



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES ANNUAL BOARD MEETING #990
Monday, April 22, 2024 at 3:30 p.m.**

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186

Passcode: 796088

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER:

ROLL CALL:

REPORTS OF RETIRING OFFICERS/ELECTION OF NEW OFFICERS

RENEWAL OF STAFF APPOINTMENTS

APPROVAL OF RMTD BOARD OF TRUSTEES MEETING SCHEDULE: April 2024 - March 2025

APPROVAL OF MINUTES: Board of Trustees Meeting #989 (March 22, 2024)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 EXECUTIVE DIRECTOR'S REPORT

- a) Welcome Stacy Reed Knuckles & David Hicks, Participants of NICNE Equity in Board Representation Program (EIB)

- b) General Update – *Verbal*

E-2 FINANCE

- a) Payment of Bills:
 - AGHL Law/Services Rendered through March 31, 2024
 - Williams & McCarthy/Services Rendered through March 22, 2024
 - Schwab Actuarial Services – Approval of Payment of Invoice dated February 29, 2024 in the amount of \$9,450.00 to be paid from the Pension Account
 - Approval of Accounts Payable Invoices
- b) Approval of Unaudited Financial Statements for February, 2024
- c) Pension Portfolio Review for period ending March 31, 2024 and Pension Investment Statement for month ending March 31, 2024

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for March, 2024 and Demand Response Ridership Statistics for February 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for March, 2024
- b) Maintenance & Facilities Update Report
- c) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

- a) RMTD Claims History for March, 2024

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Approval of Special Service Request(s) & Communications

E-7 GRANTS

- a) Approval of Resolution No. R-24-04 – FTA Bus and Bus Facilities Grant Application
- b) Approval of Resolution No. R-24-05 - FTA 5310 Application

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report of March 2024

E-9 OTHER BUSINESS

- a) Executive Session to discuss semi-annual review of executive session meeting minutes pursuant to 5 ILCS 120/2(c)(21) of the Illinois Open Meetings Act
- b) Matters Arising out of Executive Session Regarding Semi-Annual Review of Executive Session Meeting Minutes

E-10 NEXT MEETING SCHEDULED:

- a) Monday, May 20, 2024 at 3:30 PM

F-ORDER OF ADJOURNMENT