



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES ANNUAL BOARD MEETING #991
Monday, May 20, 2024 at 3:30 p.m.**

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186

Passcode: 796088

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #990 (April 22, 2024)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 **EXECUTIVE DIRECTOR'S REPORT**

a) General Update – *Verbal*

E-2 FINANCE

- a) Payment of Bills:
 - Williams & McCarthy/Services Rendered through April 24, 2024
 - Approval of Accounts Payable Invoices
- b) Pension Portfolio Review for period through May 14, 2024 and Pension Investment Statement for month ending April 30, 2024

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for April, 2024 and Demand Response Ridership Statistics for March 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for April, 2024
- b) Maintenance & Facilities Update Report
- c) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

- a) RMTD Claims History for April, 2024
- b) Approval of Dental Insurance Renewal – *Presented by Mr. Sal Marino*
- c) Discussion and approval action as needed on Stop Loss Carrier Renewal – *Presented by Mr. Sal Marino*

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Approval of Special Service Request(s) & Communications

E-7 GRANTS

- a) No Report

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report of April 2024
- b) Approval of Workers Compensation Insurance Renewal 2024/2025 – *Presented by Marsh McLennan Agency*

E-9 OTHER BUSINESS

- a) Approval of Intergovernmental Agreement to provide General Public Demand Response Service to the County of Boone, IL
- b) Approval of RMTD Social Media Use Policy

E-10 NEXT MEETING SCHEDULED:

- a) Monday, June 24, 2024 at 3:30 PM

F-ORDER OF ADJOURNMENT



ROCKFORD MASS TRANSIT DISTRICT

Board of Trustees Annual Board Meeting #990 Minutes
Monday, April 22, 2024 at 3:30 p.m.

RMTD Conference Room
520 Mulberry Street
Rockford, IL 61101

*The RMTD Board of Trustees Meeting was Live Streamed on Zoom and Recorded
Live Streaming and Recorded Meeting information can be found on RMTD's website at www.RMTD.org

ROLL CALL:

BOARD OF TRUSTEES:

Herbert L. Johnson – Board of Trustees, Chairman
Stephen K. Ernst – Board of Trustees, Vice Chairman
David Sidney – Board of Trustees, Secretary/Treasurer

STAFF:

Michael Stubbe – Executive Director
Susan Campbell – Director of Human Resources & Administration
Orlando Toatley – Marketing & Communications Specialist
George Orth – Maintenance Manager
Cedrick Ketton – Fixed Route Operations Manager
Paula Hughes – Grants & Procurement Manager
Erin Jenkins – Executive Assistant & Assistant Board Secretary
Tak Chow - IT

GUEST(S)/PUBLIC PRESENT:

Stacy Reed Knuckles
Sydney Turner, R1PC

CALL TO ORDER:

The Board Chairman called the meeting to order at approximately 3:30 p.m.

APPROVAL OF AGENDA:

The Board Chairman asked for and received a motion to approve the agenda for April 22, 2024. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

REPORTS OF RETIRING OFFICERS/ELECTION OF NEW OFFICERS

There were no reports of retiring officers.

The Chairman asked for and received a motion to retain the same officers April 2024 through March 2025 with Herbert Johnson serving as Board Chairman; Stephen Ernst serving as Vice Chairman and David Sidney serving as Secretary/Treasurer. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

RENEWAL OF STAFF APPOINTMENTS

The Executive Director stated he is seeking Board approval of the renewal of the following Staff appointments as presented and noted it is for April 2024 through March 2025. The Board Secretary/Treasurer asked for and received a motion to approve the reappointment of Michael Stubbe as Ethics Officer; Susan Campbell as EEO Officer; Erin Jenkins as FOIA & OMA Officer and Assistant Board Secretary; Paula Hughes as DBELO Officer and Ron Schoepfer as Assistant Treasurer. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

APPROVAL OF RMTD BOARD OF TRUSTEES MEETING SCHEDULE: April 2024 - March 2025

The Executive Director presented the Board of Trustees Meeting schedule for April 2024 through March 2025. The Board Chairman requested the Board Meetings remain on the fourth Monday of every month at 3:30 p.m. The Board Chairman asked for and received a motion to approve the Board of Trustees Meeting schedule of meetings as the fourth Monday of every month at 3:30 p.m. April 2024 through March 2025. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

APPROVAL OF MINUTES:

The Minutes of the March 22, 2024 RMTD Board of Trustees Meeting were reviewed. The Board Vice Chairman asked for and received a motion to approve the Minutes of March 22, 2024. With no further discussion, the motion was seconded by the Chairman. The motion passed by a unanimous voice vote.

A-COMMUNICATIONS:

No Report

B-MATTERS BY THE PUBLIC:

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES:

No Report

D-RECONSIDERATION OF OLD BUSINESS:

No Report

E-CONSIDERATION OF NEW BUSINESS:

E-1 EXECUTIVE DIRECTOR

(a) General Update

The Executive Director welcomed Stacy Reed Knuckles along with David Hicks who joined us by via Zoom as RMTD's guests today. He noted the guests are at the RMTD

Board of Trustees Meeting Board to shadow the Board and learn about nonprofit board leadership as part of Northern Illinois Center for Non-Profit Excellence, an Equity in Board Representation Program. The RMTD Board of Trustees and staff welcomed the guests.

The Executive Director acknowledged RMTD employees who are celebrating an anniversary and/or retirement in the month of April, 2024. The Executive Director thanked the employees for their continued dedicated service to RMTD and our community. A list of employee names, length of service and job position were shared with the Board of Trustees. The Executive Director acknowledged Ali Asanoski, a Fixed Route Operator, who is celebrating a retirement since last month's board meeting. He added Ali Asanoski agreed to stay on as part-time for an unspecified amount of time. The Executive Director thanked Ali Asanoski for his almost 25 years of dedicated service to RMTD.

The Executive Director also wanted to recognize Christina Gibson, Paratransit Coordinator, who graduated last week as part of the 69th Class of Leadership Rockford program and added Orlando Toatley was RMTD's participant last year.

E-2 FINANCE

(a) Payment of Bills:

- AGHL Law Office/Services Rendered through March 31, 2024
- Williams & McCarthy/Services Rendered through March 22, 2024

The above payment of bill(s) was presented for the Board of Trustees' review.

Schwab Actuarial Services – Approval of Payment of Invoice dated February 29, 2024 in the amount of \$9,450.00 to be paid from the Pension Account

The Schwab Actuarial Services invoice dated February 29, 2024 was presented for the Board of Trustees review and approval in the amount of \$9,450.00. The Executive Director asked for the Board's approval to pay the invoice amount of \$9,450.00 for Schwab Actuarial Services with funds from the pension account. The Board Secretary/Treasurer asked for and received a motion to pay the Schwab Actuarial Services invoice in the amount of \$9,450.00 with funds from the pension account. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

- Approval of Accounts Payable Invoices

The Accounts Payable Invoices totaling \$2,139,464.01 were presented for the Board of Trustees' review and approval. The Board Vice Chairman asked for and received a motion to authorize the payment of the accounts payable invoices totaling \$2,139,464.01. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Approval of Unaudited Financial Statements for February, 2024

The Executive Director presented the unaudited Financial Statements for February, 2024 for the Board's review. The Board Vice Chairman asked for and received a motion to approve the unaudited financial statements for February, 2024. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(c) Pension Portfolio Review for period ending March 31, 2024 and Pension Investment Statement for month ending March 31, 2024

The Executive Director presented the Portfolio Review Summary for periods through March 31, 2024 to the Board of Trustees for their review.

The RMTD Pension Trust Statement of Account Summary for month ending March 31, 2024 was also presented to the Board of Trustees for their review.

E-3 OPERATIONS

- (a) Fixed Route Ridership Statistics Report for March, 2024
And Demand Response Ridership Statistics Report for February 2024

The Executive Director presented the Fixed Route Ridership Statistics Report for March, 2024 and Demand Response Ridership Statistics Report for February 2024.

The Executive Director stated the contract has been finalized with TripSpark and the kick-off meeting will be the week of April 29 and noted the deployment schedule will be reviewed at that time. He added there will be approximately a 12-week core internal system install with external system module following over the remaining 12 weeks.

The Executive Director stated the service plan has been finalized with Boone County & BCCA for FY24 and highlighted the details.

The Executive Director stated there was a kick off meeting last week for the BRT Corridor Analysis Study with Sam Schwartz and RIPC staff with bi-weekly meetings scheduled thereafter.

E-4 MAINTENANCE - VEHICLES & FACILITIES

- (a) Report on Fixed Route Buses & Paratransit Vehicles for March, 2024

The Executive Director presented the report on fixed route buses and paratransit vans for March, 2024.

- (b) Maintenance & Facilities Projects Update Report

The Executive Director presented a Maintenance and Facilities update report to the Board of Trustees. An update was provided and a discussion ensued regarding the charging infrastructure, paratransit van order, fixed route bus order, facility expansion project and shelter order.

- (c) Facility Expansion Update

The Executive Director stated RMTD is still waiting on pre-bid concurrence from IDOT. Once RMTD receives pre-bid concurrence, certain project timelines can be identified.

E-5 HUMAN RESOURCES

- (a) RMTD Claims History for March, 2024

The Executive Director presented the RMTD claims history for March, 2024 for the Board of Trustees' review.

E-6 MARKETING

- (a) Approval of Advertising Contract(s)

The Marketing & Communications Specialist presented the following advertising contracts for Board approval:

- Live 4 Lali

- Rockford City Market

The Board of Trustees reviewed the advertising contract(s) noted above. The Board Vice Chairman asked for and received a motion to approve the advertising contract(s). The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Approval of Special Service Request(s) & Communications

The Marketing & Communications Specialist presented the following Special Service Request for Board approval:

- Rockford City Market (Event Date: May 17, 2024 – End of Summer)

The Board reviewed the Special Service Request. The Board Vice Chairman asked for and received a motion to approve Rockford City Market special service request for May 17, 2024 through the end of the summer. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.

E-7 GRANTS

(a) Approval of Resolution No. R-24-04 – FTA Bus and Bus Facilities Grant Application

The Executive Director presented Resolution No. R-24-04 and stated the resolution is authorizing the execution and submittal of a Bus & Bus Facilities discretionary grant application for \$3,010,000.00. The Executive Director stated the execution and submittal of this application is to supplement the funding for the RMTD Facility Renovation Project. The Board Vice Chairman asked for and received a motion to approve Resolution No. R-24-04. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Approval of Resolution No. R-24-05 - FTA 5310 Application

The Executive Director presented Resolution No. R-24-05 and stated the resolution is to execute an application for 5310 funds. The Grants & Procurement Manager noted the application provides \$600,000.00 of Section 5310 funds for five (5) Paratransit Vehicles. The Grants & Procurement Manager added the unit cost per Paratransit vehicle is \$120,000. The Board Secretary/Treasurer asked for and received a motion to approve Resolution No. R-24-05 – FTA 5310 Grant Application. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.

E-8 SAFETY & TRAINING

(a) Safety & Training Update Report - March, 2024

The Safety & Training Update Data Report from March, 2024 was presented to the Board of Trustees for their review.

The Executive Director stated RMTD is piloting a collision avoidance system on three 2023 buses (Mobileye Shield + System). The system provides visible and audible alerts to the operator regarding detection of both vulnerable road users such as pedestrians, cyclists and vehicles. The Executive Director highlighted the details of what is included the system.

E-9 OTHER BUSINESS

(a) Executive Session to discuss the semi-annual review of executive session meeting minutes pursuant to 5 ILCS 120/2(c)(21) of the Illinois Open Meetings Act

The Board Chairman asked for and received a motion to enter into Executive Session to discuss the semi-annual review of executive session meeting minutes pursuant to 5 ILCS

120/2(c)(21) of the Illinois Open Meetings Act. The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

The meeting reconvened into General Session.

(b) Matters Arising out of Executive Session Regarding Semi-Annual Review of Executive Session Meeting Minutes

The Executive Assistant and Assistant Board Secretary recommended the need for confidentiality still exists and therefore should not be made available for public inspection to the Executive Session Minutes from Meetings: #844, #848, #849, #851, #852, #854, #855, #856, #858, #859, #861, #863, #864, #866, #868, #869, #870, #874, #878, #879, #881, #882, #886, #887, #888, #889, #890, #893, #894, #897, #899, #901, #906, #909, #911, #913, #914, #915, #919, #922, #924, #926, #930, #931, #934, #935, #936, #941, #942, #943, #944, #945, #946, #947, #952, #963, #964, #965, #966, #969, #970, #971, #972, #973, #974, #975, #976, #977, #978, #979, #980, #983, #984, #985.

There are no Executive Session Minutes that can be made available for public inspection at this time.

The Board Vice Chairman asked for and received a motion that confidentiality still exists and therefore should not be made available for public inspection to the Executive Session Minutes from Meetings: #844, #848, #849, #851, #852, #854, #855, #856, #858, #859, #861, #863, #864, #866, #868, #869, #870, #874, #878, #879, #881, #882, #886, #887, #888, #889, #890, #893, #894, #897, #899, #901, #906, #909, #911, #913, #914, #915, #919, #922, #924, #926, #930, #931, #934, #935, #936, #941, #942, #943, #944, #945, #946, #947, #952, #963, #964, #965, #966, #969, #970, #971, #972, #973, #974, #975, #976, #977, #978, #979, #980, #983, #984, #985 and noted there are no Executive Session Minutes that can be made available for public inspection at this time. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

E-10 NEXT MEETING SCHEDULE

The next RMTD Board of Trustees Meeting will be on May 20, 2024 at 3:30 PM.

F-ORDER OF ADJOURNMENT

A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 4:05 p.m.

Respectfully submitted,

Erin Jenkins

Erin Jenkins
Executive Assistant and Board Meeting Secretary
Rockford Mass Transit District





Invoices to be Approved by the Board

E-2(A) #991

May 20, 2024

Total invoices to be approved: \$431,550.08

Vendor	Reason	Invoice Number	Invoice Total
City of Rockford	Gasoline	403705	\$ 34,647.69
Conserv FS	Diesel	46000693	\$ 19,836.62
Conserv FS	Diesel	46000698	\$ 19,864.89
IPRF	Worker's Comp Ins.	85589	\$ 64,414.00
TripSpark	Demand Response Software	TSPAU240056	\$ 54,032.00

Pre-Approved by Board Secretary

Chargepoint	Portable Charging Station	\$ 80,000.00
Absolute Fire Protection	Special Fire Protection	\$ 11,754.88

Estimates

Professional Benefit Administrators	May Health Insurance	\$ 43,000.00
BCCA	Boone County Trips	\$ 62,000.00
Metro Enforcement	Security Services DTTC	\$ 42,000.00

Total: \$ 431,550.08

RMTD BOD Meeting 05/20/2024 – Pension comments

Included in this month's board report, please find updated performance results through May 14th, 2024. The fiscal performance is up 11.55% and the calendar year up 5.1%. Through May 14th, 2024, the calendar year comparative performance is positive 3%. Returns for the current month are flat, the current asset allocation has equities at 58.8%, alternatives at 4.8%, bonds at 34.5% and cash at 1.9%.

Corporate earnings for equity companies have been good overall. The Federal Reserve held interest rates steady in April and further commented that rates will likely fall in 2024 depending on inflation data. This morning CPI (consumer price index) rose for the month of April by .3%, while the annualized rate fell to 3.6% from 3.8%. This data certainly supports the Federal Reserve's plan to ease rates later this year.

Retail sales data was released along with the CPI report today. Those results were unexpectedly flat. Stubbornly high gasoline prices pulled spending from other goods in April. While spending in our consumer driven economy was lower, this data is again helpful to the Federal Reserve in their decision to lower rates.

How does this affect the Pension portfolio? We do not anticipate any rebalancing currently. We are comfortable with a slight overweight to equities vs. bonds. Our bonds are flat year to date but provide a safe base as we have seen more volatility in the second quarter. With interest rates anticipated to fall later this year and an outcome to the presidential election, both of those factors should provide strong equity performance late in the year.

If the BOD or staff have questions regarding our report, please let us know. Email me, Jeff DiBenedetto at jeff@trustdnb.com or call 815.654.8850/815.988.5065.



Portfolio Review

Rockford Mass Transit District
520 Mulberry Street
Rockford, IL 61101

May 14, 2024



DIBENEDETTO & ASSOCIATES LTD

Portfolio Overview



DIBENEDETTO & ASSOCIATES LTD

Rockford Mass Transit District

Period Ending: 5/14/2024
Portfolio Inception Date: 9/30/2008

Components Of Change

	Current Quarter	Year to Date
BEGINNING VALUE	30,818,002.93	28,982,282.83
Contributions	155.05	775,155.05
Withdrawals	(149,450.00)	(569,450.00)
Unrealized Gain	(1,815.91)	1,374,244.12
Realized Gain	0.00	0.00
Income and Expenses	13,608.17	118,268.24
ENDING VALUE	30,680,500.24	30,680,500.24
INVESTMENT GAIN	11,792.26	1,492,512.36

Portfolio Returns

	Current Quarter	Year to Date
Your Portfolio	0.0%	5.1%

All returns are TWR, net of fees. Returns for greater than 1 year are annualized.

Asset Allocation



Category	Current Percentage	Current Value
Large Cap	29.7%	\$9,113,005.17
Small Cap	12.5%	\$3,826,293.40
International	12.3%	\$3,766,761.63
Bonds	34.4%	\$10,562,001.16
Alternatives	4.8%	\$1,473,650.54
Unconstrained	4.5%	\$1,367,817.17
Cash and Money Funds	1.9%	\$570,971.17
Total Portfolio Value	100.0%	\$30,680,500.24

This data is gathered from what is believed to be reliable sources. Please refer to your custodian brokerage statement to confirm the material presented.

Portfolio Performance Summary

Rockford Mass Transit District Acct #:
 Stephen Ernst, D Sidney, & Herbert Johnson Trustees
 520 Mulberry Street
 Rockford, IL 61101

06/30/2023 - 05/14/2024

Beginning Value		27,331,983.38
Contributions	1,600,175.81	
Withdrawals	(1,425,750.00)	
Net Contributions		174,425.81
Unrealized Gain (Loss)	2,148,690.05	
Realized Gain (Loss)	493,756.75	
Capital Appreciation		2,642,446.80
Dividend Income	628,565.92	
Interest Income	253.33	
Income		628,819.25
Management Fees	(97,175.00)	
Other Expenses	0.00	
Total Expenses		(97,175.00)
Ending Value		30,680,500.24
Investment Gain		3,174,091.05

06/30/2023 - 05/14/2024

Actual

Time Weighted Return (net)		11.55
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All returns net of fees

This data is gathered from what is believed to be reliable sources, but we cannot guarantee it's accuracy. Please use your brokerage statements to confirm the accuracy of the information presented.



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Visit www.schwab.com/CompactStatement for more information.



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(815)654-8850

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Account Of

S ERNST & H JOHNSON & D SIDNEY
ROCKFORD MASS TRANSIT DISTRICT
U/A DTD 07/01/1976
520 MULBERRY ST
ROCKFORD IL 61101-1016

Mail To

MB 01 012002 20218 H 44 A
ROCKFORD MASS TRANSIT DISTRICT EMPLOYEE RETIR
520 MULBERRY ST
ROCKFORD, IL 61101-1016



T plus one settlement starts May 28, 2024

Trades executed on or after May 28, 2024 will now settle on the next business day. For more information, please visit schwab.com/T1. 0324-40HF

Account Value Summary

Cash, Bank Sweep, and Money Market	\$ 10,266.33
Total Investments Long	\$ 29,837,179.94
Total Investments Short	\$ 0.00
Total Account Value	\$ 29,847,446.27

Change in Account Value

Starting Account Value	\$ 30,817,869.40
Transactions & Income	\$ (135,553.25)
Income Reinvested	\$ (30,242.58)
Change in Value of Investments	\$ (804,627.30)
Ending Account Value	\$ 29,847,446.27

Please see "Endnotes For Your Account" section for an explanation of the endnote codes and symbols on this statement.

SIPC has taken the position that it will not cover the balances held in your deposit accounts maintained under programs like our Bank Sweep feature. Please see your Cash Feature Disclosure Statement for more information on insurance coverage.

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04/30-67036-CSCA1501-065907 *

ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT

MONTH OF: **APRIL 24**

E-3 (A) #991

ALL FIXED ROUTES				
	PASSENGERS	REVENUE	MILES	HOURS
BUDGET FY 24	75,712	51,791.00	100,131.2	7,575.6
APRIL 24	93,087	62,079.39	113,369.4	8,435.0
APRIL 23	77,995	51,755.80	107,591.4	8,038.5
% CHANGE	19.3%	19.9%	5.4%	4.9%
BUDGET FY 24	783,742	516,179.00	1,075,405.2	80,596.0
YTD - FY 24	939,914	610,607.13	1,113,086.9	82,664.6
YTD - FY 23	699,637	519,336.49	1,107,406.2	82,502.7
% CHANGE	34.3%	17.6%	0.5%	0.2%

Please note that the service shown in the detail below is included in the "ALL FIXED ROUTES" section above.

NIGHT SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	5,757	1,339.89	12,824.0	825.0
APRIL 23	4,120	972.55	11,497.1	748.0
% CHANGE	39.7%	37.8%	11.5%	10.3%
YTD - FY 24	57,636	13,969.41	125,007.3	7,978.1
YTD - FY 23	28,809	7,161.63	122,305.2	7,776.4
% CHANGE	100.1%	95.1%	2.2%	2.6%

DAY SERVICE (WEEKDAYS only)				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	76,820	57,599.70	85,366.5	6,454.8
APRIL 23	62,121	47,011.10	77,188.4	5,849.5
% CHANGE	23.7%	22.5%	10.6%	10.3%
YTD - FY 24	764,465	530,499.29	821,077.1	62,064.3
YTD - FY 23	584,132	482,572.11	823,271.2	62,406.2
% CHANGE	30.9%	9.9%	-0.3%	-0.5%

SATURDAY SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	8,217	2,367.18	12,425.2	954.4
APRIL 23	8,839	2,885.17	15,434.5	1,186.5
% CHANGE	-7.0%	-18.0%	-19.5%	-19.6%
YTD - FY 24	90,574	56,642.10	136,947.3	10,397.4
YTD - FY 23	66,621	23,347.12	135,773.5	10,409.0
% CHANGE	36.0%	142.6%	0.9%	-0.1%

SUNDAY SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	2,293	772.62	2,753.7	200.8
APRIL 23	2,915	886.98	3,471.4	254.5
% CHANGE	-21.3%	-12.9%	-20.7%	-21.1%
YTD - FY 24	27,239	9,496.33	30,055.2	2,224.8
YTD - FY 23	20,075	6,255.63	26,056.3	1,911.1
% CHANGE	35.7%	51.8%	15.3%	16.4%

Regular service resumed 05/30/21
Veteran and Student Free 01/03/22

**ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT
PAGE 2**

MONTH OF: **APRIL 24**

Please note that fixed route service shown in the detail below is included in the "ALL FIXED ROUTES" on previous page.

ROCKFORD				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	87,280	60,005.84	99,558.0	7,545.3
APRIL 23	73,610	50,178.32	94,552.9	7,205.6
% CHANGE	18.6%	19.6%	5.3%	4.7%
YTD - FY 24	883,727	590,684.27	977,957.2	73,969.1
YTD - FY 23	661,853	505,730.63	976,335.4	74,142.0
% CHANGE	33.5%	16.8%	0.2%	-0.2%

MACHESNEY PARK				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	1,535	602.93	4,351.2	267.7
APRIL 23	1,210	426.76	4,108.5	252.7
% CHANGE	26.9%	41.3%	5.9%	5.9%
YTD - FY 24	14,936	5,402.94	42,540.2	2,620.4
YTD - FY 23	10,469	3,540.72	38,190.0	2,349.4
% CHANGE	42.7%	52.6%	11.4%	11.5%

LOVES PARK				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	3,949	1,374.28	8,096.2	553.8
APRIL 23	3,009	1,100.08	7,688.0	528.2
% CHANGE	31.2%	24.9%	5.3%	4.8%
YTD - FY 24	39,552	13,503.34	79,439.2	5,444.4
YTD - FY 23	25,801	9,530.62	79,653.5	5,457.5
% CHANGE	53.3%	41.7%	-0.3%	-0.2%

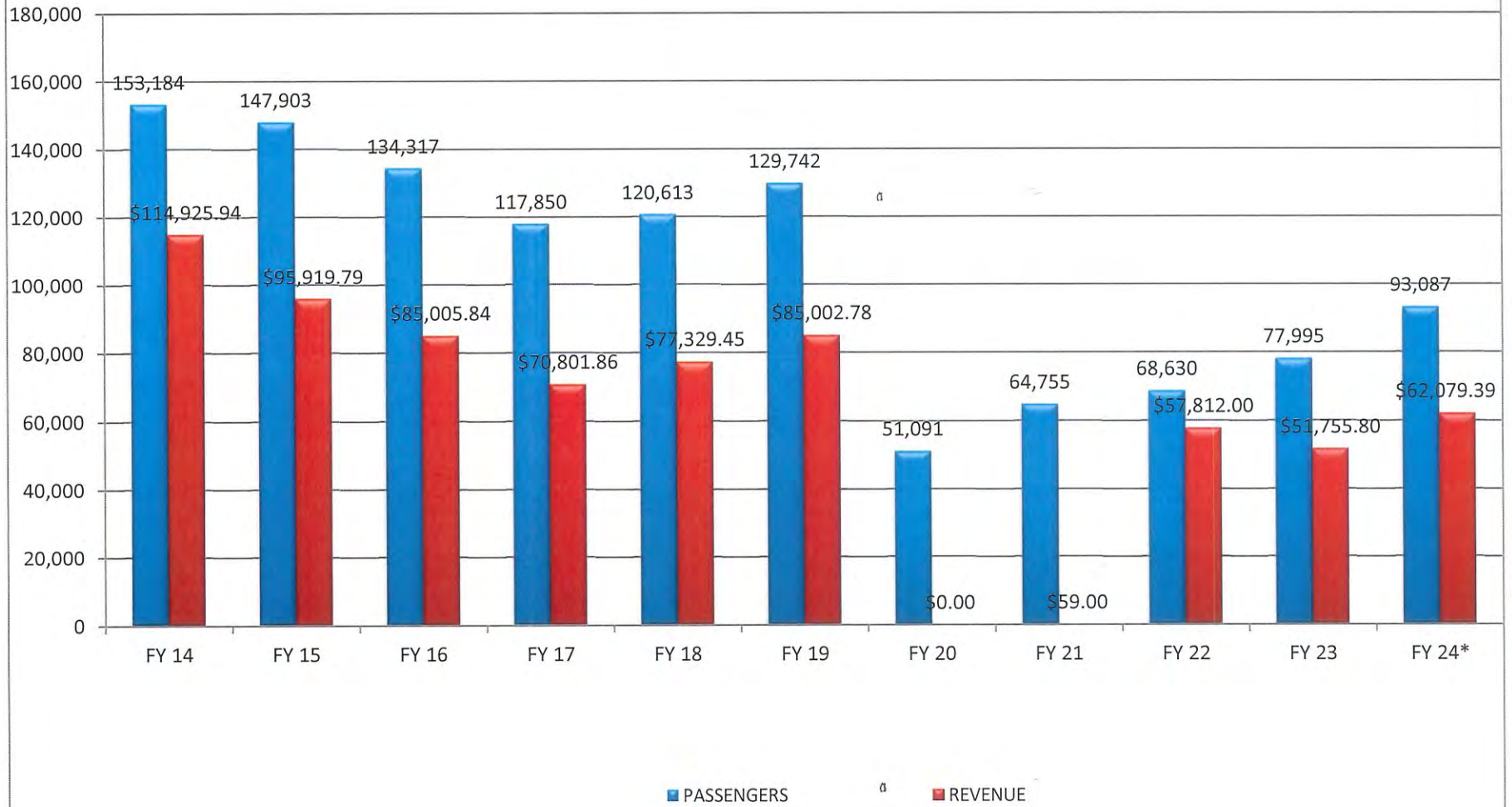
BELVIDERE *				
	PASSENGERS	REVENUE	MILES	HOURS
APRIL 24	323	96.34	1,364.0	68.2
APRIL 23	166	50.64	1,242.0	52.0
% CHANGE	94.6%	90.2%	9.8%	31.2%
YTD - FY 24	1,699	1,016.58	13,150.3	630.7
YTD - FY 23	1,514	534.52	13,227.3	553.8
% CHANGE	12.2%	90.2%	-0.6%	13.9%

WHEELCHAIR				
	PASSENGERS		PASSENGERS	
APRIL 24	381	YTD - FY 24	6,389	
APRIL 23	280	YTD - FY 23	4,814	

TRANSFERS ISSUED				
	PASSENGERS		PASSENGERS	
APRIL 24	11,178	YTD - FY 24	124,353	
APRIL 23	10,773	YTD - FY 23	121,489	

Regular service resumed 05/30/21
Veteran and Student Free 01/03/22

APRIL PASSENGERS/REVENUE

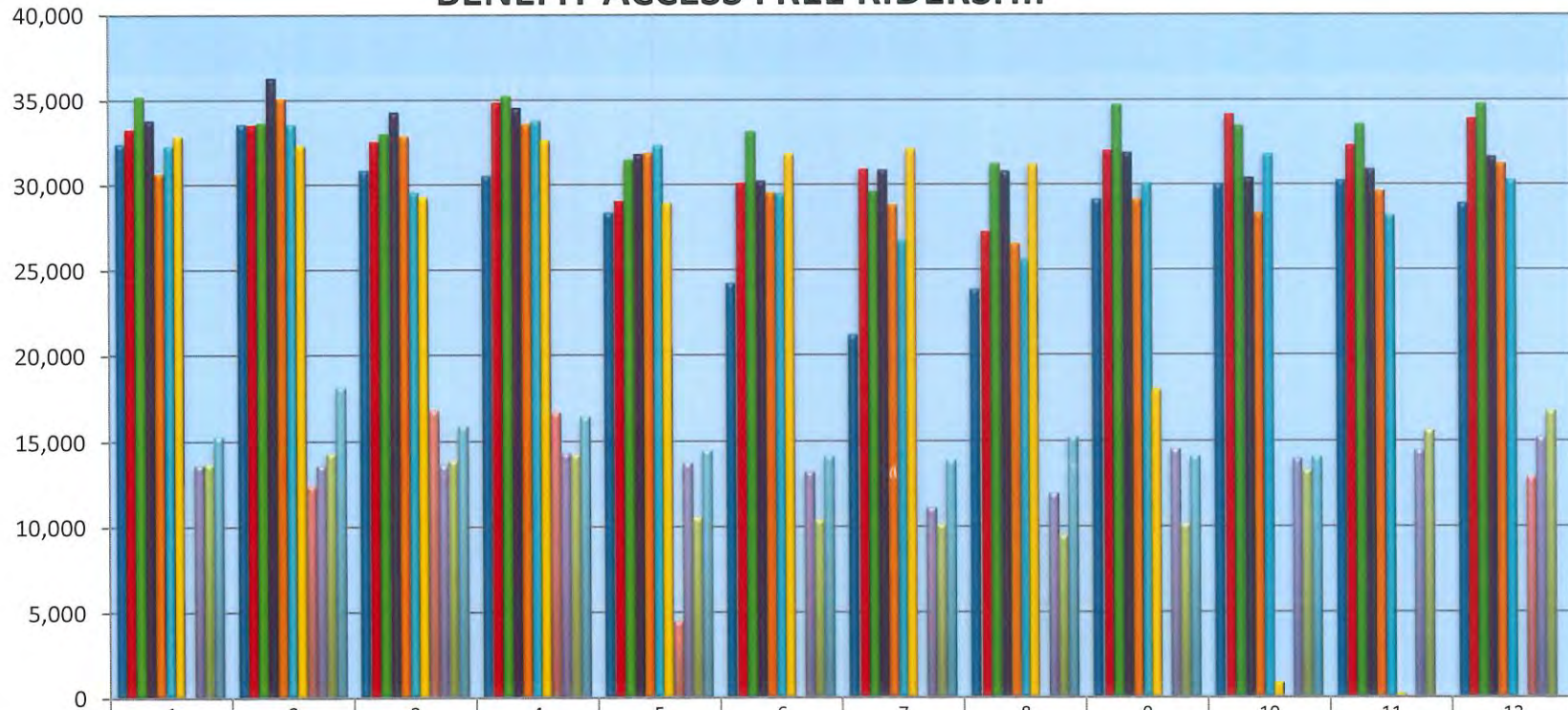


MONTHLY PASSENGERS FY 23



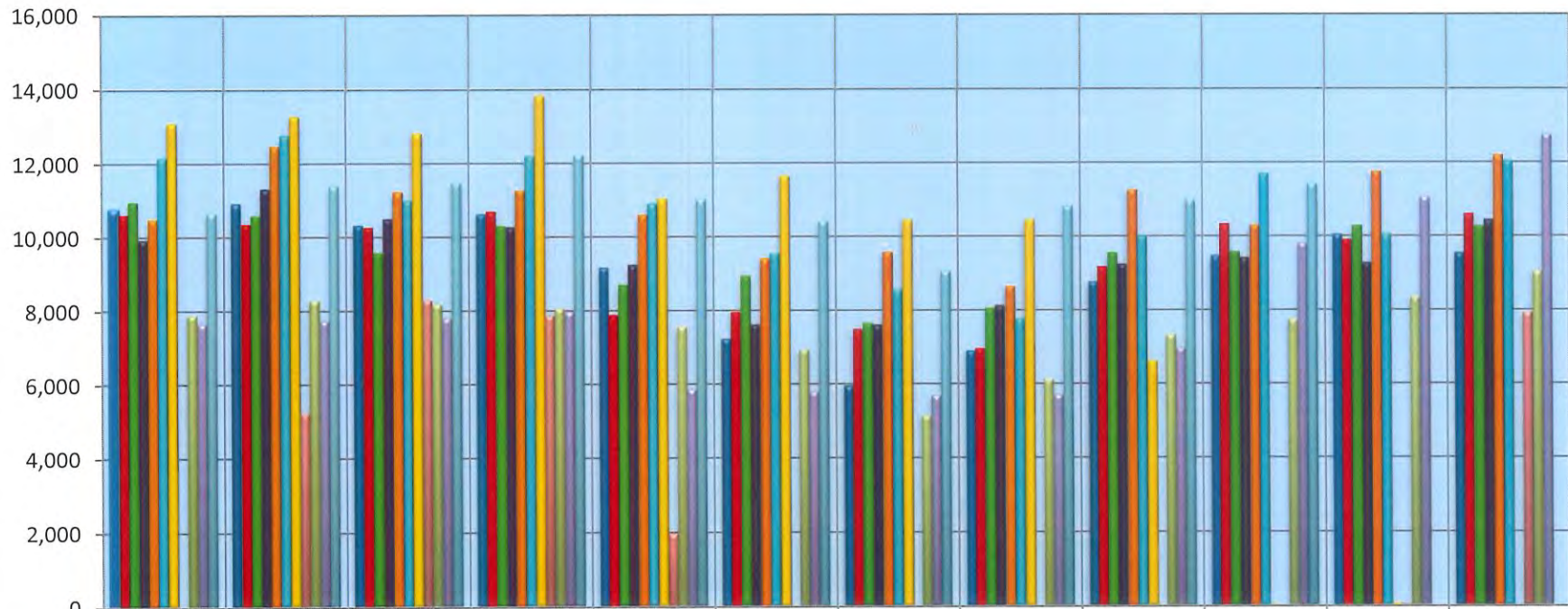
#TOTAL PASSENGERS

BENEFIT ACCESS FREE RIDERSHIP



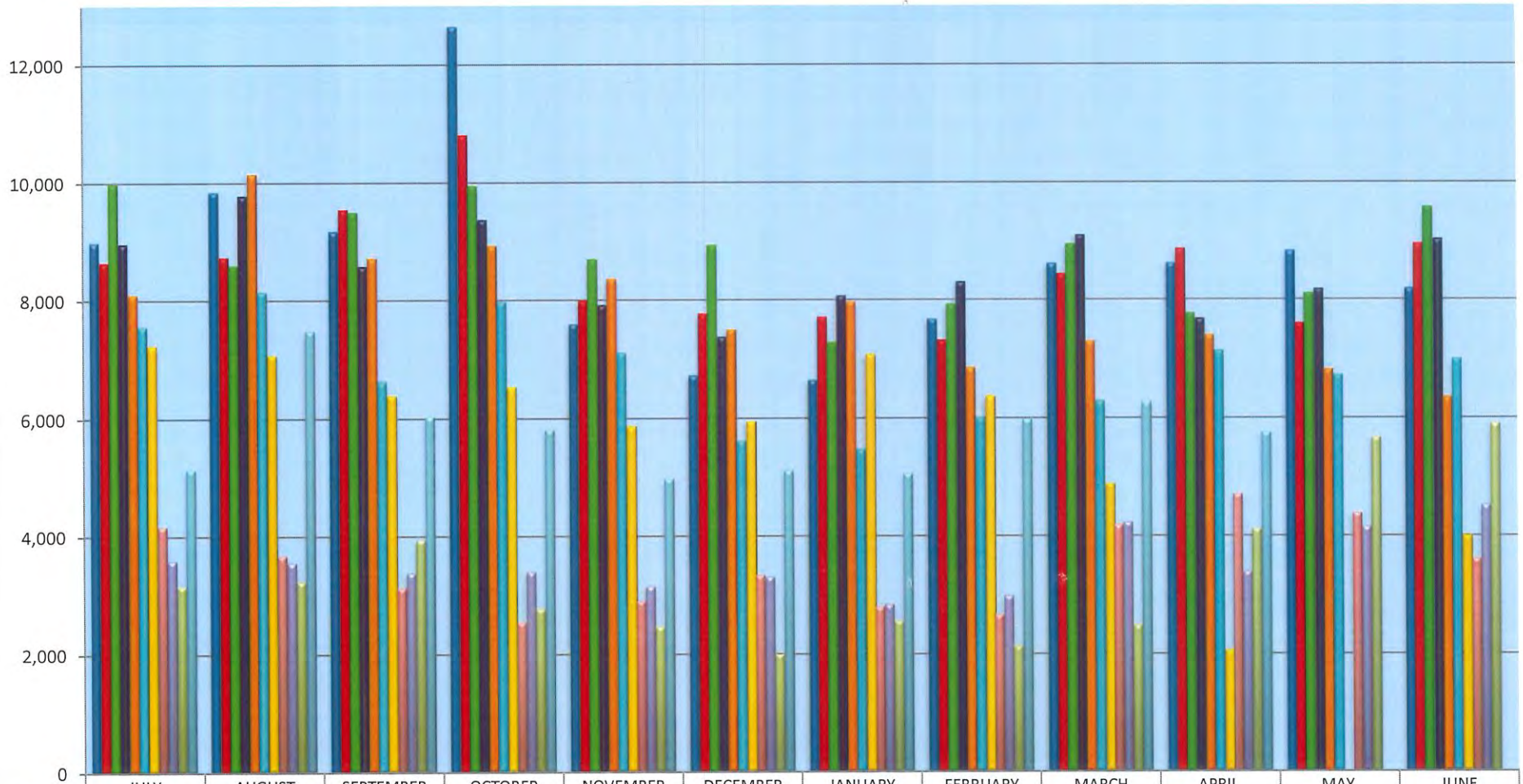
	1	2	3	4	5	6	7	8	9	10	11	12
14 DISABLED CB	32,398	33,540	30,840	30,543	28,365	24,228	21,182	23,854	29,134	30,025	30,248	28,899
15 DISABLED CB	33,242	33,503	32,545	34,860	29,023	30,095	30,889	27,232	31,989	34,126	32,297	33,853
16 DISABLED CB	35,189	33,613	32,991	35,222	31,445	33,105	29,563	31,225	34,706	33,453	33,537	34,767
17 DISABLED CB	33,770	36,285	34,259	34,529	31,788	30,223	30,854	30,779	31,881	30,403	30,898	31,630
18 DISABLED CB	30,633	35,087	32,861	33,556	31,862	29,531	28,827	26,530	29,131	28,314	29,605	31,245
19 DISABLED CB	32,247	33,511	29,546	33,754	32,304	29,447	26,676	25,569	30,072	31,791	28,152	30,254
20 DISABLED CB	32,847	32,280	29,253	32,623	28,883	31,805	32,109	31,172	18,001	882	198	0
21 DISABLED CB	0	12,406	16,813	16,660	4,464	0	0	0	0	0	76	12,853
22 DISABLED CB	13,594	13,572	13,603	14,303	13,703	13,198	11,089	11,910	14,536	13,959	14,437	15,199
23 DISABLED CB	13,674	14,289	13,853	14,213	10,528	10,381	10,117	9,429	10,125	13,250	15,598	16,722
24 DISABLED CB	15,275	18,139	15,889	16,442	14,451	14,099	13,874	15,237	14,122	14,069	0	0

Senior Ridership



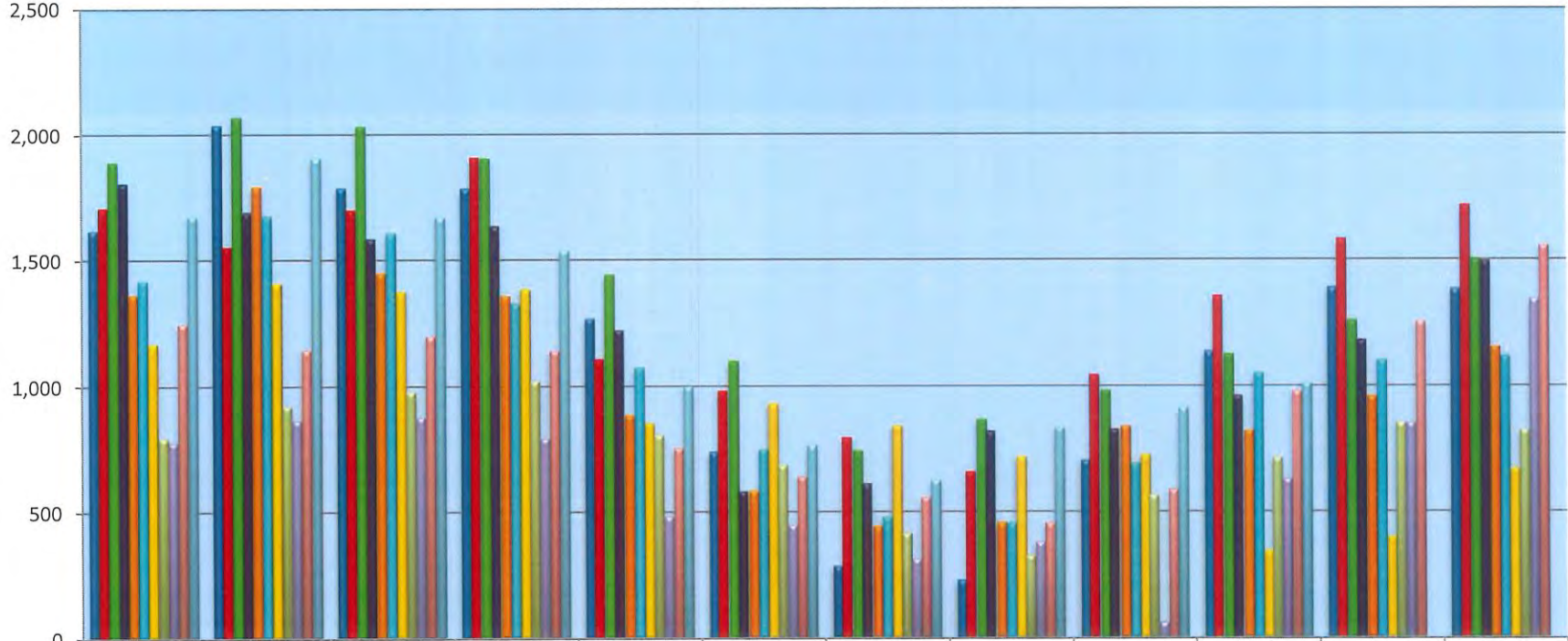
	July	August	September	October	November	December	January	February	March	April	May	June
FY 14	10,750	10,922	10,323	10,625	9,169	7,243	5,964	6,908	8,771	9,481	10,051	9,544
FY 15	10,606	10,350	10,261	10,697	7,879	7,959	7,484	6,958	9,171	10,329	9,893	10,599
FY 16	10,957	10,589	9,569	10,297	8,697	8,935	7,644	8,057	9,553	9,580	10,281	10,267
FY 17	9,922	11,320	10,496	10,270	9,241	7,610	7,597	8,125	9,239	9,420	9,270	10,447
FY 18	10,492	12,466	11,233	11,260	10,602	9,413	9,581	8,652	11,262	10,306	11,750	12,187
FY 19	12,146	12,754	10,993	12,187	10,901	9,543	8,552	7,751	9,994	11,701	10,048	12,036
FY 20	13,075	13,258	12,805	13,815	11,033	11,636	10,456	10,453	6,608	28	58	0
FY 21	0	5,248	8,297	7,864	1,969	0	0	0	0	0	44	7,931
FY 22	7,873	8,278	8,171	8,052	7,556	6,935	5,131	6,114	7,331	7,752	8,354	9,045
FY 23	7,648	7,733	7,793	7,966	5,856	5,790	5,684	5,693	6,982	9,815	11,073	12,750
FY 24	10,654	11,402	11,470	12,225	11,024	10,422	9,053	10,832	11,015	11,431	0	0

NIGHT MONTHLY PASSENGERS



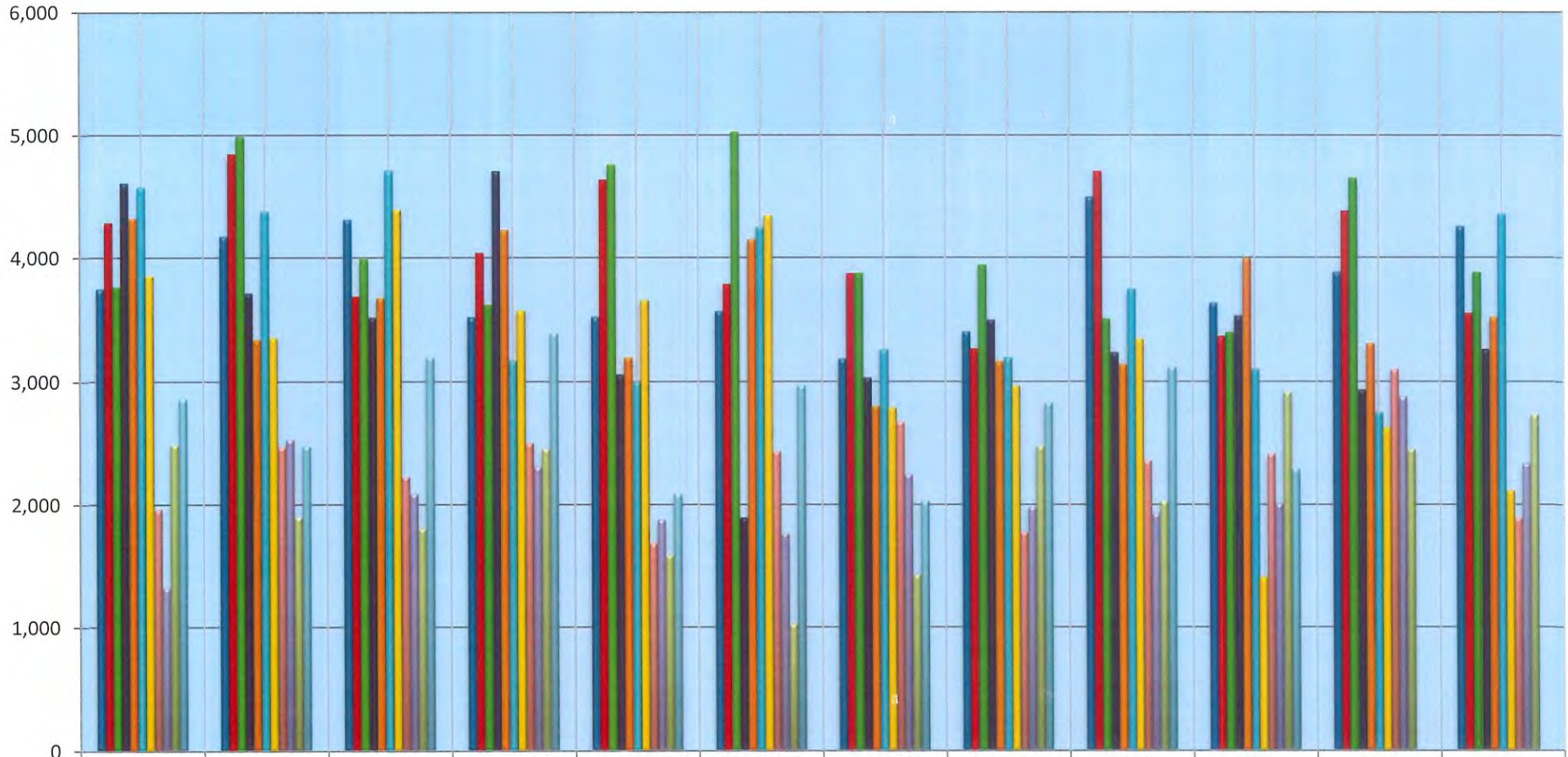
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	8,987	9,841	9,177	12,643	7,593	6,724	6,642	7,676	8,620	8,627	8,834	8,189
FY 15	8,648	8,738	9,546	10,808	7,998	7,771	7,716	7,319	8,441	8,873	7,606	8,955
FY 16	9,981	8,590	9,495	9,949	8,698	8,931	7,280	7,922	8,948	7,766	8,108	9,577
FY 17	8,961	9,778	8,577	9,367	7,917	7,374	8,069	8,306	9,103	7,682	8,183	9,030
FY 18	8,093	10,148	8,719	8,923	8,359	7,493	7,963	6,852	7,296	7,395	6,817	6,348
FY 19	7,550	8,136	6,630	7,971	7,106	5,621	5,478	6,015	6,292	7,137	6,724	6,994
FY 20	7,234	7,066	6,385	6,528	5,868	5,944	7,070	6,372	4,888	2,055	0	4,000
FY 21	4,167	3,675	3,123	2,539	2,893	3,334	2,790	2,658	4,191	4,711	4,388	3,608
FY 22	3,584	3,552	3,378	3,396	3,144	3,302	2,833	2,977	4,234	3,391	4,148	4,526
FY 23	3,156	3,229	3,939	2,756	2,460	1,992	2,549	2,122	2,486	4,120	5,671	5,906
FY 24*	5,145	7,477	6,029	5,815	4,976	5,120	5,060	5,980	6,277	5,757	0	0

BIKE MONTHLY RIDERSHIP



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	1,616	2,037	1,787	1,784	1,268	739	285	230	704	1,139	1,392	1,385
FY 15	1,707	1,552	1,699	1,908	1,109	983	794	659	1,046	1,359	1,584	1,718
FY 16	1,888	2,068	2,031	1,904	1,441	1,100	741	867	982	1,125	1,260	1,501
FY 17	1,805	1,690	1,584	1,635	1,222	579	609	817	825	961	1,182	1,497
FY 18	1,362	1,793	1,449	1,359	884	582	442	457	838	818	959	1,154
FY 19	1,417	1,675	1,607	1,329	1,075	748	480	456	694	1,053	1,105	1,119
FY 20	1,168	1,407	1,375	1,384	851	930	839	717	724	346	399	667
FY 21	791	922	978	1,020	803	684	415	327	562	713	852	820
FY 22	775	863	876	790	482	448	313	381	62	628	851	1,345
FY 23	1,247	1,145	1,198	1,141	753	638	556	456	586	980	1,256	1,557
FY 24	1,673	1,904	1,671	1,537	999	763	624	832	916	1,009	0	0

SUNDAY MONTHLY PASSENGERS



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	3,748	4,175	4,308	3,520	3,521	3,565	3,182	3,399	4,495	3,632	3,882	4,252
FY 15	4,284	4,846	3,687	4,038	4,640	3,784	3,871	3,265	4,705	3,364	4,379	3,549
FY 16	3,763	4,985	3,991	3,617	4,757	5,023	3,875	3,941	3,507	3,398	4,653	3,884
FY 17	4,611	3,714	3,515	4,708	3,055	1,891	3,031	3,497	3,235	3,530	2,933	3,260
FY 18	4,322	3,334	3,675	4,225	3,194	4,148	2,801	3,162	3,139	3,995	3,306	3,520
FY 19	4,574	4,373	4,711	3,170	2,995	4,247	3,259	3,192	3,748	3,099	2,750	4,354
FY 20	3,854	3,354	4,387	3,572	3,655	4,341	2,790	2,969	3,342	1,407	2,626	2,113
FY 21	1,965	2,470	2,228	2,502	1,680	2,433	2,674	1,772	2,357	2,415	3,100	1,888
FY 22	1,318	2,530	2,085	2,307	1,874	1,761	2,245	1,978	1,925	2,007	2,878	2,333
FY 23	2,485	1,896	1,799	2,455	1,581	1,023	1,419	2,476	2,026	2,915	2,451	2,735
FY 24*	2,859	2,474	3,198	3,389	2,084	2,970	2,028	2,826	3,118	2,293	0	0

**ROCKFORD MASS TRANSIT DISTRICT
DEMAND RESPONSE REPORT**

E-3#991
MONTH OF: **Mar-24**

DEMAND RESPONSE						
	PASSENGERS	REVENUE	REVENUE HOURS	REVENUE MILES	WHEELCHAIRS	PRODUCTIVITY (Psgrs/Rev. Hrs.)
Mar-24	12,124	24,360.00	6,950.1	81,622.0	1,969	1.74
Mar-23	9,628	23,487.45	4,907.3	73,150.0	1,767	1.96
% CHANGE	25.9%	3.7%	41.6%	11.6%	11.4%	-11.2%
YTD - FY 24	86,960	188,290.10	49,899.6	681,138	15,834	1.74
YTD - FY 23	81,023	194,161.65	42,123.1	616,712	15,391	1.92
% CHANGE	7.3%	-3.0%	18.5%	10.4%	2.9%	-9.4%

*Demand Response include SMTD Passengers

SMTD/MEDICAID/MCO/BCCA PASSENGERS

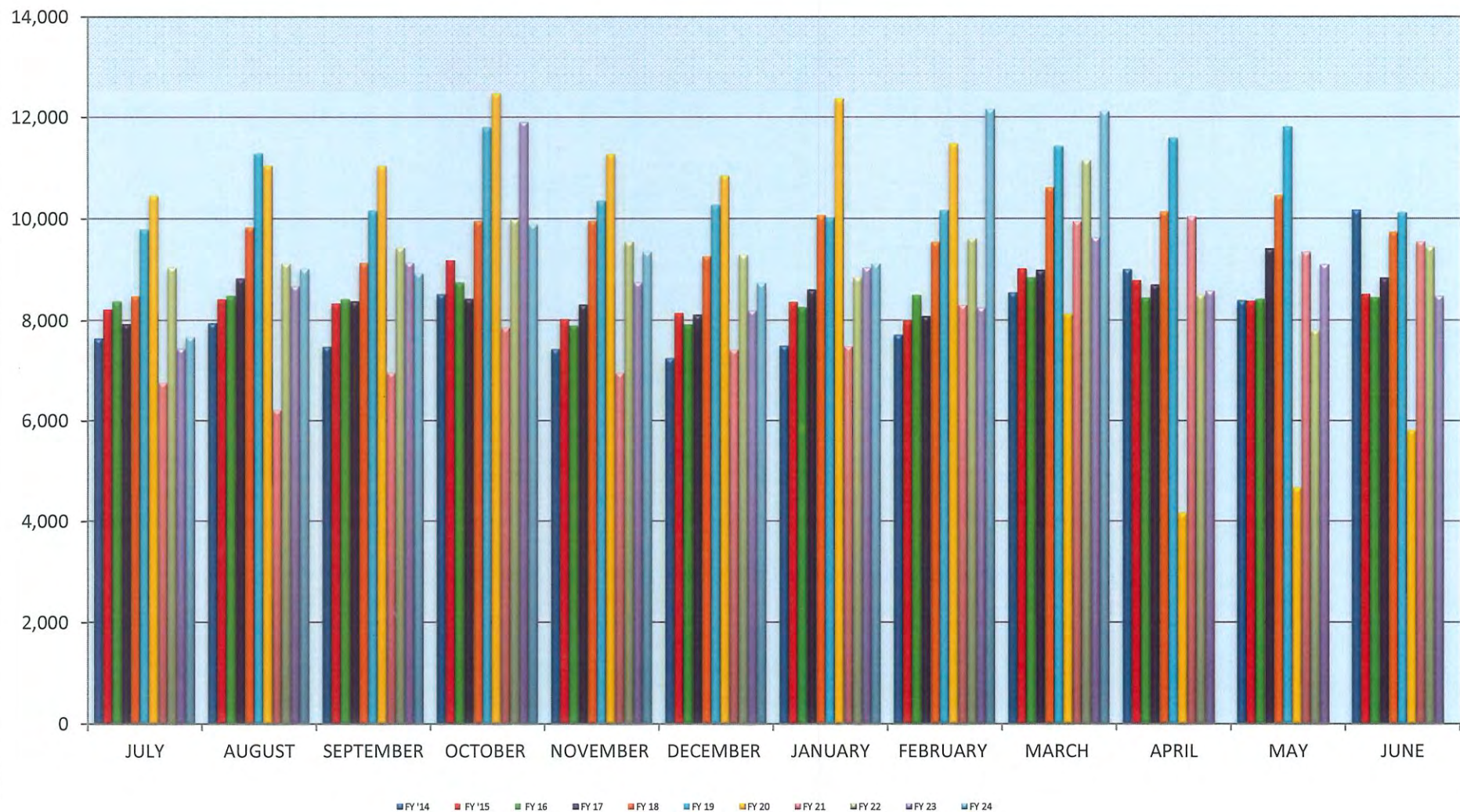
SMTD	PASSENGERS
Mar-24	2,364
Mar-23	2,478
% CHANGE	2478.0%
YTD - FY 24	20,244
YTD - FY 23	19,680
% CHANGE	2.9%

MCO	PASSENGERS
Mar-24	9
Mar-23	54
% CHANGE	-83.3%
YTD - FY 24	206
YTD - FY 23	405
% CHANGE	-49.1%

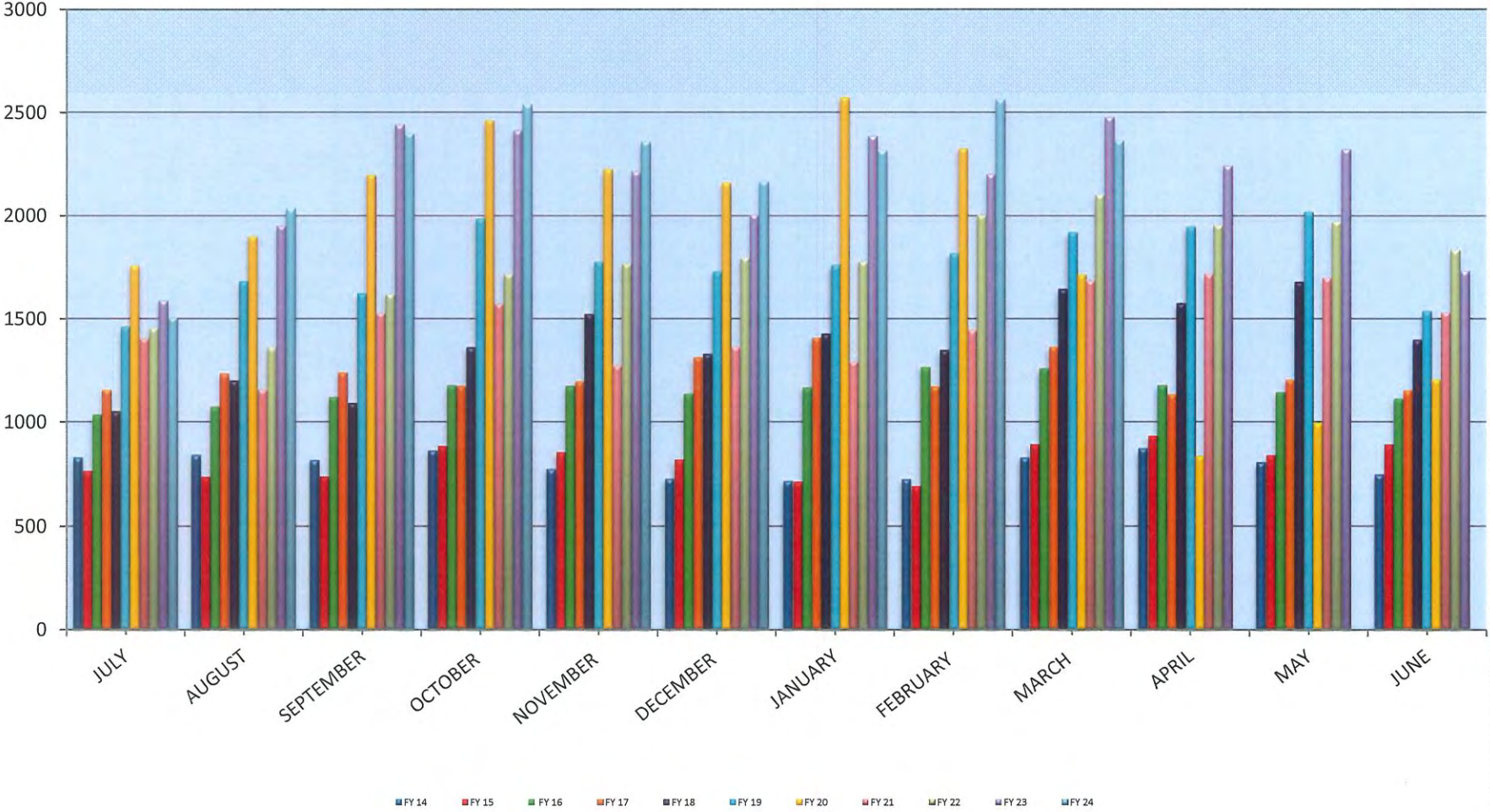
MEDICAID	PASSENGERS
Mar-24	1,220
Mar-23	951
% CHANGE	28.3%
YTD - FY 24	10,052
YTD - FY 23	7,780
% CHANGE	29.2%

BCCA	PASSENGERS
Mar-24	2,047
Mar-23	2,058
% CHANGE	-0.5%
YTD - FY 24	17,945
YTD - FY 23	15,681
% CHANGE	14.4%

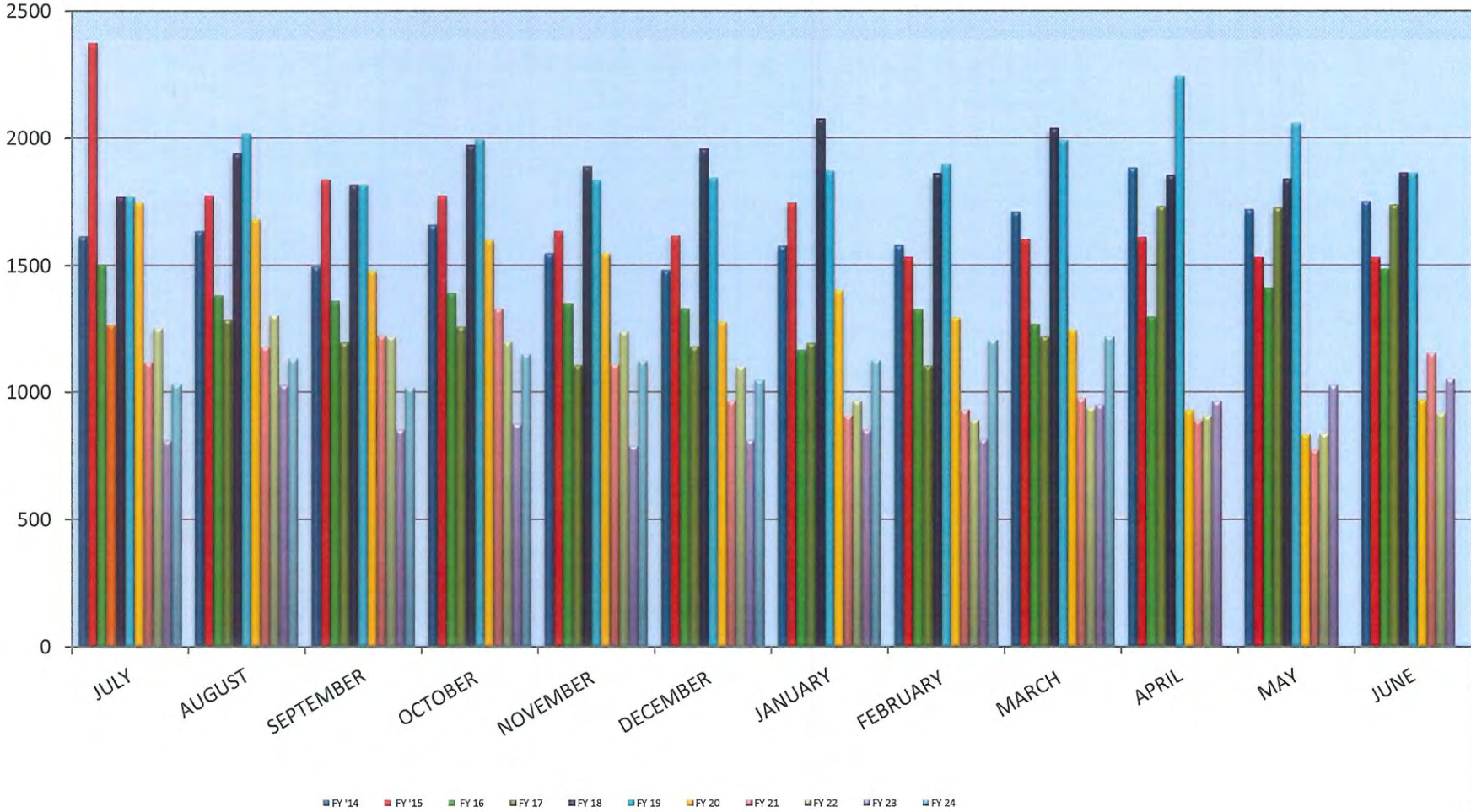
DEMAND RESPONSE PASSENGERS



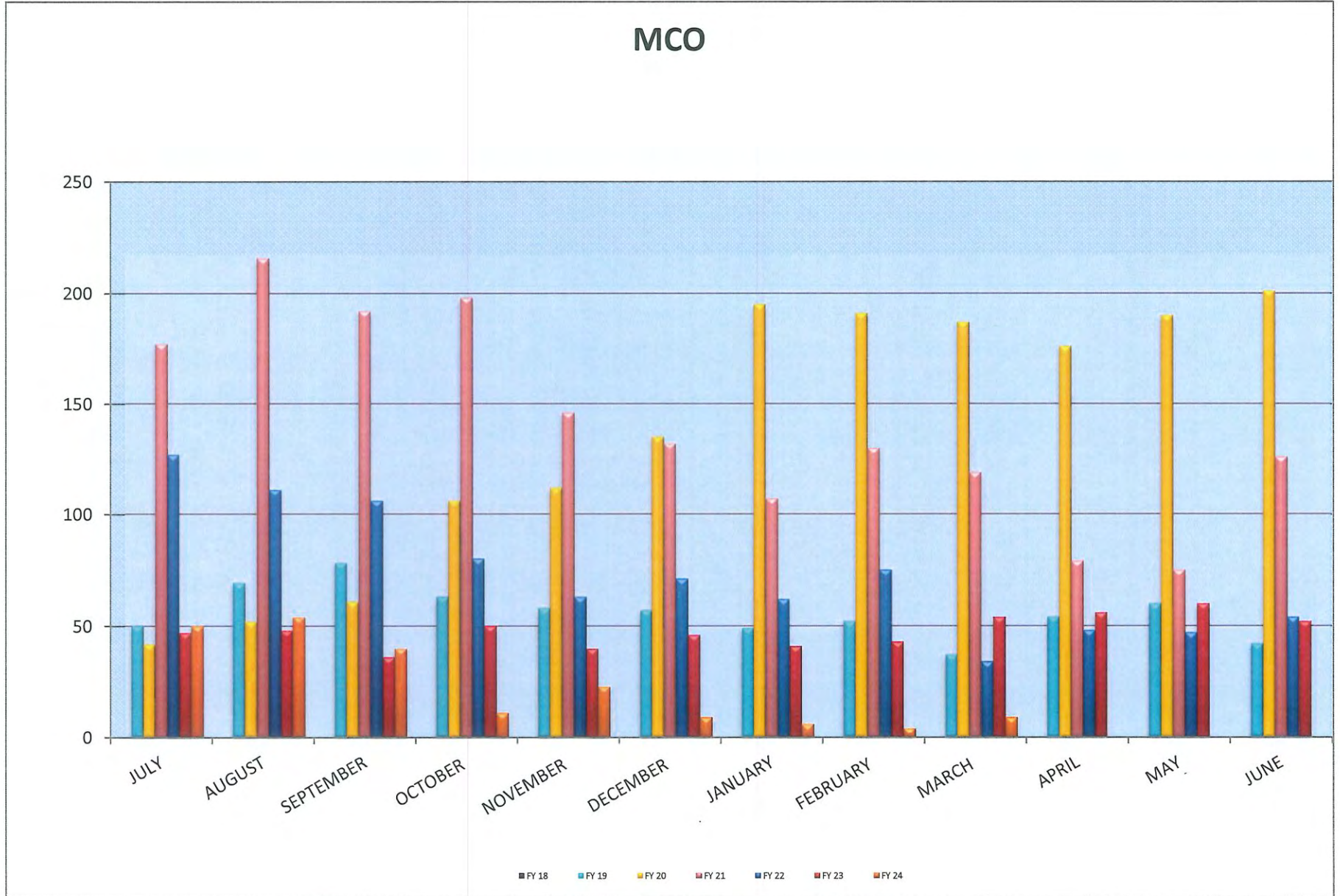
SMTD PASSENGERS



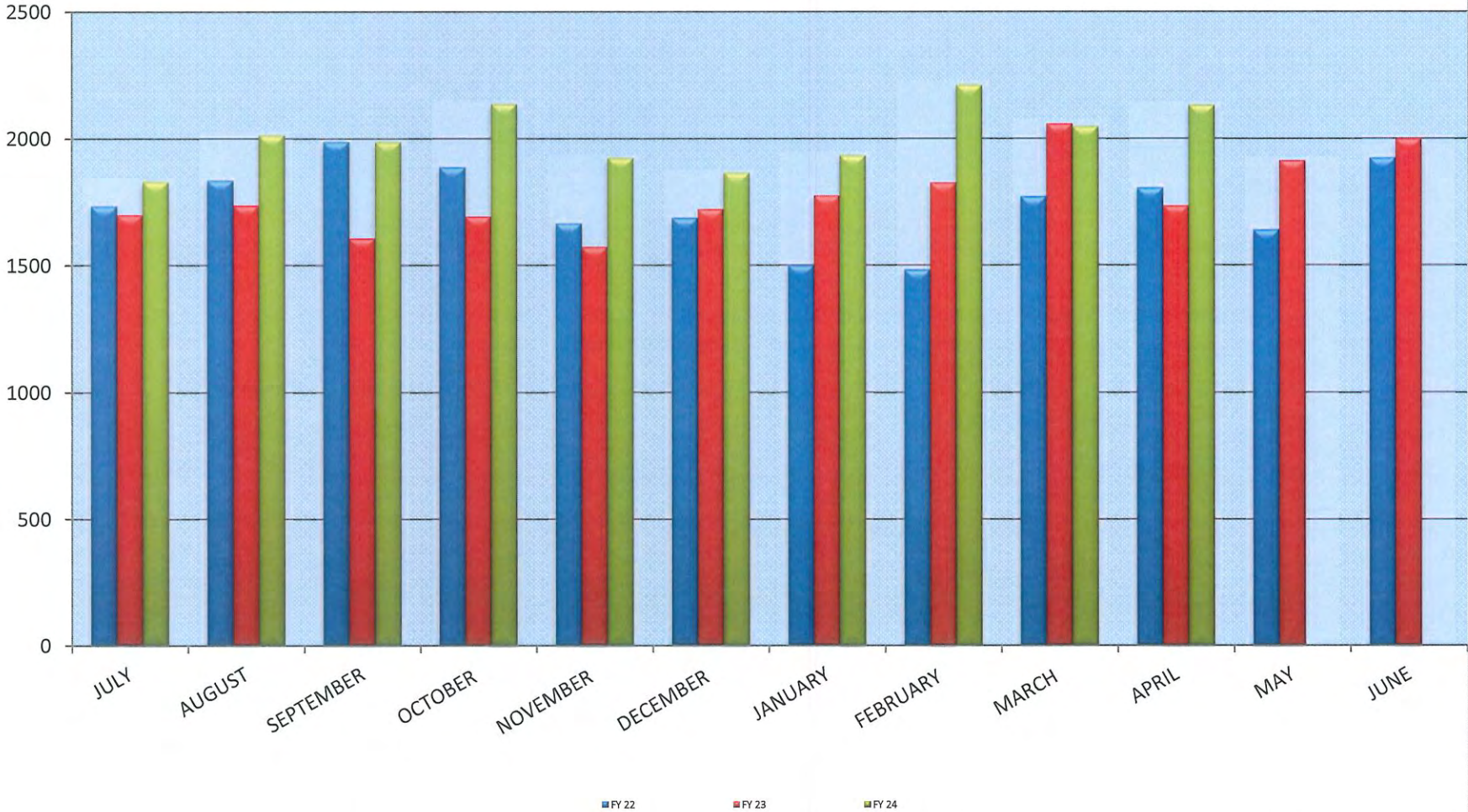
MEDICAID RIDERSHIP



MCO

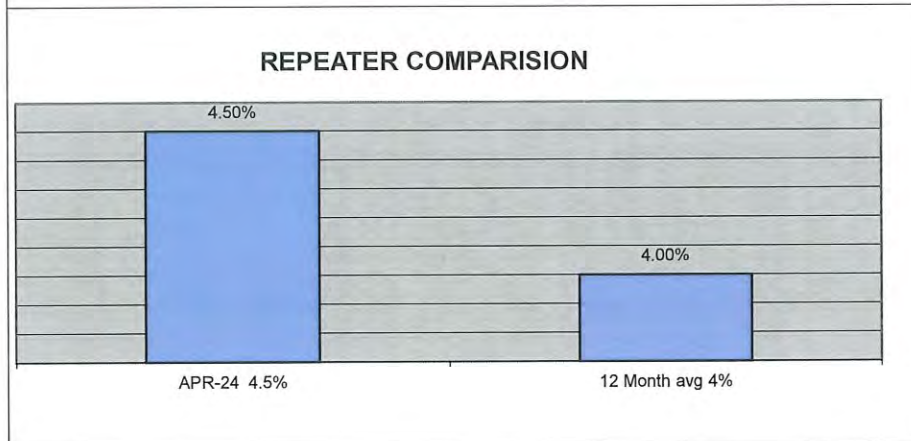
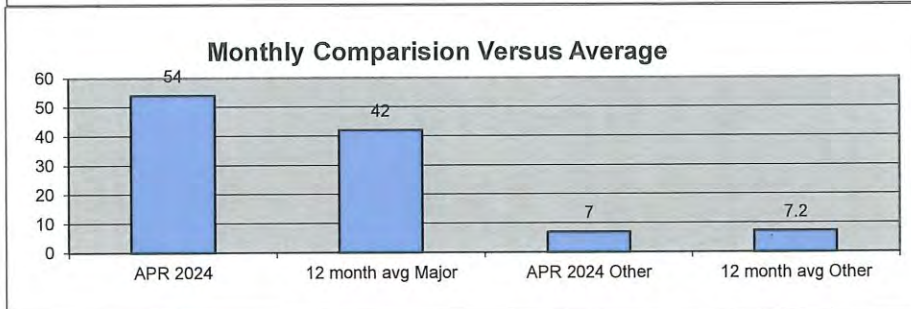
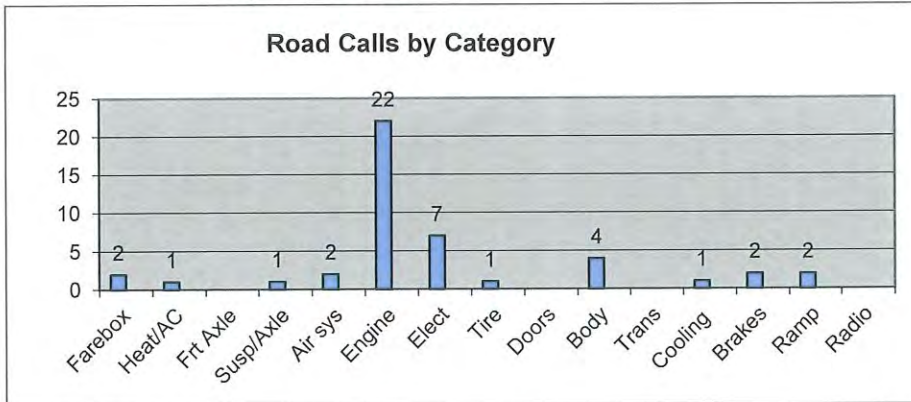


BCCA



REPORT ON FIXED ROUTE BUSES APR 2024

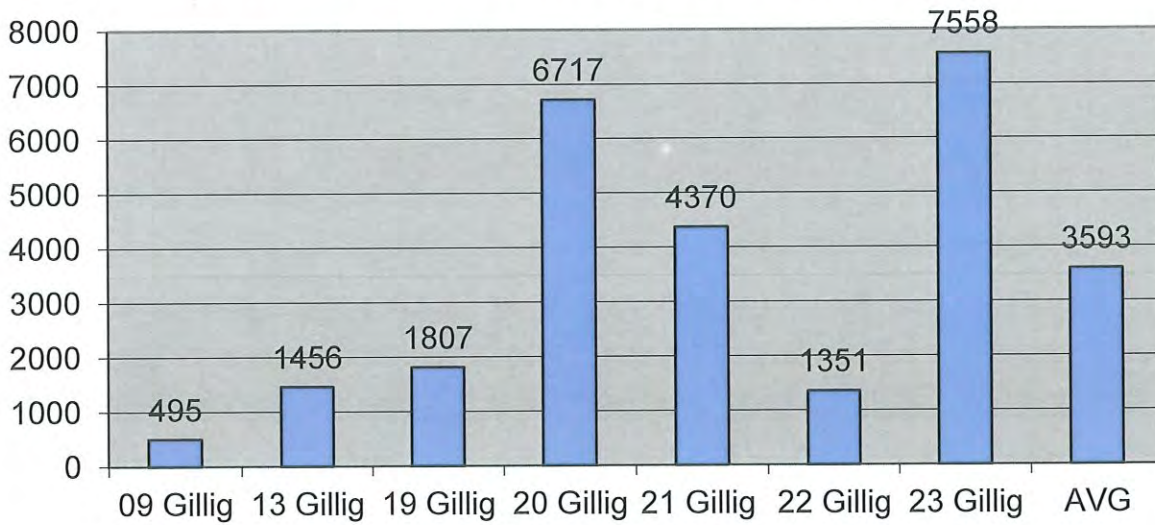
E-4 (A) #991



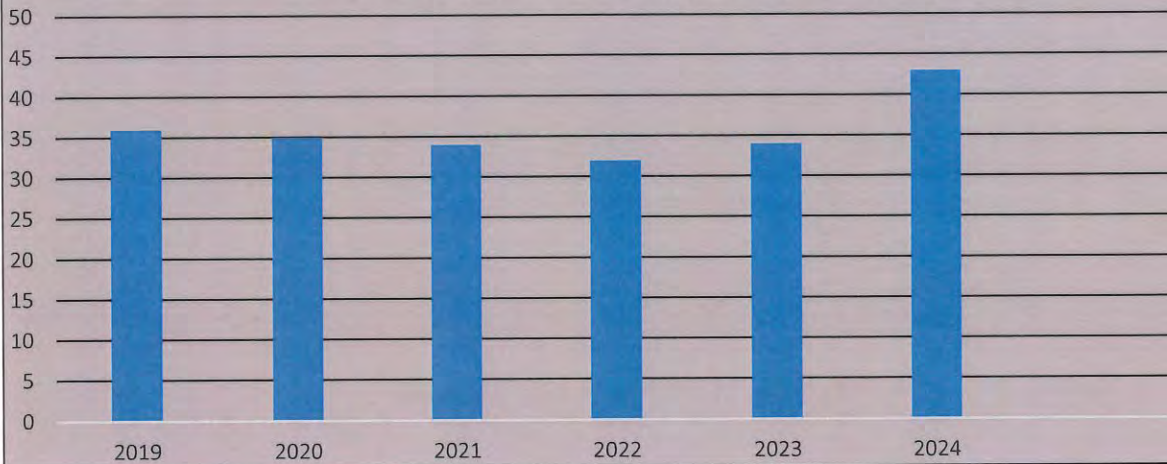
A repeater is any road call for the same issue that occurs more than once in a month.

APR there were 3 repeat, 902 and 905 fumes, 1308 stop engine

AVERAGE MILES BETWEEN ROAD CALLS



PREVENTIVE MAINTENANCE INSPECTIONS



900s not used very much- soon to be decommissioned

There were 43 inspections performed this month.

24 fixed route 19 were paratransit

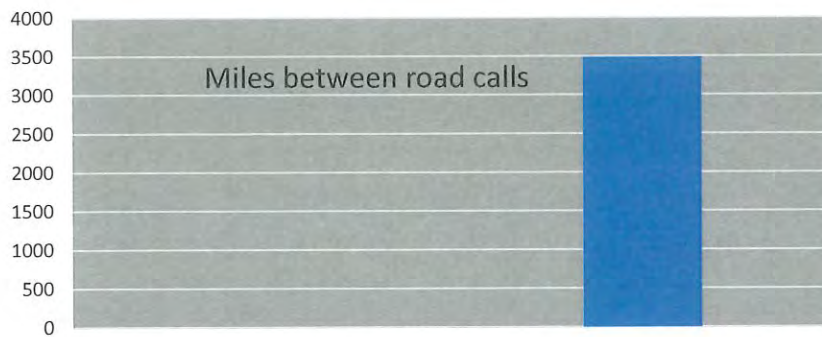
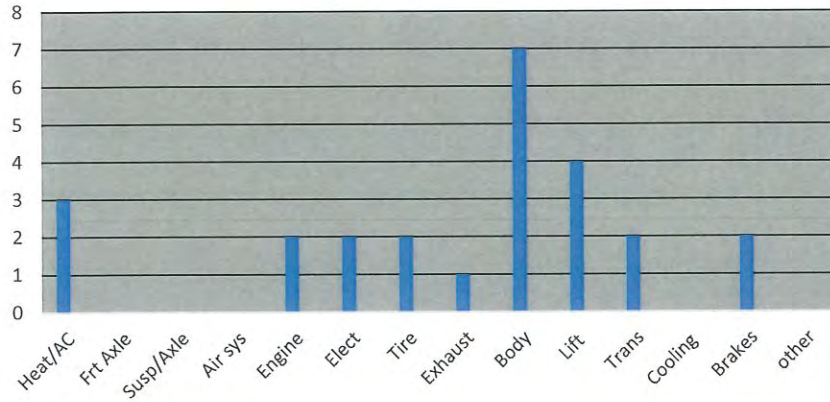
All were done per the maintenance plan.

Decommissioned- 088,089,093,and 101 added 14 new

Decommissioned- 910

REPORT ON PARATRANSIT FLEET APR 2024

ROAD CALL SUMMARY



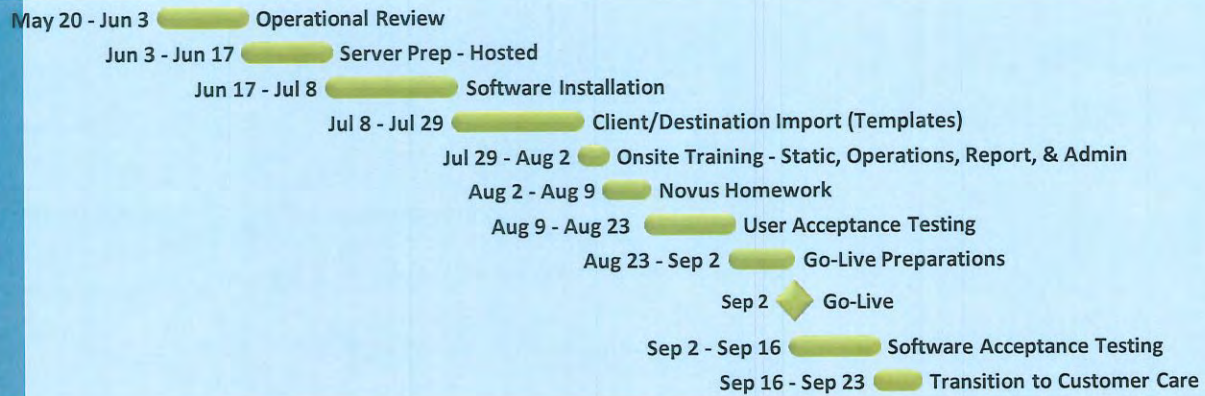
991- E-4 (b)

Maintenance and Facilities

May 2024

- **Charging infrastructure:** Final configuration should be done by the end of the week on four of the six chargers. There is a coolant leak in the middle power block which we are awaiting repair. This is the hold up on the final 2 chargers.
- **Paratransit van order:** All fourteen vans are in service as of last week. Only a few minor issues with some tablets that we are working through.
- **Fixed route bus order:** The four diesel hybrid bus order is going on line the last week in May. George and I will be going out for final inspection at the end of June.
- **Facility expansion project:** Plans are still under review at the City and IDOT however we are very close to receiving approval from both. Staff is working with Larson and Darby as well as our Project Manager for some final revisions.
- **Telephone system replacement:** Staff has started working with our consultant AECOM to identify what our phone system needs are. Eventually they will put together the specifications that will be used to go out to bid for a new phone system.
- **Paratransit software project:** Staff had an initial kick off meeting last week with the team from Trip Spark. We are currently in the Operational Review phase of the project in which information is exchanged regarding our daily operations. Ron Priddy and Christina Gibson are handling this phase from the RMTD side. You will see their projected timeline on the next page.
- **Update on Battery Electric Bus performance:** Please refer to the next several pages.

TripSpark Project Timeline



Novus + DriverMate

Passenger Portal + Notifications

Jul 29 - Oct 29 3 months

Claims, CT, Rides on Demand

Sep 23 - Dec 24 3 months

Rockford Mass Transit District

KPI Report

April 2024



KPI Reporting: Category Overview

- **Electric Bus Utilization**
 - Miles driven (by bus, by month, etc.)
 - Days/Hours in Service
 - Comparison to Diesel Fleet
- **Energy use**
 - Per fleet and bus
 - Compared to temperature
 - Consumption from HVAC
 - Average SOC Utilization
- **Efficiency**
 - Per mile in service
 - Comparison to diesel fleet
- **Charger Utilization Performance**
 - Utility energy consumed
 - Demand and energy costs
- **Operating costs**
 - Cost per mile
 - Comparison to diesel
- **Maintenance and Availability**
 - Issues
 - Fleet and bus pull-out availability
 - Maintenance costs per mile by fleet class
- **Emissions Reductions**
 - Mileage based
 - Power plant emissions
 - Diesel gallons reduced

Fleet Mileage

- Total BEB fleet mileage in April 2024 is 8,106 miles. (Since June 2023: 61,645 mi)
 - Total on-route mileage from September 2023 - April 2024: 41,891 mi* or 73% of total mileage.
 - Total on-route mileage in April: 6,414* mi or 79% of total mileage.
- Total Diesel fleet mileage in April 2024 is 29,215 miles (Since June 2023: 436,821 mi)
- Total Diesel-Hybrid fleet mileage in April 2024 is 76,575 miles (Since June 2023: 722,517)



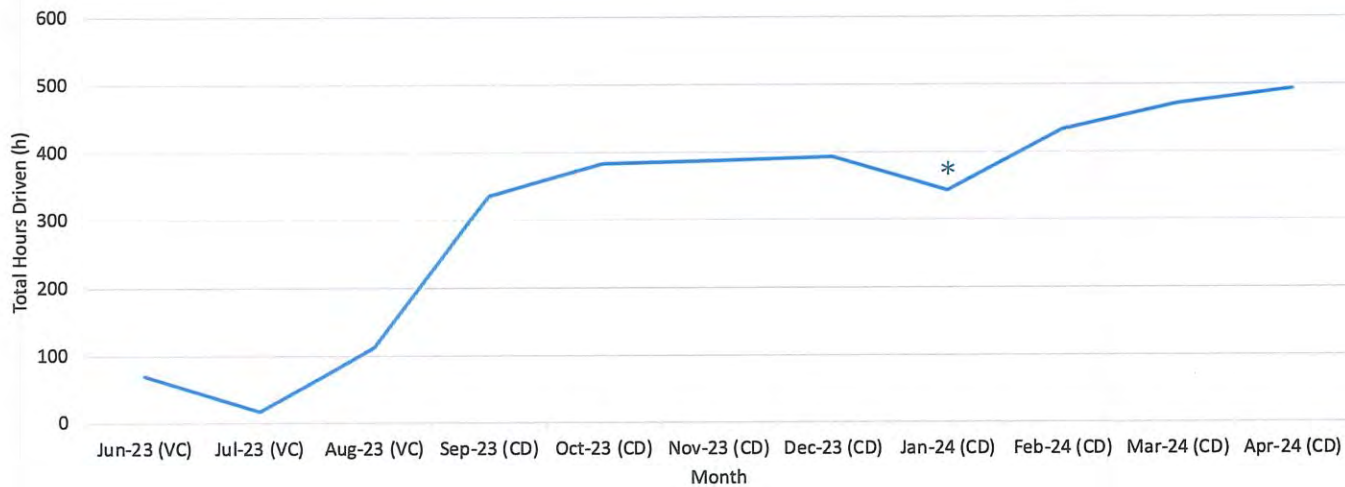
Bus	% Mileage To-Date	% April Mileage
2201	18%	15%
2202	13%	20%
2203	15%	18%
2204	18%	4%
2205	18%	23%
2206	18%	25%



- Source: RMTD mileage report and *Clever Devices.
- Jan-24: 2204 ViriCiti mileage discrepancy with RMTD mileage report. Metrics shown are using ViriCiti value.
- Jan-24: On-route mileage does not include Bus 2202 or 2203 due to CD reporting issues. February 2024 does not include 2203.

Fleet Total Hours Driven

- Total BEB fleet hours from June 2023 through April 2024 driven is approximately 3,441 hours.
 - September-forward monthly hours driven is calculated according to Clever Devices.
 - January 2024 hours driven does not include Bus 2202 due to CD reporting issues.*



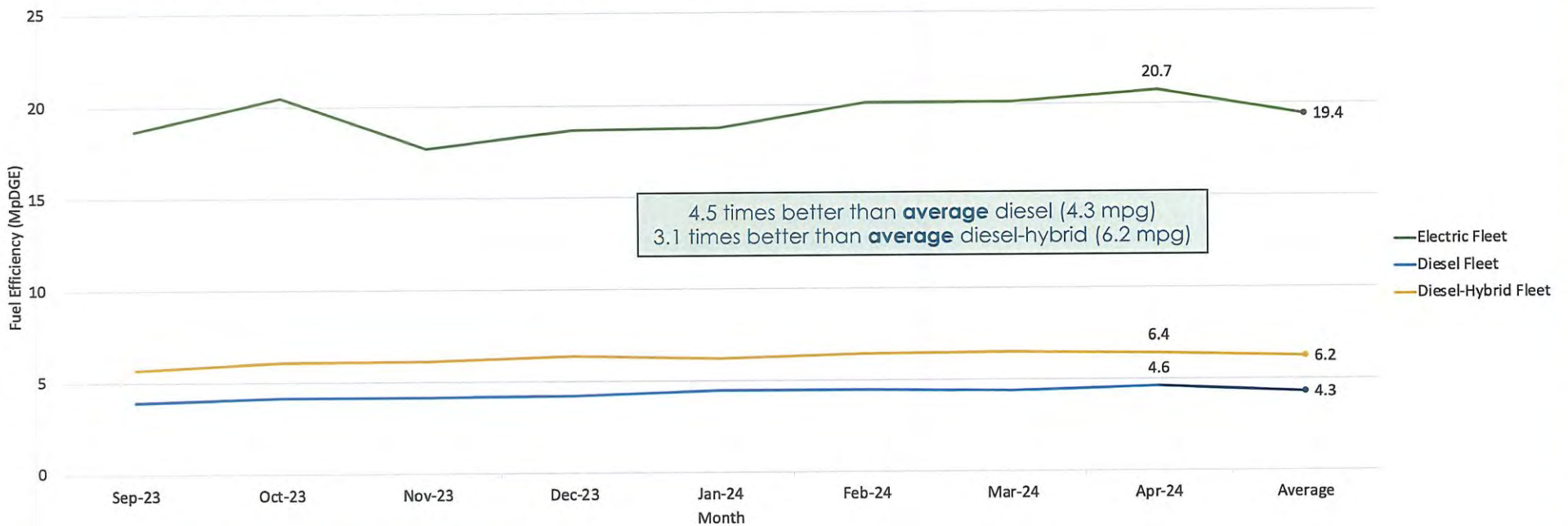
Bus	Monthly Average (h)
Bus 2201	56.3
Bus 2202	42.5
Bus 2203	48.7
Bus 2204	55.0
Bus 2205	64.1
Bus 2206	59.6



Source: **VC:** RMTD-ViriCiti, **CD:** RMTD CleverDevices

Fuel Efficiency by Fuel Type

- The average fuel efficiency for the BEB fleet decreased slightly from 19.5 to 19.4 mpDGE
 - Average fuel efficiency for April was 20.7 MpDGE.
- Accuracy of fuel efficiency reporting will improve with increased utilization.

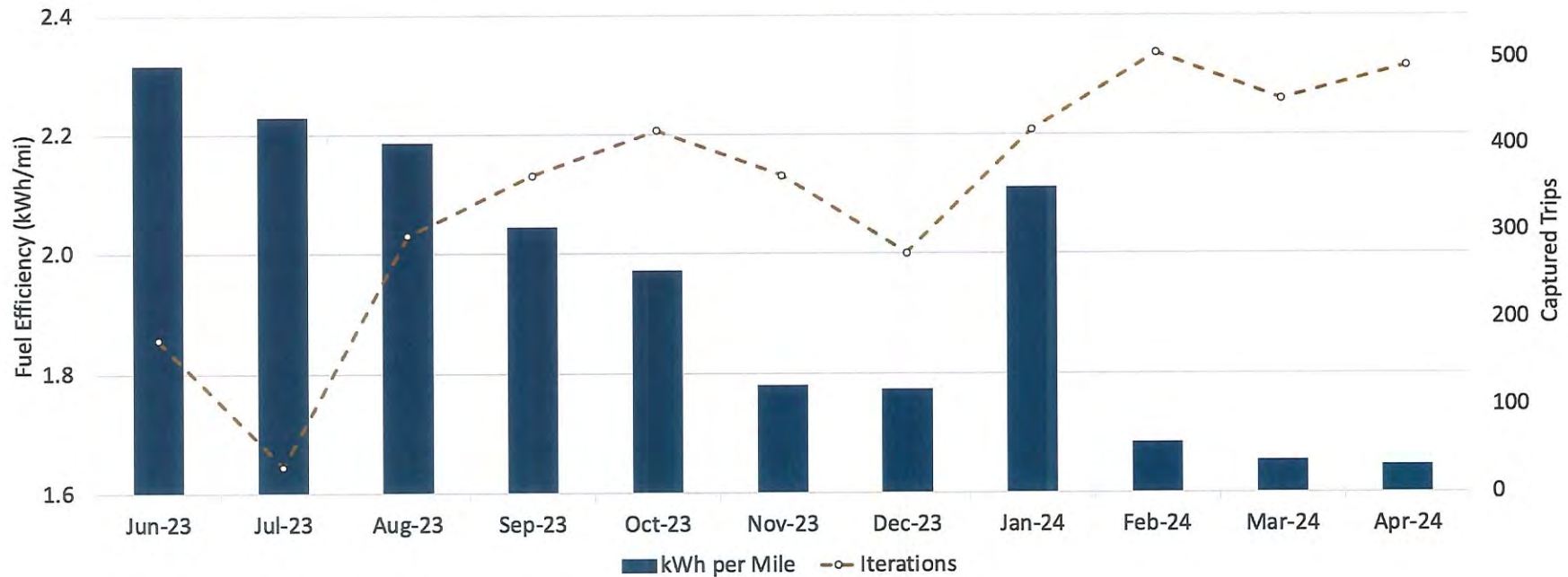


cte

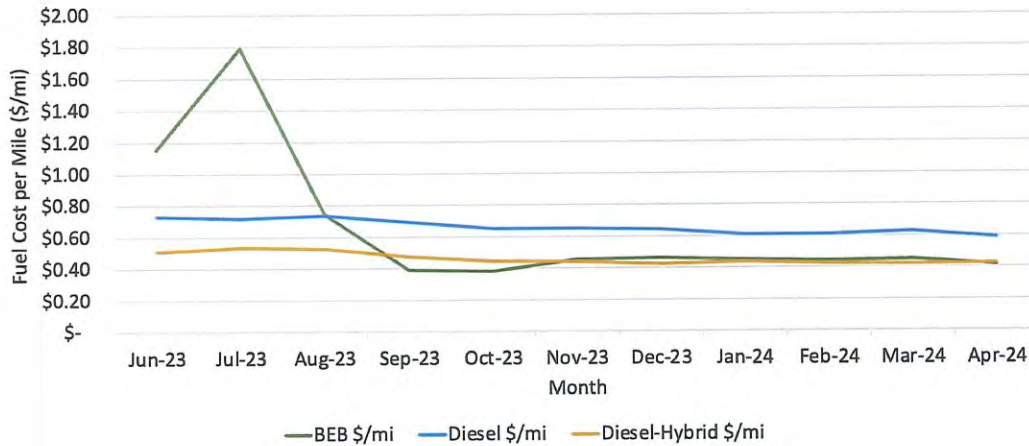
- MpDGE = miles per diesel gallon equivalent
- Source: RMTD-ViriCiti, RMTD-mileage and fuel reports.
- *Average updated to reflect September-forward.

Fuel Efficiency by Route by Month: Route 2

- Average fuel efficiency on Route 2 **improved** slightly from 2.0 to **1.9 kWh/mi**.
- Average fuel efficiency in April is **1.6 kWh/mi**.
- All BEBs ran Route 2 in April, with efficiencies ranging from **1.6 – 1.7 kWh/mi**.



BEB Fuel Cost per Mile

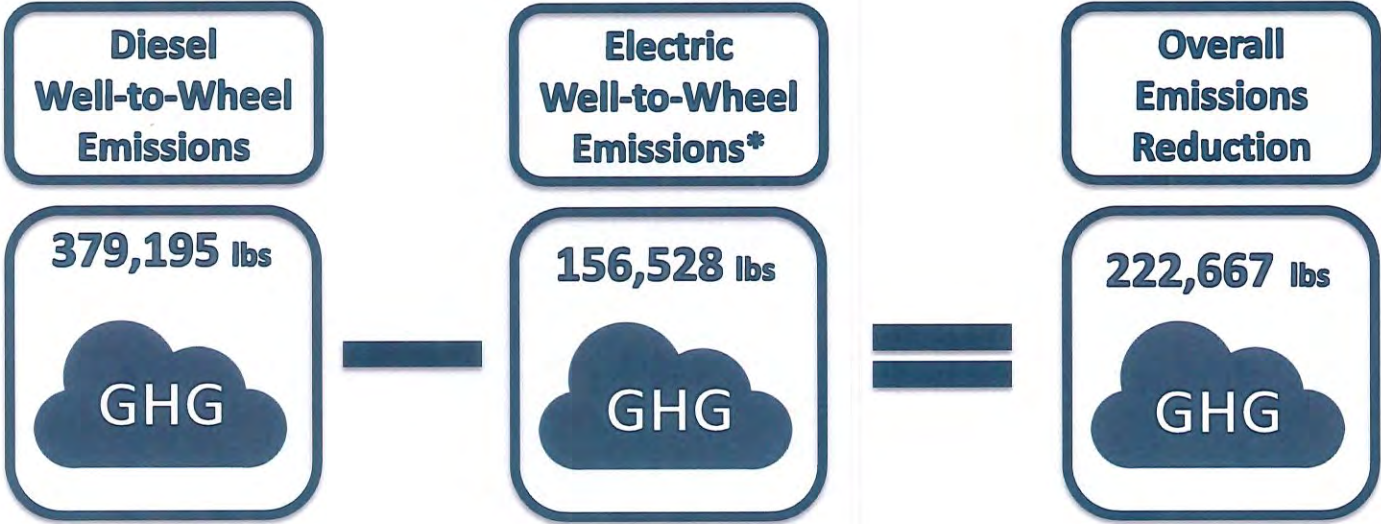


Month	Est. BEB \$/mi	Est. Diesel \$/mi	Est. Hybrid-Diesel \$/mi
September 2023	\$0.39	\$0.69	\$0.48
October 2023	\$0.38	\$0.65	\$0.44
November 2023	\$0.45	\$0.65	\$0.44
December 2023	\$0.46	\$0.64	\$0.42
January 2024	\$0.45	\$0.61	\$0.44
February 2024	\$0.44	\$0.61	\$0.42
March 2024	\$0.45	\$0.62	\$0.42
April 2024	\$0.42	\$0.59	\$0.42
Average*	\$0.43	\$0.63	\$0.44



- Source: RMTD mileage report.
 - Jan-24: 2204 ViriCiti mileage discrepancy with RMTD mileage report. Metrics shown are using ViriCiti value.
- *Average updated to reflect September-forward.

Emissions Reductions Thru April 2024



GHG consists of Carbon Dioxide (CO₂), Methane (CH₄), and Nitrous Oxide (N₂O).

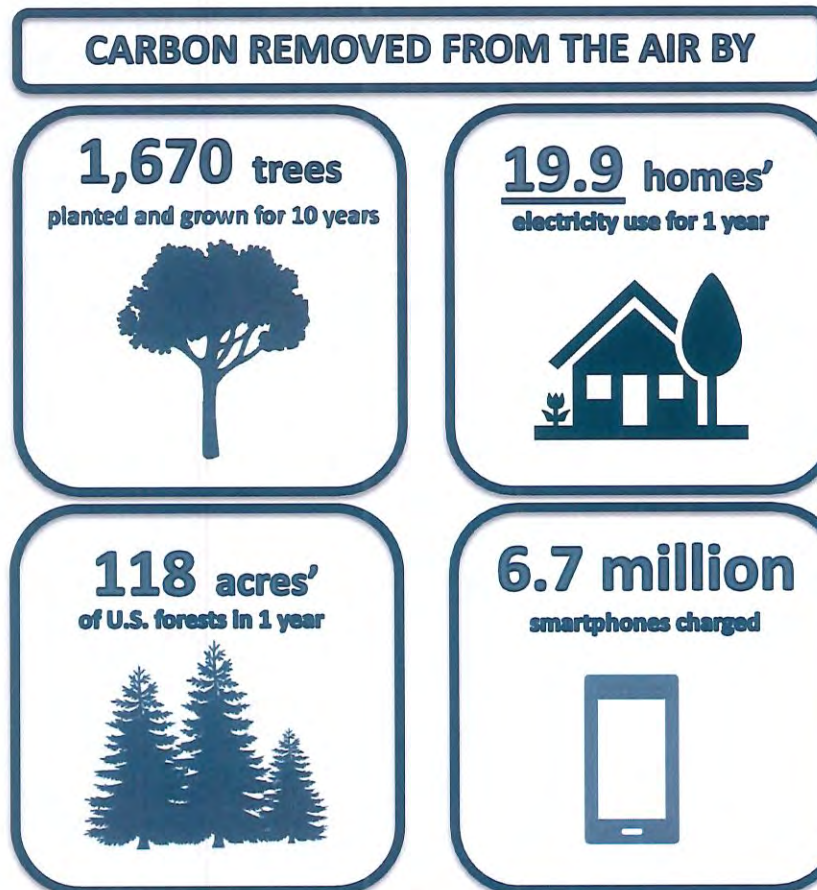


*As of December 2023, Electric Well-to-Wheel includes emissions from auxiliary diesel heaters.

Emissions Reductions Thru April 2024



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GHG consists of Carbon Dioxide (CO₂), Methane (CH₄), and Nitrous Oxide (N₂O).

BEB Deployment: April Key Metrics

- Highest monthly fleet mileage to-date: **8,106 mi**
- Highest monthly fleet hours (in service) to-date: **3,441 hours**
- Best fleet average fuel economy to-date: **1.7 kWh/mi**
 - Best fleet average efficiency on Route 2 to-date: **1.6 kWh/mi.**
- Lowest BEB cost per mile since October 2023: **\$0.42**
- CO2 reductions* surpass **200,000 pounds.**



*Values do not reflect grid mix updates effective April 1, 2024.

RMTD CLAIMS HISTORY

2023-2024						2022-2023					
	MEDICAL	RX	VISION	DENTAL	TOTAL		MEDICAL	RX	VISION	DENTAL	TOTAL
FY '24						FY '23					
July	\$311,576	\$94,434	\$105	\$4,160	\$410,275	July	\$46,857	\$44,129	\$475	\$4,399	\$95,860
Aug	\$104,500	\$17,233	\$495	\$9,196	\$131,424	Aug	\$266,165	\$53,464	\$607	\$6,745	\$326,981
Sep	\$141,879	\$75,997	\$155	\$4,827	\$222,858	Sep	\$158,412	\$89,062	\$540	\$3,486	\$251,500
Oct	\$160,137	\$128,914	\$110	\$3,517	\$292,678	Oct	\$159,787	\$38,781	\$492	\$4,517	\$203,577
Nov	\$129,833	\$88,309	\$310	\$5,323	\$223,774	Nov	\$111,728	\$69,280	\$380	\$6,704	\$188,091
Dec	\$111,279	\$45,880	\$376	\$4,291	\$161,826	Dec	\$366,728	\$84,970	\$160	\$2,616	\$454,474
Jan	\$57,444	\$93,276	\$873	\$6,392	\$157,985	Jan	\$178,157	\$47,866	\$465	\$3,630	\$230,118
Feb	\$326,028	\$87,433	\$735	\$3,440	\$417,636	Feb	\$205,213	\$81,091	\$1,435	\$3,315	\$291,053
Mar	\$118,361	\$74,002	\$1,250	\$3,138	\$196,750	Mar	\$262,072	\$75,784	\$1,573	\$7,677	\$347,105
Apr	\$113,345	\$61,814	\$474	\$3,651	\$179,284	Apr	\$184,534	\$74,495	\$517	\$4,141	\$263,686
May						May	\$439,919	\$62,746	\$395	\$5,241	\$508,301
Jun						Jun	\$321,017	\$98,590	\$900	\$3,701	\$424,208
YTD	\$1,574,381	\$767,290	\$4,884	\$47,935	\$2,394,490	YTD	\$2,700,588	\$820,257	\$7,939	\$56,172	\$3,584,955

	Medical	Rx	Vision	Dental	TOTAL
April 2024	\$113,345	\$61,814	\$474	\$3,651	\$179,284
April 2023	\$184,534	\$74,495	\$517	\$4,141	\$263,686
% Change	-38.58%	-17.02%	-8.27%	-11.83%	-32.01%

April 2024	\$113,345	\$61,814	\$474	\$3,651	\$179,284
April 2022	\$109,116	\$26,594	\$590	\$5,017	\$141,317
% Change	3.88%	132.43%	-19.66%	-27.23%	26.87%

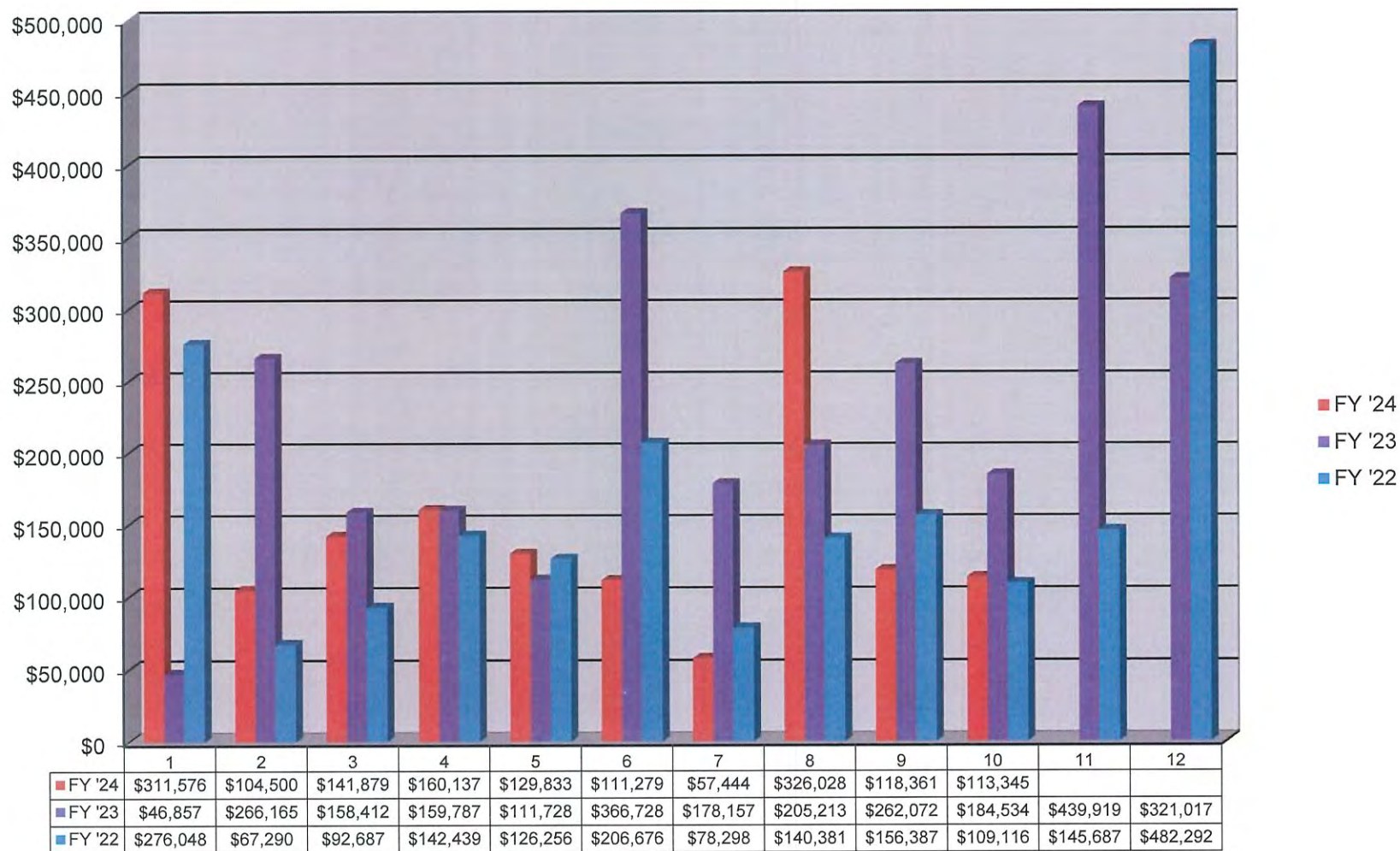
YTD - FY 24	\$1,574,381	\$767,290	\$4,884	\$47,935	\$2,394,490
YTD - FY 23	\$1,939,652	\$658,921	\$6,644	\$47,230	\$2,652,447
% Change	-18.83%	16.45%	-26.49%	1.49%	-9.73%

YTD FY 24	\$1,574,381	\$767,290	\$4,884	\$47,935	\$2,394,490
YTD FY 22	\$1,395,578	\$633,566	\$5,765	\$55,797	\$2,090,705
% Change	12.81%	21.11%	-15.28%	-14.09%	14.53%

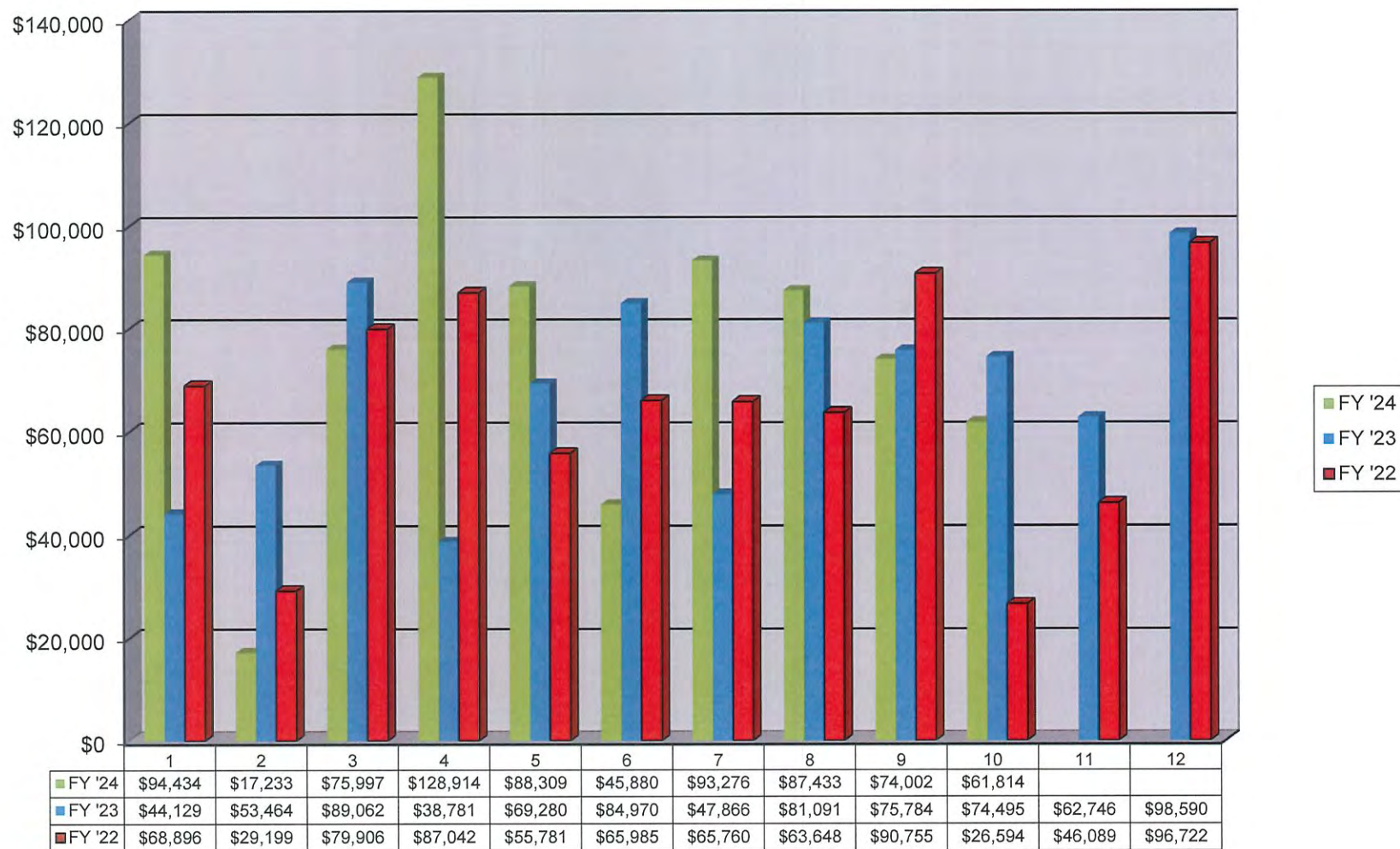
E-5 (a) #991

2021-2022						2020-2021				
	MEDICAL	RX	VISION	DENTAL	TOTAL	MEDICAL	RX	VISION	DENTAL	TOTAL
FY '22						FY '21				
July	\$276,048	\$68,896	\$386	\$6,583	\$351,913	\$84,241	\$113,065	\$507	\$5,994	\$203,807
Aug	\$67,290	\$29,199	\$160	\$5,938	\$102,587	\$64,615	\$61,775	\$0	\$5,011	\$131,401
Sep	\$92,687	\$79,906	\$600	\$6,117	\$179,309	\$121,618	\$65,533	\$1,448	\$10,097	\$198,696
Oct	\$142,439	\$87,042	\$196	\$4,259	\$233,937	\$170,718	\$77,865	\$1,152	\$2,502	\$252,236
Nov	\$126,256	\$55,781	\$285	\$4,167	\$186,489	\$87,462	\$46,716	\$376	\$4,530	\$139,084
Dec	\$206,676	\$65,985	\$701	\$4,504	\$277,865	\$128,542	\$74,557	\$1,195	\$5,705	\$209,999
Jan	\$78,298	\$65,760	\$903	\$3,686	\$148,647	\$110,711	\$49,563	\$935	\$5,005	\$166,214
Feb	\$140,381	\$63,648	\$1,019	\$6,522	\$211,571	\$154,254	\$128,717	\$548	\$4,385	\$287,904
Mar	\$156,387	\$90,755	\$925	\$9,004	\$257,071	\$168,787	\$65,801	\$443	\$6,108	\$241,139
Apr	\$109,116	\$26,594	\$590	\$5,017	\$141,317	\$121,278	\$79,823	\$1,360	\$5,442	\$207,902
May	\$145,687	\$46,089	\$895	\$2,267	\$194,938	\$76,028	\$65,673	\$417	\$7,665	\$149,783
Jun	\$482,292	\$96,722	\$775	\$5,319	\$585,107	\$171,607	\$47,911	\$555	\$4,883	\$224,956
YTD	\$2,023,557	\$776,376	\$7,435	\$63,383	\$2,870,751	\$1,459,860	\$876,999	\$8,937	\$67,327	\$2,413,122

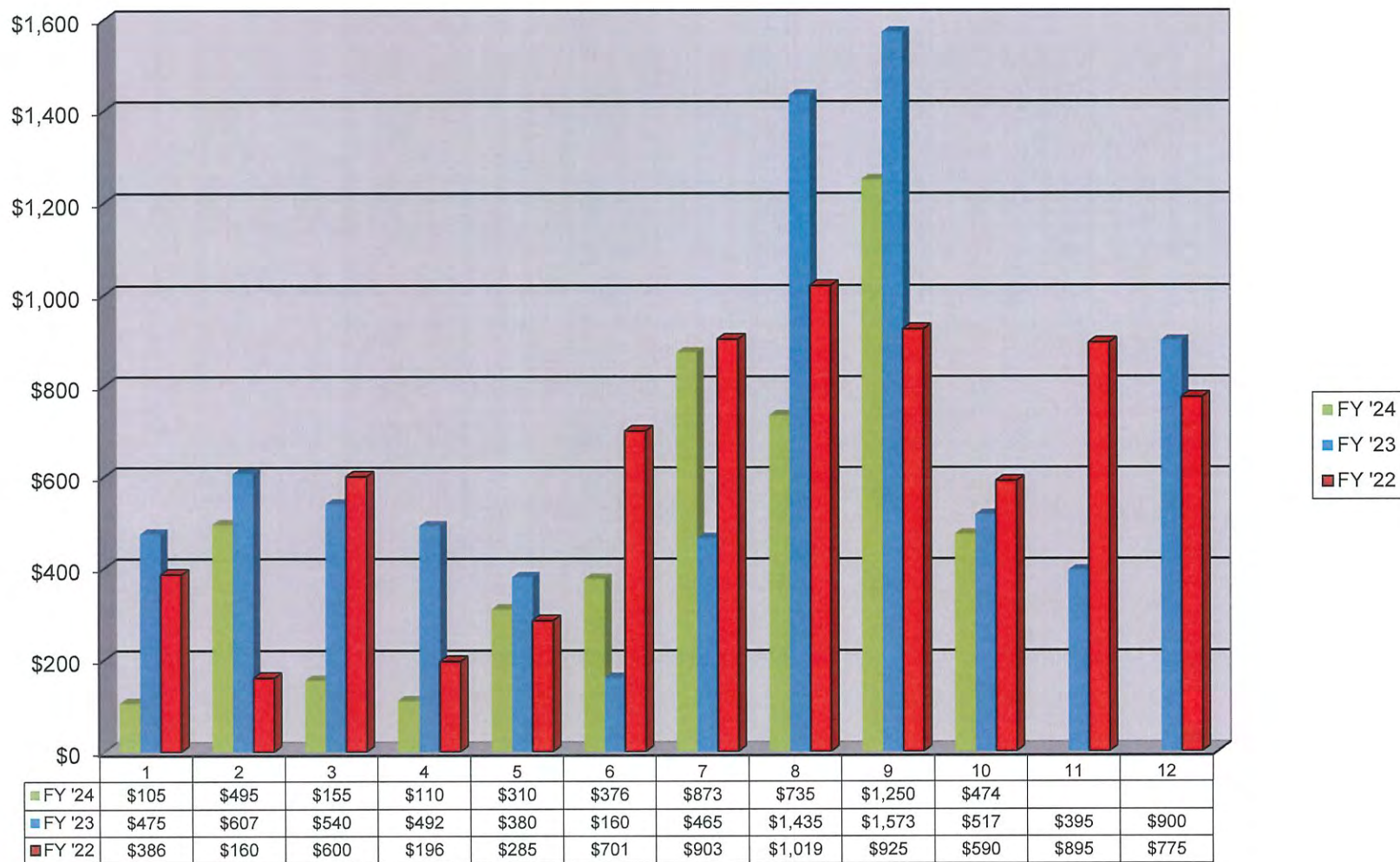
Medical Claims History



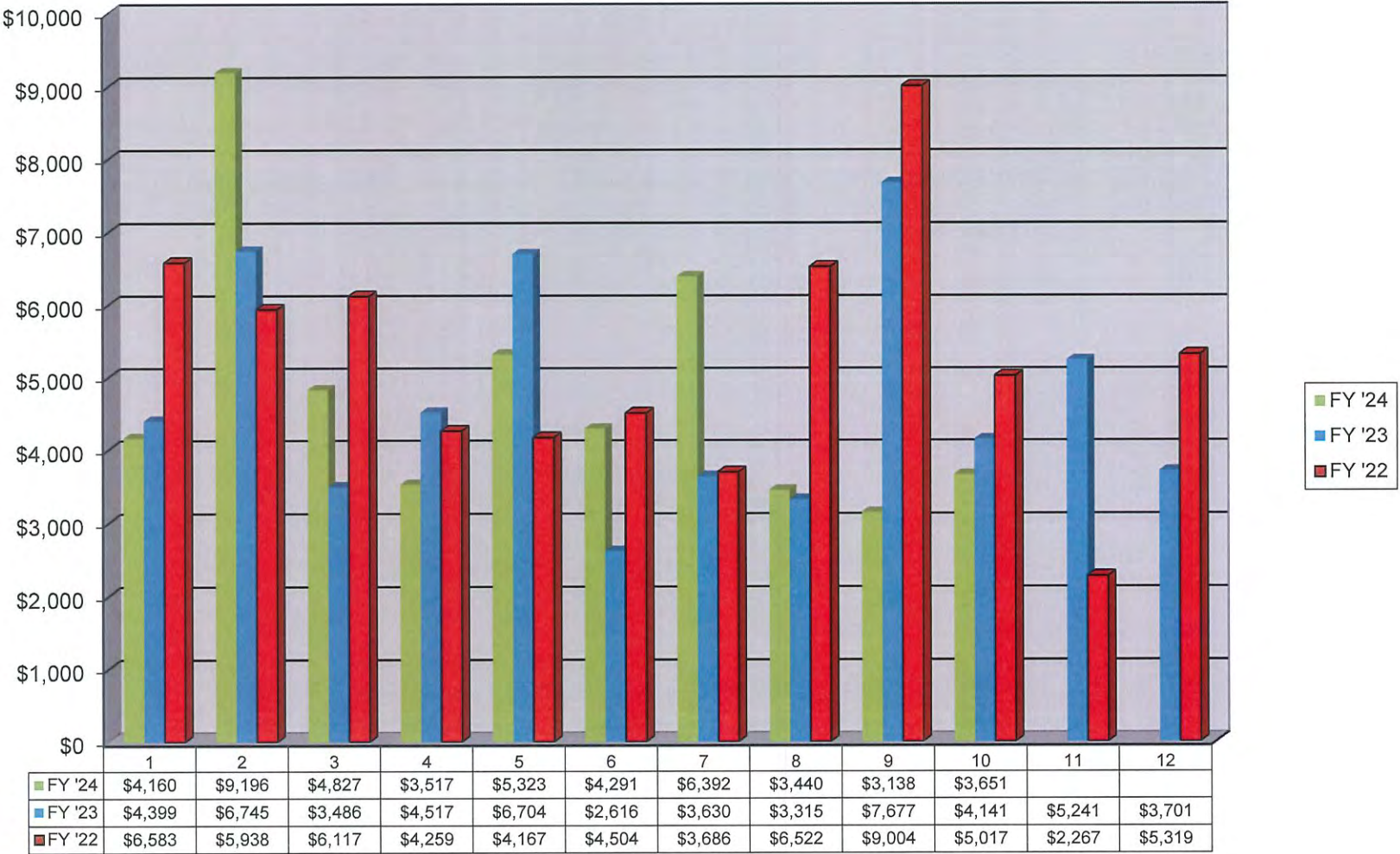
Prescription Claims History



Vision Claims History



Dental Claims History



ROCKFORD MASS TRANSIT DISTRICT

7/1/24 Dental Renewal

The District's Dental Plan is due to renew on 7/1/24. There are two components to the Plan:

Fixed Costs

We utilize Delta Dental of Illinois as the administrator of the Plan which includes accessing their network of dentists and they process the claims incurred by members. For that service and access, they charge a monthly per employee fee. That is what is up for renewal.

Claims Costs

The Plan is self-funded. What that means is the District pays for all claims incurred by members. There is not an insurance company involved. That allows us to keep costs down. There is limited

Renewal Summary

Admin. Fee	Current	1 Yr. Guarantee	2 Yr. Guarantee
	\$4.57	\$4.75	\$4.84
* Annual Cost	\$7,349	\$7,638	\$7,783
Increase over Current	N/A	\$289	\$434

Comments:

While the 1 yr. guarantee will allow us to keep the costs down for that year, we do not know what the increase would be effective 7/1/25. The 2 yr. guarantee allows us to "lock in" that rate now.

Recommendation:

Accept the 2 yr. rate guarantee at \$4.84 per employee per month.

- Based on 134 participating Employees



Smart plans for smart mouths.

Delta Dental of Illinois

Dental Benefits Renewal

Presented to

ROCKFORD MASS TRANSIT DISTRICT

DDIL #11295

Effective Date

July 1, 2024

Presented By

Tracy Robinson

Account Manager

630-718-4882

trobinson@deltadentalil.com

Delta Dental of Illinois
111 Shuman Boulevard
Naperville, Illinois 60563

deltadentalil.com

Your Delta Dental of Illinois Dental Plan Proposal

Delta Dental of Illinois is pleased to present its dental renewal for Delta Dental PPO Plus Premier/Delta Dental PPO and DeltaCare network services and administration to ROCKFORD MASS TRANSIT DISTRICT.

Delta Dental of Illinois' renewal includes:

- ROCKFORD MASS TRANSIT DISTRICT's current plan design(s) and proposed new plan design, if applicable.
- Claims/premium experience
- Renewal claim calculation
- Proposed renewal rates/fees. Please note: we require a signature and notification returned to confirm you agree to the proposed rates/fees. If we do not receive notification from you at least 30 days prior to your renewal date, we will assume you agree to the proposed rates/fees and renew.

One good plan deserves another. Groups can receive a discount of 2% on their dental plan rate by adding a qualifying DeltaVision®* group product to a Delta Dental of Illinois dental plan. DeltaVision is offered in association with EyeMed Vision Care networks. Our vision plans offer quality coverage, single-site administration, larger networks, more benefits and a better member experience. We can provide a DeltaVision quote upon your request.

Smart option for non-benefit eligible employees. Delta Dental of Illinois strives to help all of your employees as healthy as possible. Individuals with dental insurance go to the dentist more than those without to get the oral health care services they need. Consider our dental plans for Illinois individuals and families for your non-benefit eligible employees. Please see the enclosed brochure or visit deltadentalil.me for more details on our individual product offerings.

Delta Dental of Illinois and ROCKFORD MASS TRANSIT DISTRICT: A Smart Partnership



Since 1967, Delta Dental of Illinois has been providing dental benefits for Illinois-based groups and their members nationwide – while helping to control costs and improve access to dental care – as part of our overall commitment to improving the oral health of those we serve.

We are pleased to partner with you to offer:

Larger Networks and Better Access

Nearly 80 percent of dentists nationwide participate in our networks (75% of Illinois dentists participate). Our Delta Dental PPO network provides more savings, better discounts and higher network usage than other carriers. The Delta Dental PPO network delivers the industry's best effective discount – averaging 22.4 percent nationally. Nearly 85 percent of our members use in-network dentists, which means cost savings to our clients and members, as well as network protections. We manage and own our dental network, which helps ensure quality and recruitment goals are met.



Acting as a safety net, our Delta Dental Premier network works alongside our Delta Dental PPO network. The network combination of Delta Dental PPO Plus Premier offers members additional network protections, savings and choice for those who do not have access to or choose not to visit PPO dentists; however, members will save the most with Delta Dental PPO network dentists.

Local, Single-Site Client Service and Administration



We work hard to deliver exceptional service from our Naperville, Illinois based service center. All administrative services – customer service, claims processing, underwriting, billing, network recruiting and management, enrollment, sales and account service – are conducted from one location, making for proactive issue resolution and smooth client administration.

Experienced Account Management



The benefits of single-site administration coupled with our knowledgeable team of account managers ensure a seamless implementation and hassle-free ongoing account managing and administration.

Smart Resources



Our online member and group tools provide secure access for members and group administrators to view and manage plan information. We offer a comprehensive wellness program for groups which includes a variety of employee wellness materials, including a cost estimator, risk assessment tool and oral health information and tips. Plus, we offer comprehensive management reporting to help manage dental benefits and costs.

Delta Dental of Illinois' mission includes improving the oral health of the communities we serve. The Delta Dental of Illinois Foundation acts as the 501(c)3 charitable arm of Delta Dental of Illinois and works to improve oral health by providing oral health education and increasing access to dental care. Through its Land of Smiles program (offered free to Illinois elementary schools), Dentist by 1, and Community Grants and Wisdom Tooth Award Programs, the Foundation has helped advance oral health and impacted thousands.

We Care



Thank you for choosing Delta Dental of Illinois for your dental benefit needs. The Delta Dental of Illinois team truly values your business and hopes to provide your employees with dental benefits for many years to come. We are dedicated to providing your employees with the coverage they need to maintain good oral health, and we are committed to delivering excellent customer service and a hassle-free experience.

Sincerely,

Tracy Robinson
Account Manager
630-718-4882
trobinson@deltadentalil.com

* DeltaVision is provided by ProTec Insurance Company, a wholly-owned subsidiary of Delta Dental of Illinois, in association with EyeMed Vision Care networks.

Delta Dental of Illinois Proposed Self-Insured Plan Fees for ROCKFORD MASS TRANSIT DISTRICT Current Plan

Delta Dental PPO Plus Premier Proposed Renewal (Current Plan)

	Current Fee (PEPM) \$4.57	Proposed Fee (PEPM) \$4.75	%Change 4.0%
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Admin Fee*

Admin fee is guaranteed: 7/1/2024 through 6/30/2025

*Administrative fee includes \$0.00 pepm broker commissions.

Recommended Premium Equivalents

	Current Premium Equivalent	Recommended Premium Equivalent	%Change
Employee	\$34.48	\$44.95	30.4%
Family	\$100.84	\$131.46	30.4%

Underwriting Assumptions

1. Projections are based on 72 Single(s) and 62 Family(ies). If enrollment changes by more than 15%, we reserve the right to revise our ASO fee.

Projected Incurred Claims	\$128,996
Projected Annual Administrative Fee	\$7,643
Projected Total Annual Cost	\$136,638

2. All of our standard processing policies, limitations and exclusions apply.

Renewal Date: July 1, 2024

3. During the current experience period, ROCKFORD MASS TRANSIT DISTRICT averaged 132 enrollees.

Acceptance of Delta Dental of Illinois Plan Renewal

Please acknowledge your acceptance of these terms by signing below and returning this page to your Account Manager. You can fax or email a copy of this letter to:

Tracy Robinson
Account Manager
630-718-4882
trobinson@deltadentalil.com

Delta Dental of Illinois
111 Shuman Boulevard
Naperville, IL 60563

If we do not receive notification from you at least 30 days prior to your renewal date, we will assume you agree to the proposed rates and renew your current dental benefit plan with the noted 12 month renewal admin fee.

DDIL # 11295

AGREED AND ACCEPTED -- Current Plan

Authorized Signature: _____

Date: _____

Printed Name: _____

4/23/2024

UW/SLD

Delta Dental of Illinois Proposed Self-Insured Plan Fees for ROCKFORD MASS TRANSIT DISTRICT 2 Year Admin Fee Guarantee

Delta Dental PPO Plus Premier Proposed Renewal (Current Plan)

	Current Fee (PEPM) \$4.57	Proposed Fee (PEPM) \$4.84	%Change 6.0%
--	-------------------------------------	--------------------------------------	------------------------

Admin Fee*

Admin fee is guaranteed: 7/1/2024 through 6/30/2026

*Administrative fee includes \$0.00 pepm broker commissions.

Recommended Premium Equivalents

	Current Premium Equivalent	Recommended Premium Equivalent	%Change
Employee	\$34.48	\$45.00	30.5%
Family	\$100.84	\$131.60	30.5%

Underwriting Assumptions

1. Projections are based on 72 Single(s) and 62 Family(ies). If enrollment changes by more than 15%, we reserve the right to revise our ASO fee.

Projected Incurred Claims	\$128,996
Projected Annual Administrative Fee	\$7,788
Projected Total Annual Cost	\$136,783

2. All of our standard processing policies, limitations and exclusions apply.

Renewal Date: July 1, 2024

3. During the current experience period, ROCKFORD MASS TRANSIT DISTRICT averaged 132 enrollees.

Acceptance of Delta Dental of Illinois Plan Renewal

Please acknowledge your acceptance of these terms by signing below and returning this page to your Account Manager. You can fax or email a copy of this letter to:

Tracy Robinson
Account Manager
630-718-4882
trobinson@deltadentalil.com

Delta Dental of Illinois
111 Shuman Boulevard
Naperville, IL 60563

If we do not receive notification from you at least 30 days prior to your renewal date, we will assume you agree to the proposed rates and renew your current dental benefit plan with the noted 12 month renewal admin fee.

DDIL # 11295

AGREED AND ACCEPTED -- 2 Year Admin Fee Guarantee

Authorized Signature: _____

Date: _____

Printed Name: _____

4/23/2024
UW/SLD

ADDITIONAL INFORMATION
Rockford Mass Transit District

HCC

- Renewal assumes current Plans of Benefits, PPO Network and Utilization Management Firm
- Renewal is considered firm and final and is valid through 5/29/24. In the event it extends beyond 5/29/24, HCC reserves the right to request updated medical information and re-underwrite. This could potentially result in an increase of the rates and/or placing one or more individuals at a higher Specific Deductible
- Renewal maintains the current Contract Advantage Plan. This provides a “no **new** laser provision” at renewal with a rate cap not to exceed 50%, regardless of the ongoing claim liability for either Specific Deductible
- Renewal assumes one claimant will have a Specific Deductible of \$150,000 with only the amount of the group’s chosen deductible to apply towards the Aggregate.

Note: This claimant is currently being covered with a \$150,000 Specific Deductible.

The following is a list of carriers that were asked to provide a quote but either declined to quote or whose offer was higher than the HCC renewal:

- Optum
- HM Insurance Group
- QBE
- Stop Loss Management Partners
- SunLife
- Vista Underwriting
- UNE
- Berkshire Hathaway

Note: A proposal was received from a carrier that is slightly more competitive than the HCC renewal, but they want to place a “Conditional” \$250,000 Specific on one claimant if that claimant begins a certain treatment regime. As the likelihood of that occurring is too great, it does not appear their proposal is in the best interest of the District to consider. They also want to cover the claimant on a 12/12 basis which does not allow for any run-in claims to be paid under the Specific or Aggregate coverage.

SUMMARY/TALKING POINTS

- HCC is the current carrier and has been since 7/1/18.
- Two options are being offered for renewal:
 - Retain the current \$100,000 Specific Deductible with an option to retain the current \$90,000 Aggregating Specific Corridor, and an option to increase it to \$120,000.
 - Increase the Specific Deductible to \$110,000 with the same options to retain the current \$90,000 Aggregating Specific Corridor, and an option to increase it to \$120,000.

Financial Considerations:

- **Retain \$100,000 Specific Deductible**
 - Increase Aggregating Specific Corridor to \$120,000 - \$29,994 decrease in the total stop loss premium.
- **Optional \$110,000 Specific Deductible**
 - Retain current Aggregating Specific Corridor – \$30,761 decrease in the total stop loss premium.
 - Increase the Aggregating Specific Corridor to \$120,000 – \$27,670 additional decrease in the total stop loss premium.

Laser Liability

- \$100,000 Specific Deductible – \$50,000
- \$110,000 Specific deductible - \$40,000

RECOMMENDATION

Accept the **\$100,000 HCC Option II renewal** offer.

FIXED PLAN COSTS		HCC		
SPECIFIC STOP LOSS COVERAGE		Current	Option I	Option II
Specific Deductible		\$100,000	\$100,000	\$100,000
<i>Aggregating Specific Corridor</i>		\$90,000	\$90,000	\$120,000
Contract Basis		24/12	24/12	24/12
Specific Covered Benefits		Med/Rx	Med/Rx	Med/Rx
Lifetime Maximum		Unlimited	Unlimited	Unlimited
Single Premium - PEPM	97	\$144.77	\$176.64	\$166.25
Family Premium - PEPM	57	\$351.27	442.02	\$415.85
Annual Premium		\$408,781	\$507,951	\$477,956
AGGREGATE COVERAGE				
Contract Type		24/12	24/12	24/12
Aggregate Covered Benefits		Med/Rx/Vis	Med/Rx/Vis	Med/Rx/Vis
Maximum Reimbursement		\$1,000,000	\$1,000,000	\$1,000,000
Aggregate Premium - PEPM	154	\$14.17	\$10.57	\$10.57
Annual Premium		\$26,186	\$19,533	\$19,533
TOTAL ANNUAL STOP LOSS PREMIUM		\$434,967	\$527,484	\$497,490
PLAN ADMIN. (TPA) SERVICES**		EEs		
Medical Claim Admin. PEPM	154	\$20.00	\$21.20	\$21.20
Dental Claim Admin. PEPM	134	\$4.57	\$4.84	\$4.84
Vision Claim Admin. PEPM	142	\$1.00	\$1.00	\$1.00
Pharmacy Card Admin.	154	\$1.50	\$1.50	\$1.50
CAA Price Transparency Tool	154	\$1.95	\$1.95	\$1.95
Utilization Management PEPM	154	\$2.10	\$2.35	\$2.35
PPO Network Fee (Alliance)	154	\$6.00	\$6.00	\$6.00
Consulting Fee	154	\$4.50	\$4.50	\$4.50
ID Cards (Per Card)		Included	Included	Included
Out of Network discounts		25% of Savings	25% of Savings	25% of Savings
Monthly Plan Services Cost		\$6,306	\$6,566	\$6,566
TOTAL ANNUAL PLAN SERVICES COST¹		\$75,673	\$78,787	\$78,787
¹ Does not include Out of Network repricing				
TOTAL ANNUAL FIXED COSTS		\$510,640	\$606,271	\$576,276
VARIABLE PLAN COSTS				
Aggregate Attachment Factor - Single		\$1,267.86	\$1,446.66	\$1,446.66
Aggregate Attachment Factor - Family		\$2,818.03	\$3,221.50	\$3,221.50
Attachment Point²		\$3,403,322	\$3,887,418	\$3,887,418
² Attachment Point is Maximum Claims Annual Funding Level which is 125% of expected claims.				
Run-In Limit		N/A	N/A	N/A
MAXIMUM TOTAL PLAN COSTS (Fixed + Variable)				
Annual Fixed Costs		\$510,640	\$606,271	\$576,276
Variable Costs (Maximum Claims Exp.)		\$3,403,322	\$3,887,418	\$3,887,418
MAXIMUM TOTAL PLAN COSTS		\$3,913,962	\$4,493,689	\$4,463,695

Plan Admin. Fees do not include an Annual Maintenance & Compliance Fee of \$1,500 & Annual FSA & FSA Paper Fee of \$500 each charged by PBA

FIXED PLAN COSTS		HCC		
SPECIFIC STOP LOSS COVERAGE		Current	Option I	Option II
Specific Deductible		\$100,000	\$110,000	\$110,000
<i>Aggregating Specific Corridor</i>		<i>\$90,000</i>	<i>\$90,000</i>	<i>\$120,000</i>
Contract Basis		24/12	24/12	24/12
Specific Covered Benefits		Med/Rx	Med/Rx	Med/Rx
Lifetime Maximum		Unlimited	Unlimited	Unlimited
Single Premium - PEPM	97	\$144.77	\$161.67	\$153.57
Family Premium - PEPM	57	\$351.27	422.28	\$395.61
Annual Premium		\$408,781	\$477,023	\$449,353
AGGREGATE COVERAGE				
Contract Type		24/12	24/12	24/12
Aggregate Covered Benefits		Med/Rx/Vis	Med/Rx/Vis	Med/Rx/Vis
Maximum Reimbursement		\$1,000,000	\$1,000,000	\$1,000,000
Aggregate Premium - PEPM	154	\$14.17	\$10.66	\$10.66
Annual Premium		\$26,186	\$19,700	\$19,700
TOTAL ANNUAL STOP LOSS PREMIUM		\$434,967	\$496,723	\$469,052
PLAN ADMIN. (TPA) SERVICES**				
	EEs			
Medical Claim Admin. PEPM	154	\$20.00	\$21.20	\$21.20
Dental Claim Admin. PEPM	134	\$4.57	\$4.84	\$4.84
Vision Claim Admin. PEPM	142	\$1.00	\$1.00	\$1.00
Pharmacy Card Admin.	154	\$1.50	\$1.50	\$1.50
CAA Price Transparency Tool	154	\$1.95	\$1.95	\$1.95
Utilization Management PEPM	154	\$2.10	\$2.35	\$2.35
PPO Network Fee (Alliance)	154	\$6.00	\$6.00	\$6.00
Consulting Fee	154	\$4.50	\$4.50	\$4.50
ID Cards (Per Card)		Included	Included	Included
Out of Network discounts		25% of Savings	25% of Savings	25% of Savings
Monthly Plan Services Cost		\$6,306	\$6,566	\$6,566
TOTAL ANNUAL PLAN SERVICES COST¹		\$75,673	\$78,787	\$78,787
¹ Does not include Out of Network repricing				
TOTAL ANNUAL FIXED COSTS		\$510,640	\$575,510	\$547,839
VARIABLE PLAN COSTS				
Aggregate Attachment Factor - Single		\$1,267.86	\$1,446.66	\$1,446.66
Aggregate Attachment Factor - Family		\$2,818.03	\$3,221.50	\$3,221.50
Attachment Point²		\$3,403,322	\$3,887,418	\$3,887,418
² Attachment Point is Maximum Claims Annual Funding Level which is 125% of expected claims.				
Run-In Limit		N/A	N/A	N/A
MAXIMUM TOTAL PLAN COSTS (Fixed + Variable)				
Annual Fixed Costs		\$510,640	\$575,510	\$547,839
Variable Costs (Maximum Claims Exp.)		\$3,403,322	\$3,887,418	\$3,887,418
MAXIMUM TOTAL PLAN COSTS		\$3,913,962	\$4,462,928	\$4,435,257

Plan Admin. Fees do not include an Annual Maintenance & Compliance Fee of \$1,500 & Annual FSA & FSA Paper Fee of \$500 each charged by PBA



CONTRACT: 2024008-2
DATE: 5-2-24

Please accept this order for (6) King 30"x144", (3) Taillight Wraps 17"x72", and 20 interior rail cards for (2) month(s)*, commencing 07/01/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$1,340.00 per month.

Please Note: This contract is an addition to contract 20240008

Product or Service to be advertised: Remedies Renewing Lives

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:

BUSINESS: Remedies Renewing Lives

Miranda Swanson
Authorized Signature

ACCEPTED:

DATE: _____

BY: *[Signature]*
Executive Director

ADDRESS: 215 Easton Parkway

APPROVED DATE: _____

CITY: Rockford

BY: _____

STATE: IL ZIP: 61108

Chairman



WINNEBAGO COUNTY

ILLINOIS



E-6 (B) #991

5/7/2024

Dear City of Rockford Mayor /City Representatives,

Your group will be in **Division # 2**, Please enter **Division # 2** from 8th Street at 6th Avenue. Enclosed you will find the **Division # 2** parade list and a map showing the parade route and assembly point. Please take a moment to familiarize yourself with the location at which your group is to assemble. Parade Division Marshals will be on-site by 08:00am to assist in assembly and staging. They can be identified by "Orange Arm Bands". Unit assembly is scheduled for 8:30am. If you have a large group or numerous pieces of equipment, please plan on and advise members of your group to allow whatever additional time they may need to be ready. It is imperative that everyone in your group knows exactly where they are to assemble and be ready on time. Access to your staging area should be made only from the rear of your division, as the parade route and each division starting area will be blocked off to all traffic.

The parade will start promptly at 9:00am.

The following behavior is **not** permitted

- **throwing candy**
- aggressive driving
- excessively revving engines
- loud speakers
- Promotional papers or flyers, Political campaign signs, commercial, or informational messages mounted on vehicles, hand carried, or passed out during the parade is prohibited.

The Memorial Day Parade committee will not tolerate any unacceptable behavior from parade participants, any group or individual exhibiting such behavior will be ask to leave immediately.

If you have any questions about the parade, please call Scott Lewandowski at 815-398-0555. this is the last notice you will receive prior to the parade.

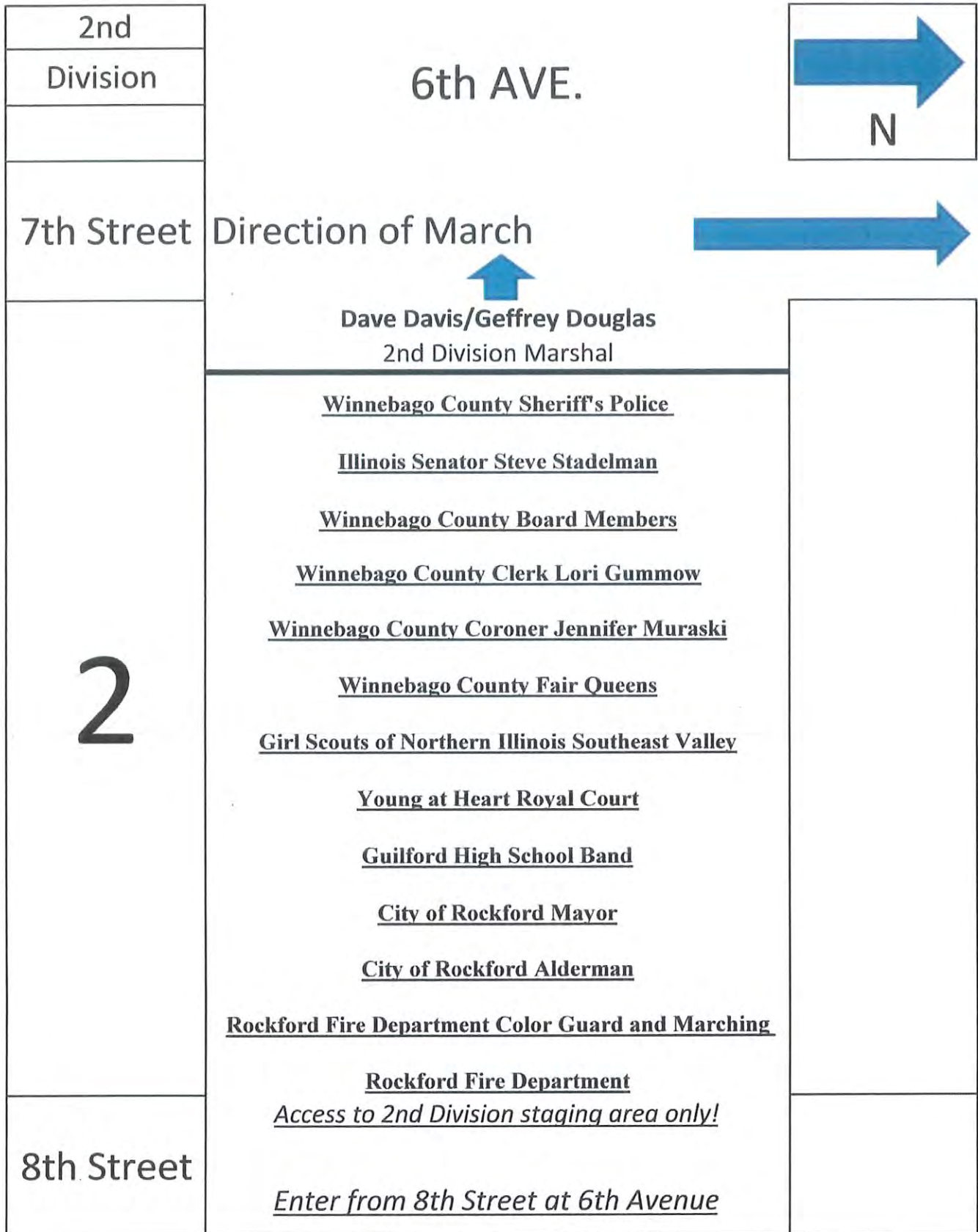
Please remember to bring the enclosed information with you.

Thanks again for participating in this year's Veterans Memorial Hall/Winnebago County Veterans Association Memorial Day Parade.

Sincerely,

Scott Lewandowski

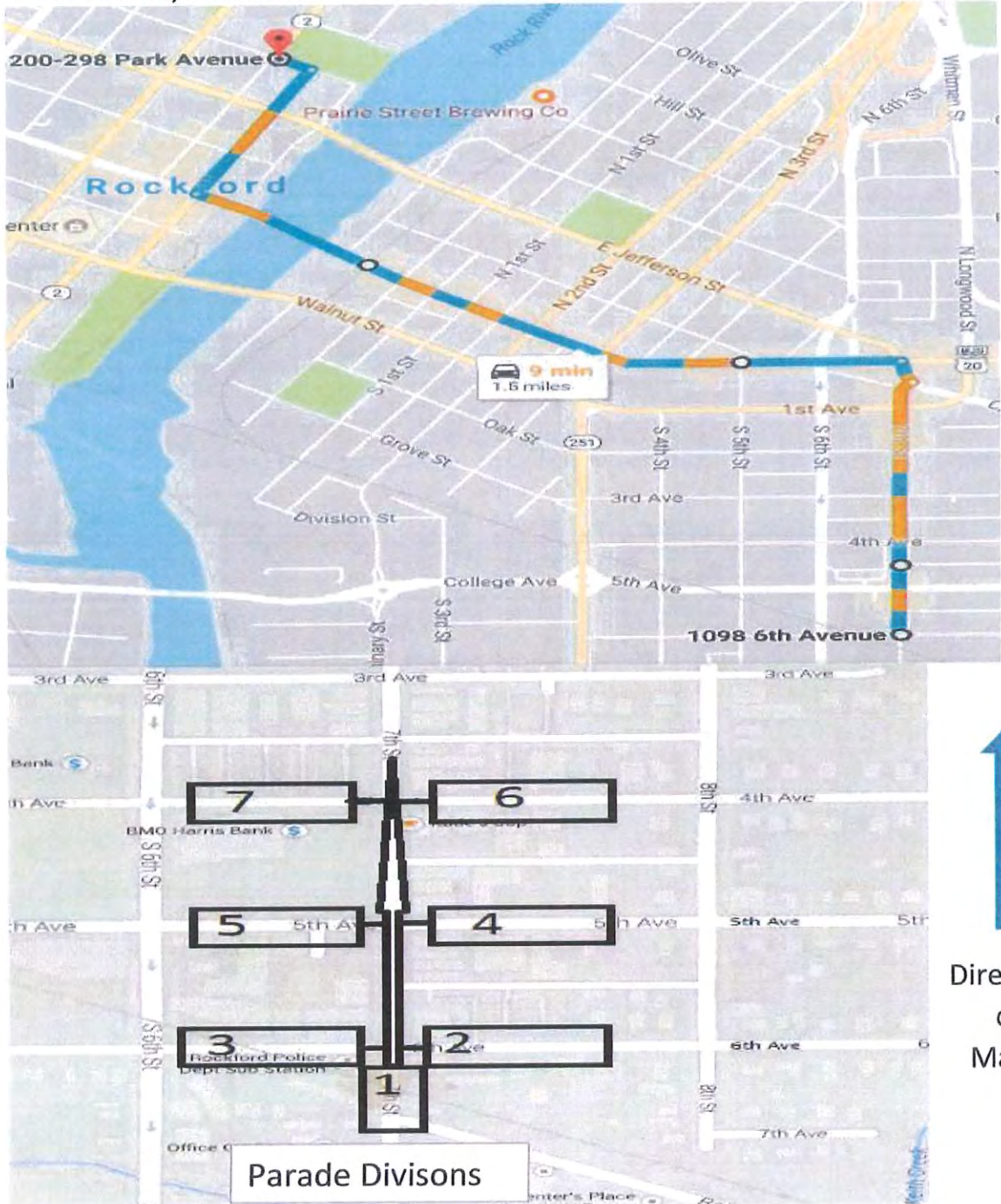




2024 Parade Route and Line up

Line of March:

Form at Seventh Street in your assigned assembly area
At 9 AM Proceed North on Seventh St
to East State Street: the West on East State Street to Wyman Street
North on Wyman Street to Beattie Park west on Park Ave and Disband





ROCKFORD MASS TRANSIT DISTRICT

TO: RMTD Board of Trustees
FROM: Drexel McCalvin, Safety & Training Manager
DATE: May 15, 2024
RE: April 2024 Safety & Training Report

Risk Management Data - 4/1/24- 4/30/24:

- Total Vehicle Accidents: 2
- Revenue service accidents:
 - Responsible Party - RMTD: 1
 - Responsible Party - Other: 0
- Non-revenue service accidents: 1
Total Workers Compensation Injuries (Includes Rev/Non-Rev Service): 2

Agency Safety Plan Performance Data:

Table with 8 columns: Fixed Route Service, Fatalities (Total), Rate per 100k VRM, Injuries (Total), Injuries (Per 100k VRM), Safety Events, Safety Events (Per 100k VRM), System Reliability Mean Distance. Rows include ASP Performance Target and FY 2024.

Table with 8 columns: Demand Response Service, Fatalities (Total), Rate per 100k VRM, Injuries (Total), Injuries (Per 100k VRM), Safety Events, Safety Events (Per 100k VRM), System Reliability Mean Distance. Rows include ASP Performance Target and FY 2024.

Safety performance data is based on the safety performance measures established under the National Public Transportation Agency Safety Plan. FTA/National Transit Database reporting criteria.

Safety Committee Update:

- The safety committee is currently developing a passenger information sheet to educate passengers in the current best practices of transit customs to ensure passengers have a smooth and safe ride. It addresses items such as fares, bus safety, pet transportation, and personal safety.

Safety Training Update:

- Training is ongoing in the following areas: Responding to Violent Behavior or an Active Shooter, ADA, Customer Service Training, Hazard Communication, Customer Service Training, Bloodborne Pathogens and Preventing Back Injuries.



ROCKFORD MASS TRANSIT DISTRICT

p 815-961-9000
f 815-961-9892520 Mulberry St.
Rockford, IL 61101rmtd.org →

TO: RMTD Board of Trustees
FROM: Drexel McCalvin, Safety Manager
DATE: May 15, 2024
RE: Worker's Compensation Insurance Renewal

RMTD's current worker's compensation insurance coverage with Illinois Public Risk Fund (IPRF) ends June 30, 2024.

Over the past months Staff has worked with Marsh McLennan (RMTD's risk management insurance broker) to review coverage options. As part of the review, Marsh McLennan marketed to different 11 carriers and compared first dollar coverage with different deductible scenarios.

Early on in the year, we discussed the 2024 renewals with premium indications based on the what the marketplace is doing as whole, as well as how Rockford Mass Transit District's loss history would impact the numbers.

The actual result is much better than we originally anticipated. The renewal premium is increasing by \$95,024 or 12% from expiring. 10% of the increase is attributable to the increase in payroll, with the remaining 2.5% attributable to rate. A 2.5% rate increase is a very minimal increase considering the loss history and estimated experience rating.

Based on the quotes received and their market review, Marsh McLennan recommends that RMTD renew with IPRF the district renewal offer from IPRF at first dollar coverage (guaranteed cost) is still providing a significant savings compared to the market, and therefore is the option we are recommending that Rockford Mass Transit District continue with in the 2024-25 policy term.

Scope:

Worker's Compensation Insurance Annual Renewal

Benefits:

- The current carrier submitted the lowest cost quote for coverage.
- As part of that coverage, RMTD would also receive approximately \$29,000 in a safety grant, which can be used to purchase safety equipment and training.

Budget:

The total cost of the renewal in FY25 is \$867,989, which came in below the \$875,000 we budgeted for FY24. The cost is an increase of 12.2% from the expiring premium of \$772,965 for FY24.

Recommendation:

Staff concurs with our Marsh McLennan's recommendation to renew coverage with IPRF.

Board Action(s) Requested:

Staff requests the Board approve renewing worker's compensation insurance coverage with Illinois Public Risk Fund.



An Insurance Program Proposal

Rockford Mass Transit District

Presented by:

Bobby Dufkis

847.463.7132

Bobby.Dufkis@MarshMMA.com

Miranda Leininger

847.463.7785

Miranda.Leininger@MarshMMA.com

Date Presented: May 13, 2024

Effective July 01, 2024, to July 01, 2025



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Executive Summary

We appreciate the opportunity to present this proposal to you. Our proposal was developed with your specific insurance and risk management needs in mind. If upon review, there's additional information you will need to facilitate your decision-making process, please let us know.

Your Results

Early on in the year, we discussed the 2024 renewals with premium indications based on the what the marketplace is doing as whole, as well as how Rockford Mass Transit District's loss history would impact the numbers. The worker's compensation was indicated at an 18-25% increase, due to the sustained losses and how they are driving the experience rating for the premium.

The actual result is much better than we originally anticipated. The renewal premium is increasing by \$95,024 or 12% from expiring. 10% of the increase is attributable to the increase in payroll, with the remaining 2% attributable to rate. A 2% rate increase is a very minimal increase considering the loss history and estimated experience rating.

Below is a snapshot of the promulgated experience modification factor. This factor is traditionally used to compare the loss experience of any single company against that of their peers, and the factor is then applied to the workers comp premium as a debit or credit. The calculated mod factor is 2.50 or 250% higher than the average peer in your industry.

		(D) - (E)			(H) - (I)			
0.21		231,944	399,955	168,011	1,023,113	73,600	1,733,876	710,763
"W" VALUE		EXPECTED EXCESS	TOTAL EXPECTED	TOTAL EXP PRIM.	ACTUAL EXCESS	"B" VALUE	TOTAL ACTUAL	TOTAL ACT. PRIM.
A	B	C	D	E	F	G	H	I

# Limited loss. s Subrogation or other special loss.	Experience Modification Calculation	11	12	13	14	15 EXP MOD (J) / (K) 2.50
		PRIMARY LOSSES	STABILIZING VALUE	RATABLE EXCESS	ADJUSTED TOTALS	
16 ARAP 1.25 if applicable	ACTUAL	(I) 710,763	(C) X (1 - A) + (G) 256,836	(A) X (F) 214,854	1,182,452	
	EXPECTED	(E) 168,011	(C) X (1 - A) + (G) 256,836	(A) X (C) 48,708	473,555	

Analytics were conducted on the district's loss history to evaluate the appropriate retention level should the district want to move into a deductible or self-insured retention program. Our analysis of developed and forecasted losses indicates that at the \$1M retention, Rockford Mass would be absorbing 94% of their loss dollars, on average.

Typically, you would want to be absorbing nearly all of your losses for a large deductible to make financial sense.

WC - Developed & Forecasted											
	Total Incurred	Limited to \$100K	% of total	Limited to \$250K	% of total	Limited to \$500K	% of total	Limited to \$750K	% of total	Limited to \$1M	% of total
7/1/19-7/1/20	\$1,759,986	\$776,460	44%	\$969,959	55%	\$1,185,434	67%	\$1,400,909	80%	\$1,616,384	92%
7/1/20-7/1/21	\$590,071	\$496,113	84%	\$590,071	100%	\$590,071	100%	\$590,071	100%	\$590,071	100%
7/1/21-7/1/22	\$457,785	\$457,785	100%	\$457,785	100%	\$457,785	100%	\$457,785	100%	\$457,785	100%
7/1/22-7/1/23	\$1,275,858	\$565,439	44%	\$827,415	65%	\$1,082,203	85%	\$1,275,858	100%	\$1,275,858	100%
7/1/23-7/1/24	\$1,105,015	\$985,027	89%	\$1,105,015	100%	\$1,105,015	100%	\$1,105,015	100%	\$1,105,015	100%
7/1/24-7/1/25*	\$1,366,315	\$815,898	60%	\$1,015,009	74%	\$1,122,575	82%	\$1,230,141	90%	\$1,278,202	94%
TOTAL	\$6,555,030	\$4,096,722	62%	\$4,965,254	76%	\$5,543,083	85%	\$6,059,779	92%	\$6,323,315	96%

Below is a snapshot of estimated TOC (Total Cost of Risk) at the various retention levels based on quotes received and indicated by the marketplace at each level.

	\$100K Deductible	\$250K Deductible	\$500K Deductible	\$750K Deductible	\$1M Deductible
WC Premium	\$649,197	\$517,254	\$250,000 est	\$200,000 est	\$150,000 est
Forecasted Retained WC Losses	\$815,898	\$1,015,009	\$1,122,575	\$1,230,141	\$1,278,202
TOTAL COST	\$1,465,095	\$1,532,263	\$1,372,575	\$1,480,141	\$1,428,202

You can see that regardless of retention level, the district renewal offer from IPRF at first dollar coverage (guaranteed cost) is still providing a significant savings compared to the market, and therefore is the option we are recommending that Rockford Mass Transit District continue with in the 2024-25 policy term.

MMA is also recommending that the district consider implementing more robust safety and loss control measures, in order to drive claims costs down, which will lead to overall savings in the future. With the combination of MMA's safety trainings, Risk Management Center and IPRF's loss control services, we believe we can help the district move forward in a more positive direction. One of the first things we would focus on is training for drivers to increase focus on defensive driving, how to manage distractions while driving, and helpful tools to minimize risk while driving.

Thank you and we look forward to representing your company's interests.

Marketing Summary

The following is a summary of the markets we approached on your behalf for your insurance renewal:

Carrier	Coverages Submitted	Response or Status
IPRF (incumbent)	Workers Compensation	Quote w deductible options
Travelers	Workers Compensation	Declined – cannot compete with pricing – estimated GC pricing \$1.3 - \$1.5M.
Third Coast Underwriters	Workers Compensation	Declined – loss history
Safety National	Workers Compensation	Declined – can only offer high deductible and cannot compete on pricing; provided indications
Crum & Forster	Workers Compensation	Declined – cannot compete on pricing
Arch	Workers Compensation	Declined – cannot compete on pricing; provided indications
Liberty Mutual	Workers Compensation	Declined – no mass transit. No monoline Work Comp
Zenith	Workers Compensation	Declined – no mass transit
Amerisafe	Workers Compensation	Declined – no mass transit
Chubb	Workers Compensation	Declined – no mass transit
Encova	Workers Compensation	Declined – losses

IMPORTANT NOTE: The coverage represented is a summary of important elements of the actual insurance being procured. The policy, when issued, contains complete details of the coverage, and therefore, supersedes this proposal. Copies of the actual policy forms will be provided upon request.

Subjectivities

If an insurance carrier we approached on your behalf indicated that there is additional information required to confirm their quote or to complete their file, it is indicated below as a subjectivity.

Carrier	Subjectivities
IPRF	Written order to bind

Premium Summary

The following is a summary of the insurance carrier premiums quoted and payment plan options. For comparison purposes, we also included your expiring premium adjusted to current payroll and sales totals. The figures used in this calculation are as follows:

Item	22-23 Audited	23-24 Current Values	24-25 Projected
Payroll	\$8,215,707	\$10,408,500	\$11,443,172

Coverage Carrier/AM Best Rating Payment Plan	Expiring Premium	Renewal Premium
Workers' Compensation* Illinois Public Risk Fund / Not AM Best Rated 12 Installments: Direct Bill	\$772,965	\$867,989
Total	\$772,965	\$867,989

* Subject to annual audit

Note: Deposit premiums due upon binding

Loss Summary

RMTD

Workers' Compensation

Policy Dates	Carrier	Claims Valued	# Claims	# Open Claims	Paid	Reserve	Total Incurred	Average Claim Cost
7/1/23-7/1/24	IPRF	03/27/24	20	15	\$ 43,822	\$ 508,759	\$ 552,581	\$ 27,629
7/1/22-7/1/23	IPRF	03/27/24	23	9	\$ 277,228	\$ 878,291	\$ 1,155,519	\$ 50,240
7/1/21-7/1/22	IPRF	03/27/24	21	3	\$ 243,410	\$ 194,795	\$ 438,205	\$ 20,867
7/1/20-7/1/21	IPRF	03/27/24	19	4	\$ 298,776	\$ 305,063	\$ 603,839	\$ 31,781
7/1/19-7/1/20	IPRF	03/27/24	31	9	\$ 501,837	\$ 1,433,363	\$ 1,935,200	\$ 62,426
7/1/18 - 7/1/19	IPRF	03/27/24	16	0	\$ 427,399	\$ -	\$ 427,399	\$ 26,712
1/1/17 - 7/1/18	IPRF	03/27/24	29	0	\$ 359,009	\$ -	\$ 177,556	\$ 6,123
1/1/16 - 1/1/17	IPRF	03/27/24	22	2	\$ 140,985	\$ 28,662	\$ 169,647	\$ 7,711
10/1/15 - 1/1/16	IPRF	03/27/24	3	0	\$ 18,643	\$ -	\$ 18,643	\$ 6,214
10/1/14 - 10/1/15	Safety National	01/25/24	19	0	\$ 140,411	\$ -	\$ 140,411	\$ 7,390
10/1/13 - 10/1/14	Safety National	01/25/24	13	0	\$ 189,192	\$ -	\$ 189,192	\$ 14,553
TOTAL			114	40	\$ 1,365,073	\$ 3,320,271	\$ 4,685,344	\$ 41,100

Workers' Compensation Coverage

Insurance Company: Illinois Public Risk Fund (IPRF)
 Policy Period: 7/1/2024 to 7/1/2025

Coverages and Limits:

Coverage A: Workers' Compensation – Statutory Limits
 State(s) Covered: IL

Coverage B: Employers Liability

- Bodily Injury by Accident: \$3,000,000 Each Accident
- Bodily Injury by Disease: \$3,000,000 Policy Limit
- Bodily Injury by Disease: \$3,000,000 Each Employee

Endorsements:

- Broad Form All States Endorsement
- Blanket Waiver of Subrogation
- Work Comp - Statutory Limits

Endorsements:

- Voluntary Compensation
- Broad Form All States for Employee Travel
- Longshoremen's and Harbor Workers' Compensation Act Coverage
- Maritime Coverage
- Federal Employers' Liability Act Coverage
- Foreign Voluntary Workers' Compensation and Employers' Liability for Traveling Employees

Guaranteed Cost Plan – Payroll Estimates and Premium Development:

State	Code	Classification	Gross Payroll	Rate per \$100 Payroll	Premium
IL	7382	Bus Co.: All Other Employees & Drivers	\$6,558,200	10.406	\$682,446
IL	8385	Bus Co.: Garage Employees	\$2,153,436	7.106	\$153,203
IL	8810	Clerical Office Employees - NOC	\$2,731,536	0.265	\$7,239
Subtotal					\$847,708
3% IPRF Administrative Fee					\$25,281
Total Estimated Annual Premium (Subject to Audit)					\$867,989

2024 IPRF Safety Grant - \$28,926

**INTERGOVERNMENTAL AGREEMENT TO PROVIDE
GENERAL PUBLIC DEMAND RESPONSE SERVICE
TO THE COUNTY OF BOONE, ILLINOIS**

This Intergovernmental Agreement ("Agreement") to provide Demand Response Service to the Urbanized Area of the County of Boone, Illinois is made and entered into this ____ day of _____ by and between the Rockford Mass Transit District, a local Mass Transit District organized and existing pursuant to the Illinois Local Mass Transit District Act ("RMTD"), and the County of Boone ("County"), Illinois.

WHEREAS, the urbanized area of Boone County including the City of Belvidere falls within (or will be annexed into) RMTD's service area; and

WHEREAS, County desires to procure certain Demand Response mass transportation service from RMTD on the terms and conditions stated herein; and

WHEREAS, RMTD desires to provide certain Demand Response mass transportation service (directly or through subcontracts with other service providers) to the County on the terms and conditions stated herein; and

WHEREAS, County and RMTD are authorized by Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5 and Section 10, Article VII of the Illinois Constitution, to contract with each other to provide these services;

NOW, THEREFORE, in consideration of the premises and covenants contained herein, the parties agree as follows:

1. Term.

1.1 Term. Subject to and upon the terms and conditions set forth herein, this Agreement shall begin on July 01, 2024 (the "Effective Date"). The Agreement will continue for a one-year term (the "Initial Term"), and will continue year to year thereafter (each a "Renewal Term"), unless either party provides at least 120 days' notice prior to the expiration of the Initial Term or then-current Renewal Term (as applicable) of its intent not to renew the Agreement. The Initial Term and the Renewal Term are collectively referred to herein as the "Term."

1.2 Termination for Convenience. Either party may terminate this Agreement at any time by giving the other party 120 days' notice, in writing, before such early termination date.

2. Demand Response Services

2.1 General. During the term of this Agreement, RMTD directly or through a third-party agreement, shall provide Demand Response services to eligible individuals on those dates designated by the County. RMTD agrees to use the most economical method available to continue at a minimum the same level of Demand Response service as provided in the Agreement in effect

immediately prior to the Effective Date of this Agreement. It is further agreed by both parties that the Demand Response services shall be put out for bid by RMTD to a third-party provider for a mutually agreed upon term. The County reserves the right to authorize the RMTD to accept offers from third-party transportation providers (a "Third Party Transportation Provider"), or request that RMTD directly provide the agreed upon service. If a third-party transportation provider is selected, RMTD will still be required to manage the oversight of the third-party service provider.

2.2 Eligibility for Demand Response Service. In order to be eligible for demand response services pursuant to this Agreement, an individual must: 1) require demand response services for a trip which begins or ends within the urbanized area of Boone County; 2) register with the transportation provider prior to service being delivered. See Attachment A for detailed information on Service Area – Boone County Urbanized Area Map.

2.3 RMTD Policies and Procedures. Each rider who is provided services by RMTD, or a Third-Party Transportation Provider, pursuant to this Agreement shall be required to comply with those policies and procedures applicable to riders in RMTD's other service areas.

2.4 Request for Service. Individuals who have been determined to be eligible for demand response service pursuant to this Agreement may order demand response service from RMTD, or the Third-Party Transportation Provider, in accordance with RMTD's or the Third-Party Transportation Provider's policies and procedures applicable to demand response service. Such policies and procedures shall be provided to each individual who is determined to be eligible for these services pursuant to Sections 2.2 - 2.4.

2.5 Service Days and Hours for Demand Response Service. The service days and hours for demand response service shall be set by the County. RMTD directly or through a third-party agreement, shall provide Demand Response services to eligible individuals Monday through Friday from 7:00 a.m. to 6:00 p.m. and on Saturday from 8:00 a.m. to 12:00 p.m. within the urbanized area of Boone County.

a. Holidays Excluded. Notwithstanding any other provision of this Agreement, RMTD directly or through a third-party shall not provide Demand Response services on any of the following holidays: New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving, Thanksgiving Friday, Christmas Eve, Christmas Day.

2.7 Fares for Demand response Service. The rider fare for demand response service shall be the amount as set by the County. The amount(s) shall be the fare for each one-way trip. The County and RMTD agree that individuals will not be charged an additional fare for transfers. Such fare shall remain in effect through the term of the Agreement, provided, however, that the County may increase or decrease the fares at their discretion. The County must notify RMTD of any proposed fare changes 60 days prior to implementation and conduct a public hearing in advance of the change.

2.8 Reimbursement for Demand Response Service directly provided by RMTD. County will reimburse RMTD for its Actual Net Cost of providing the demand response services described herein. The Actual Gross Cost of the service will be submitted to RMTD monthly by a Third-Party

Transportation Provider. The Actual Net Cost of the service will be calculated and billed by RMTD to the county within thirty days of the receipt of the Actual Gross Cost of the Service from the Third-Party Provider. Actual Net Cost to the county is defined as the monthly trip charge for the service provided less the 65% subsidy provided by the State of Illinois Department of Transportation Downstate Operating Assistance Program (DOAP) less the monthly farebox funds collected by the Third Party and forwarded to RMTD.

2.9 Reimbursement for Demand Response Service Provided by a Third-Party Transportation Provider. The County will reimburse the RMTD on a per one way trip basis. The Third-Party Transportation Provider will submit a monthly invoice to RMTD. The price per trip will have been determined by the Third-Party Transportation Provider within the awarded bid.

2.9 Reconciliation, Adjustments, and Access to Records. The terms of this agreement are made upon the Actual Net Cost of service by using the actual annual cost invoiced by the Third Party Transportation Provider less the DOAP subsidy portion and the actual farebox revenue collected (Reference Attachment D). The amount of DOAP funds available for the Boone County Urban Service is dependent on the amount of DOAP funds allocated to RMTD. County shall, upon reasonable notice and during normal business hours, have full access to RMTD's or the Third Party Transportation Provider's books and records relevant to the Boone County trips.

3. Transit Capital

3.1 Agreement Regarding Capital Expenditures for Demand Response Services. The County agrees to furnish the necessary capital stock to provide all required demand response service under this agreement. As of the date of this Agreement, the parties agree that rolling stock will consist of five ADA-compliant vehicles, consisting of two (2) 2017 Ford Medium Duty Vehicles, and three (3) 2016 Ford Medium Duty Vehicles, all of which shall be in good operating condition at the beginning of the Term. The Third-Party Transportation Provider (or RMTD, if applicable) will have the responsibilities with respect to such rolling stock that are listed in Division 2, Sections b.ii – b.xiv. of RMTD's RFP-21-01 for Boone County Urban Demand Response. County understands that although the Third Party Transportation Provider (or RMTD, if applicable) is responsible for routine maintenance and repair, County is responsible for replacing any vehicle that (i) has exceeded its expected useful life, or (ii) requires any repair that exceeds the fair market value of the vehicle, or (iii) is written off as a total loss by any insurance company that is insuring such vehicle against casualty, provided that the Third Party Transportation Provider (or RMTD, if applicable) assigns to the County any proceeds received from such insurance company as a result of such casualty.

4. Reservations, Scheduling, And Dispatching Software

During the term of this Agreement, the RMTD agrees to furnish a reservations, scheduling and dispatching software for the Demand Response services provided under this agreement by the RMTD directly or through a third-party agreement. Additionally, during the term of this Agreement, RMTD agrees to furnish access to the same reservations, scheduling and dispatching software to the County for the Rural Demand Response service provided by the County.

4.1 Reimbursement for Reservations, Scheduling, And Dispatching Software provided by RMTD. The County will reimburse the RMTD on a per one way trip basis for both the trips provided by RMTD directly or through a third-party agreement in the Urban Area and the trips provided by the County for Rural Demand Response service. The one-way trip total for the Urban Area will be submitted to RMTD monthly by a Third-Party Transportation Provider. The one-way trip total for the Rural Area service will be submitted to RMTD monthly by the County. The Actual Net Cost of the access to the software for the Urban Area will be calculated and billed by RMTD to the County within thirty days of the receipt of the one-way trip total from the Third-Party Provider. Actual Net Cost to the county is defined as the monthly trip charge for the access to the software provided less the 65% subsidy provided by DOAP. Additionally, the Actual Cost of the access to the software for the Rural Area will be calculated and billed by RMTD to the County within thirty days of the receipt of the one-way trip total from the County. Actual Cost to the County is defined as monthly trip charge for the access to the software provided.

5. State Funding Contingency.

The parties acknowledge that RMTD has submitted its Fiscal Year 2025 Operating Budget to request that the State of Illinois provide funding which would cover approximately 65 percent of RMTD's Actual Cost of providing Demand Response services covered by this Agreement. The parties further acknowledge that such Operating Budget has not been formally approved by the State of Illinois. The parties hereby agree that, in the event the State denies the requested Operating Budget, RMTD shall, as soon as practicable, notify County of that fact, and: 1) County shall remain obligated to pay RMTD its Actual Cost of providing Demand Response services (minus farebox collections and ticket sales) up to the date of such notice; and 2) County shall have the option of immediately terminating this Agreement by giving RMTD 120 days written notice as provided in Section 1.2.

6. Indemnification.

RMTD shall indemnify, defend and hold the County harmless from any and all claims, liability, regulatory fines and penalties, costs, damages, attorney's fees and expenses (collectively, Loss) asserted against the County or which the County incurs due to any claims or causes of action of any nature (whether in tort, contract, statutory, regulatory or otherwise) arising out of RMTD acts or omissions with respect to this Agreement. Notwithstanding any of the foregoing, RMTD and the County agree that in the event that the matter giving rise to a potential claim of indemnification is covered, or potentially covered, by a policy of insurance, the obligation to indemnify shall not apply to the extent that the matter is covered by insurance. It is the parties' intention to rely upon the insurance in the first instance, and to assert any claims for indemnification only to the extent that insurance is unavailable or inadequate. The extent it can be accomplished without prejudice to the insured's rights and without extra expense, each party agrees to waive its right of subrogation against the other.

7. Coordination and Communication.

The parties agree to cooperate to attempt to resolve any issues arising under this Agreement in an informal and expedient manner. County agrees that it will discuss any issues relating to the demand response services to be provided pursuant to this Agreement first with RMTD's Executive Director. RMTD agrees that it will discuss any issues arising pursuant to this Agreement first with the County

Administrator. Either party may designate a different individual for coordination at any time during the term of this Agreement.

8. Billing and Notice Addresses

8.1. RMTD shall submit all invoices and bills to:
County of Boone
Attn: County Administrator
1212 Logan Ave., Suite 102
Belvidere, IL 61008

8.2. County shall submit all payments to:
Rockford Mass Transit District
Attn: Finance Department
520 Mulberry Street
Rockford, IL 61101

8.3. Any other notice required or permitted to be given pursuant to this Agreement shall be in writing and shall be personally delivered or sent by registered or certified mail, postage prepaid, as follows:

If to RMTD:
Michael Stubbe
Executive Director
Rockford Mass Transit District
520 Mulberry Street
Rockford, IL 61101

If to County:
Boone County
ATTN: Rebecca Tobin
County Administrator
1212 Logan Ave., Suite 102
Belvidere, IL 61008

In-person delivered notices shall be effective upon receipt. Mailed notices shall be effective three business days after mailing, as shown by the post office receipt. Any party may change a party or address for receiving notice by written notice given to the other party in accordance with this Section 8.3.

9. Miscellaneous.

9.1. Force Majeure. RMTD shall be excused from providing services pursuant to this Agreement during any period in which it is prevented from doing so by events beyond its control, including, but not limited to, natural disasters, acts of God, labor unrest, and road conditions which make mass transit unsafe or infeasible to operate. County may terminate this Agreement if RMTD is unable to provide services because of such event(s) for a period exceeding five consecutive days.

9.2. Remedies. In the event of a breach of this Agreement, the non-breaching party may seek any remedy available to it in law or equity and, if successful, the breaching party shall be liable to the non-breaching party for all costs incurred by it in enforcing this Agreement, including reasonable attorney's fees.

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IN WITNESS WHEREOF, the parties, intending them

Rockford Mass Transit District,
an Illinois Municipal Corporation

By: _____

Date: _____

County of Boone County, State of Illinois

By: _____

Date: _____

ATTACHMENT A

SERVICE AREA – BOONE COUNTY URBANIZED AREA MAP

(PLEASE REFER TO THE NEXT PAGE)

BOONE COUNTY URBANIZED & RURAL DESIGNATED AREAS: 2020 CENSUS



ATTACHMENT B

COST OF DEMAND RESPONSE SERVICES

(PLEASE REFER TO THE NEXT PAGE)

ROCKFORD MASS TRANSIT DISTRICT (RMTD)
BOONE COUNTY URBAN DEMAND RESPONSE TRIPS - BUDGET - SUBSIDY CALCULATIONS
FISCAL YEAR ENDING JUNE 30, 2025

Awarded Provider of Service - Boone County Council on Aging:

Expense:

Budgeted Demand Response Urban Trips (Provided by BCCA)	28,000
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Cost Per Trip - per Contract	\$30.81
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Total Trip Cost	\$862,680.00
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TripSpark (Reservation, Scheduling and Dispatching Software)

Allocated Cost (Based on Cost divided by Total Rides times BCCA rides) Year 1 Estimated Cost*	0.00
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Total Trip Cost & TripSpark Cost	\$862,680.00
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Funding:

Illinois Department of Transportation - Downstate Operating (DOAP) Grant 65% of Eligible Expenses	\$560,742.00
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Budgeted Farebox Collections	21,054.00
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Boone County Subsidy	280,884.00
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Total Funding	\$862,680.00
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* Year 1 Cost - Covered by Capital Grant

Year 2 Estimated Cost:	\$15,123.00
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Year 3 Estimated Cost	\$15,879.00
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Year 4 Estimated Cost	\$19,672.00
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Year 5 Estimated Cost	\$20,655.00
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SOCIAL MEDIA USE POLICY

I. Statement of Purpose

The Rockford Mass Transit District (RMTD) believes that the use of social media platforms can effectively broaden the reach of its communications to the public. The use of social media by RMTD is intended to convey useful information to RMTD passengers and others.

II. Administration of Accounts

A designated administrator, or administrators, will be responsible for creation, maintenance and supervision of each RMTD social media platform, each of which is and remains the property of RMTD (and not of an individual administrator). Each administrator will be knowledgeable regarding the terms of this Social Media Use Policy, including, but not limited to, regarding responsibilities to review content to ensure compliance with the Policy. An administrator must transfer all administrative rights that they have in and to any RMTD social media platform (including passwords) at RMTD's direction, including, but not limited to, upon a termination of employment for any reason.

III. Content

Any post on an RMTD social media platform shall comply with said platform's "Terms of Use" and lawfully promote RMTD's operations, business and interests. Posts shall also comply with all other applicable RMTD policies.

IV. Comments

RMTD values public engagement and feedback. To promote efficiency and ensure responsiveness, RMTD will not permit public comment on its social media platforms. Instead, public comments should be submitted via <https://rmtd.org/contact/>. Comments may also be directed to (815) 961-9000 or mail@rmtd.org.

V. Compliance with Laws

All RMTD social media platforms shall adhere to applicable federal, state and local laws and regulations. Content posted on any RMTD social media platform by any user is subject to the Freedom of Information Act, record retention laws and may be subject to e-discovery laws. Property that is protected by copyright or trademark should not be posted or maintained on a social media platform in violation of the owner's legal interest.

VI. Employee Usage

RMTD recognizes that social media creates opportunities for community engagement, interpersonal connection and self-expression, but it also creates risks and responsibilities. Everyone should assume that any use of social media – whether on a business or personal account – could be viewed by a colleague, supervisor, partner, passenger, supplier or member of the public. If any social media activity of an employee of the government adversely affects the employee's job performance, the performance of fellow employees, or otherwise adversely affects the goals of the government, an employee of the government may be subject to disciplinary action up to and including termination. Provided, however, that nothing in this policy is intended to interfere with an employee's right to engage in protected activities under the provisions of Section 6 of the Illinois Public Labor Relations Act.

It is requested that employees who identify themselves as employees of RMTD post a disclaimer on their own personal social media platforms that any posts or blogs are solely the opinion of the employee and not the employer.