.01.05 IDOT Operating Assistance Belvedere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	411.04.00 State Cash Grant & Reimbursement Speci	0.00	0.00	0.00	0.00%
281,484.50	336,649.83	-55,165.33	-16.39%	413.01.00 FTA Operating Assistance	2,062,934.23	2,693,198.64	-630,264.41	-23.40%
0.00	0.00	0.00	0.00%	413.99.00 Other Assistance - Federal - Preventative	428,925.00	0.00	428,925.00	100.00%
0.00	0.00	0.00	0.00%	413.99.01 Other Assistance - Federal-JARC New Fre	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	413.99.05 Other Assistance - Federal - ADA	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	430.01.00 Contributed Services	0.00	0.00	0.00	0.00%
<b>1,801,502.76</b>	<b>1,944,740.15</b>	<b>-143,237.39</b>	<b>-7.37%</b>	<b>430.99.99 Total Non-Operating Revenue</b>	<b>15,303,353.46</b>	<b>15,557,921.20</b>	<b>-254,567.74</b>	<b>-1.64%</b>
<b>1,907,675.32</b>	<b>2,043,551.74</b>	<b>-135,876.42</b>	<b>-6.65%</b>	<b>440.99.99 Total Revenues</b>	<b>16,160,459.04</b>	<b>16,348,413.92</b>	<b>-187,954.88</b>	<b>-1.15%</b>
				<b>500.00.0 Salaries &amp; Wages</b>				
339,151.46	326,300.00	12,851.46	3.94%	501.01.1 Operators Salaries and Wages	2,486,011.69	2,610,400.00	-124,388.31	-4.77%
104,790.23	110,775.00	-5,984.77	-5.40%	501.01.2 Operators Overtime	969,492.84	886,200.00	83,292.84	9.40%
290,351.28	304,124.99	-13,773.71	-4.53%	501.02.1 Salaries and Wages	2,522,933.40	2,432,999.92	89,933.48	3.70%
19,722.09	14,741.68	4,980.41	33.78%	501.02.2 Overtime	189,132.05	117,933.44	71,198.61	60.37%
<b>754,015.06</b>	<b>755,941.67</b>	<b>-1,926.61</b>	<b>-0.25%</b>	<b>501.99.9 Total Salaries &amp; Wages</b>	<b>6,167,569.98</b>	<b>6,047,533.36</b>	<b>120,036.62</b>	<b>1.98%</b>

### 502.00.0 Fringe Benefits



## Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024      From Period 8      Division: \*\* Consolidated Report      As of: 4/4/2024  
 Thru Fiscal Year: 2024      Thru Period 8

Feb-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Feb-2024	Budget	Variance	Var/Bgt Var %
60,086.16	66,266.66	-6,180.50	-9.33%	502.01.0 FICA	528,053.59	530,133.28	-2,079.69	-0.39%
136,276.36	145,833.33	-9,556.97	-6.55%	502.02.1 Pension Plan	1,072,064.11	1,166,666.64	-94,602.53	-8.11%
2,601.41	3,062.50	-461.09	-15.06%	502.02.2 Long Term Disability	19,727.45	24,500.00	-4,772.55	-19.48%
241,667.00	241,666.67	0.33	0.00%	502.03.0 Hospital/Medical Plan	1,933,336.00	1,933,333.36	2.64	0.00%
875.00	875.00	0.00	0.00%	502.03.1 Vision Plans	7,000.00	7,000.00	0.00	0.00%
-37.78	289.17	-326.95	-113.06%	502.03.2 Employee Assistance Program	3,414.47	2,313.36	1,101.11	47.60%
6,125.00	6,125.01	-0.01	0.00%	502.04.0 Dental Plans	49,000.00	49,000.08	-0.08	0.00%
1,775.21	2,100.00	-324.79	-15.47%	502.05.0 Life Insurance Plans	11,976.59	16,800.00	-4,823.41	-28.71%
0.00	3,083.33	-3,083.33	-100.00%	502.06.0 Short-Term Disability Plans	9,630.00	24,666.64	-15,036.64	-60.96%
11,629.69	3,871.69	7,758.00	200.38%	502.07.0 Unemployment Insurance	40,181.26	30,973.52	9,207.74	29.73%
68,279.00	68,278.59	0.41	0.00%	502.08.0 Workers' Compensation Insurance	496,232.00	546,228.72	-49,996.72	-9.15%
21,808.12	20,908.34	899.78	4.30%	502.09.0 Sick Leave	134,721.94	167,266.72	-32,544.78	-19.46%
20,909.67	35,908.31	-14,998.64	-41.77%	502.10.0 Holidays	285,483.15	287,266.48	-1,783.33	-0.62%
48,326.65	44,408.34	3,918.31	8.82%	502.11.0 Vacation	392,919.31	355,266.72	37,652.59	10.60%
17,516.98	10,208.34	7,308.64	71.59%	502.12.0 Other Wages	72,818.43	81,666.72	-8,848.29	-10.83%
0.00	0.00	0.00	0.00%	502.12.2 Other Paid Absence - ADA Training	0.00	0.00	0.00	0.00%
3,040.13	4,375.01	-1,334.88	-30.51%	502.13.0 Uniform Allowance	32,553.79	35,000.08	-2,446.29	-6.99%
806.50	4,612.50	-3,806.00	-82.51%	502.14.0 Other Fringe Benefits	24,682.90	36,900.00	-12,217.10	-33.11%
2,211.00	2,211.00	0.00	0.00%	502.14.1 Other Fringe Benefits - Parking	17,688.00	17,688.00	0.00	0.00%
<b>643,896.10</b>	<b>664,083.79</b>	<b>-20,187.69</b>	<b>-3.04%</b>	<b>502.99.9 Fringe Benefits</b>	<b>5,131,482.99</b>	<b>5,312,670.32</b>	<b>-181,187.33</b>	<b>-3.41%</b>
<b>503.00.0 Services</b>								
0.00	0.00	0.00	0.00%	503.01.1 Management Service Fee	0.00	0.00	0.00	0.00%
5,500.00	8,333.33	-2,833.33	-34.00%	503.02.0 Advertising Fees	105,099.75	66,666.64	38,433.11	57.65%
54,884.24	40,000.00	14,884.24	37.21%	503.03.0 Professional Services	456,798.04	320,000.00	136,798.04	42.75%
316.00	741.67	-425.67	-57.39%	503.03.1 Professional Services - Drug Testing	5,117.00	5,933.36	-816.36	-13.76%
296.26	2,041.67	-1,745.41	-85.49%	503.03.2 Professional Services - DOT Physicals	7,292.06	16,333.36	-9,041.30	-55.35%
0.00	8,333.33	-8,333.33	-100.00%	503.04.0 Temporary Help	0.00	66,666.64	-66,666.64	-100.00%
14,896.52	29,750.00	-14,853.48	-49.93%	503.05.0 Repair/Maintenance	224,269.02	238,000.00	-13,730.98	-5.77%
5,308.08	10,833.33	-5,525.25	-51.00%	503.06.0 Custodial Services	85,740.90	86,666.64	-925.74	-1.07%
621.25	33,333.33	-32,712.08	-98.14%	503.07.0 Security Services	312,007.97	266,666.64	45,341.33	17.00%
0.00	0.00	0.00	0.00%	503.08.0 Technical Study Service	0.00	0.00	0.00	0.00%
2,375.00	1,500.00	875.00	58.33%	503.99.0 Other Services	12,875.00	12,000.00	875.00	7.29%
<b>84,197.35</b>	<b>134,866.66</b>	<b>-50,669.31</b>	<b>-37.57%</b>	<b>503.99.9 Total Services</b>	<b>1,209,199.74</b>	<b>1,078,933.28</b>	<b>130,266.46</b>	<b>12.07%</b>
<b>504.00.0 Materials &amp; Supplies</b>								
84,557.20	105,017.50	-20,460.30	-19.48%	504.01.0 Fuel	776,211.29	840,140.00	-63,928.71	-7.61%
6,376.46	10,833.34	-4,456.88	-41.14%	504.01.1 Lubricants & Oils	70,848.02	86,666.72	-15,818.70	-18.25%

## Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024    From Period 8  
Thru Fiscal Year: 2024    Thru Period 8

Division: \*\* Consolidated Report

As of: 4/4/2024

Feb-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Feb-2024	Budget	Variance	Var/Bgt Var %
10,109.70	9,166.67	943.03	10.29%	504.02.0 Tires and Tubes	65,522.02	73,333.36	-7,811.34	-10.65%
29,643.55	49,166.66	-19,523.11	-39.71%	504.99.0 Other Materials/Supplies	307,990.48	393,333.28	-85,342.80	-21.70%
-2,507.50	833.33	-3,340.83	-400.90%	504.99.1 Other Materials/Supplies - ADA	-3,765.25	6,666.64	-10,431.89	-156.48%
0.00	5,000.00	-5,000.00	-100.00%	504.99.2 Accident Repair Revenue Vehicles	13,613.64	40,000.00	-26,386.36	-65.97%
54,736.30	53,333.34	1,402.96	2.63%	504.99.3 Bus Parts	484,594.97	426,666.72	57,928.25	13.58%
<b>182,915.71</b>	<b>233,350.84</b>	<b>-50,435.13</b>	<b>-21.61%</b>	<b>504.99.9 Total Materials &amp; Supplies</b>	<b>1,715,015.17</b>	<b>1,866,806.72</b>	<b>-151,791.55</b>	<b>-8.13%</b>
				<b>505.00.0 Utilities</b>				
42,063.49	40,962.09	1,101.40	2.69%	505.02.0 Utilities	278,675.60	327,696.72	-49,021.12	-14.96%
<b>42,063.49</b>	<b>40,962.09</b>	<b>1,101.40</b>	<b>2.69%</b>	<b>505.99.9 Total Utilities</b>	<b>278,675.60</b>	<b>327,696.72</b>	<b>-49,021.12</b>	<b>-14.96%</b>
				<b>506.00.0 Casulaty &amp; Liability</b>				
49,292.76	49,191.41	101.35	0.21%	506.01.0 Premiums - Physical Damanger Insurance	386,979.33	393,531.28	-6,551.95	-1.66%
0.00	0.00	0.00	0.00%	506.02.0 Recoveries of Physical Damage Losses	0.00	0.00	0.00	0.00%
19,345.42	17,895.59	1,449.83	8.10%	506.03.0 Premiums - Public Liability Insurance	145,453.19	143,164.72	2,288.47	1.60%
22,917.00	22,916.66	0.34	0.00%	506.05.0 Provision for Unisured Public Liability	183,336.00	183,333.28	2.72	0.00%
3,949.92	3,788.50	161.42	4.26%	506.08.0 Premiums for Other Corporate Insurance	30,569.58	30,308.00	261.58	0.86%
<b>95,505.10</b>	<b>93,792.16</b>	<b>1,712.94</b>	<b>1.83%</b>	<b>506.99.9 Total Casualty &amp; Liability</b>	<b>746,338.10</b>	<b>750,337.28</b>	<b>-3,999.18</b>	<b>-0.53%</b>
				<b>507.00.0 Taxes/Vehicle Registration</b>				
0.00	412.50	-412.50	-100.00%	507.04.0 Vehicle Licensing and Registration Fees	1,772.00	3,300.00	-1,528.00	-46.30%
261.64	500.00	-238.36	-47.67%	507.05.0 Fuel and Lubricant Taxes	2,343.93	4,000.00	-1,656.07	-41.40%
0.00	0.00	0.00	0.00%	507.99.0 Other Taxes	0.00	0.00	0.00	0.00%
<b>261.64</b>	<b>912.50</b>	<b>-650.86</b>	<b>-71.33%</b>	<b>507.99.9 Total Taxes/Vehicle Registration</b>	<b>4,115.93</b>	<b>7,300.00</b>	<b>-3,184.07</b>	<b>-43.62%</b>
				<b>508.00.0 Purchased Transportation</b>				
68,120.91	51,606.75	16,514.16	32.00%	508.01.0 Purchased Transporation	489,817.38	412,854.00	76,963.38	18.64%
<b>68,120.91</b>	<b>51,606.75</b>	<b>16,514.16</b>	<b>32.00%</b>	<b>508.99.9 Total Purchased Transportation</b>	<b>489,817.38</b>	<b>412,854.00</b>	<b>76,963.38</b>	<b>18.64%</b>
				<b>509.00.0 Miscellaneous Expenses</b>				
3,316.67	5,416.67	-2,100.00	-38.77%	509.01.0 Dues and Subscriptions	38,226.71	43,333.36	-5,106.65	-11.78%
3,599.58	5,166.67	-1,567.09	-30.33%	509.02.0 Travel and Meetings	47,888.06	41,333.36	6,554.70	15.86%
0.00	0.00	0.00	0.00%	509.04.0 Entertainment Expenses	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.06.0 Fines and Penalties	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.07.0 Bad Debt Expense	0.00	0.00	0.00	0.00%
7,000.00	14,583.33	-7,583.33	-52.00%	509.08.0 Advertising/Promotion Media	41,308.42	116,666.64	-75,358.22	-64.59%
7,337.34	8,750.00	-1,412.66	-16.14%	509.99.0 Other Miscellaneous Expenses	62,703.95	70,000.00	-7,296.05	-10.42%
2,274.78	2,250.00	24.78	1.10%	509.99.1 Postage and Freight	19,247.23	18,000.00	1,247.23	6.93%

## Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 8		Division: ** Consolidated Report				As of: 4/4/2024	
Thru Fiscal Year: 2024		Thru Period 8							
Feb-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Feb-2024	Budget	Variance	Var/Bgt Var %	
389.97	1,666.67	-1,276.70	-76.60%	509.99.2 Employee Appreciation	11,094.54	13,333.36	-2,238.82	-16.79%	
<b>23,918.34</b>	<b>37,833.34</b>	<b>-13,915.00</b>	<b>-36.78%</b>	<b>509.99.9 Total Miscellaneous Expenses</b>	<b>220,468.91</b>	<b>302,666.72</b>	<b>-82,197.81</b>	<b>-27.16%</b>	
<b>511.00.0 Interest Expense</b>									
0.00	0.00	0.00	0.00%	511.02.0 Short Term Interest Expense	0.00	0.00	0.00	0.00%	
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>511.99.9 Total Interest Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>512.00.0 Leases &amp; Rentals</b>									
0.00	1,500.00	-1,500.00	-100.00%	512.02.0 Lease & Rental Passenger Stations	0.00	12,000.00	-12,000.00	-100.00%	
0.00	0.00	0.00	0.00%	512.05.0 Lease - Service Vehicles	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	512.12.0 Lease and Rental Equipment	0.00	0.00	0.00	0.00%	
<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>-100.00%</b>	<b>512.99.9 Total Leases &amp; Rentals</b>	<b>0.00</b>	<b>12,000.00</b>	<b>-12,000.00</b>	<b>-100.00%</b>	
<b>513.00.0 Depreciation</b>									
0.00	0.00	0.00	0.00%	513.00.1 Depreciation Expense	0.00	0.00	0.00	0.00%	
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>513.99.9 Total Depreciation Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>517.00.0 Debt Service</b>									
7,961.00	7,960.58	0.42	0.01%	517.01.0 Line Of Credit - Interest	63,688.00	63,684.64	3.36	0.01%	
4,820.62	20,741.42	-15,920.80	-76.76%	517.02.0 Line Of Credit - Principal Payments	134,087.24	165,931.36	-31,844.12	-19.19%	
<b>12,781.62</b>	<b>28,702.00</b>	<b>-15,920.38</b>	<b>-55.47%</b>	<b>517.99.9 Total Debt Service</b>	<b>197,775.24</b>	<b>229,616.00</b>	<b>-31,840.76</b>	<b>-13.87%</b>	
<b>1,907,675.32</b>	<b>2,043,551.80</b>	<b>-135,876.48</b>	<b>-6.65%</b>	<b>520.99.9 Total Expenses</b>	<b>16,160,459.04</b>	<b>16,348,414.40</b>	<b>-187,955.36</b>	<b>-1.15%</b>	
0.00	-0.06	0.06	-100.00%	999.99.999 Surplus / Deficit	0.00	-0.48	0.48	-100.00%	

## RMTD BOD Meeting 04/22/2024 – Pension comments

Included in this month's board report, please find updated performance results for the first quarter 2024 and through April 15th, 2024. For the first quarter 2024, the fiscal performance is up 11.51% and the calendar year up 5.1%. As you will see from the Portfolio Review page 2, our comparison performance is on par with similarly allocated portfolios. Through April 15<sup>th</sup>, 2024, for the fiscal year we are positive 8.36% and positive 2.1% in the calendar year. Equities and Fixed income have retreated from the end of the quarter but still show positive results to date. The current asset allocation has equities at 58.3%, alternatives at 4.4%, bonds at 34.9% and cash at 2.4%.

So far in the second quarter we have seen slight profit taking on the equity side as the stock market hovers around all-time highs and bond yields stable if not inching higher. A drop in interest rates is now probable in the second half of 2024. The translation is as stock prices decrease due to more selling than buying and with interest rates on bonds holding, this drives the price of bonds lower. Remember there is an inverse relationship between bond yields and bond prices. That is reflected in the performance numbers above year to date compared to quarter one end.

The economic data on inflation for February and retail sales for March 2024 are the culprit this quarter. Inflation was slightly higher year over year for the month of February, drowning the market's hopes of interest rates falling in the first half of 2024. In addition, this week retail sales figures remain strong despite persistent inflation. Gross Domestic Product (GDP a measure of economic growth) for the U.S. is now revised higher to 3.1% for Q2 up from 2.5%. Now earning season kicks off for stock companies and we will get a good sense of how strong the economy really is.

We expect the next two quarters to be more volatile and investment results remain little changed overall. In the fall things will heat up with the presidential election and the potential for lower interest rates sparking a strong finish to stock and bonds for 2024.

If the BOD or staff have questions regarding our report, please let us know. Email me, Jeff DiBenedetto at [jeff@trustdnb.com](mailto:jeff@trustdnb.com) or call 815.654.8850/815.988.5065.



# Portfolio Review

Rockford Mass Transit District  
520 Mulberry Street  
Rockford, IL 61101

March 31, 2024



DIBENEDETTO & ASSOCIATES LTD



## Impact of Diversification

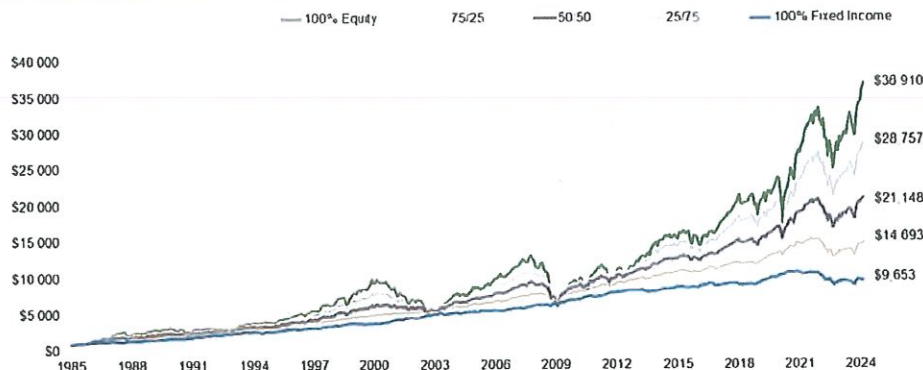
As of March 31, 2024

These portfolios illustrate the performance of different global stock/bond mixes and highlight the benefits of diversification. Mixes with larger allocations to stocks are considered riskier but have higher expected returns over time.

### Period Returns (%)

	YTD	3 Months	6 Months	1 Year	3 Years	5 Years	10 Years	10-Year STDDEV <sup>1</sup>
MSCI World Index (net div.)	8.88	8.88	21.31	25.11	8.60	12.07	9.39	14.91
Bloomberg US Aggregate Bond Inde	6.42	6.42	17.35	18.93	5.89	9.29	7.57	11.69
100% Equities	3.99	3.99	13.48	12.97	3.14	6.40	5.65	8.65
75/25	1.59	1.59	9.69	7.23	0.36	3.42	3.64	6.07
50/50	-0.78	-0.78	5.99	1.70	-2.46	0.36	1.54	4.78
25/75								
100% Fixed Income								

### Growth of Wealth: The Relationship Between Risk and Return



<sup>1</sup> STDDEV, standard deviation is a measure of the variation or dispersion of a set of data points. Standard deviations are often used to quantify the historical return volatility of a security or portfolio. Diversification does not eliminate the risk of market loss. For illustrative purposes only. Past performance is no guarantee of future results. The performance reflects the growth of a hypothetical \$1,000. Assumes all models have been rebalanced monthly. Indices are not available for direct investment. Back tested performance results assume the reinvestment of dividends and capital gains. Sources: MSCI data @ MSCI 2024, all rights reserved. Bloomberg data provided by Bloomberg Finance L.P.

# Portfolio Overview



DIBENEDETTO & ASSOCIATES LTD

Rockford Mass Transit District

Period Ending: 3/31/2024  
Portfolio Inception Date: 9/30/2008

## Components Of Change

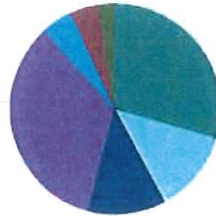
	Year to Date
<b>BEGINNING VALUE</b>	<b>28,982,282.83</b>
Contributions	775,000.00
Withdrawals	(420,000.00)
Unrealized Gain	1,376,060.03
Realized Gain	0.00
Income and Expenses	104,660.07
<b>ENDING VALUE</b>	<b>30,818,002.93</b>
<b>INVESTMENT GAIN</b>	<b>1,480,720.10</b>

## Portfolio Returns

	Year to Date
<b>Your Portfolio</b>	<b>5.1%</b>

All returns are TWR, net of fees. Returns for greater than 1 year are annualized.

## Asset Allocation



Category	Current Percentage	Current Value
Large Cap	29.5%	\$9,100,798.68
Small Cap	12.7%	\$3,911,681.77
International	11.9%	\$3,652,599.75
Bonds	34.4%	\$10,593,864.08
Alternatives	4.7%	\$1,457,046.03
Unconstrained	4.4%	\$1,368,057.68
Cash and Money Funds	2.4%	\$733,954.94
<b>Total Portfolio Value</b>	<b>100.0%</b>	<b>\$30,818,002.93</b>

## Portfolio Performance Summary

Rockford Mass Transit District Acct #:  
 Stephen Ernst, D Sidney, & Herbert Johnson Trustees  
 520 Mulberry Street  
 Rockford, IL 61101

06/30/2023 - 03/31/2024

Beginning Value		27,331,983.38
Contributions	1,600,020.76	
Withdrawals	(1,276,300.00)	
Net Contributions		323,720.76
Unrealized Gain (Loss)	2,150,505.96	
Realized Gain (Loss)	493,756.75	
Capital Appreciation		2,644,262.71
Dividend Income	588,771.98	
Interest Income	244.10	
Income		589,016.08
Management Fees	(70,980.00)	
Other Expenses	0.00	
Total Expenses		(70,980.00)
Ending Value		30,818,002.93
Investment Gain		3,162,298.79

06/30/2023 - 03/31/2024

Actual

Time Weighted Return (net) 11.51

All returns net of fees

*This data is gathered from what is believed to be reliable sources, but we cannot guarantee it's accuracy. Please use your brokerage statements to confirm the accuracy of the information presented.*



# Portfolio Review

Rockford Mass Transit District  
520 Mulberry Street  
Rockford, IL 61101

April 15, 2024



DIBENEDETTO & ASSOCIATES LTD

# Portfolio Overview



DIBENEDETTO & ASSOCIATES LTD

Rockford Mass Transit District

Period Ending: 4/15/2024  
 Portfolio Inception Date: 9/30/2008

## Components Of Change

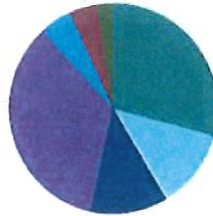
	Current Quarter	Year to Date
<b>BEGINNING VALUE</b>	30,818,002.93	28,982,282.83
Contributions	155.05	775,155.05
Withdrawals	0.00	(420,000.00)
Unrealized Gain	(848,156.42)	527,903.61
Realized Gain	0.00	0.00
Income and Expenses	(23,249.41)	81,410.66
<b>ENDING VALUE</b>	29,946,752.15	29,946,752.15
<b>INVESTMENT GAIN</b>	(871,405.83)	609,314.27

## Portfolio Returns

	Current Quarter	Year to Date
<b>Your Portfolio</b>	(2.8%)	2.1%

All returns are TWR, net of fees. Returns for greater than 1 year are annualized.

## Asset Allocation



Category	Current Percentage	Current Value
Large Cap	29.2%	\$8,755,614.91
Small Cap	12.3%	\$3,697,016.87
International	11.9%	\$3,574,224.90
Bonds	34.9%	\$10,438,079.88
Alternatives	4.8%	\$1,448,743.77
Unconstrained	4.4%	\$1,322,211.24
Cash and Money Funds	2.4%	\$710,860.58
<b>Total Portfolio Value</b>	<b>100.0%</b>	<b>\$29,946,752.15</b>

This data is gathered from what is believed to be reliable sources. Please refer to your custodian brokerage statement to confirm the material presented.

## Portfolio Performance Summary

Rockford Mass Transit District Acct #:  
 Stephen Ernst, D Sidney, & Herbert Johnson Trustees  
 520 Mulberry Street  
 Rockford, IL 61101

06/30/2023 - 04/15/2024

Beginning Value		27,331,983.38
Contributions	1,600,175.81	
Withdrawals	(1,276,300.00)	
Net Contributions		323,875.81
Unrealized Gain (Loss)	1,302,349.54	
Realized Gain (Loss)	493,756.75	
Capital Appreciation		1,796,106.29
Dividend Income	591,717.57	
Interest Income	244.10	
Income		591,961.67
Management Fees	(97,175.00)	
Other Expenses	0.00	
Total Expenses		(97,175.00)
Ending Value		29,946,752.15
Investment Gain		2,290,892.96

06/30/2023 - 04/15/2024

Actual

Time Weighted Return (net) 8.36

All returns net of fees

*This data is gathered from what is believed to be reliable sources, but we cannot guarantee it's accuracy. Please use your brokerage statements to confirm the accuracy of the information presented.*



**ROCKFORD MASS TRANSIT DISTRICT  
FIXED ROUTE REPORT**

MONTH OF: **MARCH 24**

**E-3 (A) #990**

<b>ALL FIXED ROUTES</b>					
	PASSENGERS	REVENUE	MILES	HOURS	
BUDGET FY '24	77,837	53,516.00	100,010.3	7,568.9	
<b>MARCH 24</b>	<b>89,367</b>	<b>59,279.49</b>	<b>112,732.8</b>	<b>8,374.4</b>	
MARCH 23	74,514	55,601.65	117,117.6	8,729.7	
<b>% CHANGE</b>	<b>19.9%</b>	<b>6.6%</b>	<b>-3.7%</b>	<b>-4.1%</b>	
<hr/>					
BUDGET FY '24	708,030	464,388.00	975,274.0	73,020.4	
<b>YTD - FY 24</b>	<b>846,827</b>	<b>548,527.74</b>	<b>999,717.5</b>	<b>74,229.6</b>	
YTD - FY 23	621,642	467,580.69	999,814.8	74,464.2	
<b>% CHANGE</b>	<b>36.2%</b>	<b>17.3%</b>	<b>0.0%</b>	<b>-0.3%</b>	

Please note that the service shown in the detail below is included in the "ALL FIXED ROUTES" section above.

<b>NIGHT SERVICE</b>					
	PASSENGERS	REVENUE	MILES	HOURS	
<b>MARCH 24</b>	<b>6,277</b>	<b>1,599.00</b>	<b>12,279.6</b>	<b>787.5</b>	
MARCH 23	2,486	602.68	13,382.7	860.2	
<b>% CHANGE</b>	<b>152.5%</b>	<b>165.3%</b>	<b>-8.2%</b>	<b>-8.5%</b>	
<hr/>					
<b>YTD - FY 24</b>	<b>51,879</b>	<b>12,629.52</b>	<b>112,183.3</b>	<b>7,153.1</b>	
YTD - FY 23	24,689	6,189.08	110,808.1	7,028.4	
<b>% CHANGE</b>	<b>110.1%</b>	<b>104.1%</b>	<b>1.2%</b>	<b>1.8%</b>	

<b>DAY SERVICE (WEEKDAYS only)</b>					
	PASSENGERS	REVENUE	MILES	HOURS	
<b>MARCH 24</b>	<b>69,872</b>	<b>53,414.48</b>	<b>81,448.3</b>	<b>6,140.4</b>	
MARCH 23	65,300	52,759.49	88,684.1	6,732.7	
<b>% CHANGE</b>	<b>7.0%</b>	<b>1.2%</b>	<b>-8.2%</b>	<b>-8.8%</b>	
<hr/>					
<b>YTD - FY 24</b>	<b>687,645</b>	<b>472,899.59</b>	<b>735,710.6</b>	<b>55,609.5</b>	
YTD - FY 23	522,011	434,934.85	743,336.4	56,355.9	
<b>% CHANGE</b>	<b>31.7%</b>	<b>8.7%</b>	<b>-1.0%</b>	<b>-1.3%</b>	

<b>SATURDAY SERVICE</b>					
	PASSENGERS	REVENUE	MILES	HOURS	
<b>MARCH 24</b>	<b>10,100</b>	<b>3,275.89</b>	<b>15,562.3</b>	<b>1,190.5</b>	
MARCH 23	4,702	1,613.32	12,304.4	936.0	
<b>% CHANGE</b>	<b>114.8%</b>	<b>103.1%</b>	<b>26.5%</b>	<b>27.2%</b>	
<hr/>					
<b>YTD - FY 24</b>	<b>82,357</b>	<b>54,274.92</b>	<b>124,522.1</b>	<b>9,443.0</b>	
YTD - FY 23	57,782	20,461.95	120,339.0	9,222.5	
<b>% CHANGE</b>	<b>42.5%</b>	<b>165.2%</b>	<b>3.5%</b>	<b>2.4%</b>	

<b>SUNDAY SERVICE</b>					
	PASSENGERS	REVENUE	MILES	HOURS	
<b>MARCH 24</b>	<b>3,118</b>	<b>990.12</b>	<b>3,442.6</b>	<b>256.0</b>	
MARCH 23	2,026	626.16	2,746.4	200.8	
<b>% CHANGE</b>	<b>53.9%</b>	<b>58.1%</b>	<b>25.3%</b>	<b>27.5%</b>	
<hr/>					
<b>YTD - FY 24</b>	<b>24,946</b>	<b>8,723.71</b>	<b>27,301.5</b>	<b>2,024.0</b>	
YTD - FY 23	17,160	5,994.81	25,331.3	1,857.4	
<b>% CHANGE</b>	<b>45.4%</b>	<b>45.5%</b>	<b>7.8%</b>	<b>9.0%</b>	

**ROCKFORD MASS TRANSIT DISTRICT  
FIXED ROUTE REPORT  
PAGE 2**

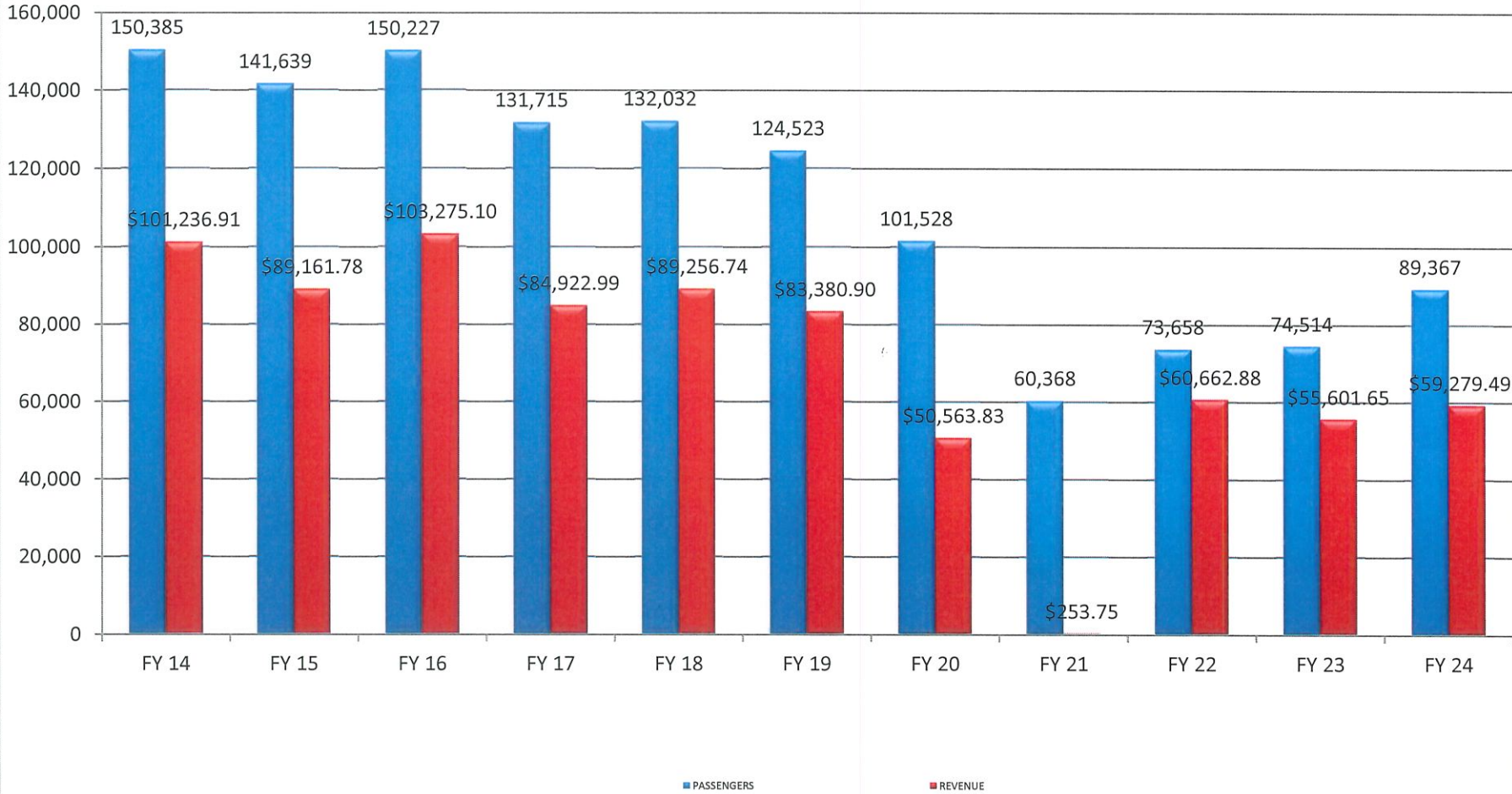
MONTH OF: **MARCH 24**

Please note that fixed route service shown in the detail below is included in the "ALL FIXED ROUTES" on previous page.

<b>ROCKFORD</b>				
	PASSENGERS	REVENUE	MILES	HOURS
MARCH 24	83,670	57,280.25	99,022.6	7,483.5
MARCH 23	70,873	54,220.75	102,740.2	7,815.5
% CHANGE	18.1%	5.6%	-3.6%	-4.2%
YTD - FY 24	795,710	530,678.43	878,399.2	66,423.8
YTD - FY 23	588,215	455,179.88	877,253.9	66,657.7
% CHANGE	35.3%	16.6%	0.1%	-0.4%
<b>MACHESNEY PARK</b>				
	PASSENGERS	REVENUE	MILES	HOURS
MARCH 24	1,458	538.10	4,285.9	266.9
MARCH 23	932	372.43	4,528.6	278.7
% CHANGE	56.4%	44.5%	-5.4%	-4.2%
YTD - FY 24	13,401	4,800.01	38,189.0	2,352.7
YTD - FY 23	9,259	3,486.39	38,610.1	2,375.4
% CHANGE	44.7%	37.7%	-1.1%	-1.0%
<b>LOVES PARK</b>				
	PASSENGERS	REVENUE	MILES	HOURS
MARCH 24	3,958	1,349.46	8,122.3	558.9
MARCH 23	2,513	953.47	8,420.5	575.7
% CHANGE	57.5%	41.5%	-3.5%	-2.9%
YTD - FY 24	35,603	12,129.06	71,343.0	4,890.6
YTD - FY 23	22,792	8,430.54	71,965.5	4,929.3
% CHANGE	56.2%	43.9%	-0.9%	-0.8%
<b>BELVIDERE *</b>				
	PASSENGERS	REVENUE	MILES	HOURS
MARCH 24	281	111.68	1,302.0	65.1
MARCH 23	196	55.00	1,428.3	59.8
% CHANGE	43.4%	103.1%	-8.8%	8.9%
YTD - FY 24	2,113	920.24	11,786.3	562.5
YTD - FY 23	1,376	483.88	11,985.3	501.8
% CHANGE	53.5%	90.2%	-1.7%	12.1%
<b>WHEELCHAIR</b>				
	PASSENGERS		PASSENGERS	
MARCH 24	368	YTD - FY 24	6,008	
MARCH 23	434	YTD - FY 23	4,534	
<b>TRANSFERS ISSUED</b>				
	PASSENGERS		PASSENGERS	
MARCH 24	11,074	YTD - FY 24	113,175	
MARCH 23	8,615	YTD - FY 23	110,716	

NOTE: 3/9-3/10 2024 Rokin Volley Ball Sportscore 2 (Loves Park added 110 mi/14.5 hrs)

# MARCH PASSENGERS/REVENUE



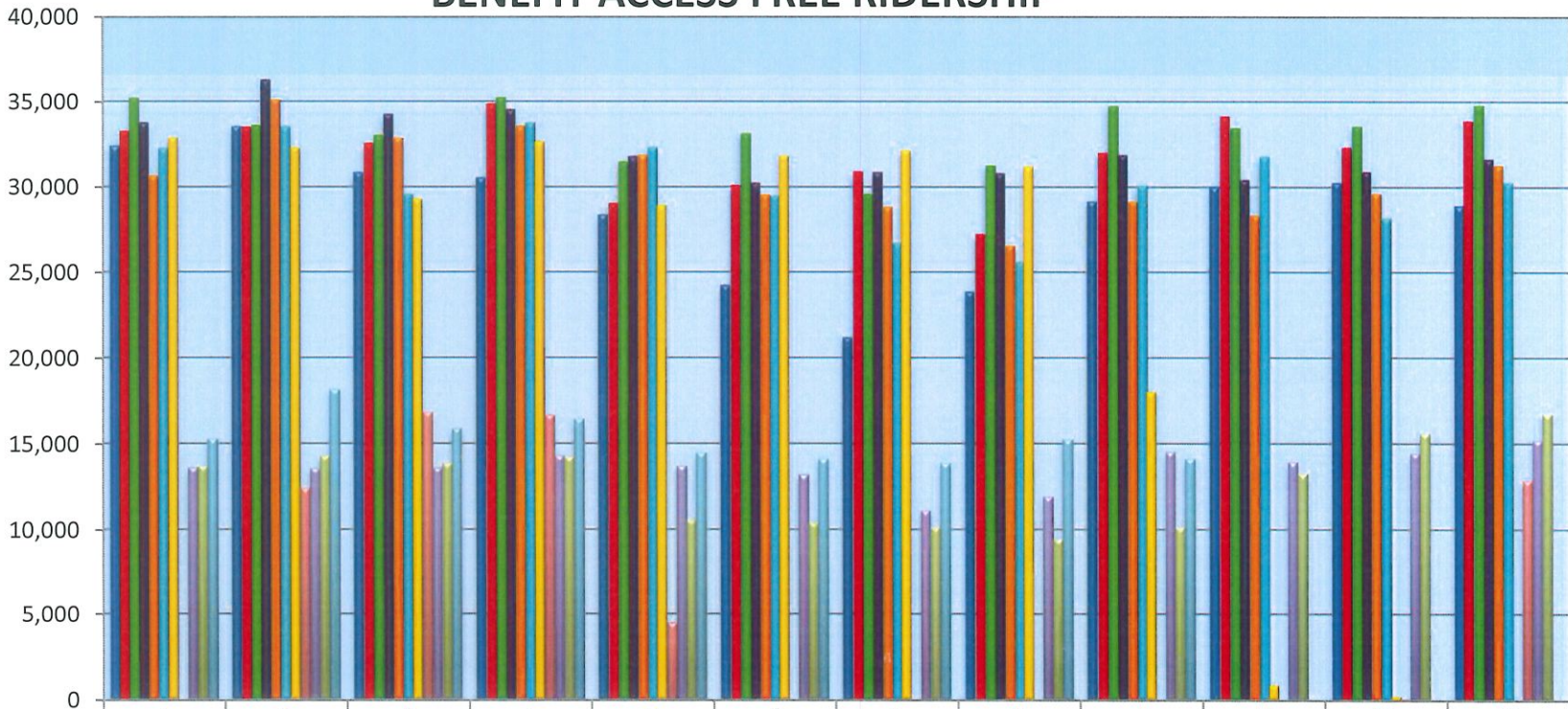
# MONTHLY PASSENGERS FY 23



■ TOTAL PASSENGERS

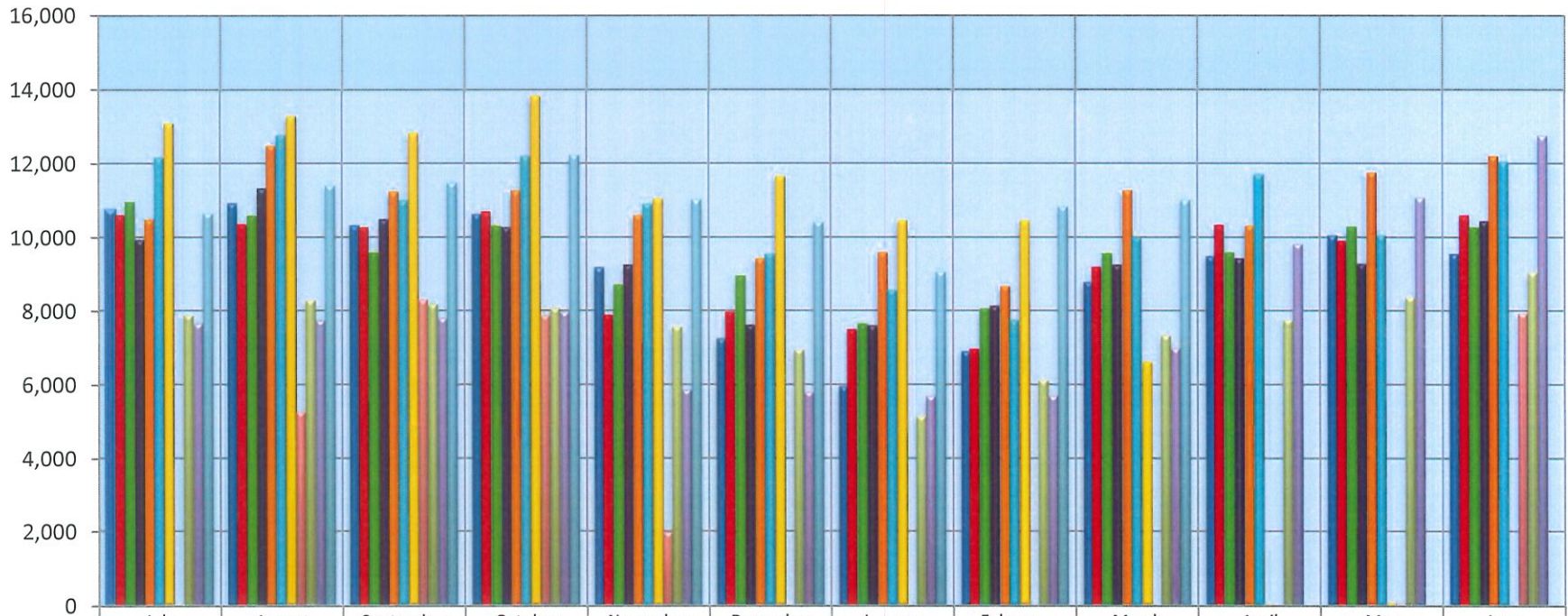


## BENEFIT ACCESS FREE RIDERSHIP



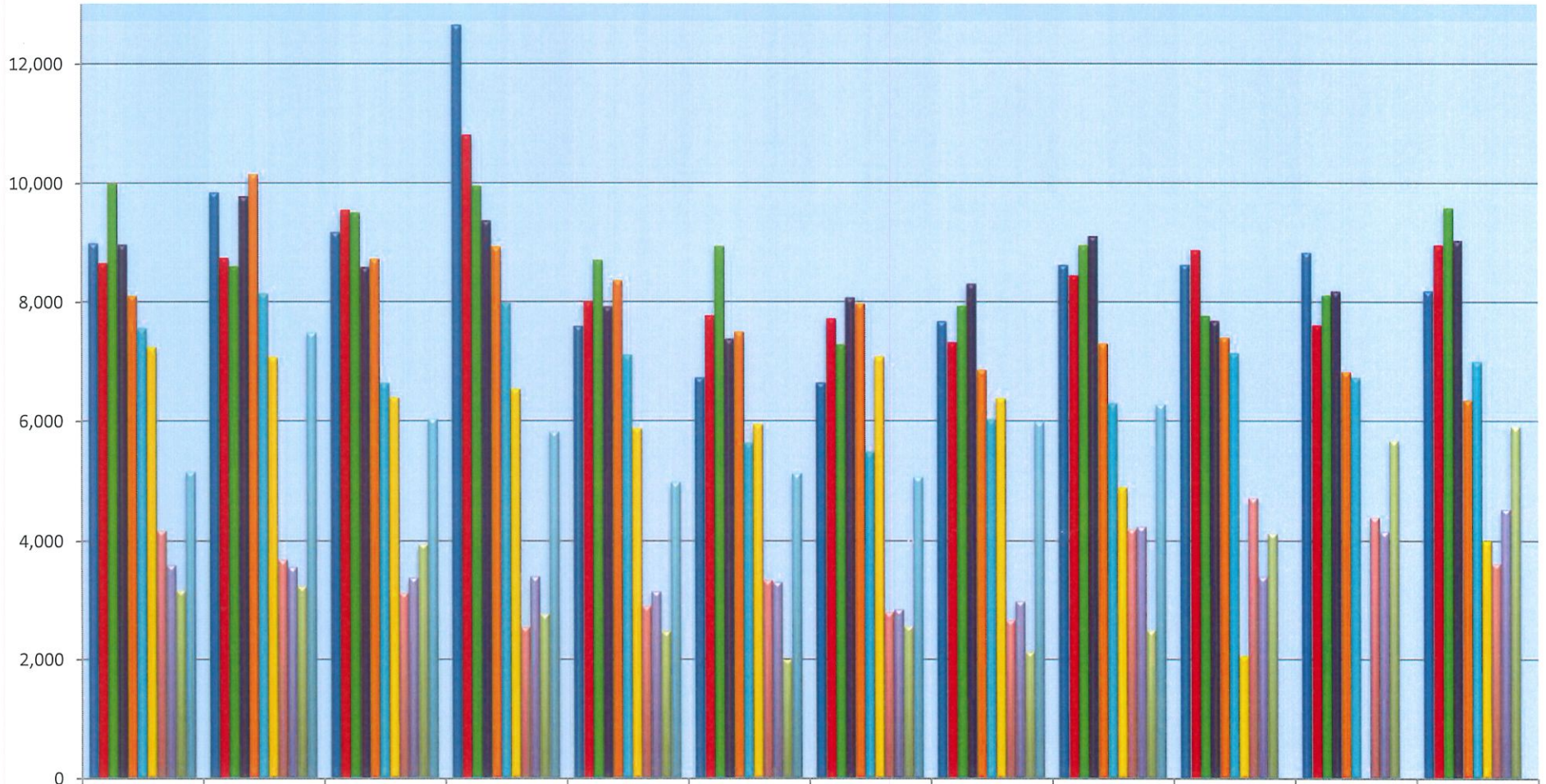
	1	2	3	4	5	6	7	8	9	10	11	12
14 DISABLED CB	32,398	33,540	30,840	30,543	28,365	24,228	21,182	23,854	29,134	30,025	30,248	28,899
15 DISABLED CB	33,242	33,503	32,545	34,860	29,023	30,095	30,889	27,232	31,989	34,126	32,297	33,853
16 DISABLED CB	35,189	33,613	32,991	35,222	31,445	33,105	29,563	31,225	34,706	33,453	33,537	34,767
17 DISABLED CB	33,770	36,285	34,259	34,529	31,788	30,223	30,854	30,779	31,881	30,403	30,898	31,630
18 DISABLED CB	30,633	35,087	32,861	33,556	31,862	29,531	28,827	26,530	29,131	28,314	29,605	31,245
19 DISABLED CB	32,247	33,511	29,546	33,754	32,304	29,447	26,676	25,569	30,072	31,791	28,152	30,254
20 DISABLED CB	32,847	32,280	29,253	32,623	28,883	31,805	32,109	31,172	18,001	882	198	0
21 DISABLED CB	0	12,406	16,813	16,660	4,464	0	0	0	0	0	76	12,853
22 DISABLED CB	13,594	13,572	13,603	14,303	13,703	13,198	11,089	11,910	14,536	13,959	14,437	15,199
23 DISABLED CB	13,674	14,289	13,853	14,213	10,528	10,381	10,117	9,429	10,125	13,250	15,598	16,722
24 DISABLED CB	15,275	18,139	15,889	16,442	14,451	14,099	13,874	15,237	14,122	0	0	0

## Senior Ridership



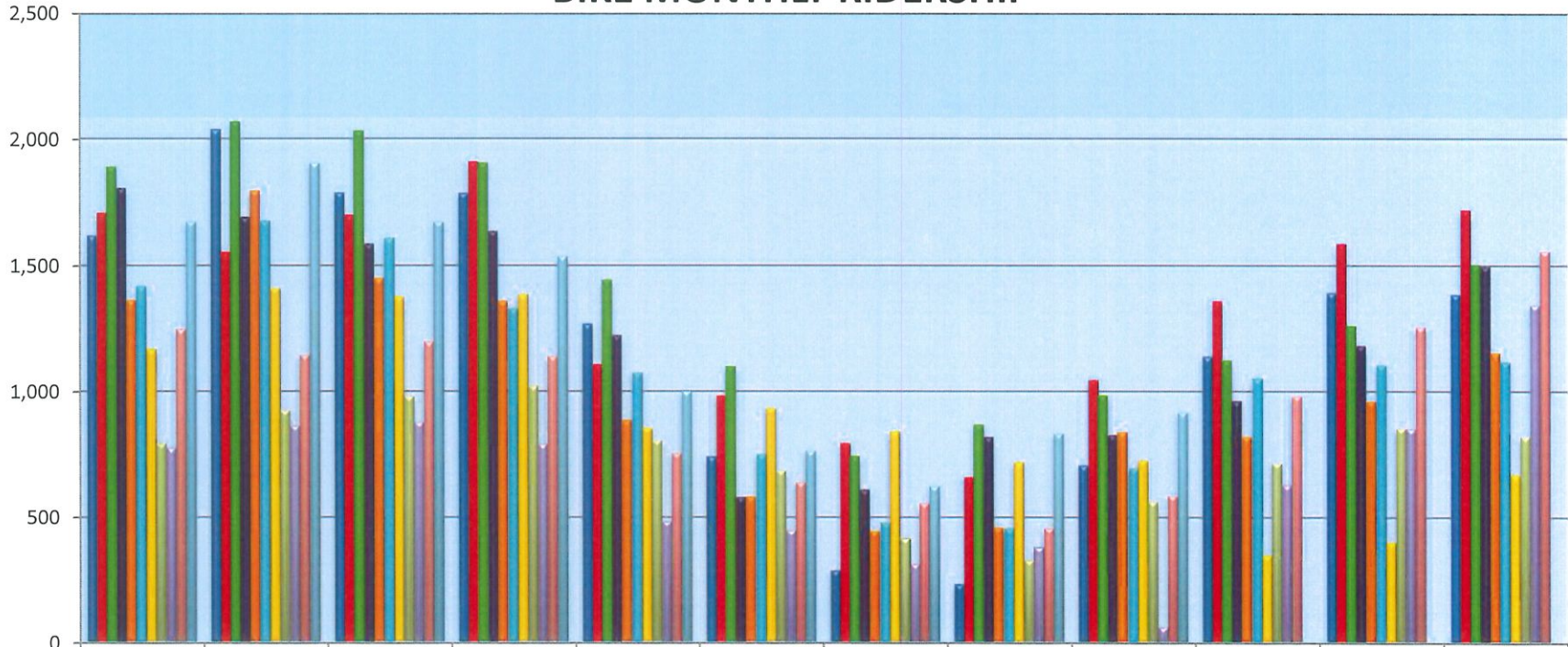
	July	August	September	October	November	December	January	February	March	April	May	June
FY 14	10,750	10,922	10,323	10,625	9,169	7,243	5,964	6,908	8,771	9,481	10,051	9,544
FY 15	10,606	10,350	10,261	10,697	7,879	7,959	7,484	6,958	9,171	10,329	9,893	10,599
FY 16	10,957	10,589	9,569	10,297	8,697	8,935	7,644	8,057	9,553	9,580	10,281	10,267
FY 17	9,922	11,320	10,496	10,270	9,241	7,610	7,597	8,125	9,239	9,420	9,270	10,447
FY 18	10,492	12,466	11,233	11,260	10,602	9,413	9,581	8,652	11,262	10,306	11,750	12,187
FY 19	12,146	12,754	10,993	12,187	10,901	9,543	8,552	7,751	9,994	11,701	10,048	12,036
FY 20	13,075	13,258	12,805	13,815	11,033	11,636	10,456	10,453	6,608	28	58	0
FY 21	0	5,248	8,297	7,864	1,969	0	0	0	0	0	44	7,931
FY 22	7,873	8,278	8,171	8,052	7,556	6,935	5,131	6,114	7,331	7,752	8,354	9,045
FY 23	7,648	7,733	7,793	7,966	5,856	5,790	5,684	5,693	6,982	9,815	11,073	12,750
FY 24	10,654	11,402	11,470	12,225	11,024	10,422	9,053	10,832	11,015	0	0	0

# NIGHT MONTHLY PASSENGERS



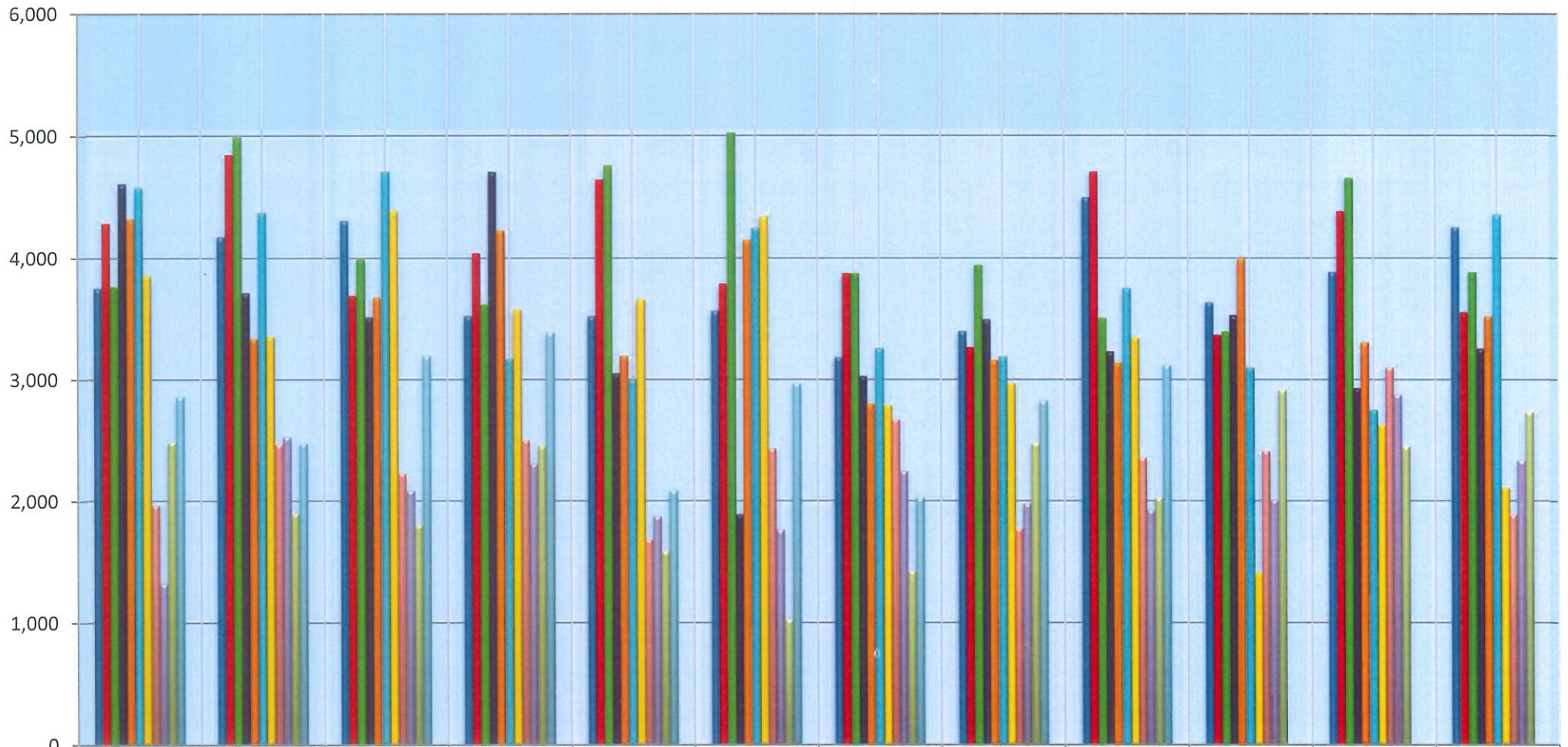
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	8,987	9,841	9,177	12,643	7,593	6,724	6,642	7,676	8,620	8,627	8,834	8,189
FY 15	8,648	8,738	9,546	10,808	7,998	7,771	7,716	7,319	8,441	8,873	7,606	8,955
FY 16	9981	8590	9495	9949	8698	8931	7280	7922	8948	7766	8108	9577
FY 17	8,961	9,778	8,577	9,367	7,917	7,374	8,069	8,306	9,103	7,682	8,183	9,030
FY 18	8,093	10,148	8,719	8,923	8,359	7,493	7,963	6,852	7,296	7,395	6,817	6,348
FY 19	7,550	8,136	6,630	7,971	7,106	5,621	5,478	6,015	6,292	7,137	6,724	6,994
FY 20	7,234	7,066	6,385	6,528	5,868	5,944	7,070	6,372	4,888	2,055	0	4,000
FY 21	4,167	3,675	3,123	2,539	2,893	3,334	2,790	2,658	4,191	4,711	4,388	3,608
FY 22	3,584	3,552	3,378	3,396	3,144	3,302	2,833	2,977	4,234	3,391	4,148	4,526
FY 23	3,156	3,229	3,939	2,756	2,460	1,992	2,549	2,122	2,486	4,120	5,671	5,906
FY 24	5,145	7,477	6,029	5,815	4,976	5,120	5,060	5,980	6,277	0	0	0

## BIKE MONTHLY RIDERSHIP



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	1,616	2,037	1,787	1,784	1,268	739	285	230	704	1,139	1,392	1,385
FY 15	1,707	1,552	1,699	1,908	1,109	983	794	659	1,046	1,359	1,584	1,718
FY 16	1,888	2,068	2,031	1,904	1,441	1,100	741	867	982	1,125	1,260	1,501
FY17	1,805	1,690	1,584	1,635	1,222	579	609	817	825	961	1,182	1,497
FY 18	1,362	1,793	1,449	1,359	884	582	442	457	838	818	959	1,154
FY 19	1,417	1,675	1,607	1,329	1,075	748	480	456	694	1,053	1,105	1,119
FY 20	1,168	1,407	1,375	1,384	851	930	839	717	724	346	399	667
FY 21	791	922	978	1,020	803	684	415	327	562	713	852	820
FY 22	775	863	876	790	482	448	313	381	62	628	851	1,345
FY 23	1,247	1,145	1,198	1,141	753	638	556	456	586	980	1,256	1,557
FY 24	1,673	1,904	1,671	1,537	999	763	624	832	916	0	0	0

# SUNDAY MONTHLY PASSENGERS



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	3,748	4,175	4,308	3,520	3,521	3,565	3,182	3,399	4,495	3,632	3,882	4,252
FY 15	4,284	4,846	3,687	4,038	4,640	3,784	3,871	3,265	4,705	3,364	4,379	3,549
FY 16	3,763	4,985	3,991	3,617	4,757	5,023	3,875	3,941	3,507	3,398	4,653	3,884
FY 17	4,611	3,714	3,515	4,708	3,055	1,891	3,031	3,497	3,235	3,530	2,933	3,260
FY 18	4,322	3,334	3,675	4,225	3,194	4,148	2,801	3,162	3,139	3,995	3,306	3,520
FY 19	4,574	4,373	4,711	3,170	2,995	4,247	3,259	3,192	3,748	3,099	2,750	4,354
FY 20	3,854	3,354	4,387	3,572	3,655	4,341	2,790	2,969	3,342	1,407	2,626	2,113
FY 21	1,965	2,470	2,228	2,502	1,680	2,433	2,674	1,772	2,357	2,415	3,100	1,888
FY 22	1,318	2,530	2,085	2,307	1,874	1,761	2,245	1,978	1,925	2,007	2,878	2,333
FY 23	2,485	1,896	1,799	2,455	1,581	1,023	1,419	2,476	2,026	2,915	2,451	2,735
FY 24	2,859	2474	3198	3389	2084	2970	2028	2826	3118	0	0	0

**ROCKFORD MASS TRANSIT DISTRICT  
DEMAND RESPONSE REPORT**

E-3(a)#990  
MONTH OF: **Feb-24**

<b>DEMAND RESPONSE</b>						
	PASSENGERS	REVENUE	REVENUE HOURS	REVENUE MILES	WHEELCHAIRS	PRODUCTIVITY (Psgrs/Rev. Hrs.)
Feb-24	12,163	21,749.50	6,019.1	81,542.0	1,818	2.02
Feb-23	8,259	19,868.80	4,430.3	62,523.0	1,403	1.86
% CHANGE	47.3%	9.5%	35.9%	30.4%	29.6%	8.6%
YTD - FY 24	74,836	163,930.10	42,949.5	599,516	13,865	1.74
YTD - FY 23	71,395	170,674.20	37,215.8	543,562	13,624	1.92
% CHANGE	4.8%	-4.0%	15.4%	10.3%	1.8%	-9.4%

**SMTD/MEDICAID/MCO/BCCA PASSENGERS**

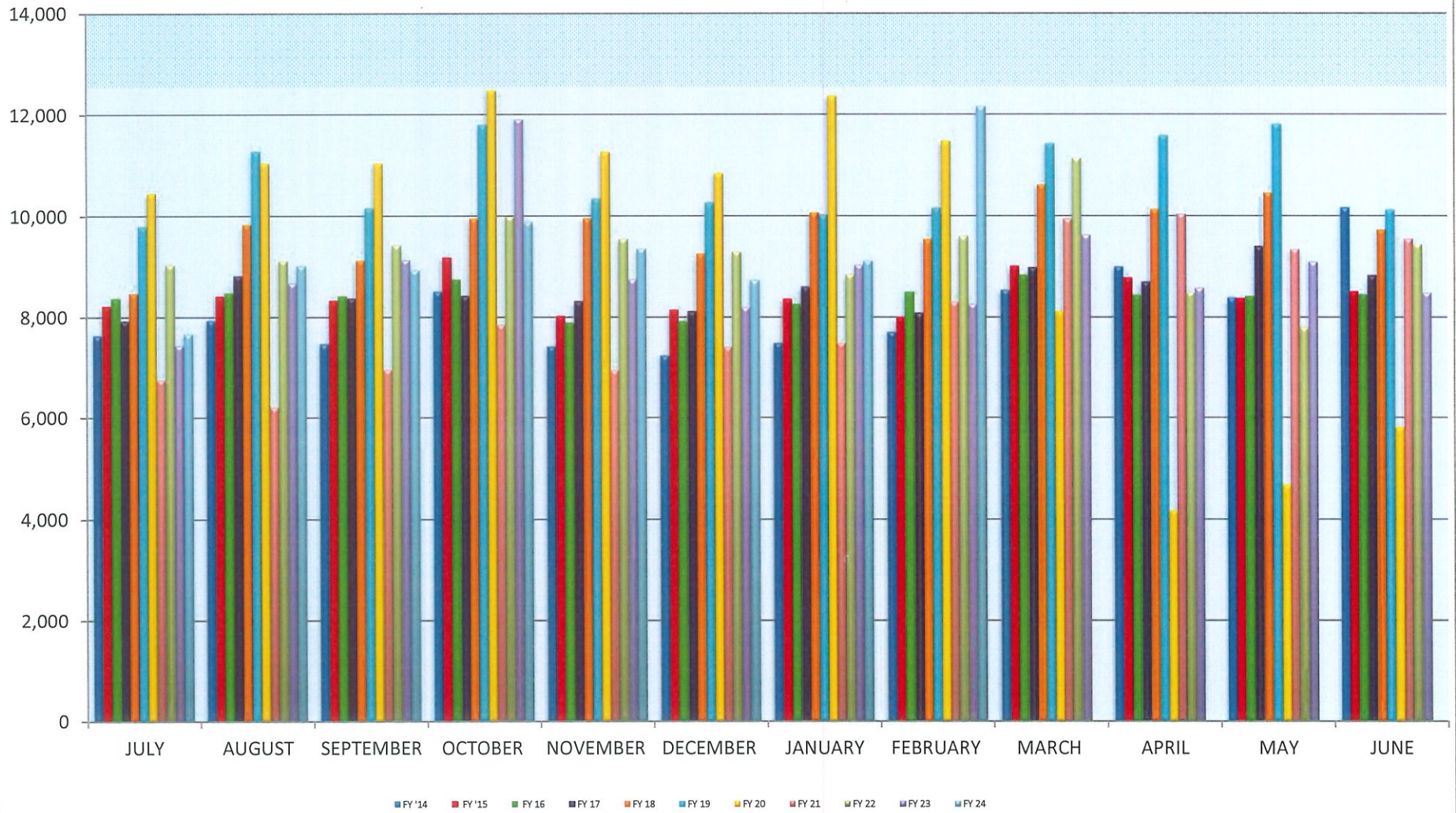
<b>SMTD</b>	PASSENGERS
Feb-24	2,563
Feb-23	2,203
% CHANGE	16.3%
YTD - FY 24	17,880
YTD - FY 23	17,202
% CHANGE	3.9%

<b>MCO</b>	PASSENGERS
Feb-24	4
Feb-23	43
% CHANGE	-90.7%
YTD - FY 24	197
YTD - FY 23	351
% CHANGE	-43.9%

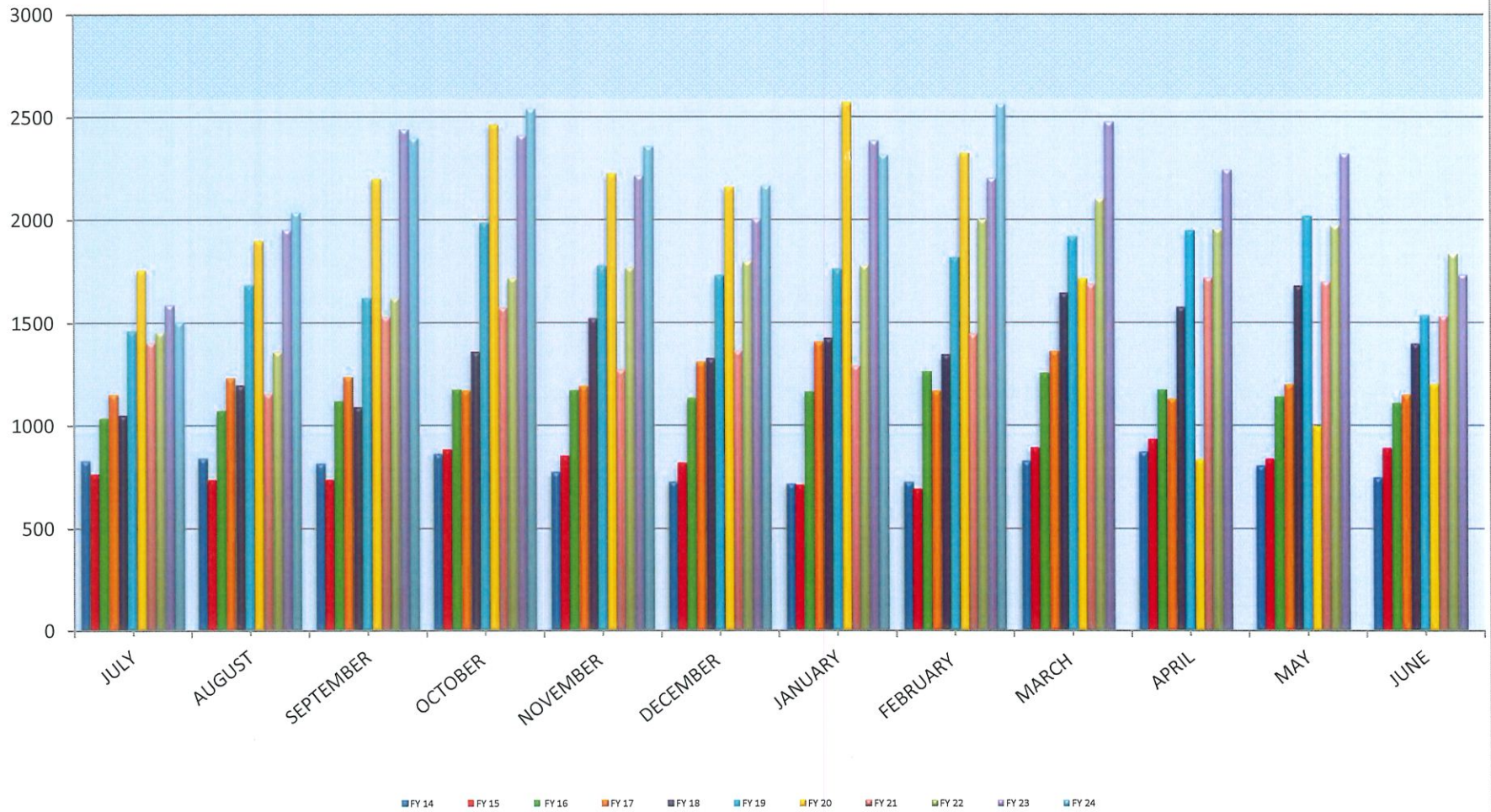
<b>MEDICAID</b>	PASSENGERS
Feb-24	1,206
Feb-23	815
% CHANGE	48.0%
YTD - FY 24	8,832
YTD - FY 23	6,829
% CHANGE	29.3%

<b>BCCA</b>	PASSENGERS
Feb-24	2,211
Feb-23	1,826
% CHANGE	21.1%
YTD - FY 24	15,898
YTD - FY 23	13,623
% CHANGE	16.7%

# DEMAND RESPONSE PASSENGERS

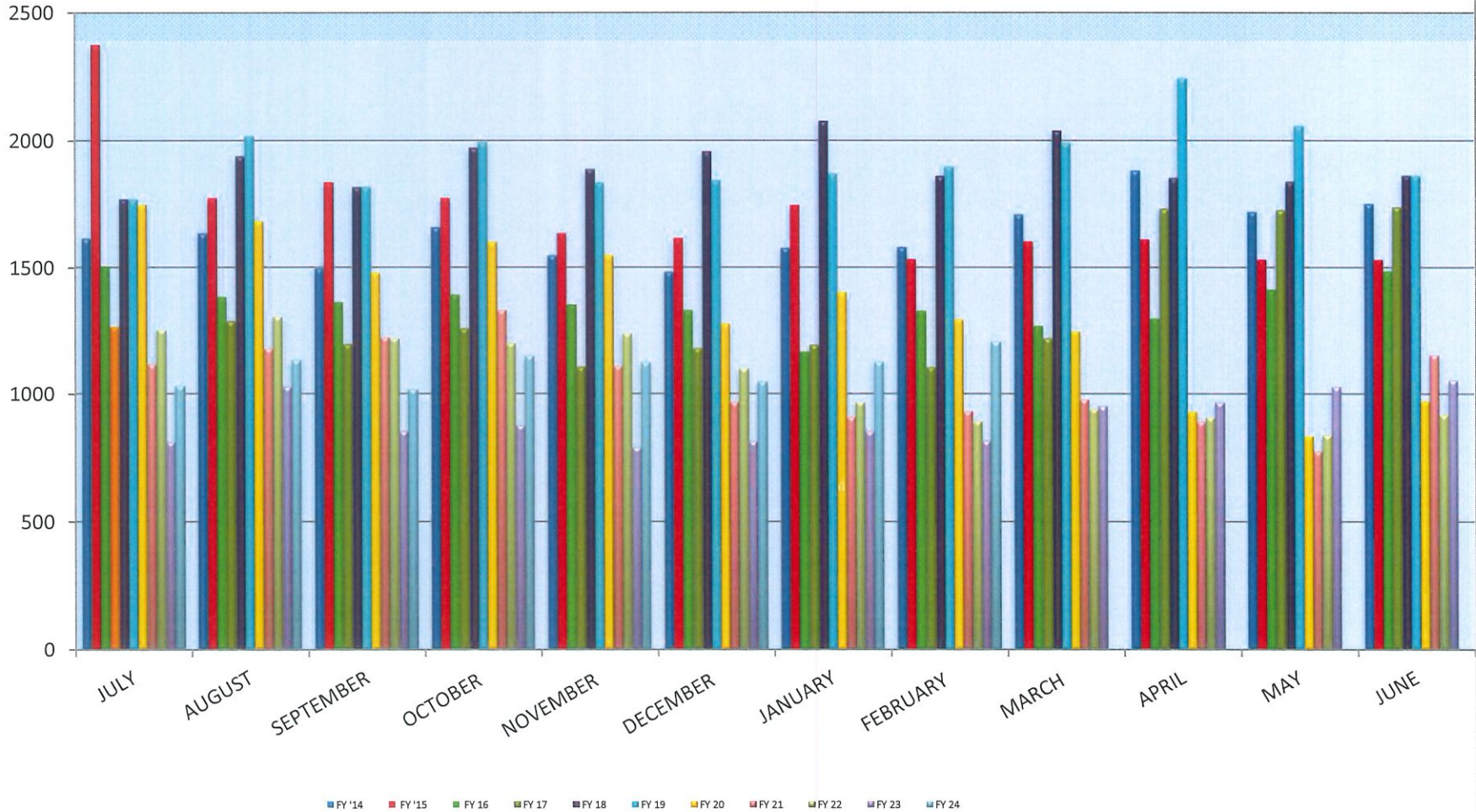


# SMTD PASSENGERS

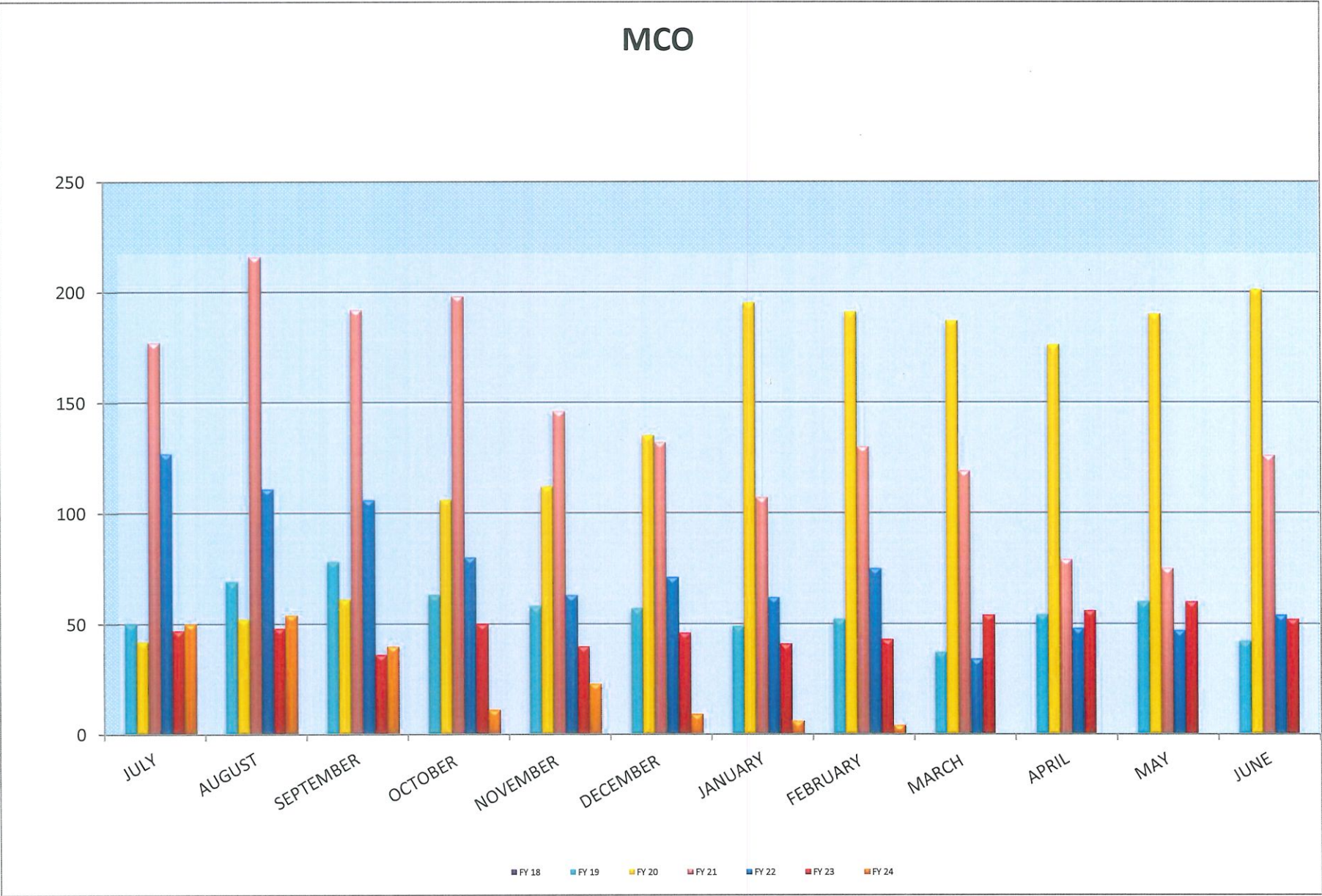




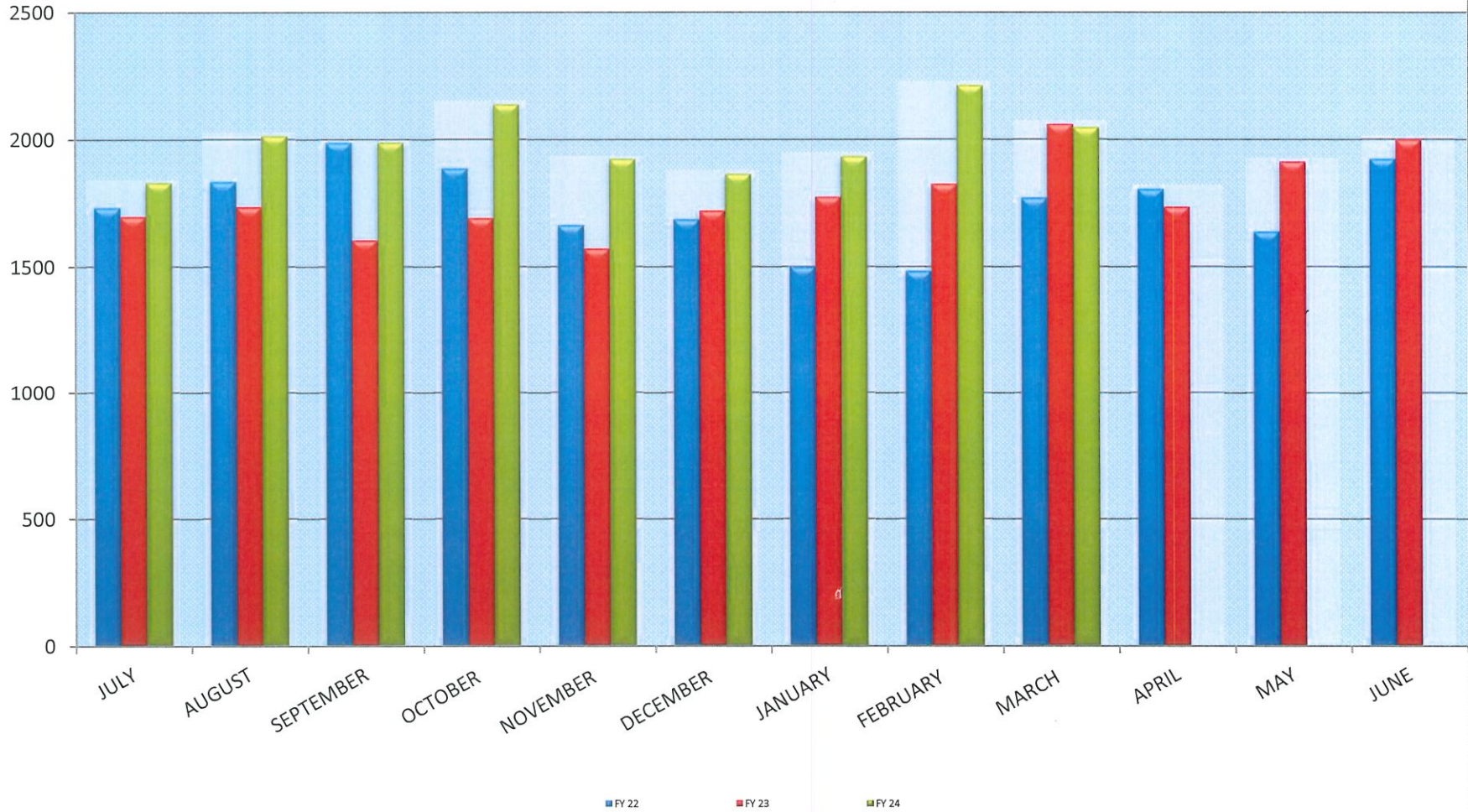
# MEDICAID RIDERSHIP



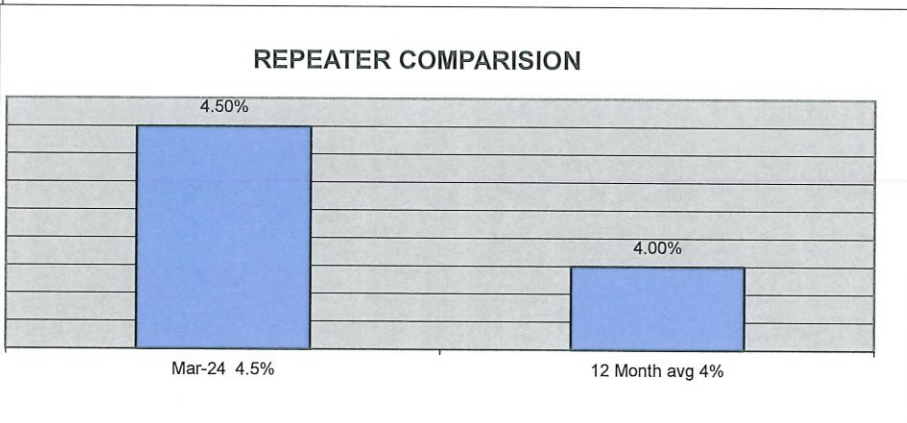
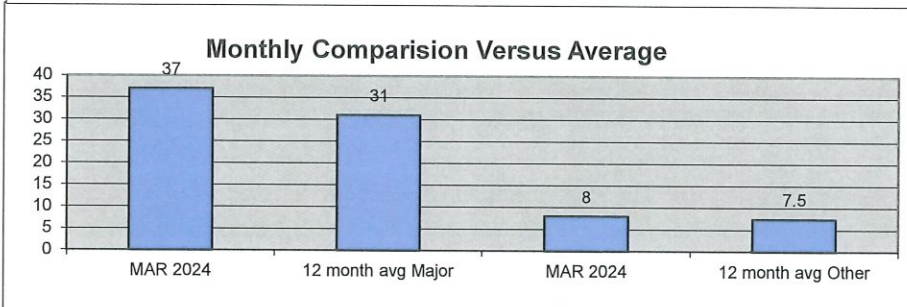
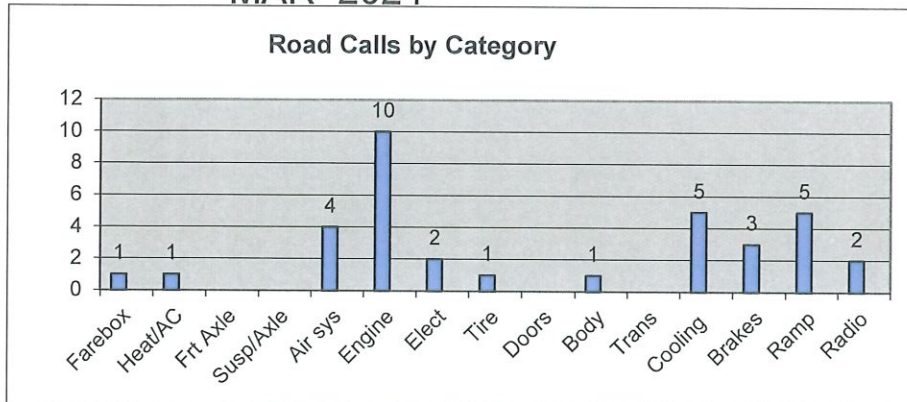
# MCO



# BCCA

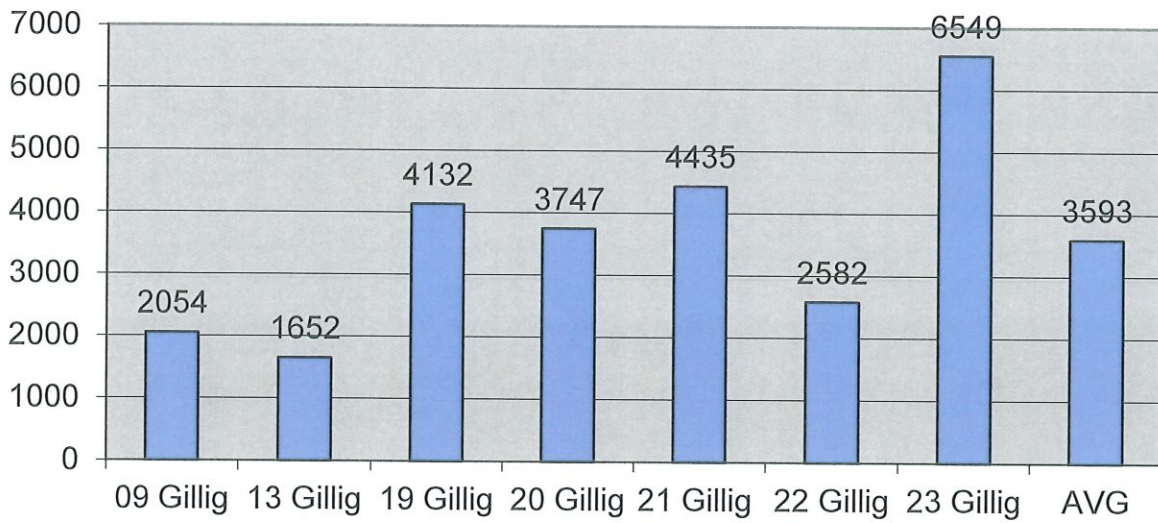


# REPORT ON FIXED ROUTE BUSES MAR 2024

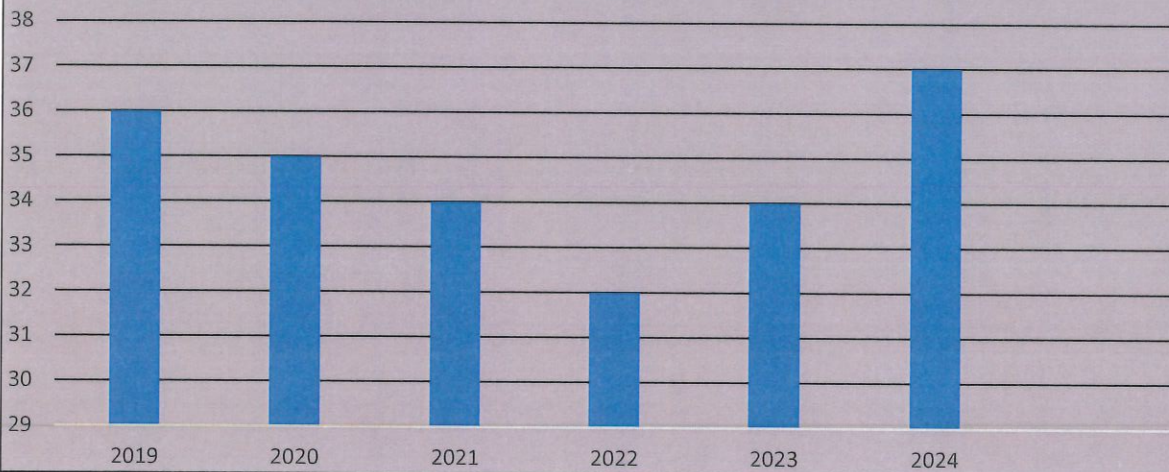


A repeater is any road call for the same issue that occurs more than once in a month.  
 March there were 3 repeat, 1307 coolant lines , 2004 ramp issue, 1902 low air

## AVERAGE MILES BETWEEN ROAD CALLS



## PREVENTIVE MAINTENANCE INSPECTIONS

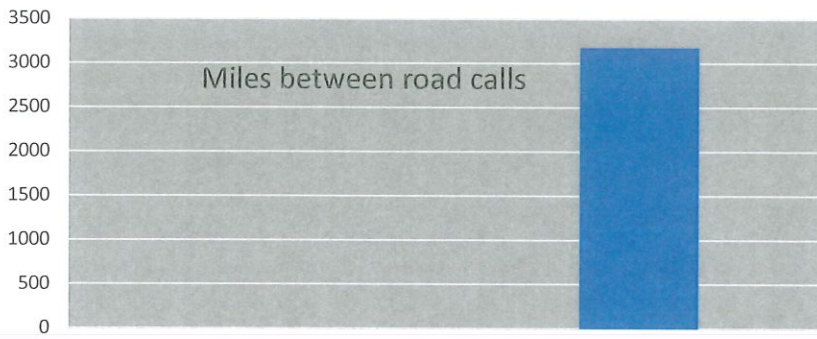
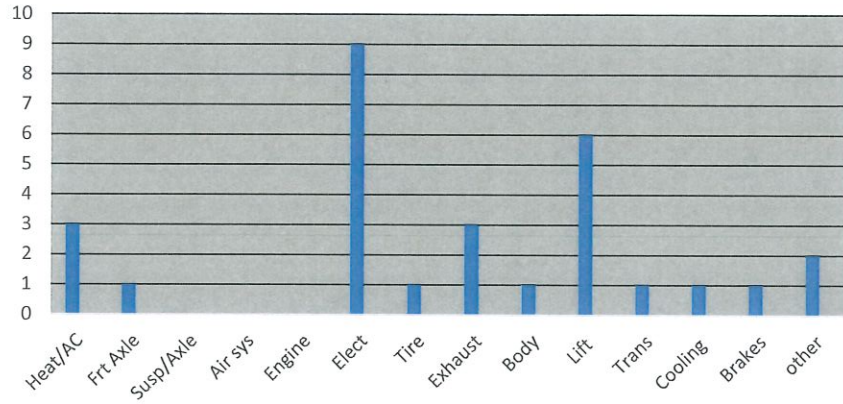


There were 37 inspections performed this month.  
21 fixed route 16 were paratransit

All were done per the maintenance plan.

# REPORT ON PARATRANSIT FLEET MAR 2024

## ROAD CALL SUMMARY



990- E-4 (b)

## Maintenance and Facilities

### April 2024

- **Charging infrastructure/Sprinkler upgrades:** Charge Point's contractor is on site to do the proactive repairs and commission the chargers. All the permits are closed at the city, so once the commissioning is done in a few days we will be able to finally charge in the main building.
- **Paratransit van order:** Things went well with the van inspection that George and I attended. Only a few minor issues were noted. All fourteen vans are on property and being prepped for service. We have four of the fourteen in service.
- **Fixed route bus order:** The four diesel hybrid bus order is going on line first week of May. George and I will be going out for final inspection at the end of May.
- **Facility expansion project:** Plans are still under review at the City and IDOT. IDOT has requested some follow up information from us and our architect is working with us to provide those answers. The City of Rockford also asked for some clarifications as well and the architect has been providing those to them. We are very close to approval with both and believe we may be able to put out the bid packet first week of May.
- **Shelter order:** You may recall you approved issuing a purchase order to Eclipse for six shelters at the last board meeting. Those shelters have been ordered and should be here end of July, early August.

RMTD CLAIMS HISTORY

2023-2024						2022-2023					
	MEDICAL	RX	VISION	DENTAL	TOTAL		MEDICAL	RX	VISION	DENTAL	TOTAL
FY '24						FY '23					
July	\$311,576	\$94,434	\$105	\$4,160	\$410,275	July	\$46,857	\$44,129	\$475	\$4,399	\$95,860
Aug	\$104,500	\$17,233	\$495	\$9,196	\$131,424	Aug	\$266,165	\$53,464	\$607	\$6,745	\$326,981
Sep	\$141,879	\$75,997	\$155	\$4,827	\$222,858	Sep	\$158,412	\$89,062	\$540	\$3,486	\$251,500
Oct	\$160,137	\$128,914	\$110	\$3,517	\$292,678	Oct	\$159,787	\$38,781	\$492	\$4,517	\$203,577
Nov	\$129,833	\$88,309	\$310	\$5,323	\$223,774	Nov	\$111,728	\$69,280	\$380	\$6,704	\$188,091
Dec	\$111,279	\$45,880	\$376	\$4,291	\$161,826	Dec	\$366,728	\$84,970	\$160	\$2,616	\$454,474
Jan	\$57,444	\$93,276	\$873	\$6,392	\$157,985	Jan	\$178,157	\$47,866	\$465	\$3,630	\$230,118
Feb	\$326,028	\$87,433	\$735	\$3,440	\$417,636	Feb	\$205,213	\$81,091	\$1,435	\$3,315	\$291,053
Mar	\$118,361	\$74,002	\$1,250	\$3,138	\$196,750	Mar	\$262,072	\$75,784	\$1,573	\$7,677	\$347,105
Apr						Apr	\$184,534	\$74,495	\$517	\$4,141	\$263,686
May						May	\$439,919	\$62,746	\$395	\$5,241	\$508,301
Jun						Jun	\$321,017	\$98,590	\$900	\$3,701	\$424,208
YTD	\$1,461,037	\$705,476	\$4,410	\$44,284	\$2,215,206	YTD	\$2,700,588	\$820,257	\$7,939	\$56,172	\$3,584,955

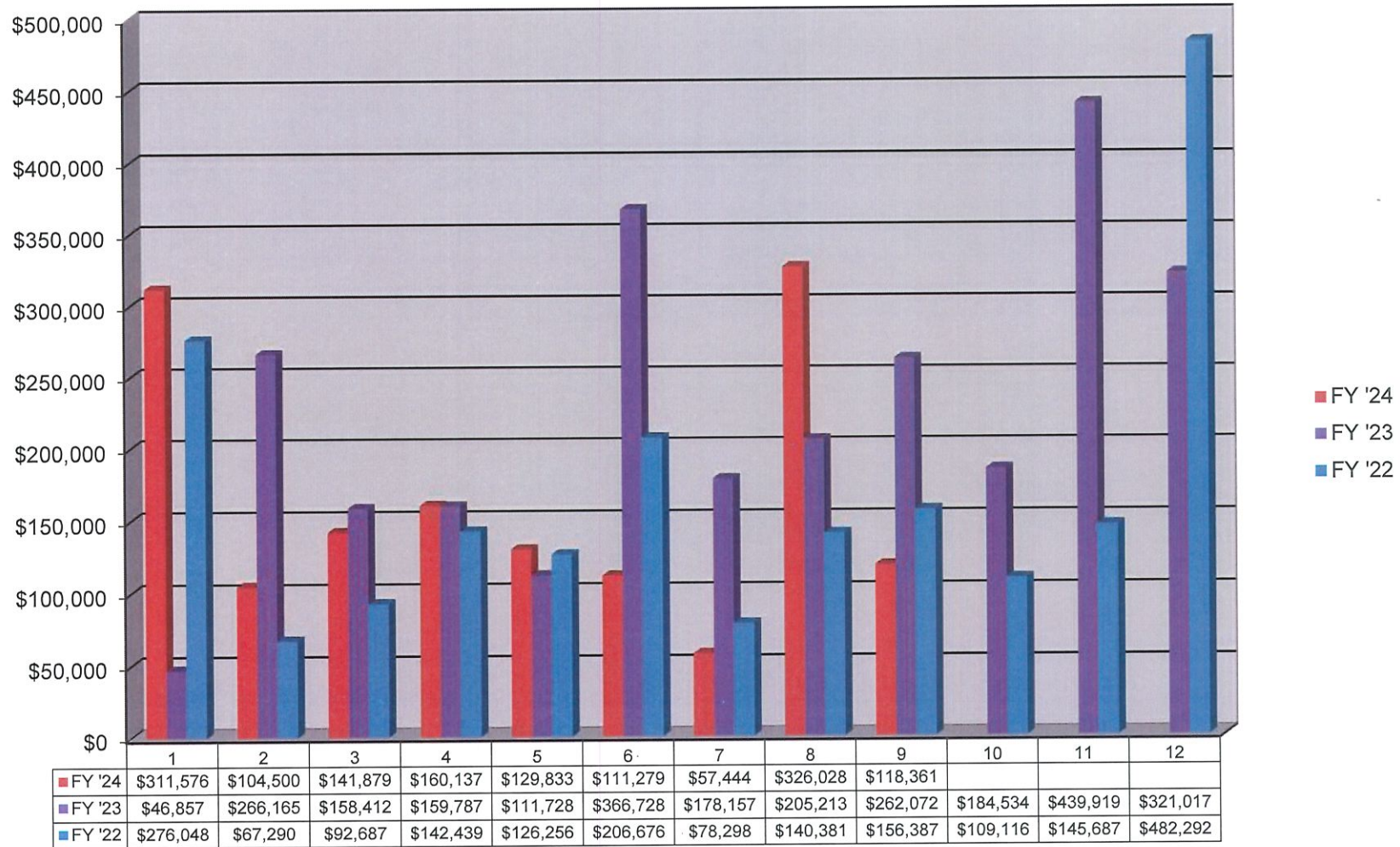
	Medical	Rx	Vision	Dental	TOTAL
Mar 2024	\$118,361	\$74,002	\$1,250	\$3,138	\$196,750
Mar 2023	\$262,072	\$75,784	\$1,573	\$7,677	\$347,105
% Change	-54.84%	-2.35%	-20.53%	-59.12%	-43.32%
Mar 2024	\$118,361	\$74,002	\$1,250	\$3,138	\$196,750
Mar 2022	\$156,387	\$90,755	\$925	\$9,004	\$257,071
% Change	-24.32%	-18.46%	35.14%	-65.15%	-23.46%
YTD - FY 24	\$1,461,037	\$705,476	\$4,410	\$44,284	\$2,215,206
YTD - FY 23	\$1,755,119	\$584,426	\$6,127	\$43,089	\$2,388,761
% Change	-16.76%	20.71%	-28.03%	2.77%	-7.27%
YTD FY 24	\$1,461,037	\$705,476	\$4,410	\$44,284	\$2,215,206
YTD FY 22	\$1,286,462	\$606,971	\$5,175	\$50,780	\$1,949,388
% Change	13.57%	16.23%	-14.78%	-12.79%	13.64%



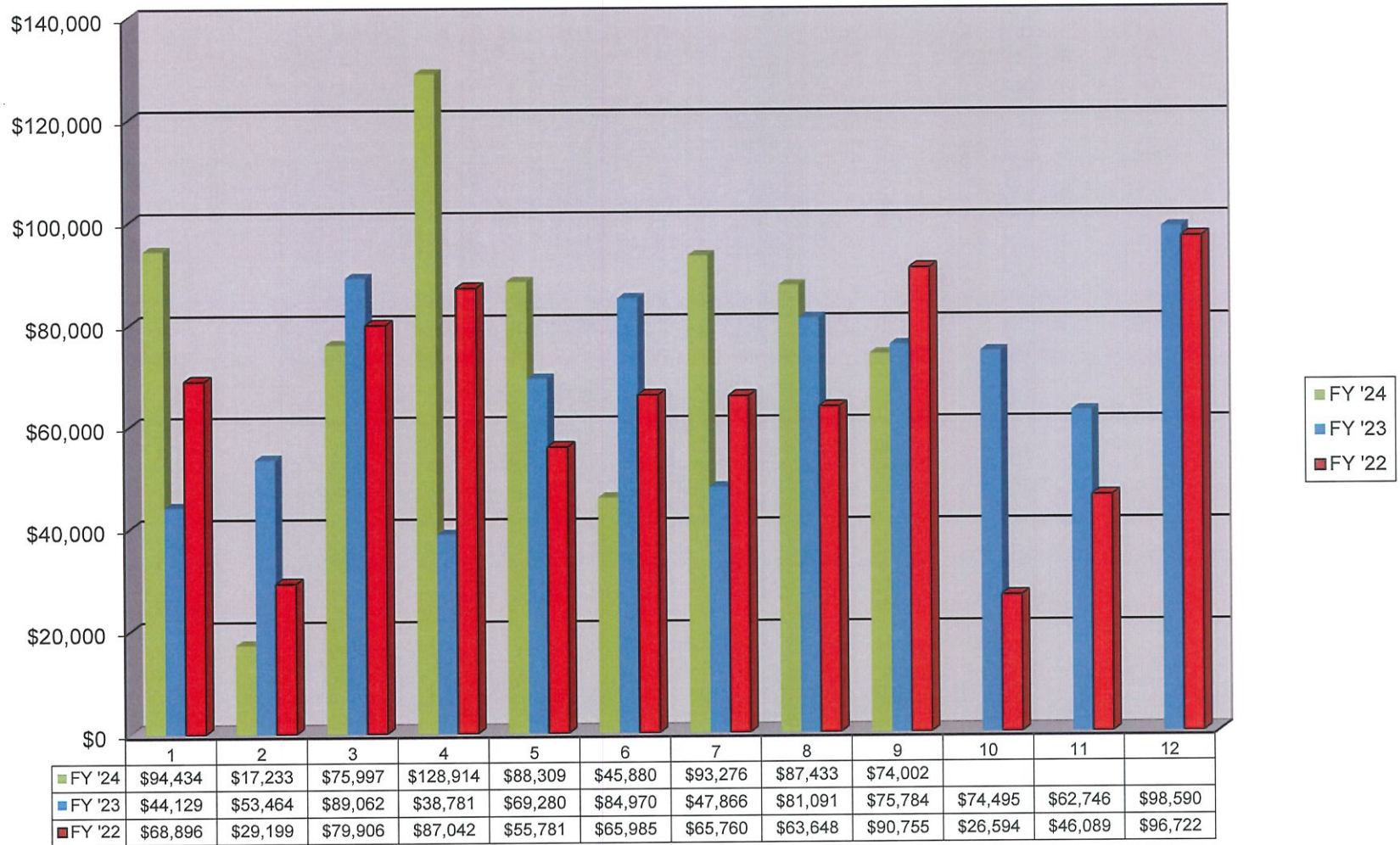
E-5 (a) #990

2021-2022						2020-2021				
	MEDICAL	RX	VISION	DENTAL	TOTAL	MEDICAL	RX	VISION	DENTAL	TOTAL
<b>FY '22</b>						<b>FY '21</b>				
July	\$276,048	\$68,896	\$386	\$6,583	\$351,913	\$84,241	\$113,065	\$507	\$5,994	\$203,807
Aug	\$67,290	\$29,199	\$160	\$5,938	\$102,587	\$64,615	\$61,775	\$0	\$5,011	\$131,401
Sep	\$92,687	\$79,906	\$600	\$6,117	\$179,309	\$121,618	\$65,533	\$1,448	\$10,097	\$198,696
Oct	\$142,439	\$87,042	\$196	\$4,259	\$233,937	\$170,718	\$77,865	\$1,152	\$2,502	\$252,236
Nov	\$126,256	\$55,781	\$285	\$4,167	\$186,489	\$87,462	\$46,716	\$376	\$4,530	\$139,084
Dec	\$206,676	\$65,985	\$701	\$4,504	\$277,865	\$128,542	\$74,557	\$1,195	\$5,705	\$209,999
Jan	\$78,298	\$65,760	\$903	\$3,686	\$148,647	\$110,711	\$49,563	\$935	\$5,005	\$166,214
Feb	\$140,381	\$63,648	\$1,019	\$6,522	\$211,571	\$154,254	\$128,717	\$548	\$4,385	\$287,904
Mar	\$156,387	\$90,755	\$925	\$9,004	\$257,071	\$168,787	\$65,801	\$443	\$6,108	\$241,139
Apr	\$109,116	\$26,594	\$590	\$5,017	\$141,317	\$121,278	\$79,823	\$1,360	\$5,442	\$207,902
May	\$145,687	\$46,089	\$895	\$2,267	\$194,938	\$76,028	\$65,673	\$417	\$7,665	\$149,783
Jun	\$482,292	\$96,722	\$775	\$5,319	\$585,107	\$171,607	\$47,911	\$555	\$4,883	\$224,956
<b>YTD</b>	<b>\$2,023,557</b>	<b>\$776,376</b>	<b>\$7,435</b>	<b>\$63,383</b>	<b>\$2,870,751</b>	<b>\$1,459,860</b>	<b>\$876,999</b>	<b>\$8,937</b>	<b>\$67,327</b>	<b>\$2,413,122</b>

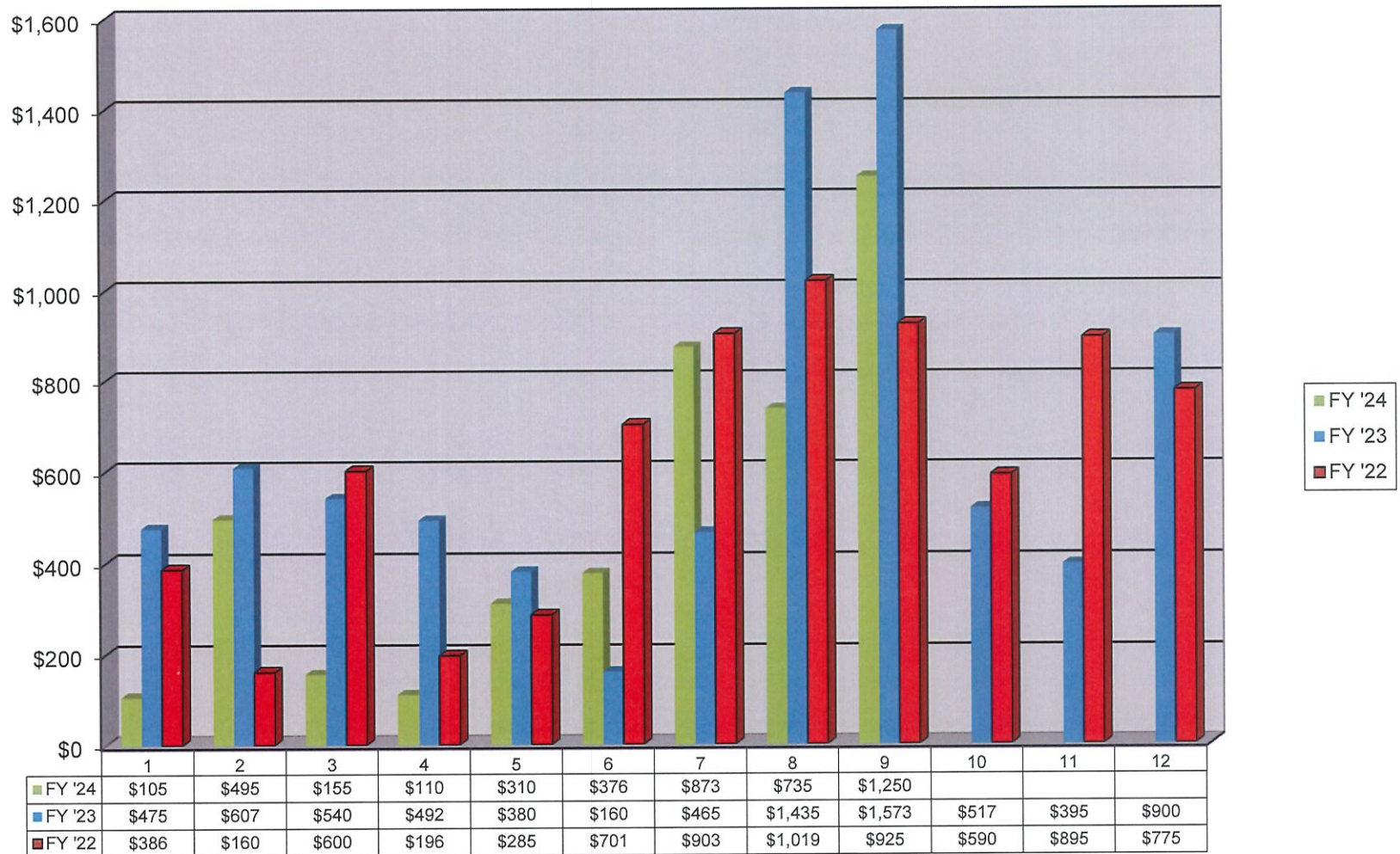
### Medical Claims History



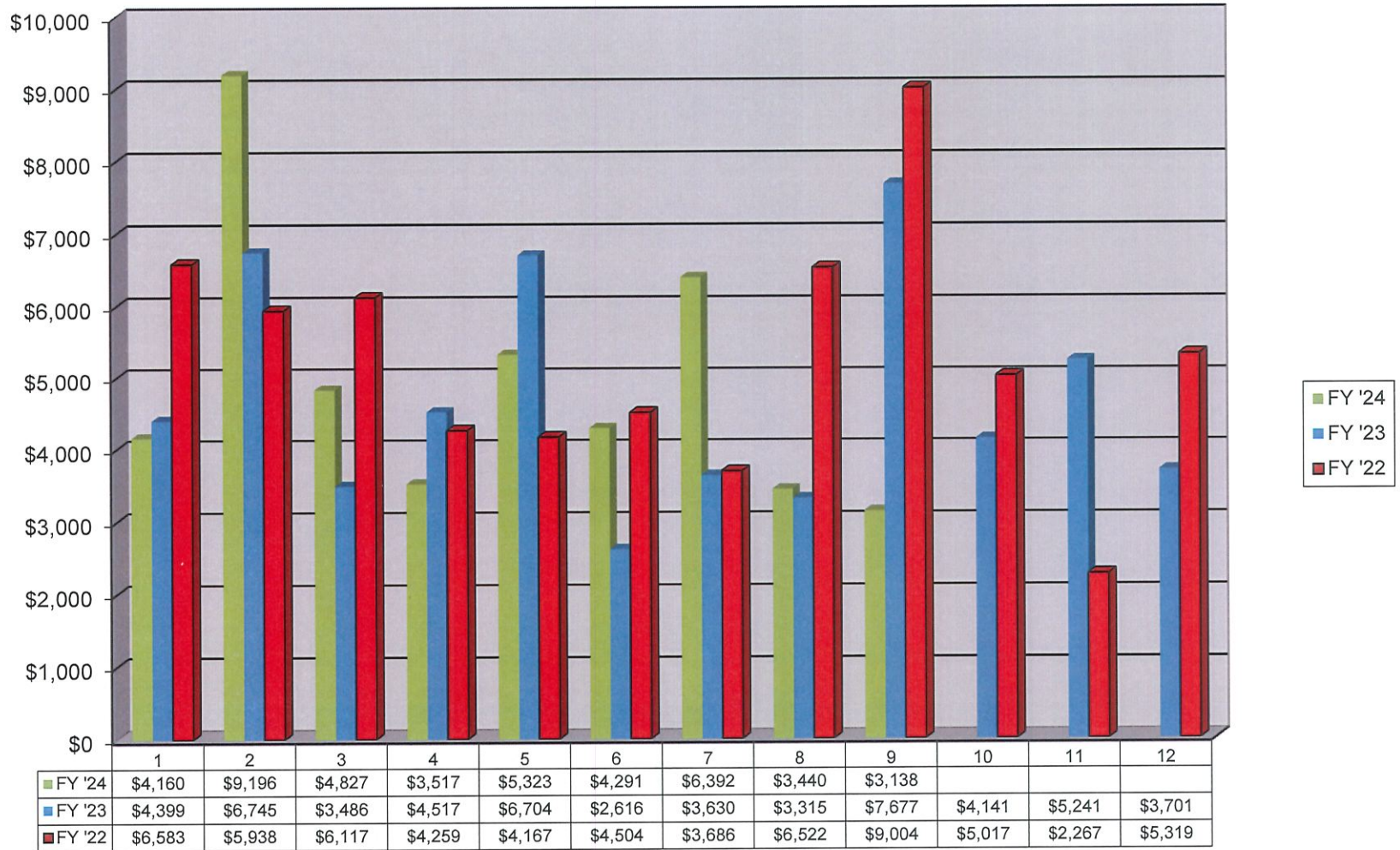
### Prescription Claims History



### Vision Claims History



### Dental Claims History





520 Mulberry Street  
Rockford, IL 61101-1016  
Phone: 815.961.9000  
FAX: 815.961.9892  
URL: www.rmtd.org

**CONTRACT: 20240011**  
**DATE: 04/11/2024**

Please accept this order for (1) Curb Sign 30"x90", for (4) month(s)\*, commencing 05/5/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$120.00 per month.

Product or Service to be advertised: Rockford City Market

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:

BUSINESS: Rock River Development Partnership

Authorized Signature

ACCEPTED:

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

Executive Director

ADDRESS: 116 N. Madison, Ste 207

APPROVED DATE: \_\_\_\_\_

CITY: \_\_\_\_\_

BY: \_\_\_\_\_

STATE: IL ZIP: 61107

Chairman



520 Mulberry Street  
Rockford, IL 61101-1016  
Phone: 815.961.9000  
FAX: 815.961.9892

**CONTRACT: 2024010**  
**DATE: April 11<sup>th</sup>, 2024**

Please accept this order for , (3) Shelter Panels, 48"H x 69.5" L, for (6) month(s)\*, commencing 5/05/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$690.00 per month.

Product or Service to be advertised: Live 4 Lali

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:  
BUSINESS: Live 4 Lali, INC  
*Laura Dy*  
Authorized Signature

ACCEPTED:  
DATE: \_\_\_\_\_  
BY: \_\_\_\_\_  
Executive Director

ADDRESS: 401 W. State St #200  
CITY: Rockford, IL 61101  
STATE: IL ZIP: 61110  
PHONE: 815.519.3472

APPROVED DATE: \_\_\_\_\_  
BY: \_\_\_\_\_  
Chairman

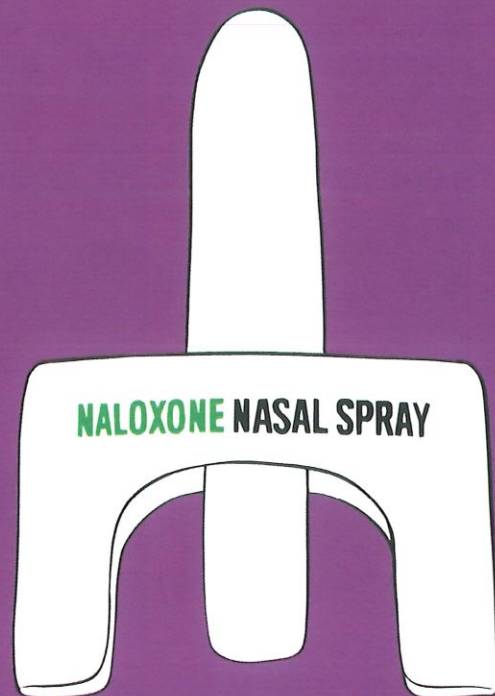
Board of Trustees  
Rockford Mass Transit District

EDUCATION • ADVOCACY • PEER SUPPORT • HARM REDUCTION

# CARRY NALOXONE, REVERSE OVERDOSE.

LIVE  LALI

Need Supplies? Call:  
844.584.5254 Ext. 815



[www.live4lali.org](http://www.live4lali.org)





March 28th, 2024

Orlando Toatley  
Marketing Specialist  
RMTD  
520 Mulberry Street  
Rockford, IL 61101

Dear Orlando,

The Outdoor Rockford City Market will begin its 15th season on May 17th, 2024. We deeply value the partnership that the Market and RMTD has had over the years. I am writing to request the board consider the Friday night trolley service to be reinstated for this market season. The trolley service is an impactful amenity to bring to our patrons during our event.

Our 2023 season included 68 vendors and just over 82,000 patrons throughout the summer. The economic impact to our downtown area was significant, with 69% of patrons reporting that they visited a downtown business before or after their trip to the market. The trolley played a significant role in connecting the community to various downtown businesses and venues.

All streets will be open this season, and the footprint will look quite similar to our 2023 season. We would love to request the same trolley route for this summer. Thank you for your time, consideration, and continued partnership.

Warm regards,

A handwritten signature in green ink, appearing to read "Becca Bartels", is written over a light green background.

Becca Bartels  
Executive Director  
Rock River Development Partnership



ROCKFORD MASS TRANSIT DISTRICT

p 815-961-9000 520 Mulberry St. rmtd.org →  
f 815-961-9892 Rockford, IL 61101

**E-7 (A) #990**

Resolution No.  R-24-04

Resolution authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for Federal transportation assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, and other Federal statutes administered by the Federal Transit Administration.

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and requires the Applicant to provide the twenty percent local share of the project cost;

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED BY Rockford Mass Transit District

1. That the Executive Director is authorized to execute and file an application for Federal assistance on behalf of Rockford Mass Transit District with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. "The Applicant is the Designated Recipient as defined by 49 U.S.C. & 5307 (a)(2)."
2. That the Executive Director is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a Federal assistance grant or cooperative agreement.
3. That the Executive Director is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of Rockford Mass Transit District.

Adopted this 22<sup>nd</sup> day of April, 2024.

\_\_\_\_\_  
CHAIRMAN OF THE BOARD

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

**OPPORTUNITY & PACKAGE DETAILS:**

Opportunity Number:	FTA-2024-004-TPM-BUS
Opportunity Title:	FY2024 Competitive Funding Opportunity: Buses and Bus Facilities Program
Opportunity Package ID:	PKG00284777
CFDA Number:	20.526
CFDA Description:	Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs
Competition ID:	FTA-2024-004-TPM-BUS
Competition Title:	FY2024 Competitive Funding Opportunity: Buses and Bus Facilities Program
Opening Date:	02/08/2024
Closing Date:	04/25/2024
Agency:	DOT/Federal Transit Administration
Contact Information:	Kirsten Wiard-Bauer FTA Office of Program Management 202-366-7052 FTALowNoBusNOFO@dot.gov

**APPLICANT & WORKSPACE DETAILS:**

Workspace ID:	WS01283184
Application Filing Name:	RMTD Facility Renovation Project
UEI:	PR5QXBZUMNU5
Organization:	ROCKFORD MASS TRANSIT DISTRICT
Form Name:	SF424 Mandatory Form
Form Version:	3.0
Requirement:	Mandatory
Download Date/Time:	Mar 26, 2024 11:16:23 AM EDT
Form State:	No Errors

**FORM ACTIONS:**

**APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY**

<b>1.a. Type of Submission:</b> <input checked="" type="checkbox"/> Application <input type="checkbox"/> Plan <input type="checkbox"/> Funding Request <input type="checkbox"/> Other Other (specify): <input type="text"/>		<b>1.b. Frequency:</b> <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Quarterly <input type="checkbox"/> Other Other (specify): <input type="text"/>		<b>1.d. Version:</b> <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Resubmission <input type="checkbox"/> Revision <input type="checkbox"/> Update	
		<b>2. Date Received:</b> Completed by Grants.gov upon submission.		<b>STATE USE ONLY:</b>	
		<b>3. Applicant Identifier:</b> Rockford Mass Transit District		<b>5. Date Received by State:</b> <input type="text"/>	
		<b>4a. Federal Entity Identifier:</b> 1186		<b>6. State Application Identifier:</b> ILLINOIS	
		<b>4b. Federal Award Identifier:</b> <input type="text"/>			
<b>1.c. Consolidated Application/Plan/Funding Request?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <input type="text" value="Explanation"/>					

**7. APPLICANT INFORMATION:**

<b>a. Legal Name:</b> Rockford Mass Transit District		
<b>b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 363018264	<b>c. UEI:</b> PR5QXBZUMNU5	
<b>d. Address:</b>		
<b>Street1:</b> 520 Mulberry Street	<b>Street2:</b> <input type="text"/>	
<b>City:</b> Rockford	<b>County / Parish:</b> Winnebago	
<b>State:</b> IL: Illinois	<b>Province:</b> <input type="text"/>	
<b>Country:</b> USA: UNITED STATES	<b>Zip / Postal Code:</b> 61101-1016	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text"/>	<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this submission:</b>		
<b>Prefix:</b> Ms.	<b>First Name:</b> Paula	<b>Middle Name:</b> <input type="text"/>
<b>Last Name:</b> Hughes	<b>Suffix:</b> <input type="text"/>	
<b>Title:</b> Grants and Procurement Manager		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>Telephone Number:</b> 815-961-2227	<b>Fax Number:</b> 815-961-9892	
<b>Email:</b> phughes@rmttd.org		

**APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY**

**8a. TYPE OF APPLICANT:**

Other (specify)

Other (specify):

Public Transit District

**b. Additional Description:**

**9. Name of Federal Agency:**

DOT/Federal Transit Administration

**10. Catalog of Federal Domestic Assistance Number:**

20.526

CFDA Title:

Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs

**11. Descriptive Title of Applicant's Project:**

520 Mulberry Street Facility Renovation Project

**12. Areas Affected by Funding:**

Rockford, Illinois

**13. CONGRESSIONAL DISTRICTS OF:**

a. Applicant:

IL-016

b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**14. FUNDING PERIOD:**

a. Start Date:

09/01/2024

b. End Date:

09/30/2027

**15. ESTIMATED FUNDING:**

a. Federal (\$):

3,010,000.00

b. Match (\$):

0.00

**16. IS SUBMISSION SUBJECT TO REVIEW BY STATE UNDER EXECUTIVE ORDER 12372 PROCESS?**

a. This submission was made available to the State under the Executive Order 12372 Process for review on:

b. Program is subject to E.O. 12372 but has not been selected by State for review.

c. Program is not covered by E.O. 12372.

## APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

17. Is The Applicant Delinquent On Any Federal Debt?

Yes

No

18. By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

\*\* I Agree

\*\* This list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

### Authorized Representative:

Prefix:

Mr.

First Name:

Michael

Middle Name:

Last Name:

Stubbe

Suffix:

Title:

Executive Director

Organizational Affiliation:

Telephone Number:

815-961-2230

Fax Number:

815-961-2227

Email:

mstubbe@rmttd.org

Signature of Authorized Representative:

Completed by Grants.gov upon submission.

Date Signed:

Completed by Grants.gov upon submission.

Attach supporting documents as specified in agency instructions.



ROCKFORD MASS TRANSIT DISTRICT

**E-7 (B) #990**

**RESOLUTION AUTHORIZING AND EXECUTING**

Resolution No. **R-24-05**

Resolution authorizing application for a Capital Assistance Grant for paratransit vehicles under the Illinois Department of Transportation's general authority to make such Grants.

WHEREAS, The provision and improvement of public transportation and specialized transportation for seniors and individuals with disabilities is essential to the development of a safe, efficient, functional transportation system; and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and makes paratransit vehicles available to private non-profits, general public transportation systems or IDOT Certified Public Provider transportation systems providing specialized paratransit service; and

WHEREAS, Grants for said assets will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF Rockford Mass Transit District:

Section 1. That an application be made to the Office of Intermodal Project Implementation (OIPI), Department of Transportation, State of Illinois, for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting certain public transportation facility capital costs of Rockford Mass Transit District.

Section 2. That Executive Director of Rockford Mass Transit District is hereby authorized and directed to execute and file on behalf of Rockford Mass Transit District such application.

Section 3. That the Executive Director of Rockford Mass Transit District is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation in connection with the aforesaid application for said Grant.

Section 4. That Executive Director of Rockford Mass Transit District is hereby authorized and directed to execute and file on behalf of Rockford Mass Transit District all required Grant Agreements with the Illinois Department of Transportation.

PRESENTED and ADOPTED the 22nd day of April, 2024.

\_\_\_\_\_  
(Signature of Designated Official)

\_\_\_\_\_  
Chairman, Board of Trustees  
Title

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Executive Assistant and Meeting Secretary  
Title

**Section II. Applicant Information**

Date Submitted

04/22/24

**Applicant Information**

Legal Name

Rockford Mass Transit District

Mailing Address

520 Mulberry Street

County/Counties Served

Winnebago County

Contact Name

Paula S. Hughes

Title

Grants and Procurement Manager

Phone

(815) 961-2227

Fax

(815) 961-9892

E-mail

phughes@rmttd.org

HSTP Region(s)

Region 1

Urbanized Area (See [Appendix A](#))

Rockford, IL

FEIN

36-3018264

DUNS Number

082039322

GATA ID

671731

Type of Applicant (Please Refer to the Table in Part I, A)

- PRIVATE NON PROFIT
- IDOT CERTIFIED PUBLIC BODY (NO OTHER FTA FUNDS)
- IDOT CERTIFIED PUBLIC BODY (RECEIVES OTHER FTA FUNDS)
- SECTION 5311 GRANTEE

**For Vehicle Information / Issues**

Contact Name

George Orth

Title

Vehicle Maintenance Manager

Phone

(815) 961-2240

Fax

(815) 961-9892

E-mail

gorth@rmttd.org

**All Applicants Must Answer These Questions**

Does A Minority Group Manage Your Organization Or Is Operation Minority Based?

- Yes  No

Does Your Agency Provide Service To Minorities?

- Yes  No

Does Your Application Have The Support Of Your Local Public Transportation Provider? \*

- Yes  No  N/A

\*For a list of public transportation providers, please visit the Illinois Statewide Public Transportation Plan:

[Statewide Public Transportation Plan \\_ Final Report 2-15-18.pdf \(illinois.gov\)](#)

By this application, it is the intent of Rockford Mass Transit District to request vehicle(s) through the State of Illinois' Consolidated Vehicle Procurement (CVP) program; and will meet all applicable state, federal and local acceptance, application and maintenance requirements. I certify that the information and statements provided in this application, and all supporting documents are correct and complete.

Signature of Authorized Representative (As authorized by board resolution)

Date

[Signature]

[Date]

Print name of Authorized Representative

Michael Stubbe

Title

Executive Director



### Section III. Vehicle Request Form & Budget

(to be completed by all applicants)

#### Example

CVP Vehicles Requested			Information on Vehicles for Which Replacement is Requested					
Vehicle Priority	Vehicle Type Requested*	Purpose for Request	Vehicle Type	Vehicle Year	Mileage	VIN	CVP Contract Number	
+ -	1	MDL	Replacement	MDL	2005	187,000	2P4GP24B1VR220936	588
+ -	2	LDL	Expansion	LDL				

Please fill out the below table to register your 2022 CVP vehicle request.

(Double-click the table to access)

CVP Vehicles Requested			Information on Vehicles for Which Replacement is Requested					
Vehicle Priority	Vehicle Type Requested*	Purpose for Request	Vehicle Type	Vehicle Year	Mileage	VIN	CVP Contract Number	
	1	MDL	Replacement	MDL	2017	191,167	1GB6GUCL5G1137074	N/A
	2	MDL	Replacement	MDL	2017	193,166	1GB6GUCL0G1138522	N/A
	3	MDL	Replacement	MDL	2017	195,918	1GB6GUCL8G1137683	N/A
	4	MDL	Replacement	MDL	2017	189,681	1GB6GUCL7G1140672	N/A
	5	MDL	Replacement	MDL	2017	196,747	1GB6GUCL8G1143855	N/A

#### \*Requested Vehicle Types and Descriptions (See [DPIT CVP 10: Consolidated Vehicle Procurement Catalog](#))

**MV** - Mini-Van w/ramp (2 wheelchairs/5 passengers)

**LDL** - Light Duty Paratransit w/lift (3 wheelchairs/12 passengers)

**MDL** - Medium Duty Paratransit w/lift (5 wheelchairs/14 passengers)

**SMD** - Super Medium Duty Paratransit w/lift (5 wheelchairs/26 passengers)

Super Medium Duty buses require extensive justification, and **drivers must have CDL.**

#### Vehicle Replacement Criteria

To be eligible for replacement, current vehicle must meet either **Criteria 1** or **Criteria 2** *at time of application.*

Type	Criteria 1	OR	Criteria 2
Autos/Mini-Vans/Raised Roof Vans	95,000 Miles	OR	5 yrs, in documented unsafe & poor operating condition
Light Duty Paratransit Vehicle	100,000 Miles	OR	7 yrs, in documented unsafe & poor operating condition
Medium Duty Paratransit/School Bus	120,000 Miles	OR	8 yrs, in documented unsafe & poor operating condition
Super Medium Duty Paratransit Vehicle (>16 passenger)	180,000 Miles	OR	9 yrs, in documented unsafe & poor operating condition
Heavy Duty Transit Vehicle (>30 pass)	280,000 Miles	OR	10 yrs, in documented unsafe & poor operating condition

If vehicle is eligible for replacement under Criteria 2, please provide documentation supporting reason(s) why the vehicle is in unsafe or poor condition, e.g., photos, receipts, repair estimates, etc. If a vehicle needing replacement did not reach the appropriate mileage criteria before becoming unsafe and/or inoperable, please provide a brief explanation as to why.

**A. Project Budget** (to be completed by all applicants)

**Example**

Vehicle Type	Passengers	Number of Vehicles Requested			Total Units	Unit Costs	Totals Costs
		Replacement	Expansion	New Service			
Minivan	6	1			1	\$ 62,000	\$62,000
Light Duty	12		2		2	\$ 70,000	\$140,000
Medium Duty	14			3	3	\$ 75,000	\$225,000
Super-Medium Duty	26					\$ 120,000	\$0
<b>Total 2022 CVP Request</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>6</b>		<b>\$427,000</b>

Please enter your vehicle requests into the blank cells below, and make note of your 2022 CVP budget request.

Vehicle Type	Passengers	Number of Vehicles Requested			Total Units	Unit Costs	Totals Costs
		Replacement	Expansion	New Service			
Minivan	6					\$ 62,000	\$0
Light Duty	12					\$ 70,000	\$0
Medium Duty	14	5			5	\$ 75,000	\$375,000
Super-Medium Duty	26					\$ 120,000	\$0
<b>Total 2022 CVP Request</b>		<b>5</b>			<b>5</b>		<b>\$375,000</b>

**B. Project Justification** (to be completed by private non-profit applicants only)

Please provide a brief defense of your proposal. Make sure to address the following topics:

- Describe the transportation program and needs of individuals in your current/proposed service area.
  - If you are proposing new or expanded service, identify how these needs are currently not being met.
- Explain how the current transportation program will change if this grant is not approved.
- Describe how transportation services support, buttress, and enable your agency's overall mission.

Please complete all of the following sections with your current fleet inventory. Please attach additional pages if necessary

**TO: RMTD Board of Trustees**  
**FROM: Drexel McCalvin, Safety & Training Manager**  
**DATE: April 17, 2024**  
**RE: March 2024 Safety & Training Report**

**Risk Management Data – 3/1/24-/31/24:**

- Total Vehicle Accidents: 4
  - Revenue service accidents:
    - Responsible Party - RMTD: 2
    - Responsible Party - Other: 2
  - Non-revenue service accidents: 2
- Total Workers Compensation Injuries (Includes Rev/Non-Rev Service): 0

**Agency Safety Plan Performance Data:**

Fixed Route Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	8	.66	0	0	3,000 miles
FY 2024	0	0	8	1	5	1.7	3292 miles

Demand Response Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	7	.61	0	0	20,000 miles
FY 2024	0	0	4	.75	0	0	2067 miles

*Safety performance data is based on the safety performance measures established under the National Public Transportation Agency Safety Plan. FTA/National Transit Database reporting criteria.*

**Safety Committee Update:**

- The Hytest shoe truck was on site for 1 day, as a make-up day on 4/18/24 to offer shoes to persons out or those who missed the last visit.

**Safety Training Update:**

- Training is ongoing in the following areas: Responding to Violent Behavior or an Active Shooter, ADA, Customer Service Training, Hazard Communication, Customer Service Training, Bloodborne Pathogens and Preventing Back Injuries.

**TO: RMTD Board of Trustees**  
**FROM: Erin Jenkins, Executive Assistant/Open Meetings Act Officer**  
**DATE: April 22, 2024**  
**RE: Semi-Annual Review of RMTD Executive Session Minutes**

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Pursuant to 5 ILCS 120/2(c)(21) of the Illinois Open Meetings Act, no less than semi-annually, a public body must meet to review minutes of all closed meetings.

The following executive session meeting minutes from the Board Meetings listed below have been reviewed by the OMA Officer with the advisement of Counsel of what parameters to follow in deciding what executive session meeting minutes may be made available for public inspection and ones where there is a continued need for confidentiality. RMTD recommends the need for confidentiality still exists to the following executive session meeting minutes and therefore should not be made available for public inspection:

#844	#874	#911	#945	#978
#848	#878	#913	#946	#979
#849	#879	#914	#947	#980
#851	#881	#915	#952	#983
#852	#882	#919	#963	#984
#854	#886	#922	#964	#985
#855	#887	#924	#965	
#856	#888	#926	#966	
#858	#889	#930	#969	
#859	#890	#931	#970	
#861	#893	#934	#971	
#863	#894	#935	#972	
#864	#897	#936	#973	
#866	#899	#941	#974	
#868	#901	#942	#975	
#869	#906	#943	#976	
#870	#909	#944	#977	

RMTD Staff is requesting RMTD Board approval to keep the executive meeting minutes confidential listed above and therefore should not be made available for public inspection.