



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES ANNUAL BOARD MEETING #992
Monday, June 24, 2024 at 3:30 p.m.**

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186
Passcode: 796088

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #991 (May 20, 2024)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 **EXECUTIVE DIRECTOR'S REPORT**

- a) General Update – *Verbal*
- b) 2024 Illinois End of Session Report for RMTD – *Prepared by Zephyr Government Strategies*

E-2 FINANCE

- a) Payment of Bills:
 - Williams & McCarthy/Services Rendered through May 23, 2024
 - AGHL Law/Services Rendered through April 30 & May 31, 2024
 - Approval of Accounts Payable Invoices
- b) Approval of Unaudited Financial Statements for March & April, 2024
- c) Pension Portfolio Review for period through June 13, 2024 and Pension Investment Statement for month ending May 31, 2024 – *Presented by Mr. Jeffrey DiBenedetto*

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for May, 2024
and Demand Response Ridership Statistics for April 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for May, 2024
- b) Maintenance & Facilities Update Report
- c) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

- a) RMTD Claims History for May, 2024

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Discussion, and take action as needed, on making U-Pass Pilot Program Permanent

E-7 GRANTS

- a) Approval of Resolution No. R-24-06 – FTA 5307 Grant Application

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report of May 2024

E-9 OTHER BUSINESS

- a) Approval of Updates to the RMTD Code of Conduct Policy
- b) Approval of RMTD Service Animal Policy
- c) Approval of Updates to Accounts Payable Policy
- d) Executive Session to discuss to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2); and to discuss litigation matters pursuant to 5 ILCS 120/2(c)(11) of the Illinois Open Meetings Act

E-10 NEXT MEETING SCHEDULED:

- a) Monday, July 22, 2024 at 3:30 PM

F-ORDER OF ADJOURNMENT



ROCKFORD MASS TRANSIT DISTRICT

Board of Trustees Annual Board Meeting #991 Minutes
Monday, May 20, 2024 at 3:30 p.m.

RMTD Conference Room
520 Mulberry Street
Rockford, IL 61101

*The RMTD Board of Trustees Meeting was Live Streamed on Zoom and Recorded.
Live Streaming and Recorded Meeting information can be found on RMTD's website at www.RMTD.org

ROLL CALL:

BOARD OF TRUSTEES:

Herbert L. Johnson – Board of Trustees, Chairman
Stephen K. Ernst – Board of Trustees, Vice Chairman
David Sidney – Board of Trustees, Secretary/Treasurer

STAFF:

Michael Stubbe – Executive Director
Dan Engelkes – Director of Operations
Susan Campbell – Director of Human Resources & Administration
Paula Hughes – Grants & Procurement Manager
Ron Priddy – Paratransit Operations Manager
Drex McCalvin – Risk & Safety Manager
Orlando Toatley – Marketing & Communications Specialist
George Orth – Maintenance Manager
Erin Jenkins – Executive Assistant & Assistant Board Secretary
Tak Chow - IT

GUEST(S)/PUBLIC PRESENT:

Sal Marino, *Coyle Kiley*
Miranda Leininger, *Marsh McLennan*
Brandon Rucker, *RIPC*

CALL TO ORDER:

The Board Chairman called the meeting to order at approximately 3:30 p.m.

APPROVAL OF AGENDA:

The Board Chairman asked for and received a motion to approve the agenda for May 20, 2024. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

APPROVAL OF MINUTES:

The Minutes of the April 22, 2024 RMTD Board of Trustees Meeting were reviewed. The Board Vice Chairman asked for and received a motion to approve the Minutes of April 22, 2024. With no further discussion, the motion was seconded by the Chairman. The motion passed by a unanimous voice vote.

A-COMMUNICATIONS:

No Report

B-MATTERS BY THE PUBLIC:

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES:

No Report

D-RECONSIDERATION OF OLD BUSINESS:

No Report

E-CONSIDERATION OF NEW BUSINESS:

E-1 EXECUTIVE DIRECTOR

(a) General Update

The Executive Director acknowledged RMTD employees who are celebrating an anniversary and/or retirement in the month of May, 2024. The Executive Director thanked the employees for their continued dedicated service to RMTD and our community. A list of employee names, length of service and job position were shared with the Board of Trustees.

E-2 FINANCE

(a) Payment of Bills:

- Williams & McCarthy/Services Rendered through April 24, 2024

The above payment of bill(s) was presented for the Board of Trustees' review.

- Approval of Accounts Payable Invoices

The Accounts Payable Invoices totaling \$431,550.08 were presented for the Board of Trustees' review and approval. The Board Secretary/Treasurer asked for and received a motion to authorize the payment of the accounts payable invoices totaling \$431,550.08. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Pension Portfolio Review for period ending May 14, 2024 and Pension Investment Statement for month ending April 30, 2024

The Executive Director presented the Portfolio Review Summary for periods through May 14, 2024 to the Board of Trustees for their review.

The RMTD Pension Trust Statement of Account Summary for month ending April 30, 2024 was also presented to the Board of Trustees for their review.

*NOTE: The Executive Director requested E-5 (b & c) and E-8 (b) be moved forward on the agenda.

*E-5 HUMAN RESOURCES

(c) Approval of Dental Insurance Renewal – Presented by Mr. Sal Marino

Mr. Sal Marino provided a brief overview of RMTD's proposed renewal for Dental Insurance. Mr. Sal Marino recommended to lock in the 2-year administrative fee guarantee of \$4.84 with Delta Dental. The Staff concurred with Mr. Marino's recommendation.

The Board Vice Chairman asked for and received a motion to approve the 2-year administrative fee guarantee \$4.84. The motion was seconded by the Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

(c) Approval of Stop Loss Carrier Renewal – Presented by Mr. Sal Marino

The Executive Director welcomed Mr. Sal Marino from Coyle Kiley Agency. Mr. Marino provided a brief overview of the process regarding the renewal of RMTD's Stop Loss Carrier which expires June 30, 2024. Mr. Marino provided an overview. A discussion ensued regarding the renewal options and proposal. Mr. Sal Marino's stated the quote from HCC Option II is the recommended course of action.

Staff requests the Board approve the HCC Option II one-year Stop Loss Carrier renewal offer and retain the specific deductible to \$100,000 and increase Aggregating Specific Corridor to \$120,000.

The Board Secretary/Treasurer asked for and received a motion to approve the one-year Stop Loss Carrier renewal with HCC Option II, retain the specific deductible to \$100,000 and increase Aggregating Specific Corridor to \$120,000. The motion was seconded by the Vice Chairman. With no further discussion, the motion passed by a unanimous voice vote.

*E-8 SAFETY & TRAINING

(b) Approval of Workers Compensation Insurance Renewal 2024/2025

The Executive Director welcomed Ms. Miranda Leininger from Marsh McLennan. Ms. Leininger stated RMTD's current worker's compensation insurance coverage with Illinois Public Risk Fund (IPRF) ends June 30, 2024. Over the past months Staff has worked with Marsh McLennan (RMTD's risk management insurance broker) to review coverage options. As part of the review, Marsh McLennan marketed to several different carriers. Marsh McLennan received a quote from RMTD's incumbent, IPRF, and the rest declined to quote at this time. A discussion ensued regarding the proposal. Based on the quote received and their market review, Marsh McLennan recommends that RMTD renew with IPRF for fiscal year 2025 in the amount of \$867,989.

As part of that coverage, RMTD would also receive approximately \$28,926 in a safety grant, which can be used to purchase safety equipment and training.

Staff concurs with Marsh McLennan's recommendation to renew coverage with IPRF effective July 1, 2024 to July 1, 2025.

The Board Vice Chairman asked for and received a motion to approve renewing worker's compensation insurance coverage with Illinois Public Risk Fund (2024/2025) with a renewal premium of \$867,989. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion prevailed with a unanimous voice vote.

E-3 OPERATIONS

(a) Fixed Route Ridership Statistics Report for April, 2024
And Demand Response Ridership Statistics Report for March, 2024

The Executive Director presented the Fixed Route Ridership Statistics Report for April, 2024 and Demand Response Ridership Statistics Report for March, 2024.

The Executive Director provided the Board of Trustees an outline of the 10 highest ridership routes in 2023 compared to 2019. A discussion ensued regarding the Ridership data.

E-4 MAINTENANCE - VEHICLES & FACILITIES

(a) Report on Fixed Route Buses & Paratransit Vehicles for April, 2024

The Executive Director presented the report on fixed route buses and paratransit vans for April, 2024.

(b) Maintenance & Facilities Projects Update Report

The Executive Director presented a Maintenance and Facilities update report to the Board of Trustees. An update was provided and a discussion ensued regarding the charging infrastructure, paratransit van order, fixed route bus order, facility expansion project, Telephone system replacement, Paratransit Software project and an update on Battery Electric Bus performance.

The Director of Operations highlighted and shared some of the Battery Electric Bus performance data.

The Director of Operations stated RMTD Staff had an initial kick-off meeting last week with the team from Trip Spark. He noted RMTD is currently in the operational review phase of the project in which information is exchanged regarding daily operations. He added the Paratransit Operations Manager and the Paratransit Coordinator are handling this phase of the project. The Director of Operations referenced the timeline graph included in the Board packet.

(c) Facility Expansion Update

The Director of Operations stated plans are still under review at the City and IDOT, however, RMTD is very close to receiving approval from both. He added Staff is working with Larson & Darby as well as the Project Manager for some final revisions.

E-5 HUMAN RESOURCES

(a) RMTD Claims History for April, 2024

The Executive Director presented the RMTD claims history for April, 2024 for the Board of Trustees' review.

(b) Approval of Dental Insurance Renewal – Presented by Mr. Sal Marino
Presented earlier.

(c) Approval of Stop Loss Carrier Renewal – Presented by Mr. Sal Marino
Presented earlier.

E-6 MARKETING

(a) Approval of Advertising Contract(s)

The Marketing & Communications Specialist presented the following advertising contracts for Board approval:

- Remedies Renewing Lives

The Board of Trustees reviewed the advertising contract(s) noted above. The Board Vice Chairman asked for and received a motion to approve the advertising contract(s). The motion was seconded by the Board Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

(b) Approval of Special Service Request(s) & Communications

The Marketing & Communications Specialist advised the Board of Trustees that the Trolley will be used in the upcoming annual Memorial Day Parade in Rockford.

The Executive Director presented the following Special Service Request for Board approval:

- CRE8IV'S Music & Arts Fest (Event Date: May 31-June 2, 2024)

The Executive Director reviewed the Special Service Request with the Board of Trustees. The Board Vice Chairman asked for and received a motion to approve CRE8IV'S Music & Arts Fest special service request for the Trolley for May 31-June 2, 2024. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.

The Marketing & Communications Manager stated he has been participating in some community outreach and most recently attended a Disability Resource Fair along with the Paratransit Operations Manager at Midway Village. He noted it was a good opportunity to connect with the community and answer any questions they have regarding our process and service.

E-7 GRANTS

No Report

E-8 SAFETY & TRAINING

- (a) Safety & Training Update Report - April, 2024

The Safety & Training Update Data Report from April, 2024 was presented to the Board of Trustees for their review.

- (b) Approval of Workers Compensation Insurance Renewal 2024/2025 – Presented by Marsh McLennan
Presented earlier

E-9 OTHER BUSINESS

- (a) Approval of Intergovernmental Agreement to provide General Public Demand Response Service to the County of Boone, IL.

The Executive Director reminded the Board of Trustees the Fixed Route service to the urbanized areas of Boone County was eliminated by the request of the Boone County Board effective June 30, 2024. The intergovernmental agreement before them codifies the language which removes Fixed Route service and includes Demand Response only. The Executive Director noted a few additions to the agreement include Boone County partnering with RMTD in exercising the option to join RMTD in utilizing the new Demand Response Software. The IGA outlines how the cost of that is included in the IGA. RMTD has also agreed to waive the additional fare for transfers. RMTD staff recommends the Board approve the IGA to provide Demand Response service to the County of Boone. The term of this agreement shall begin on July 1, 2024. The agreement will continue for a one-year term and will continue year to year thereafter unless one of the parties wishes to terminate. The Board Vice Chairman asked for and received a motion to approve RMTD enter into an agreement to provide general public Demand Response Service to the County of Boone, Illinois effective July 1, 2024. The motion was seconded by the Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

- (b) Approval of RMTD Social Media Use Policy

The Executive Director stated Staff is in the process of updating the RMTD Administrative Handbook as well as reviewing internal policies. Through this process, it was determined a RMTD Social Media Use Policy needed to be established.

RMTD values public engagement and feedback. To promote efficiency and ensure responsiveness, RMTD will not permit public comment on its social media platforms. Instead, public comments should be submitted via <https://rmtd.org/contact/>. Comments may also be directed to (815) 961-9000 or mail@rmtd.org. This will enable Staff to create consistency in how Staff responds to the public. This policy also provides guidance for employees use on social media. The Executive Director added Legal Counsel has reviewed this policy to make sure RMTD is compliant with federal, state and local laws. The Board Secretary/Treasurer asked for and received a motion to approve the RMTD Social Media Use Policy. With no further discussion, the motion passed by a unanimous voice vote.

E-10 NEXT MEETING SCHEDULE

The next RMTD Board of Trustees Meeting will be on June 24, 2024 at 3:30 PM.

F-ORDER OF ADJOURNMENT

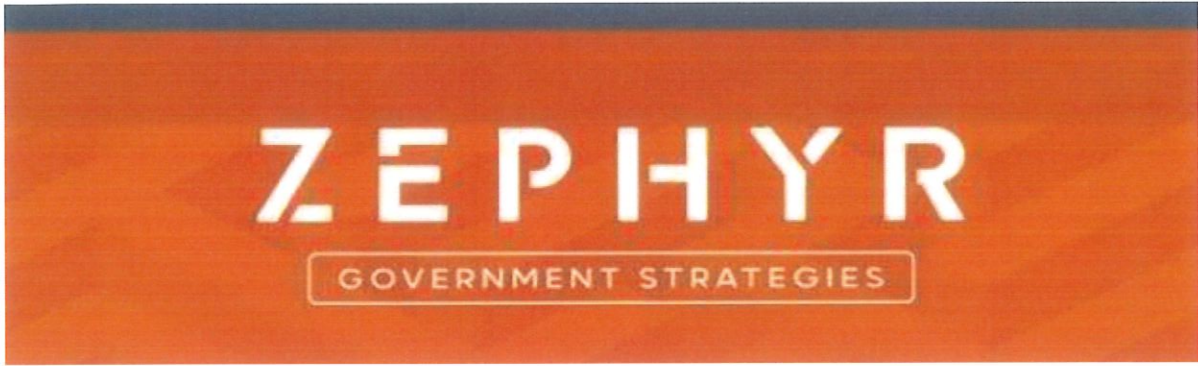
A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 4:22 p.m.

Respectfully submitted,

Erin Jenkins

Erin Jenkins
Executive Assistant and Board Meeting Secretary
Rockford Mass Transit District





Rockford Mass Transit District

2024 End of Session Report

June 3, 2024

Prepared by Michael Cassidy and Jeremy Duffee

Zephyr Government Strategies

Overview of FY2025 Budget Package

The following provides an overview of the FY2025 budget package. This includes the FY2025 appropriations bill (SB 251); FY2025 budget implementation bill (BIMP) (HB 4959); and the 2024 revenue omnibus (HB 4951). The latter bill contains nearly \$900 million in tax increases, including through capping corporate Net Operating Losses, implementing a graduated and increased tax structure on sports wagering, imposing an additional 1% tax on video gaming, capping the retailer's discount at \$1,000 monthly, and imposing a re-renters tax. Notably, the revenue bill also requires banks and other payment processors to exclude taxes and gratuities from the calculation of merchant interchange fees.

FY 2025 Appropriations Bill – [SB 251](#) [SFA 3](#)

- \$53.3B in General Funds revenues
 - \$124.6B All Funds
- \$53.1B in General Funds expenditures, which is 1.6% over current enacted appropriations
 - Surplus of ~\$200M
- Total revenue increase is \$1.2B
 - ~\$750M net General Revenue Fund (GRF)
 - ~\$120M Other State Funds (OSF) from the revenue package described below.
- \$198M transfer to the Budget Stabilization Fund /rainy day fund.
- Compared to the governor's introduced budget in February, this includes \$75M in cuts across various line items. However, the overall spending level is \$400M above the governor's proposal.

Business & Economic Development:

- \$500M for the Development of a Quantum Technology Campus (Article 135; pp.968-969). This was a key priority for the governor in his introduced budget.

Education:

- \$20.3 billion All Funds Budget for P-20 Education, which is a decrease from the FY24 enacted budget, primarily due to lower federal funds.
 - \$12.6B GRF
 - \$350M Evidence-Based Funding (EBF) Increase. \$350M increase from the General Revenue Fund (GRF) for EBF.
- \$30M increase in Mandated Categoricals.
- \$75M GRF Increase for the Early Childhood Block Grant compared to prior year, bringing total appropriation to \$755M.
- \$45M GRF for Teacher Pipeline Grant Program. Funds directed to 170 neediest districts (in terms of teacher vacancies) over the next three years.
- There is no funding for school construction capital grants.

Healthcare and Human Services:

- \$59.7B All Funds budget for health and human services agencies including but not limited to the Department of Healthcare and Family Services (HFS), Department of Public Health, etc.

HFS:

- **\$629M for Undocumented Healthcare.** This includes both the Health Benefits for Immigrant Adults and Health Benefits for Immigrant Seniors, with \$440M coming from GRF. Some of the overall total is federally matchable.
- Funding for Direct Support Professionals and Community Care Program workers \$1/hr. wage increase

Public Safety:

- \$6.7B All Funds for public safety.
 - \$2.5B GRF
- \$60M for the Law Enforcement Camera Grant Act for local law enforcement agencies for body camera grants (p.821).
- **\$10M for the Co-Responder Pilot Program** (p.803).

Lottery:

- Article 67 is the Department of Lottery appropriations (p.615).
 - \$3.29B total appropriation

Capital Budget:

- The budget reappropriates many prior Rebuild Illinois appropriations. It also includes some new capital appropriations to IDOT, IEPA, DCEO, and IDNR.
- Also includes appropriations and re-appropriations for the federal Infrastructure Investment and Jobs Act.

FY 2025 Budget Implementation Bill (BIMP) - [HB 4959 SFA 2](#) (etc.)

The BIMP makes the programmatic changes necessary to implement the budget appropriations bill.

Business & Economic Development:

Education:

- **Extends the Ability of Retired Teachers to Return to Teaching in Shortage Areas through State Fiscal Year 2027.** The sunset is extended to June 30, 2027 (from 2024) (pp.55-63).
- **School Breakfast Program Grants.** For all schools operating a school breakfast program, the State Board of Education shall collect information about whether the school is operating a breakfast after the bell program under Section 16 and, if so, what breakfast after the bell model the school operates, including breakfast in the classroom, second chance breakfast, and grab and go breakfast. The State Board of Education shall make this data publicly available annually.
 - Subject to appropriation, the Illinois State Board of Education shall award grants of up to \$7,000 per school site for each eligible school for nonrecurring expenses for initiating a school breakfast program (Article 45; pp.397-402).
- **Early Childhood Access Consortium for Equity Scholarship Program.** Subject to appropriation, ISAC shall implement and administer an early childhood educator scholarship program (pp.93-95).

Healthcare and Human Services:

- For plan years after January 1, 2025, the State Employee Group Health plan shall include health, dental and vision benefits (Article 3).
- Subject to appropriation, the Department of Human Services shall issue an RFP for a substance use disorder treatment locator.
- \$1 per hour wage increase for Direct Support Personnel (p.115).
- For FY25 only, \$15.5M transfer from an insurance fund to the Illinois Health Benefits Exchange (SBE) Fund (p.257).
- Starting in FY2025 and each year thereafter, increases rates for substance use disorder treatment providers of ASAM Level 3 by the lesser of the CPI-U or 2%. Makes corresponding changes for Medicaid. (p.296; pp.300-301)
- Subject to appropriation, the Department of Public Health shall designate one or more health care telemonitoring entities (pp.297-298).
- Subject to federal approval, increases rates for homemaker services (p.370).
- Establishes an Illinois Caregiver Assistance and Resources Portal (Article 25).

Local Government and Transportation:

- Adds leasing and licensing costs to the acceptable uses of Law Enforcement Camera Grant Funds (p.66).
- Extends the decrease of the local match (down to 30%) for convention and tourism grants. This was done in FY24 and is repeated again in FY25. For FY2026, the match is 40% (p.35).
- **Creates a Fleet Electrification Incentive Program.** Subject to appropriation, the Illinois Environmental Protection Agency (IEPA) shall establish a fleet electrification incentive program for eligible trucks and school buses (pp.117-121).
- Creates a DCEO Projects Fund to provide grants for reducing food insecurity in rural and urban areas (p.124).

- **Authorizes \$20M transfer from the Road Fund to the Federal/State/Local Airport Fund** to be used for purposes consistent with Section 11 of Article IX of the Illinois Constitution (p.141).
- Beginning in fiscal year 2025, moneys in the Road Fund may be appropriated to the Environmental Protection Agency for the exclusive purpose of making deposits into the Electric Vehicle Rebate Fund (p.175).
- Beginning July 1, 2024 and each July 1 thereafter, or as soon thereafter as practical, the State Comptroller shall direct and the State Treasurer shall transfer \$20,000,000 from the Capital Projects Fund to the Illinois Works Fund (p.218).
- **\$75M Diversion from Road Fund to Downstate Public Transportation Fund.** Starting with FY2025 the first \$75,000,000 that would have otherwise been deposited as provided in this subsection shall instead be transferred from the Road Fund to the Downstate Public Transportation Fund. This is instead of coming from the General Revenue Fund (GRF). For FY25 only, the next \$50M for Downstate Public Transportation shall come from the Underground Storage Tank Fund instead of GRF. (p.226; p.244)
 - Latest amendment adds the following language likely to attempt to appease Local 150 concerns: “The funds authorized and transferred pursuant to this amendatory Act of the 103rd General Assembly are not intended or planned for road construction projects.”
- Extends the decrease in local matching requirements for OSLAD grants (pp.280-282).

Miscellaneous:

- Governor’s Office of Management and Budget (GOMB) monthly reporting
- Sweeps \$25M to GRF from the Violent Crime Witness Protection Program Fund (p.186).
- Permits moneys in the Fund for Illinois’s Future may also be appropriated for the making of grants to local governments, public and private elementary and secondary schools, non-profit corporations, and community-based providers for costs associated with violence prevention, community development, educational programs, social services, community programs, and operational expenses (p.162).
- For FY2025, increases the transferability among lines is 4% (p.197). This was done in prior years but was as high as 8%.
- Permits the Comptroller to advance payment to State pension systems if excess funds are available in a month so payments can be frontloaded.

2024 Revenue Omnibus

House Bill 4951 (Villanueva) is the 2024 revenue omnibus. An overview of key provisions follows.

- **Live Theatre and Music and Musicians Tax Credit:** Adds non-profit theatre productions to the Live Theatre income tax credit and creates a new Musician Tax Credit (Article 50).
- **Hotel Re-Renters Tax:** Applies the hotel tax to hotel re-renters and makes corresponding changes in the Illinois Sports Facilities Authority and McPier Acts. (Article 65).
- **Gas Tax Sunset Extension to 2030 (Article 70).**

- **Applies Sales Tax to Leased Tangible Personal Property that Requires Registration.** Starting January 1, 2025, applies sales tax to tangible personal property transferred through lease. (Article 75)
 - States the legislature’s intent to “apply the [sales] tax imposed under this Act, except as otherwise provided in this Act, to the privilege of using in this State tangible personal property, other than motor vehicles, watercraft, aircraft, and semitrailers, as defined in Section 1-187 of the Illinois Vehicle Code, that are required to be registered with an agency of this State, leased at retail from a retailer, for leases in effect, entered into, or renewed on or after January 1, 2025” (p.287).
 - Adds software leasing exemption (pp.329-331; pp.419-421; pp.481-483; pp.542-543).
 - Throughout various sales tax acts, adds a definition of lease.
 - "Lease" means a transfer of the possession or control of, the right to possess or control, or a license to use, but not title to, tangible personal property for a fixed or indeterminate term for consideration, regardless of the name by which the transaction is called. "Lease" does not include a lease entered into merely as a security agreement that does not involve a transfer of possession or control from the lessor to the lessee.
 - Starting January 1, 2025, the term “sale” includes a lease.
 - Leases shall be tax-free if the purpose is for re-sale (p.571).
 - If a unit of local government has a local sales tax in effect, leases are incorporated in corresponding changes to various acts.
- **Adds Investment and Trading Activities to the Receipts Factor of the Illinois Income Tax Act (Article 85; pp.887-891).**
 - Throughout this article, changes are made to the calculation of the receipts factor to include receipts from investment assets and activities and trading assets and activities. Removes current law, which mentions State taxes applying to these activities “properly assigned to a fixed place of business of the taxpayer within the State.” The declared intent of this change is to create taxation parity between in-state and out-of-state financial institutions. Per the sponsor, out-of-state financial institutions are being undertaxed compared to their in-state counterparts.
- **Income tax credit five-year sunset extensions (Article 90):**
 - Student loans
 - Adoption
 - This is in addition to sales tax.
- **Creates a Child Tax Credit (Article 100)**
 - Establishes a refundable child tax credit for children under 12 . For 2024, this is 20% of the Earned Income Tax Credit (EITC), costing \$50M. For 2025, this is 40% of the EITC. In future years, the credit will cost \$100M.
- **Increases the Cap on Net Operating Losses to \$500,000 and Extends the Sunset by Three Years (Article 105)**
- **Caps the Retailer’s Sales Tax Discount at \$1,000 Monthly.** Starting in January 1, 2025 (Article 110).
- **Doubles the Exemption for the Corporate Franchise Tax.** Increases the exemption to \$10,000 (from \$5,000) starting January 1, 2025 for the Corporate Franchise Tax (Article 115).

- **Establishes a Graduated Sports Wagering Tax and Directs Additional Revenue to GRF (Article 120).** Starting July 1, 2024, establishes a graduated sports wagering rate structure ranging from 20%-40%. The 20% tax rate applies on wagering receipts up to \$30M, and the 40% rate applies in excess of \$200M. The brackets apply separately to retail receipts and online receipts.
 - Starting September 25, 2024, directs taxes and license fees as follows. 58% of the funds in the Sports Wagering Fund to GRF and 42% to the Capital Projects Fund.
- **Imposes an Additional 1% Tax on Video Gaming (Article 130).** Starting July 1, 2024, an additional 1% tax on net terminal income is imposed.
- **Creates the Interchange Fee Prohibition Act (Article 150)**
 - Pursuant to Sec.150-10, an issuer, payment card network, bank or processor may not charge a merchant an interchange fee on the tax amount or the gratuity provided the merchant informs those entities of the amount of each those charges.
 - When that information is not initially provided, merchants can submit a request for reimbursement for any interchange fees within 180 days.
 - Issuers, payment card networks, banks and processors may not change the computation of interchange fee rates to circumvent the prohibition in this section.
- Decreases the library board of trustees surety bond in municipalities with 500,000 or less to 10% (from 50%) (Article 165)
- **Creates a Charitable Endowment Giving Tax Credit:** Creates the Illinois Gives Tax Credit Act. For taxable years ending on or after December 31, 2025 and ending before January 1, 2030, creates an income tax credit equal to 25% of the endowment gift.
 - The total amount of credits in any given year is capped at \$5M while the cap for an individual taxpayer is \$100,000.
 - 25% of credits must be reserved for small endowment gifts of no more than \$25,000.
 - The Department of Revenue shall issue an annual reports for tax credits given under this Act (Article 170).
- Community Mental Health Board governance changes:
 - Taxes under this Act are considered separate from all other property taxes and not subject to the Property Tax Extension Limitation Law (Article 175).

RTA/PACE Recovery Ratio

House Bill 4342 (Mayfield) amends the Regional Transportation Authority Act. Prohibits the Suburban Bus Division from using fares from areas comprising more than 45% minority persons or more than 45% low-income households in its revenue recovery ratio. Requires that the Regional Transit Authority (RTA) must provide funding assistance to ensure the Suburban Bus Division can maintain its routes in the above-described areas. Requires the Suburban Bus Division to report annually to the RTA the updated boundaries of the above-described areas and the funding assistance required to maintain those routes. [HB 4342](#) is in the Rules Committee.

Transportation Projects - Unhoused

House Bill 4769 (Guzzardi) Amends the [Public-Private Partnerships for Transportation Act](#). Provides that any public entities intending to build a transportation project must explore and identify whether unhoused individuals live near or at the site of a project before construction

begins. The public entity must work with the Department of Human Services to relocate the individuals until the project is completed. [HB4769](#) was sent briefly to Human Services Committee before being re-referred to Rules, where it remains.

Transit Bailout and Service Board Consolidation

House Bill 5829 (Delgado) consolidates three transit service boards. The bill creates three acts: the Metropolitan Mobility Authority Act, the Equitable Transit-Supportive Development Act, and the Zero-Emission Vehicle Act. The Metropolitan Mobility Authority Act would consolidate the Chicago Transit Authority, the Commuter Rail Division and the Suburban Bus Division of the Regional Transportation Authority, and the Regional Transportation Authority into the Metropolitan Mobility Authority. The Equitable Transit-Oriented Development Act will direct aid to municipalities with the appropriate zoning specifications. The Zero-Emission Vehicle Act requires all vehicles purchased or leased by a governmental unit on or after January 1, 2028 to be zero-emission or near zero-emission. Requires every government-operated vehicle to be fully zero-emission by January 1, 2048. [HB5829](#) was referred to the Rules Committee, where it remains.

Transportation Choices Act - Greenhouse Gas

House Bill 5825 (Canty) creates the Transportation Choices Act, which would require the Environmental Planning Agency (EPA) to work with the Department of Transportation (DOT) to establish a schedule of greenhouse gas emissions for the transportation sector. Also requires accompanying analyses and regular reports every three years beginning in 2028, to be delivered to the General Assembly. [HB5825](#) was referred to the Rules Committee, where it remains.

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

E-2 (A) #992

May 6, 2024

AGHL Law \$ 3,410.00

Invoices for professional services rendered through April 30, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	550.00		715.00
August Services			1,540.00
September Services	1,787.50		82.50
October Services	2,640.00		275.00
November Services	515.46		907.50
December Services	1,705.00		1,540.00
January Services	3,300.00		880.00
February Services	3,575.00		5,005.00
March Services	1,457.50		5,170.00
April Services	7,260.00	3,052.50	3,052.50
May Services	907.50		
June Services	467.50		
Total	24,165.46	3,052.50	19,167.50
ATU Bargaining	115,540.00		38,472.50
IBEW Bargaining		357.50	31,735.00
Total	139,705.46	3,410.00	89,375.00

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

E-2 (A) #992

June 5, 2024

AGHL Law \$ 4,675.00

Invoices for professional services rendered through 05/31/24 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	550.00		715.00
August Services			1,540.00
September Services	1,787.50		82.50
October Services	2,640.00		275.00
November Services	515.46		907.50
December Services	1,705.00		1,540.00
January Services	3,300.00		880.00
February Services	3,575.00		5,005.00
March Services	1,457.50		5,170.00
April Services	7,260.00		3,052.50
May Services	907.50	4,675.00	4,675.00
June Services	467.50		
Total	24,165.46	4,675.00	23,842.50
ATU Bargaining	115,540.00		38,472.50
IBEW Bargaining			31,735.00
Total	139,705.46	4,675.00	94,050.00



Invoices to be Approved by the Board

E-2(A) #992

June 24, 2024

Total invoices to be approved: \$727,953.81

Vendor	Reason	Invoice Number	Invoice Total
APTA	APTA Dues	411500	\$ 26,000.00
AT&T		20240516-1	\$ 10,744.80
BCCA	Boone County Trips	IUMay24	\$ 62,412.99
Budget Truck & Auto Body	Bus Repairs	57381	\$ 16,899.16
City of Rockford	Gasoline	403639	\$ 30,155.28
City of Rockford	Gasoline	403674	\$ 26,814.43
City of Rockford	Gasoline	403759	\$ 42,947.07
Conserv FS	Diesel	46000714	\$ 19,848.49
Conserv FS	Diesel	46000722	\$ 19,898.61
Conserv FS	Diesel	46000748	\$ 19,890.39
Conserv FS	Diesel	46000755	\$ 19,848.49
Illinois Public Risk Fund	Worker's Comp Ins.	92695	\$ 72,337.00
Kelley Williamson	Oil	340133	\$ 10,860.00
Metro Enforcement	Security	60401	\$ 42,400.40
Travelers	Public Liability Claim	FOF2326-2	\$ 15,000.00
US Bancorp	Battery Lease	529027682	\$ 248,896.70

Pre-Approved by Board Secretary

Estimates

Professional Benefit Administrators	July Health Insurance	\$ 43,000.00
-------------------------------------	-----------------------	--------------

Total: \$ 727,953.81

Rockford Mass Transit District Budget Variance Report

E-2 (B) #992

From Fiscal Year: 2024 From Period 10
Thru Fiscal Year: 2024 Thru Period 10

Division: ** Consolidated Report

As of: 6/7/2024

Apr-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Apr-2024	Budget	Variance	Var/Bgt Var %
400.00.00 REVENUE								
401.00.00 Operating Revenue								
26,929.68	26,170.83	758.85	2.90%	401.01.00 Full Fare Adults	274,014.26	261,708.30	12,305.96	4.70%
42,606.25	38,267.25	4,339.00	11.34%	401.01.05 Demand Response Fares	397,276.10	382,672.50	14,603.60	3.82%
1,881.00	2,523.00	-642.00	-25.45%	401.01.10 Machesney Park Demand Response Fares	15,324.00	25,230.00	-9,906.00	-39.26%
1,881.00	2,944.00	-1,063.00	-36.11%	401.01.15 Loves Park Demand Response Fares	16,590.00	29,440.00	-12,850.00	-43.65%
1,339.89	1,000.00	339.89	33.99%	401.01.20 Full Adult Fares - Night	13,969.41	10,000.00	3,969.41	39.69%
2,505.00	2,179.50	325.50	14.93%	401.01.25 SMTD Fares	22,336.50	21,795.00	541.50	2.48%
1,319.49	1,252.00	67.49	5.39%	401.01.26 BCCA Revenue	15,160.31	12,520.00	2,640.31	21.09%
604.48	595.83	8.65	1.45%	401.01.30 Machesney Park Service Farebox	5,466.17	5,958.30	-492.13	-8.26%
140.00	108.33	31.67	29.23%	401.01.35 Cherry Valley Service Farebox	1,461.25	1,083.30	377.95	34.89%
42.50	0.00	42.50	100.00%	401.01.40 Cherry Valley Demand Response Fares	419.50	0.00	419.50	100.00%
1,406.34	1,354.17	52.17	3.85%	401.01.45 Loves Park Revenue	14,006.54	13,541.70	464.84	3.43%
243.00	0.00	243.00	100.00%	401.02.00 University Pass	3,510.00	0.00	3,510.00	100.00%
0.00	0.00	0.00	0.00%	401.03.00 Student Fares	37.50	0.00	37.50	100.00%
157.50	100.00	57.50	57.50%	401.05.00 Disable Riders Fares	1,672.50	1,000.00	672.50	67.25%
4,379.00	4,791.67	-412.67	-8.61%	401.99.00 Seven Day Passes	45,218.50	47,916.70	-2,698.20	-5.63%
11,220.00	6,250.00	4,970.00	79.52%	401.99.10 30 Day Passes	88,600.50	62,500.00	26,100.50	41.76%
6,718.00	6,250.00	468.00	7.49%	401.99.20 Other - Full Fare Tickets	75,669.50	62,500.00	13,169.50	21.07%
0.00	0.00	0.00	0.00%	401.99.25 Other Demand Response Tickets	0.00	0.00	0.00	0.00%
34.50	41.67	-7.17	-17.21%	401.99.30 Other - Half Fare Tickets	-1,930.50	416.70	-2,347.20	-563.28%
8,715.00	4,416.67	4,298.33	97.32%	401.99.35 Full Fare All Day Passes	86,449.50	44,166.70	42,282.80	95.73%
192.00	566.67	-374.67	-66.12%	401.99.40 Half Fare All Day Passes	2,503.50	5,666.70	-3,163.20	-55.82%
0.00	0.00	0.00	0.00%	402.00.04 Special Transit Fares/Public Aid	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.00.06 Farebox Revenue/Trolley	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.06.02 Special Transit Fares	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.00 Charter Service Bus	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.01 Charter Service Trolley	0.00	0.00	0.00	0.00%
112,314.63	98,811.59	13,503.04	13.67%	405.99.99 Total Operating Revenue	1,077,755.04	988,115.90	89,639.14	9.07%
406.00.00 Non-Operating Revenue								
2,894.00	7,500.00	-4,606.00	-61.41%	406.03.00 Advertising Services Income	53,880.00	75,000.00	-21,120.00	-28.16%
0.00	833.33	-833.33	-100.00%	406.03.05 Advertising Services Income Demand Res	0.00	8,333.30	-8,333.30	-100.00%
0.00	0.00	0.00	0.00%	407.01.00 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	407.01.40 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
1,147.91	316.67	831.24	262.49%	407.03.00 Rental Buildings/Other Property	11,683.50	3,166.70	8,516.80	268.95%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 10
Thru Fiscal Year: 2024 Thru Period 10

Division: ** Consolidated Report

As of: 6/7/2024

Apr-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Apr-2024	Budget	Variance	Var/Bgt Var %
19,016.95	10,500.00	8,516.95	81.11%	407.04.00 Investment Income	148,947.56	105,000.00	43,947.56	41.85%
0.00	0.00	0.00	0.00%	407.05.00 Parking Lot Revenue	0.00	0.00	0.00	0.00%
-117.72	0.00	-117.72	-100.00%	407.99.00 Other Non-Transportation Rev - GH & VG	-267.89	0.00	-267.89	-100.00%
2,107.12	1,500.00	607.12	40.47%	407.99.05 Other Non-Transportation Revenue - Fixed	43,460.48	15,000.00	28,460.48	189.74%
0.00	2,580.33	-2,580.33	-100.00%	407.99.06 Other Non-Transportation Revenue - Dema	18,107.04	25,803.30	-7,696.26	-29.83%
129,000.00	129,000.00	0.00	0.00%	409.01.00 Local Operating Assistance	1,290,000.00	1,290,000.00	0.00	0.00%
15,666.00	15,665.33	0.67	0.00%	409.01.05 Operating Assistance - Other FR Machesn	156,660.00	156,653.30	6.70	0.00%
7,536.00	7,535.83	0.17	0.00%	409.01.06 Operating Assistance - Other DR Machesn	75,360.00	75,358.30	1.70	0.00%
30,767.00	30,766.83	0.17	0.00%	409.02.05 Operating Assistance - Other FR Loves Pa	307,670.00	307,668.30	1.70	0.00%
7,096.00	7,095.25	0.75	0.01%	409.02.06 Operating Assistance - Other DR Loves Pa	70,960.00	70,952.50	7.50	0.01%
4,056.25	4,056.25	0.00	0.00%	409.03.05 Operating Assistance - Other FR Boone Co	40,562.50	40,562.50	0.00	0.00%
21,670.93	16,810.33	4,860.60	28.91%	409.03.06 Operating Assistance - Other DR Boone C	201,340.02	168,103.30	33,236.72	19.77%
0.00	0.00	0.00	0.00%	409.04.05 Operating Assistance - Other FR Belvidere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.04.06 Operating Assistance - Other DR Belvidere	0.00	0.00	0.00	0.00%
164,607.79	141,509.33	23,098.46	16.32%	409.05.05 Operating Assistance - Other SMTD	1,491,706.15	1,415,093.30	76,612.85	5.41%
0.00	0.00	0.00	0.00%	409.99.00 Other Local Financial Assistance	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.99.05 Other Local Fin/Assit	0.00	0.00	0.00	0.00%
1,174,304.90	1,198,876.42	-24,571.52	-2.05%	411.01.00 IDOT Operating Assistance	11,765,116.17	11,988,764.20	-223,648.03	-1.87%
42,696.50	33,544.42	9,152.08	27.28%	411.01.01 IDOT Operating Assistance Boone County	402,072.04	335,444.20	66,627.84	19.86%
0.00	0.00	0.00	0.00%	411.01.05 IDOT Operating Assistance Belvedere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	411.04.00 State Cash Grant & Reimbursement Speci	0.00	0.00	0.00	0.00%
310,858.36	336,649.83	-25,791.47	-7.66%	413.01.00 FTA Operating Assistance	2,693,350.73	3,366,498.30	-673,147.57	-20.00%
0.00	0.00	0.00	0.00%	413.99.00 Other Assistance - Federal - Preventative	428,925.00	0.00	428,925.00	100.00%
0.00	0.00	0.00	0.00%	413.99.01 Other Assistance - Federal-JARC New Fre	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	413.99.05 Other Assistance - Federal - ADA	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	430.01.00 Contributed Services	0.00	0.00	0.00	0.00%
1,933,307.99	1,944,740.15	-11,432.16	-0.59%	430.99.99 Total Non-Operating Revenue	19,199,533.30	19,447,401.50	-247,868.20	-1.27%
2,045,622.62	2,043,551.74	2,070.88	0.10%	440.99.99 Total Revenues	20,277,288.34	20,435,517.40	-158,229.06	-0.77%
				500.00.0 Salaries & Wages				
315,764.16	326,300.00	-10,535.84	-3.23%	501.01.1 Operators Salaries and Wages	3,175,612.91	3,263,000.00	-87,387.09	-2.68%
137,831.81	110,775.00	27,056.81	24.43%	501.01.2 Operators Overtime	1,230,579.75	1,107,750.00	122,829.75	11.09%
286,449.79	304,124.99	-17,675.20	-5.81%	501.02.1 Salaries and Wages	3,126,201.56	3,041,249.90	84,951.66	2.79%
17,406.84	14,741.68	2,665.16	18.08%	501.02.2 Overtime	223,752.34	147,416.80	76,335.54	51.78%
757,452.60	755,941.67	1,510.93	0.20%	501.99.9 Total Salaries & Wages	7,756,146.56	7,559,416.70	196,729.86	2.60%

502.00.0 Fringe Benefits

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 10
Thru Fiscal Year: 2024 Thru Period 10

Division: ** Consolidated Report

As of: 6/7/2024

Apr-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Apr-2024	Budget	Variance	Var/Bgt Var %
59,969.72	66,266.66	-6,296.94	-9.50%	502.01.0 FICA	653,349.27	662,666.60	-9,317.33	-1.41%
119,471.72	145,833.33	-26,361.61	-18.08%	502.02.1 Pension Plan	1,366,038.95	1,458,333.30	-92,294.35	-6.33%
2,427.06	3,062.50	-635.44	-20.75%	502.02.2 Long Term Disability	24,655.36	30,625.00	-5,969.64	-19.49%
241,667.00	241,666.67	0.33	0.00%	502.03.0 Hospital/Medical Plan	2,416,670.00	2,416,666.70	3.30	0.00%
875.00	875.00	0.00	0.00%	502.03.1 Vision Plans	8,750.00	8,750.00	0.00	0.00%
-31.14	289.17	-320.31	-110.77%	502.03.2 Employee Assistance Program	3,395.44	2,891.70	503.74	17.42%
6,125.00	6,125.01	-0.01	0.00%	502.04.0 Dental Plans	61,250.00	61,250.10	-0.10	0.00%
2,052.76	2,100.00	-47.24	-2.25%	502.05.0 Life Insurance Plans	16,267.92	21,000.00	-4,732.08	-22.53%
2,040.00	3,083.33	-1,043.33	-33.84%	502.06.0 Short-Term Disability Plans	13,370.00	30,833.30	-17,463.30	-56.64%
12,089.53	3,871.69	8,217.84	212.25%	502.07.0 Unemployment Insurance	57,347.65	38,716.90	18,630.75	48.12%
68,279.00	68,278.59	0.41	0.00%	502.08.0 Workers' Compensation Insurance	632,790.00	682,785.90	-49,995.90	-7.32%
23,189.57	20,908.34	2,281.23	10.91%	502.09.0 Sick Leave	178,332.28	209,083.40	-30,751.12	-14.71%
13,408.55	35,908.31	-22,499.76	-62.66%	502.10.0 Holidays	314,657.40	359,083.10	-44,425.70	-12.37%
45,792.30	44,408.34	1,383.96	3.12%	502.11.0 Vacation	464,859.88	444,083.40	20,776.48	4.68%
2,971.97	10,208.34	-7,236.37	-70.89%	502.12.0 Other Wages	80,512.42	102,083.40	-21,570.98	-21.13%
0.00	0.00	0.00	0.00%	502.12.2 Other Paid Absence - ADA Training	0.00	0.00	0.00	0.00%
13,681.22	4,375.01	9,306.21	212.71%	502.13.0 Uniform Allowance	47,295.75	43,750.10	3,545.65	8.10%
846.50	4,612.50	-3,766.00	-81.65%	502.14.0 Other Fringe Benefits	26,430.90	46,125.00	-19,694.10	-42.70%
2,211.00	2,211.00	0.00	0.00%	502.14.1 Other Fringe Benefits - Parking	22,110.00	22,110.00	0.00	0.00%
617,066.76	664,083.79	-47,017.03	-7.08%	502.99.9 Fringe Benefits	6,388,083.22	6,640,837.90	-252,754.68	-3.81%
				503.00.0 Services				
0.00	0.00	0.00	0.00%	503.01.1 Management Service Fee	0.00	0.00	0.00	0.00%
6,004.40	8,333.33	-2,328.93	-27.95%	503.02.0 Advertising Fees	119,460.15	83,333.30	36,126.85	43.35%
61,177.45	40,000.00	21,177.45	52.94%	503.03.0 Professional Services	563,477.38	400,000.00	163,477.38	40.87%
686.00	741.67	-55.67	-7.51%	503.03.1 Professional Services - Drug Testing	6,197.00	7,416.70	-1,219.70	-16.45%
625.00	2,041.67	-1,416.67	-69.39%	503.03.2 Professional Services - DOT Physicals	8,989.06	20,416.70	-11,427.64	-55.97%
0.00	8,333.33	-8,333.33	-100.00%	503.04.0 Temporary Help	0.00	83,333.30	-83,333.30	-100.00%
26,562.83	29,750.00	-3,187.17	-10.71%	503.05.0 Repair/Maintenance	276,297.84	297,500.00	-21,202.16	-7.13%
5,996.44	10,833.33	-4,836.89	-44.65%	503.06.0 Custodial Services	101,356.59	108,333.30	-6,976.71	-6.44%
51,037.28	33,333.33	17,703.95	53.11%	503.07.0 Security Services	462,107.11	333,333.30	128,773.81	38.63%
0.00	0.00	0.00	0.00%	503.08.0 Technical Study Service	0.00	0.00	0.00	0.00%
3,000.00	1,500.00	1,500.00	100.00%	503.99.0 Other Services	15,875.00	15,000.00	875.00	5.83%
155,089.40	134,866.66	20,222.74	14.99%	503.99.9 Total Services	1,553,760.13	1,348,666.60	205,093.53	15.21%
				504.00.0 Materials & Supplies				
116,276.21	105,017.50	11,258.71	10.72%	504.01.0 Fuel	953,906.16	1,050,175.00	-96,268.84	-9.17%
8,150.36	10,833.34	-2,682.98	-24.77%	504.01.1 Lubricants & Oils	87,667.96	108,333.40	-20,665.44	-19.08%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 10
Thru Fiscal Year: 2024 Thru Period 10

Division: ** Consolidated Report

As of: 6/7/2024

Apr-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Apr-2024	Budget	Variance	Var/Bgt Var %
9,993.65	9,166.67	826.98	9.02%	504.02.0 Tires and Tubes	84,394.07	91,666.70	-7,272.63	-7.93%
43,444.99	49,166.66	-5,721.67	-11.64%	504.99.0 Other Materials/Supplies	384,394.71	491,666.60	-107,271.89	-21.82%
4,200.00	833.33	3,366.67	404.00%	504.99.1 Other Materials/Supplies - ADA	434.75	8,333.30	-7,898.55	-94.78%
0.00	5,000.00	-5,000.00	-100.00%	504.99.2 Accident Repair Revenue Vehicles	13,613.64	50,000.00	-36,386.36	-72.77%
104,018.78	53,333.34	50,685.44	95.04%	504.99.3 Bus Parts	630,861.93	533,333.40	97,528.53	18.29%
286,083.99	233,350.84	52,733.15	22.60%	504.99.9 Total Materials & Supplies	2,155,273.22	2,333,508.40	-178,235.18	-7.64%
				505.00.0 Utilities				
30,458.17	40,962.09	-10,503.92	-25.64%	505.02.0 Utilities	365,397.63	409,620.90	-44,223.27	-10.80%
30,458.17	40,962.09	-10,503.92	-25.64%	505.99.9 Total Utilities	365,397.63	409,620.90	-44,223.27	-10.80%
				506.00.0 Casualty & Liability				
49,292.76	49,191.41	101.35	0.21%	506.01.0 Premiums - Physical Damanger Insurance	485,564.85	491,914.10	-6,349.25	-1.29%
0.00	0.00	0.00	0.00%	506.02.0 Recoveries of Physical Damage Losses	0.00	0.00	0.00	0.00%
19,345.42	17,895.59	1,449.83	8.10%	506.03.0 Premiums - Public Liability Insurance	184,144.03	178,955.90	5,188.13	2.90%
22,917.00	22,916.66	0.34	0.00%	506.05.0 Provision for Unisured Public Liability	229,170.00	229,166.60	3.40	0.00%
3,949.92	3,788.50	161.42	4.26%	506.08.0 Premiums for Other Corporate Insurance	38,469.42	37,885.00	584.42	1.54%
95,505.10	93,792.16	1,712.94	1.83%	506.99.9 Total Casualty & Liability	937,348.30	937,921.60	-573.30	-0.06%
				507.00.0 Taxes/Vehicle Registration				
0.00	412.50	-412.50	-100.00%	507.04.0 Vehicle Licensing and Registration Fees	1,772.00	4,125.00	-2,353.00	-57.04%
256.88	500.00	-243.12	-48.62%	507.05.0 Fuel and Lubricant Taxes	2,862.40	5,000.00	-2,137.60	-42.75%
0.00	0.00	0.00	0.00%	507.99.0 Other Taxes	0.00	0.00	0.00	0.00%
256.88	912.50	-655.62	-71.85%	507.99.9 Total Taxes/Vehicle Registration	4,634.40	9,125.00	-4,490.60	-49.21%
				508.00.0 Purchased Transportation				
65,686.92	51,606.75	14,080.17	27.28%	508.01.0 Purchased Transportation	618,572.37	516,067.50	102,504.87	19.86%
65,686.92	51,606.75	14,080.17	27.28%	508.99.9 Total Purchased Transportation	618,572.37	516,067.50	102,504.87	19.86%
				509.00.0 Miscellaneous Expenses				
3,290.46	5,416.67	-2,126.21	-39.25%	509.01.0 Dues and Subscriptions	46,078.84	54,166.70	-8,087.86	-14.93%
8,072.36	5,166.67	2,905.69	56.24%	509.02.0 Travel and Meetings	65,860.16	51,666.70	14,193.46	27.47%
0.00	0.00	0.00	0.00%	509.04.0 Entertainment Expenses	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.06.0 Fines and Penalties	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.07.0 Bad Debt Expense	0.00	0.00	0.00	0.00%
0.00	14,583.33	-14,583.33	-100.00%	509.08.0 Advertising/Promotion Media	42,628.42	145,833.30	-103,204.88	-70.77%
9,258.84	8,750.00	508.84	5.82%	509.99.0 Other Miscellaneous Expenses	80,174.26	87,500.00	-7,325.74	-8.37%
2,339.70	2,250.00	89.70	3.99%	509.99.1 Postage and Freight	23,618.98	22,500.00	1,118.98	4.97%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 10		Division: ** Consolidated Report				As of: 6/7/2024				
Thru Fiscal Year: 2024		Thru Period 10										
Apr-2024	Budget	Variance	Var/Bgt Var %					Jul-2023 Apr-2024	Budget	Variance	Var/Bgt Var %	
2,279.82	1,666.67	613.15	36.79%	509.99.2	Employee Appreciation				16,373.37	16,666.70	-293.33	-1.76%
25,241.18	37,833.34	-12,592.16	-33.28%	509.99.9	Total Miscellaneous Expenses				274,734.03	378,333.40	-103,599.37	-27.38%
511.00.0 Interest Expense												
0.00	0.00	0.00	0.00%	511.02.0	Short Term Interest Expense				0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	511.99.9	Total Interest Expense				0.00	0.00	0.00	0.00%
512.00.0 Leases & Rentals												
0.00	1,500.00	-1,500.00	-100.00%	512.02.0	Lease & Rental Passenger Stations				0.00	15,000.00	-15,000.00	-100.00%
0.00	0.00	0.00	0.00%	512.05.0	Lease - Service Vehicles				0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	512.12.0	Lease and Rental Equipment				0.00	0.00	0.00	0.00%
0.00	1,500.00	-1,500.00	-100.00%	512.99.9	Total Leases & Rentals				0.00	15,000.00	-15,000.00	-100.00%
513.00.0 Depreciation												
0.00	0.00	0.00	0.00%	513.00.1	Depreciation Expense				0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	513.99.9	Total Depreciation Expense				0.00	0.00	0.00	0.00%
517.00.0 Debt Service												
7,961.00	7,960.58	0.42	0.01%	517.01.0	Line Of Credit - Interest				79,610.00	79,605.80	4.20	0.01%
4,820.62	20,741.42	-15,920.80	-76.76%	517.02.0	Line Of Credit - Principal Payments				143,728.48	207,414.20	-63,685.72	-30.70%
12,781.62	28,702.00	-15,920.38	-55.47%	517.99.9	Total Debt Service				223,338.48	287,020.00	-63,681.52	-22.19%
2,045,622.62	2,043,551.80	2,070.82	0.10%	520.99.9	Total Expenses				20,277,288.34	20,435,518.00	-158,229.66	-0.77%
0.00	-0.06	0.06	-100.00%	999.99.999	Surplus / Deficit				0.00	-0.60	0.60	-100.00%

Rockford Mass Transit District Budget Variance Report

E-2 (B) #992

From Fiscal Year: 2024 From Period 9 Division: ** Consolidated Report As of: 5/20/2024
 Thru Fiscal Year: 2024 Thru Period 9

Mar-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Mar-2024	Budget	Variance	Var/Bgt Var %
400.00.00 REVENUE								
401.00.00 Operating Revenue								
25,542.30	26,170.83	-628.53	-2.40%	401.01.00 Full Fare Adults	247,084.58	235,537.47	11,547.11	4.90%
41,622.75	38,267.25	3,355.50	8.77%	401.01.05 Demand Response Fares	354,669.85	344,405.25	10,264.60	2.98%
1,842.00	2,523.00	-681.00	-26.99%	401.01.10 Machesney Park Demand Response Fares	13,443.00	22,707.00	-9,264.00	-40.80%
1,635.00	2,944.00	-1,309.00	-44.46%	401.01.15 Loves Park Demand Response Fares	14,709.00	26,496.00	-11,787.00	-44.49%
1,599.00	1,000.00	599.00	59.90%	401.01.20 Full Adult Fares - Night	12,629.52	9,000.00	3,629.52	40.33%
2,434.50	2,179.50	255.00	11.70%	401.01.25 SMTD Fares	19,831.50	19,615.50	216.00	1.10%
1,450.59	1,252.00	198.59	15.86%	401.01.26 BCCA Revenue	13,840.82	11,268.00	2,572.82	22.83%
587.06	595.83	-8.77	-1.47%	401.01.30 Machesney Park Service Farebox	4,861.69	5,362.47	-500.78	-9.34%
163.50	108.33	55.17	50.93%	401.01.35 Cherry Valley Service Farebox	1,321.25	974.97	346.28	35.52%
40.50	0.00	40.50	100.00%	401.01.40 Cherry Valley Demand Response Fares	377.00	0.00	377.00	100.00%
1,559.63	1,354.17	205.46	15.17%	401.01.45 Loves Park Revenue	12,600.20	12,187.53	412.67	3.39%
324.00	0.00	324.00	100.00%	401.02.00 University Pass	3,267.00	0.00	3,267.00	100.00%
0.00	0.00	0.00	0.00%	401.03.00 Student Fares	37.50	0.00	37.50	100.00%
112.50	100.00	12.50	12.50%	401.05.00 Disable Riders Fares	1,515.00	900.00	615.00	68.33%
4,134.00	4,791.67	-657.67	-13.73%	401.99.00 Seven Day Passes	40,839.50	43,125.03	-2,285.53	-5.30%
9,295.00	6,250.00	3,045.00	48.72%	401.99.10 30 Day Passes	77,380.50	56,250.00	21,130.50	37.57%
7,167.50	6,250.00	917.50	14.68%	401.99.20 Other - Full Fare Tickets	68,951.50	56,250.00	12,701.50	22.58%
0.00	0.00	0.00	0.00%	401.99.25 Other Demand Response Tickets	0.00	0.00	0.00	0.00%
36.00	41.67	-5.67	-13.61%	401.99.30 Other - Half Fare Tickets	-1,965.00	375.03	-2,340.03	-623.96%
8,577.50	4,416.67	4,160.83	94.21%	401.99.35 Full Fare All Day Passes	77,734.50	39,750.03	37,984.47	95.56%
211.50	566.67	-355.17	-62.68%	401.99.40 Half Fare All Day Passes	2,311.50	5,100.03	-2,788.53	-54.68%
0.00	0.00	0.00	0.00%	402.00.04 Special Transit Fares/Public Aid	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.00.06 Farebox Revenue/Trolley	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.06.02 Special Transit Fares	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.00 Charter Service Bus	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.01 Charter Service Trolley	0.00	0.00	0.00	0.00%
108,334.83	98,811.59	9,523.24	9.64%	405.99.99 Total Operating Revenue	965,440.41	889,304.31	76,136.10	8.56%
406.00.00 Non-Operating Revenue								
2,564.00	7,500.00	-4,936.00	-65.81%	406.03.00 Advertising Services Income	50,986.00	67,500.00	-16,514.00	-24.47%
0.00	833.33	-833.33	-100.00%	406.03.05 Advertising Services Income Demand Res	0.00	7,499.97	-7,499.97	-100.00%
0.00	0.00	0.00	0.00%	407.01.00 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	407.01.40 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
2,847.91	316.67	2,531.24	799.33%	407.03.00 Rental Buildings/Other Property	10,535.59	2,850.03	7,685.56	269.67%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 9
Thru Fiscal Year: 2024 Thru Period 9

Division: ** Consolidated Report

As of: 5/20/2024

Mar-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Mar-2024	Budget	Variance	Var/Bgt Var %
13,489.46	10,500.00	2,989.46	28.47%	407.04.00 Investment Income	129,930.61	94,500.00	35,430.61	37.49%
0.00	0.00	0.00	0.00%	407.05.00 Parking Lot Revenue	0.00	0.00	0.00	0.00%
-132.26	0.00	-132.26	-100.00%	407.99.00 Other Non-Transportation Rev - GH & VG	-150.17	0.00	-150.17	-100.00%
1,607.96	1,500.00	107.96	7.20%	407.99.05 Other Non-Transportation Revenue - Fixed	41,353.36	13,500.00	27,853.36	206.32%
0.00	2,580.33	-2,580.33	-100.00%	407.99.06 Other Non-Transportation Revenue - Dema	18,107.04	23,222.97	-5,115.93	-22.03%
129,000.00	129,000.00	0.00	0.00%	409.01.00 Local Operating Assistance	1,161,000.00	1,161,000.00	0.00	0.00%
15,666.00	15,665.33	0.67	0.00%	409.01.05 Operating Assistance - Other FR Machesn	140,994.00	140,987.97	6.03	0.00%
7,536.00	7,535.83	0.17	0.00%	409.01.06 Operating Assistance - Other DR Machesn	67,824.00	67,822.47	1.53	0.00%
30,767.00	30,766.83	0.17	0.00%	409.02.05 Operating Assistance - Other FR Loves Pa	276,903.00	276,901.47	1.53	0.00%
7,096.00	7,095.25	0.75	0.01%	409.02.06 Operating Assistance - Other DR Loves Pa	63,864.00	63,857.25	6.75	0.01%
4,056.25	4,056.25	0.00	0.00%	409.03.05 Operating Assistance - Other FR Boone Co	36,506.25	36,506.25	0.00	0.00%
20,623.23	16,810.33	3,812.90	22.68%	409.03.06 Operating Assistance - Other DR Boone C	179,669.09	151,292.97	28,376.12	18.76%
0.00	0.00	0.00	0.00%	409.04.05 Operating Assistance - Other FR Belvidere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.04.06 Operating Assistance - Other DR Belvidere	0.00	0.00	0.00	0.00%
151,020.34	141,509.33	9,511.01	6.72%	409.05.05 Operating Assistance - Other SMTD	1,327,098.36	1,273,583.97	53,514.39	4.20%
0.00	0.00	0.00	0.00%	409.99.00 Other Local Financial Assistance	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.99.05 Other Local Fin/Assit	0.00	0.00	0.00	0.00%
1,216,177.57	1,198,876.42	17,301.15	1.44%	411.01.00 IDOT Operating Assistance	10,590,811.27	10,789,887.78	-199,076.51	-1.85%
40,994.25	33,544.42	7,449.83	22.21%	411.01.01 IDOT Operating Assistance Boone County	359,375.54	301,899.78	57,475.76	19.04%
0.00	0.00	0.00	0.00%	411.01.05 IDOT Operating Assistance Belvedere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	411.04.00 State Cash Grant & Reimbursement Speci	0.00	0.00	0.00	0.00%
319,558.14	336,649.83	-17,091.69	-5.08%	413.01.00 FTA Operating Assistance	2,382,492.37	3,029,848.47	-647,356.10	-21.37%
0.00	0.00	0.00	0.00%	413.99.00 Other Assistance - Federal - Preventative	428,925.00	0.00	428,925.00	100.00%
0.00	0.00	0.00	0.00%	413.99.01 Other Assistance - Federal-JARC New Fre	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	413.99.05 Other Assistance - Federal - ADA	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	430.01.00 Contributed Services	0.00	0.00	0.00	0.00%
1,962,871.85	1,944,740.15	18,131.70	0.93%	430.99.99 Total Non-Operating Revenue	17,266,225.31	17,502,661.35	-236,436.04	-1.35%
2,071,206.68	2,043,551.74	27,654.94	1.35%	440.99.99 Total Revenues	18,231,665.72	18,391,965.66	-160,299.94	-0.87%
				500.00.0 Salaries & Wages				
373,837.06	326,300.00	47,537.06	14.57%	501.01.1 Operators Salaries and Wages	2,859,848.75	2,936,700.00	-76,851.25	-2.62%
123,255.10	110,775.00	12,480.10	11.27%	501.01.2 Operators Overtime	1,092,747.94	996,975.00	95,772.94	9.61%
316,818.37	304,124.99	12,693.38	4.17%	501.02.1 Salaries and Wages	2,839,751.77	2,737,124.91	102,626.86	3.75%
17,213.45	14,741.68	2,471.77	16.77%	501.02.2 Overtime	206,345.50	132,675.12	73,670.38	55.53%
831,123.98	755,941.67	75,182.31	9.95%	501.99.9 Total Salaries & Wages	6,998,693.96	6,803,475.03	195,218.93	2.87%

502.00.0 Fringe Benefits

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 9
Thru Fiscal Year: 2024 Thru Period 9

Division: ** Consolidated Report

As of: 5/20/2024

Mar-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Mar-2024	Budget	Variance	Var/Bgt Var %
65,325.96	66,266.66	-940.70	-1.42%	502.01.0 FICA	593,379.55	596,399.94	-3,020.39	-0.51%
174,503.12	145,833.33	28,669.79	19.66%	502.02.1 Pension Plan	1,246,567.23	1,312,499.97	-65,932.74	-5.02%
2,500.85	3,062.50	-561.65	-18.34%	502.02.2 Long Term Disability	22,228.30	27,562.50	-5,334.20	-19.35%
241,667.00	241,666.67	0.33	0.00%	502.03.0 Hospital/Medical Plan	2,175,003.00	2,175,000.03	2.97	0.00%
875.00	875.00	0.00	0.00%	502.03.1 Vision Plans	7,875.00	7,875.00	0.00	0.00%
12.11	289.17	-277.06	-95.81%	502.03.2 Employee Assistance Program	3,426.58	2,602.53	824.05	31.66%
6,125.00	6,125.01	-0.01	0.00%	502.04.0 Dental Plans	55,125.00	55,125.09	-0.09	0.00%
2,238.57	2,100.00	138.57	6.60%	502.05.0 Life Insurance Plans	14,215.16	18,900.00	-4,684.84	-24.79%
1,700.00	3,083.33	-1,383.33	-44.86%	502.06.0 Short-Term Disability Plans	11,330.00	27,749.97	-16,419.97	-59.17%
5,076.86	3,871.69	1,205.17	31.13%	502.07.0 Unemployment Insurance	45,258.12	34,845.21	10,412.91	29.88%
68,279.00	68,278.59	0.41	0.00%	502.08.0 Workers' Compensation Insurance	564,511.00	614,507.31	-49,996.31	-8.14%
20,420.77	20,908.34	-487.57	-2.33%	502.09.0 Sick Leave	155,142.71	188,175.06	-33,032.35	-17.55%
15,765.70	35,908.31	-20,142.61	-56.09%	502.10.0 Holidays	301,248.85	323,174.79	-21,925.94	-6.78%
26,148.27	44,408.34	-18,260.07	-41.12%	502.11.0 Vacation	419,067.58	399,675.06	19,392.52	4.85%
4,722.02	10,208.34	-5,486.32	-53.74%	502.12.0 Other Wages	77,540.45	91,875.06	-14,334.61	-15.60%
0.00	0.00	0.00	0.00%	502.12.2 Other Paid Absence - ADA Training	0.00	0.00	0.00	0.00%
1,060.74	4,375.01	-3,314.27	-75.75%	502.13.0 Uniform Allowance	33,614.53	39,375.09	-5,760.56	-14.63%
901.50	4,612.50	-3,711.00	-80.46%	502.14.0 Other Fringe Benefits	25,584.40	41,512.50	-15,928.10	-38.37%
2,211.00	2,211.00	0.00	0.00%	502.14.1 Other Fringe Benefits - Parking	19,899.00	19,899.00	0.00	0.00%
639,533.47	664,083.79	-24,550.32	-3.70%	502.99.9 Fringe Benefits	5,771,016.46	5,976,754.11	-205,737.65	-3.44%
				503.00.0 Services				
0.00	0.00	0.00	0.00%	503.01.1 Management Service Fee	0.00	0.00	0.00	0.00%
8,356.00	8,333.33	22.67	0.27%	503.02.0 Advertising Fees	113,455.75	74,999.97	38,455.78	51.27%
45,501.89	40,000.00	5,501.89	13.75%	503.03.0 Professional Services	502,299.93	360,000.00	142,299.93	39.53%
394.00	741.67	-347.67	-46.88%	503.03.1 Professional Services - Drug Testing	5,511.00	6,675.03	-1,164.03	-17.44%
1,072.00	2,041.67	-969.67	-47.49%	503.03.2 Professional Services - DOT Physicals	8,364.06	18,375.03	-10,010.97	-54.48%
0.00	8,333.33	-8,333.33	-100.00%	503.04.0 Temporary Help	0.00	74,999.97	-74,999.97	-100.00%
25,465.99	29,750.00	-4,284.01	-14.40%	503.05.0 Repair/Maintenance	249,735.01	267,750.00	-18,014.99	-6.73%
9,619.25	10,833.33	-1,214.08	-11.21%	503.06.0 Custodial Services	95,360.15	97,499.97	-2,139.82	-2.19%
99,061.86	33,333.33	65,728.53	197.19%	503.07.0 Security Services	411,069.83	299,999.97	111,069.86	37.02%
0.00	0.00	0.00	0.00%	503.08.0 Technical Study Service	0.00	0.00	0.00	0.00%
0.00	1,500.00	-1,500.00	-100.00%	503.99.0 Other Services	12,875.00	13,500.00	-625.00	-4.63%
189,470.99	134,866.66	54,604.33	40.49%	503.99.9 Total Services	1,398,670.73	1,213,799.94	184,870.79	15.23%
				504.00.0 Materials & Supplies				
61,418.66	105,017.50	-43,598.84	-41.52%	504.01.0 Fuel	837,629.95	945,157.50	-107,527.55	-11.38%
8,669.58	10,833.34	-2,163.76	-19.97%	504.01.1 Lubricants & Oils	79,517.60	97,500.06	-17,982.46	-18.44%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 9 Division: ** Consolidated Report As of: 5/20/2024
 Thru Fiscal Year: 2024 Thru Period 9

Mar-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Mar-2024	Budget	Variance	Var/Bgt Var %
8,878.40	9,166.67	-288.27	-3.14%	504.02.0 Tires and Tubes	74,400.42	82,500.03	-8,099.61	-9.82%
32,959.24	49,166.66	-16,207.42	-32.96%	504.99.0 Other Materials/Supplies	340,949.72	442,499.94	-101,550.22	-22.95%
0.00	833.33	-833.33	-100.00%	504.99.1 Other Materials/Supplies - ADA	-3,765.25	7,499.97	-11,265.22	-150.20%
0.00	5,000.00	-5,000.00	-100.00%	504.99.2 Accident Repair Revenue Vehicles	13,613.64	45,000.00	-31,386.36	-69.75%
42,248.18	53,333.34	-11,085.16	-20.78%	504.99.3 Bus Parts	526,843.15	480,000.06	46,843.09	9.76%
154,174.06	233,350.84	-79,176.78	-33.93%	504.99.9 Total Materials & Supplies	1,869,189.23	2,100,157.56	-230,968.33	-11.00%
				505.00.0 Utilities				
56,263.86	40,962.09	15,301.77	37.36%	505.02.0 Utilities	334,939.46	368,658.81	-33,719.35	-9.15%
56,263.86	40,962.09	15,301.77	37.36%	505.99.9 Total Utilities	334,939.46	368,658.81	-33,719.35	-9.15%
				506.00.0 Casulaty & Liability				
49,292.76	49,191.41	101.35	0.21%	506.01.0 Premiums - Physical Damanger Insurance	436,272.09	442,722.69	-6,450.60	-1.46%
0.00	0.00	0.00	0.00%	506.02.0 Recoveries of Physical Damage Losses	0.00	0.00	0.00	0.00%
19,345.42	17,895.59	1,449.83	8.10%	506.03.0 Premiums - Public Liability Insurance	164,798.61	161,060.31	3,738.30	2.32%
22,917.00	22,916.66	0.34	0.00%	506.05.0 Provision for Unisured Public Liability	206,253.00	206,249.94	3.06	0.00%
3,949.92	3,788.50	161.42	4.26%	506.08.0 Premiums for Other Corporate Insurance	34,519.50	34,096.50	423.00	1.24%
95,505.10	93,792.16	1,712.94	1.83%	506.99.9 Total Casualty & Liability	841,843.20	844,129.44	-2,286.24	-0.27%
				507.00.0 Taxes/Vehicle Registration				
0.00	412.50	-412.50	-100.00%	507.04.0 Vehicle Licensing and Registration Fees	1,772.00	3,712.50	-1,940.50	-52.27%
261.59	500.00	-238.41	-47.68%	507.05.0 Fuel and Lubricant Taxes	2,605.52	4,500.00	-1,894.48	-42.10%
0.00	0.00	0.00	0.00%	507.99.0 Other Taxes	0.00	0.00	0.00	0.00%
261.59	912.50	-650.91	-71.33%	507.99.9 Total Taxes/Vehicle Registration	4,377.52	8,212.50	-3,834.98	-46.70%
				508.00.0 Purchased Transportation				
63,068.07	51,606.75	11,461.32	22.21%	508.01.0 Purchased Transportation	552,885.45	464,460.75	88,424.70	19.04%
63,068.07	51,606.75	11,461.32	22.21%	508.99.9 Total Purchased Transportation	552,885.45	464,460.75	88,424.70	19.04%
				509.00.0 Miscellaneous Expenses				
4,561.67	5,416.67	-855.00	-15.78%	509.01.0 Dues and Subscriptions	42,788.38	48,750.03	-5,961.65	-12.23%
9,899.74	5,166.67	4,733.07	91.61%	509.02.0 Travel and Meetings	57,787.80	46,500.03	11,287.77	24.27%
0.00	0.00	0.00	0.00%	509.04.0 Entertainment Expenses	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.06.0 Fines and Penalties	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.07.0 Bad Debt Expense	0.00	0.00	0.00	0.00%
1,320.00	14,583.33	-13,263.33	-90.95%	509.08.0 Advertising/Promotion Media	42,628.42	131,249.97	-88,621.55	-67.52%
8,211.47	8,750.00	-538.53	-6.15%	509.99.0 Other Miscellaneous Expenses	70,915.42	78,750.00	-7,834.58	-9.95%
2,032.05	2,250.00	-217.95	-9.69%	509.99.1 Postage and Freight	21,279.28	20,250.00	1,029.28	5.08%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 9		Division: ** Consolidated Report				As of: 5/20/2024	
Thru Fiscal Year: 2024		Thru Period 9							
Mar-2024	Budget	Variance	Var/Bgt Var %			Jul-2023 Mar-2024	Budget	Variance	Var/Bgt Var %
2,999.01	1,666.67	1,332.34	79.94%	509.99.2	Employee Appreciation	14,093.55	15,000.03	-906.48	-6.04%
29,023.94	37,833.34	-8,809.40	-23.28%	509.99.9	Total Miscellaneous Expenses	249,492.85	340,500.06	-91,007.21	-26.73%
511.00.0 Interest Expense									
0.00	0.00	0.00	0.00%	511.02.0	Short Term Interest Expense	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	511.99.9	Total Interest Expense	0.00	0.00	0.00	0.00%
512.00.0 Leases & Rentals									
0.00	1,500.00	-1,500.00	-100.00%	512.02.0	Lease & Rental Passenger Stations	0.00	13,500.00	-13,500.00	-100.00%
0.00	0.00	0.00	0.00%	512.05.0	Lease - Service Vehicles	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	512.12.0	Lease and Rental Equipment	0.00	0.00	0.00	0.00%
0.00	1,500.00	-1,500.00	-100.00%	512.99.9	Total Leases & Rentals	0.00	13,500.00	-13,500.00	-100.00%
513.00.0 Depreciation									
0.00	0.00	0.00	0.00%	513.00.1	Depreciation Expense	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	513.99.9	Total Depreciation Expense	0.00	0.00	0.00	0.00%
517.00.0 Debt Service									
7,961.00	7,960.58	0.42	0.01%	517.01.0	Line Of Credit - Interest	71,649.00	71,645.22	3.78	0.01%
4,820.62	20,741.42	-15,920.80	-76.76%	517.02.0	Line Of Credit - Principal Payments	138,907.86	186,672.78	-47,764.92	-25.59%
12,781.62	28,702.00	-15,920.38	-55.47%	517.99.9	Total Debt Service	210,556.86	258,318.00	-47,761.14	-18.49%
2,071,206.68	2,043,551.80	27,654.88	1.35%	520.99.9	Total Expenses	18,231,665.72	18,391,966.20	-160,300.48	-0.87%
0.00	-0.06	0.06	-100.00%	999.99.999	Surplus / Deficit	0.00	-0.54	0.54	-100.00%

Portfolio Review

Rockford Mass Transit District
520 Mulberry Street
Rockford, IL 61101

June 13, 2024



DIBENEDETTO & ASSOCIATES LTD

Portfolio Overview



DIBENFETTO & ASSOCIATES LTD

Rockford Mass Transit District

Period Ending: 6/13/2024
 Portfolio Inception Date: 9/30/2008

Components Of Change

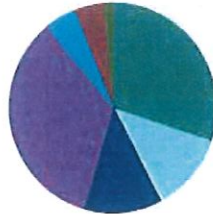
	Current Quarter	Year to Date
BEGINNING VALUE	30,818,002.93	28,982,282.83
Contributions	155.05	775,155.05
Withdrawals	(289,450.00)	(709,450.00)
Unrealized Gain	132,728.02	1,508,788.05
Realized Gain	19,982.78	19,982.78
Income and Expenses	57,420.73	162,080.80
ENDING VALUE	30,738,839.51	30,738,839.51
INVESTMENT GAIN	210,131.53	1,690,851.63

Portfolio Returns

	Current Quarter	Year to Date
Your Portfolio	0.7%	5.8%

All returns are TWR, net of fees. Returns for greater than 1 year are annualized.

Asset Allocation



Category	Current Percentage	Current Value
Large Cap	30.1%	\$9,257,480.49
Small Cap	12.3%	\$3,774,209.52
International	12.1%	\$3,717,814.50
Bonds	34.7%	\$10,679,910.65
Alternatives	4.8%	\$1,465,348.29
Unconstrained	4.6%	\$1,400,927.94
Cash and Money Funds	1.4%	\$443,148.12
Total Portfolio Value	100.0%	\$30,738,839.51

This data is gathered from what is believed to be reliable sources. Please refer to your custodian brokerage statement to confirm the material presented.

Portfolio Performance Summary

Rockford Mass Transit District Acct #:
 Stephen Ernst, D Sidney, & Herbert Johnson Trustees
 520 Mulberry Street
 Rockford, IL 61101

06/30/2023 - 06/13/2024

Beginning Value		27,331,983.38
Contributions	1,600,175.81	
Withdrawals	(1,565,750.00)	
Net Contributions		34,425.81
Unrealized Gain (Loss)	2,283,233.98	
Realized Gain (Loss)	513,739.53	
Capital Appreciation		2,796,973.51
Dividend Income	672,366.15	
Interest Income	265.66	
Income		672,631.81
Management Fees	(97,175.00)	
Other Expenses	0.00	
Total Expenses		(97,175.00)
Ending Value		30,738,839.51
Investment Gain		3,372,430.32

06/30/2023 - 06/13/2024

Actual

Time Weighted Return (net) 12.27

All returns net of fees

This data is gathered from what is believed to be reliable sources, but we cannot guarantee it's accuracy. Please use your brokerage statements to confirm the accuracy of the information presented.



DIBENEDETTO & ASSOCIATES LTD

Need help reading this statement?
Visit www.schwab.com/CompactStatement for more information.

Your Independent* Investment Advisor

DIBENEDETTO & ASSOCIATES LTD
4920 FOREST HILLS RD
LOVES PARK IL 61111-5936

(815)654-8850

While this report is provided by Schwab, except as noted, your Investment Manager and/or advisor is independently owned and operated and is not an affiliate of Schwab. For questions about this document or to update your financial situation, please contact your Investment Manager and/or Advisor.

Account Of

S ERNST & H JOHNSON & D SIDNEY
ROCKFORD MASS TRANSIT DISTRICT
U/A DTD 07/01/1976
520 MULBERRY ST
ROCKFORD IL 61101-1016

Mail To

AB 01 008725 62053 H 32 A
ROCKFORD MASS TRANSIT DISTRICT EMPLOYEE RETIR
520 MULBERRY ST
ROCKFORD, IL 61101-1016



Account Value Summary

Cash, Bank Sweep, and Money Market	\$ 10,029.80
Total Investments Long	\$ 30,487,665.05
Total Investments Short	\$ 0.00
Total Account Value	\$ 30,497,694.85

Change in Account Value

Starting Account Value	\$ 29,847,446.27
Transactions & Income	\$ (100,432.40)
Income Reinvested	\$ (29,804.13)
Change in Value of Investments	\$ 780,485.11
Ending Account Value	\$ 30,497,694.85

Please see "Endnotes For Your Account" section for an explanation of the endnote codes and symbols on this statement.

SIPC has taken the position that it will not cover the balances held in your deposit accounts maintained under programs like our Bank Sweep feature. Please see your Cash Feature Disclosure Statement for more information on insurance coverage.
© 2023 Charles Schwab & Co., Inc. ("Schwab"). All rights reserved. Member SIPC. This statement is furnished solely for your account at Schwab. *Except as noted in this statement's Terms and Conditions, investment advisors or retirement plan providers whose names appear in this statement are not affiliated with Schwab. Please see Terms and Conditions. (0616-1204)
05/31-67036-CSCA1501-083213 *

REVENUE & RIDERSHIP SUMMARY	BUDGET FY 2024	THIS MONTH	LAST YEAR
REVENUE MONTH	51,791.00	61,262.57	60,885.84
REVENUE YTD	567,970.00	671,869.70	580,222.33
MILES MONTH	100,131.2	113,714.9	112,802.1
MILES YTD	1,175,536.40	1,226,801.8	1,220,208.3
HOURS MONTH	7,575.6	8,413.0	8,407.9
HOURS YTD	88,171.6	91,077.6	90,910.6
REVENUE PER MILE MONTH	0.517	0.539	0.540
REVENUE PER MILE YTD	0.483	0.548	0.476
PASSENGER MONTH	73,981	98,125	89,795
PASSENGER YTD	857,723	1,038,039	789,432

GENERAL LEDGER RECONCILIATION		
	THIS MONTH	YTD
GENERAL LEDGER	61,262.57	671,869.70

TICKET SALES			
MONTH			
	CASH	TICKETS LIFTED	VARIANCE
ADULT 10 RIDE	1,365.00	2,718.00	-1,353.00
STUDENT 10 RIDE	0.00	11.25	-11.25
DISABLED RIDE	165.00	147.00	18.00
FULL FARE TICKET	6,150.00	3,669.00	2,481.00
HALF FARE TICKET	4.50	0.00	4.50
TOTAL MONTH	7,684.50	6,545.25	1,139.25
YEAR TO DATE			
	CASH RECEIPTS	TICKETS LIFTED	VARIANCE
TOTAL YTD	82,724.25	71,470.00	11,621.75

REVENUE DATA		BUDGET FY 2024	THIS MONTH	LAST YEAR
ADULT CASH	\$1.50	19,723.00	15,243.48	15,863.96
ADULT 10 RIDE	\$1.50	2,918.00	1,365.00	3,165.00
FULL FARE TICKET	\$1.50	5,455.00	6,150.00	54
HALF FARE TICKET	\$0.75	8.00	4.50	7965
ALL DAY FF ENCODED	\$3.00	0.00	9,000.00	3.00
ALL DAY HF ENCODED	\$1.50	0.00	132.00	2,871.00
ALL DAY FULL FARE	\$3.00	10,811.00	9,828.00	70.50
ALL DAY HALF FARE	\$1.50	698.00	426.00	7,821.00
STUDENT CASH	\$0.75	1,238.00	1,501.39	697.50
STUDENT 10 RIDE	\$0.75	0.00	0.00	1,487.18
DISABLED CASH	\$0.75	788.00	344.45	54.00
DISABLED 10 RIDE	\$0.75	93.00	165.00	347.45
ZONE FARE	\$0.25	95.00	163.00	165.00
TOKENTRANSIT		0.00	12,976.75	99.50
30 DAY PASS	\$55.00	6,446.00	3,850.00	11,226.75
7 DAY PASS		3,518.00	32.00	6,435.00
UNIVERSITY PASS	\$27.00	0.00	81.00	2,560.00
TOTAL		51,791.00	61,262.57	60,885.84

NIGHT SERVICE STATISTICS				
	THIS MONTH	LAST YEAR	YTD FY 24	YTD FY 23
N.S. PSGRS	5,960	5,671	63,596	34,480
N.S. REV	1,399.72	1,298.37	15,369.13	8,460.00
N.S. MILES	12,850.5	12,792.3	137,857.8	135,097.5
N.S. HOURS	825.0	822.8	8,803.1	8,599.2

SATURDAY SERVICE STATISTICS				
	THIS MONTH	LAST YEAR	YTD FY 24	YTD FY 23
SAT. PSGRS	8,141	7,618	98,715	74,239
SAT. REV	2,722.47	2,535.95	59,364.57	25,883.07
SAT. MILES	12,373.8	12,304.4	149,321.1	148,077.9
SAT. HOURS	944.4	936.0	11,341.8	11,345.0

SUNDAY SERVICE STATISTICS				
	THIS MONTH	LAST YEAR	YTD FY 24	YTD FY 23
SUN. PSGRS	2,429	2,451	29,668	22,526
SUN. REV	898.86	793.37	10,395.19	7,049.00
SUN. MILES	2,757.5	2,747.4	32,812.7	28,803.7
SUN. HOURS	200.8	204.3	2,425.6	2,115.4

MACHESNEY PARK STATISTICS				
	THIS MONTH	LAST YEAR	YTD FY 24	YTD FY 23
M.P. PSGRS	1,574	1,234	16,510	11,703
M.P. REV	583.15	471.25	5,986.09	4,011.97
M.P. MILES	4,351.2	4,351.2	46,891.4	42,541.2
M.P. HOURS	267.7	267.7	2,888.1	2,617.1

LOVES PARK STATISTICS				
	THIS MONTH	LAST YEAR	YTD FY 24	YTD FY 23
L.P. PSGRS	4,109	3,718	43,661	29,519
L.P. REV	1,477.87	1,299.94	14,981.21	10,830.56
L.P. MILES	8,096.2	8,096.2	87,535.4	87,749.7
L.P. HOURS	553.8	553.8	5,998.2	6,011.3

BELVIDERE STATISTICS				
	THIS MONTH	LAST YEAR	YTD FY 24	YTD FY 23
BELV PSGRS	415	125	2,851	1,639
BELV REV	129.45	49.55	1,146.03	584.07
BELV MILES	1,364.0	1,366.2	14,514.3	14,593.5
BELV HOURS	68.2	57.2	698.9	611.0

WHEELCHAIR				
	THIS MONTH	LAST YEAR	YTD FY 24	YTD FY 23
WHEELCHAIR	505	393	6,894	5,207

RIDERSHIP DATA		BUDGET FY 2024	THIS MONTH	LAST YEAR
ADULT CASH	\$1.50	13,149	10,162	10,576
ADULT 10 RIDE	\$1.50	1,945	1,812	1,764
FULL FARE TICKET	\$1.50	3,637	2,446	3,488
HALF FARE TICKET	\$0.75	11	0	0
ALL DAY FULL FARE	\$3.00	12,642	14,718	11510
ALL DAY HALF FARE	\$1.50	1,373	1,123	1496
STUDENT CASH	\$0.75	1,651	2,002	267
STUDENT 10 RIDE	\$0.75	0	15	1983
DISABLED CASH	\$0.75	1,051	459	49
DISABLED 10 RIDE	\$0.75	124	196	463
VETERAN FREE		1,725	3,637	196
STUDENT FREE		572	1,032	2,525
FREE RIDE CARD		0	1	801
TOKENTRANS MOB TKT		0	11,704	0
30 DAY PASS	\$55.00	4,161	5,086	7,667
7 DAY PASS	\$16.00	2,243	2,126	5,610
UNIVERSITY PASS	\$27.00	0	434	1,843
DIS CB/BEN AC FREE		12,312	14,823	15,598
MISC. FREE		3,222	4,547	3,117
FREE CHILD RIDE		781	1,325	1,525
SENIOR FREE		6,994	12,988	11,073
TRANSFERS LIFTED		6,388	7,489	8,215
SPECIAL SERVICE		0	0	0
FRI FREE TROLLEY		0	0	29
TOTAL		73,981	98,125	89,795

Regular service resumed 05/30/21
 Veteran and Student Free 01/03/22

**ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT**

MONTH OF: **MAY 24**

ALL FIXED ROUTES				
	PASSENGERS	REVENUE	MILES	HOURS
BUDGET FY 24	73,981	51,791.00	100,131.2	7,575.6
MAY 24	98,125	61,262.57	113,714.9	8,413.0
MAY 23	89,795	60,885.84	112,802.1	8,407.9
% CHANGE	9.3%	0.6%	0.8%	0.1%
BUDGET FY 24	857,723	567,970.00	1,175,536.4	88,171.6
YTD - FY 24	1,038,039	671,869.70	1,226,801.8	91,077.6
YTD - FY 23	789,432	580,222.33	1,220,208.3	90,910.6
% CHANGE	31.5%	15.8%	0.5%	0.2%

Please note that the service shown in the detail below is included in the "ALL FIXED ROUTES" section above.

NIGHT SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	5,960	1,399.72	12,850.5	825.0
MAY 23	5,671	1,298.37	12,792.3	822.8
% CHANGE	5.1%	7.8%	0.5%	0.3%
YTD - FY 24	63,596	15,369.13	137,857.8	8,803.1
YTD - FY 23	34,480	8,460.00	135,097.5	8,599.2
% CHANGE	84.4%	81.7%	2.0%	2.4%

DAY SERVICE (WEEKDAYS only)				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	81,595	56,241.52	85,733.1	6,442.8
MAY 23	74,055	56,258.15	84,958.0	6,444.8
% CHANGE	10.2%	0.0%	0.9%	0.0%
YTD - FY 24	846,060	586,740.81	906,810.2	68,507.1
YTD - FY 23	658,187	538,830.26	908,229.2	68,851.0
% CHANGE	28.5%	8.9%	-0.2%	-0.5%

SATURDAY SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	8,141	2,722.47	12,373.8	944.4
MAY 23	7,618	2,535.95	12,304.4	936.0
% CHANGE	6.9%	7.4%	0.6%	0.9%
YTD - FY 24	98,715	59,364.57	149,321.1	11,341.8
YTD - FY 23	74,239	25,883.07	148,077.9	11,345.0
% CHANGE	33.0%	129.4%	0.8%	0.0%

SUNDAY SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	2,429	898.86	2,757.5	200.8
MAY 23	2,451	793.37	2,747.4	204.3
% CHANGE	-0.9%	13.3%	0.4%	-1.7%
YTD - FY 24	29,668	10,395.19	32,812.7	2,425.6
YTD - FY 23	22,526	7,049.00	28,803.7	2,115.4
% CHANGE	31.7%	47.5%	13.9%	14.7%

Regular service resumed 05/30/21
Veteran and Student Free 01/03/22

**ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT
PAGE 2**

MONTH OF: MAY 24

Please note that fixed route service shown in the detail below is included in the "ALL FIXED ROUTES" on previous page.

ROCKFORD				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	92,027	59,072.10	99,903.5	7,523.3
MAY 23	84,718	59,065.10	98,988.5	7,529.2
% CHANGE	8.6%	0.0%	0.9%	-0.1%
YTD - FY 24	975,017	649,756.37	1,077,860.7	81,492.4
YTD - FY 23	746,571	564,795.73	1,075,323.9	81,671.2
% CHANGE	30.6%	15.0%	0.2%	-0.2%

MACHESNEY PARK				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	1,574	583.15	4,351.2	267.7
MAY 23	1,234	471.25	4,351.2	267.7
% CHANGE	27.6%	23.7%	0.0%	0.0%
YTD - FY 24	16,510	5,986.09	46,891.4	2,888.1
YTD - FY 23	11,703	4,011.97	42,541.2	2,617.1
% CHANGE	41.1%	49.2%	10.2%	10.4%

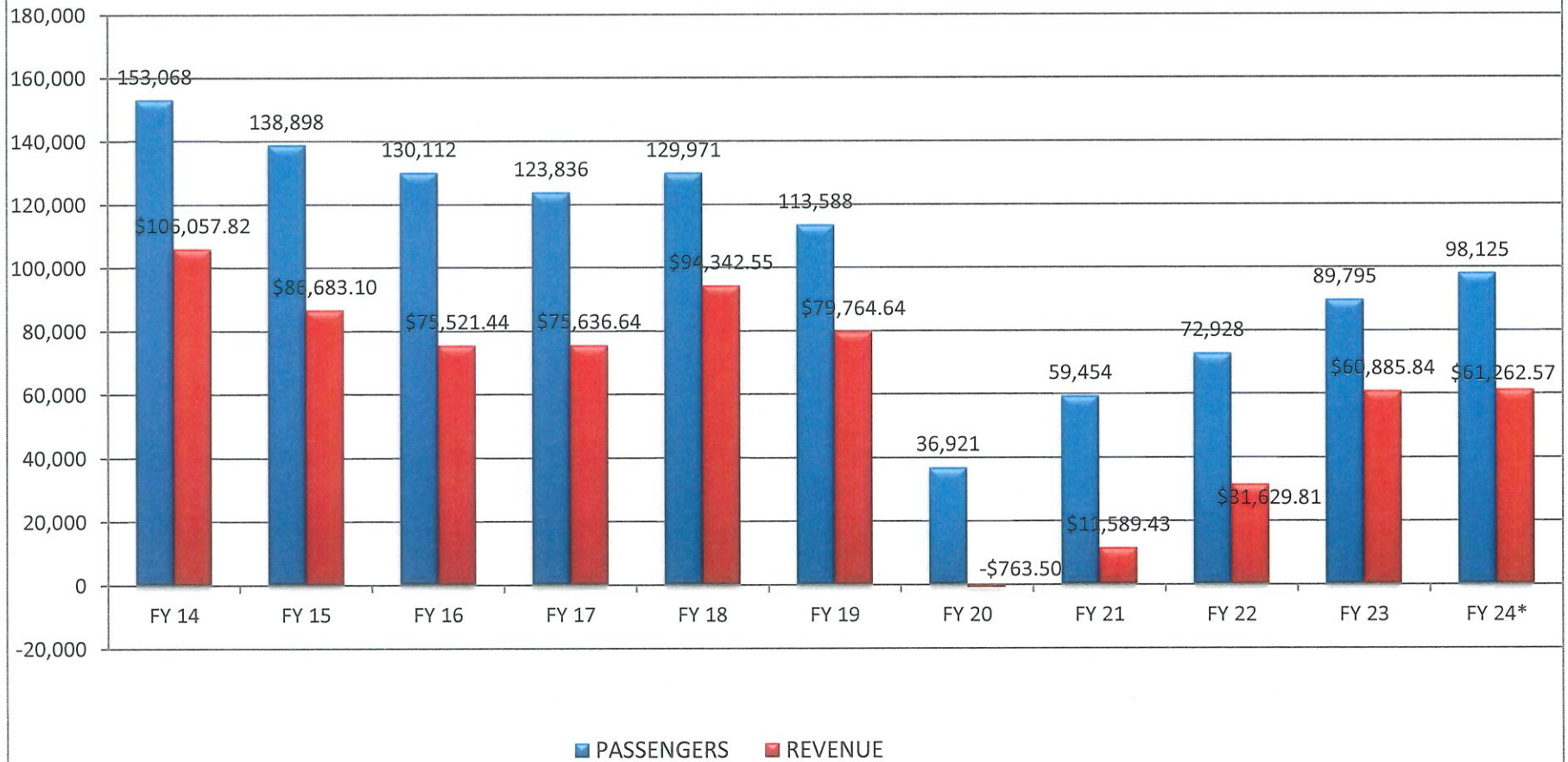
LOVES PARK				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	4,109	1,477.87	8,096.2	553.8
MAY 23	3,718	1,299.94	8,096.2	553.8
% CHANGE	10.5%	13.7%	0.0%	0.0%
YTD - FY 24	43,661	14,981.21	87,535.4	5,998.2
YTD - FY 23	29,519	10,830.56	87,749.7	6,011.3
% CHANGE	47.9%	38.3%	-0.2%	-0.2%

BELVIDERE *				
	PASSENGERS	REVENUE	MILES	HOURS
MAY 24	415	129.45	1,364.0	68.2
MAY 23	125	49.55	1,366.2	57.2
% CHANGE	232.0%	161.3%	-0.2%	19.2%
YTD - FY 24	2,851	1,146.03	14,514.3	698.9
YTD - FY 23	1,639	584.07	14,593.5	611.0
% CHANGE	73.9%	96.2%	-0.5%	14.4%

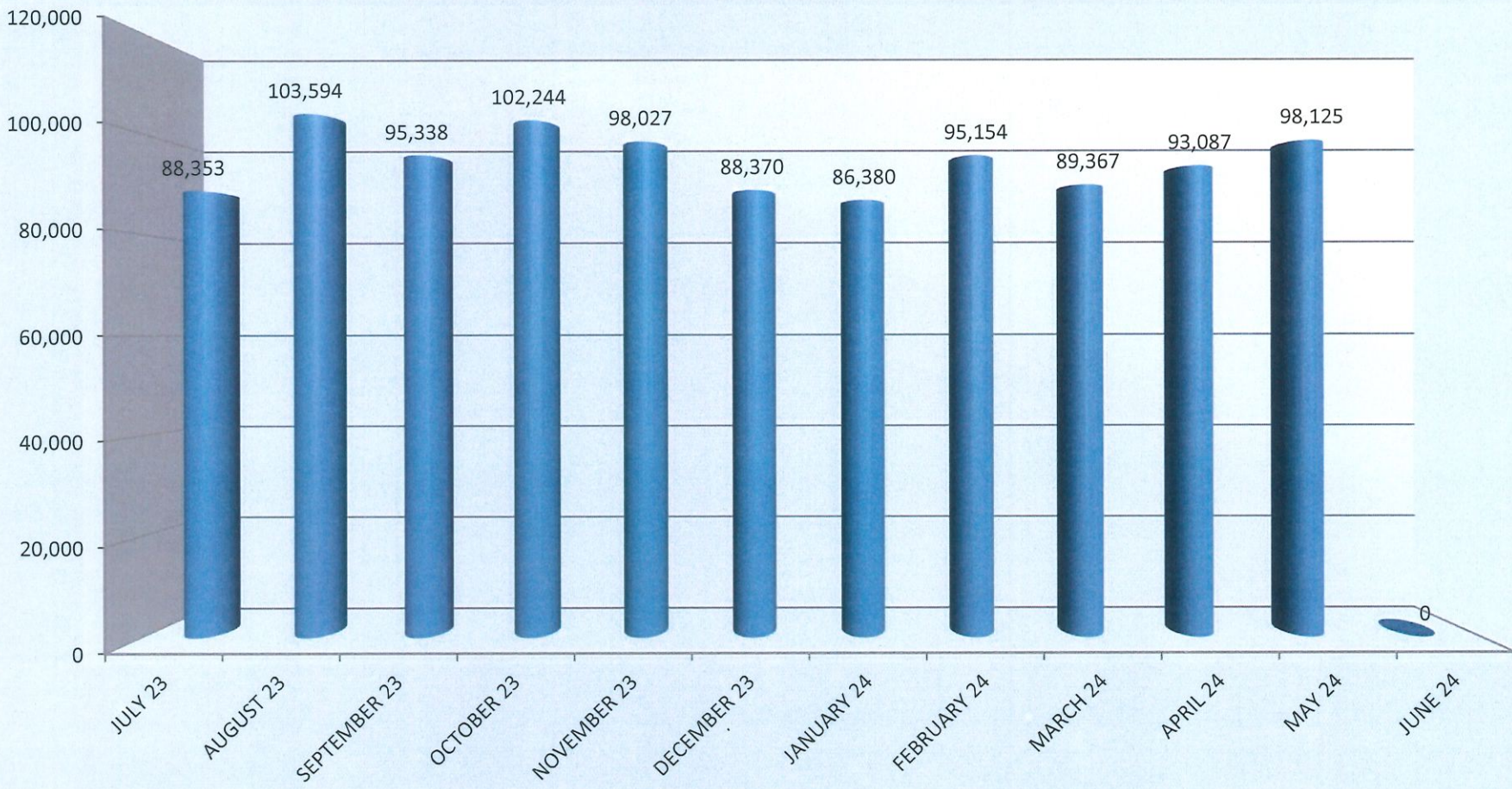
WHEELCHAIR				
	PASSENGERS		PASSENGERS	
MAY 24	505	YTD - FY 24	6,894	
MAY 23	393	YTD - FY 23	5,207	

TRANSFERS ISSUED				
	PASSENGERS		PASSENGERS	
MAY 24	11,588	YTD - FY 24	135,941	
MAY 23	12,244	YTD - FY 23	133,733	

MAY PASSENGERS/REVENUE

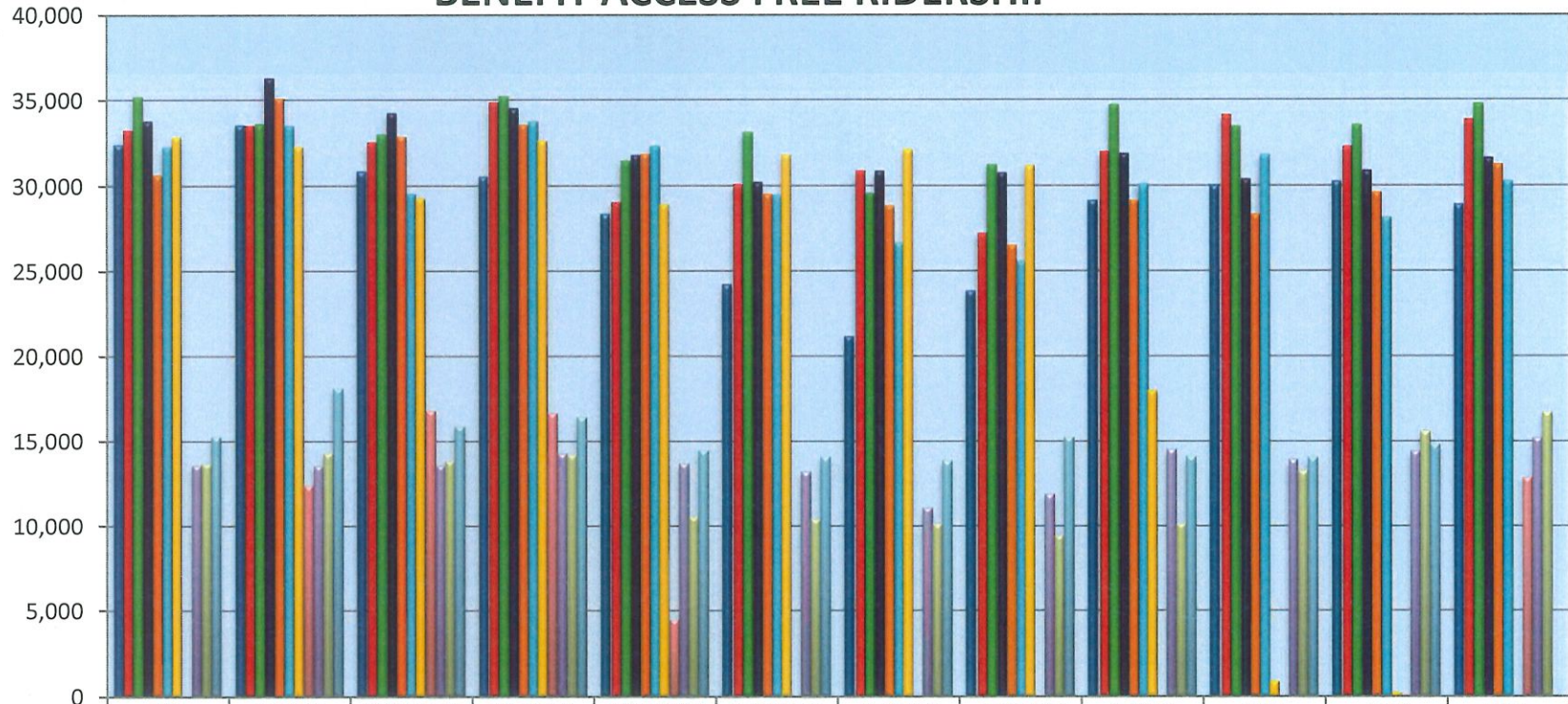


MONTHLY PASSENGERS FY 23



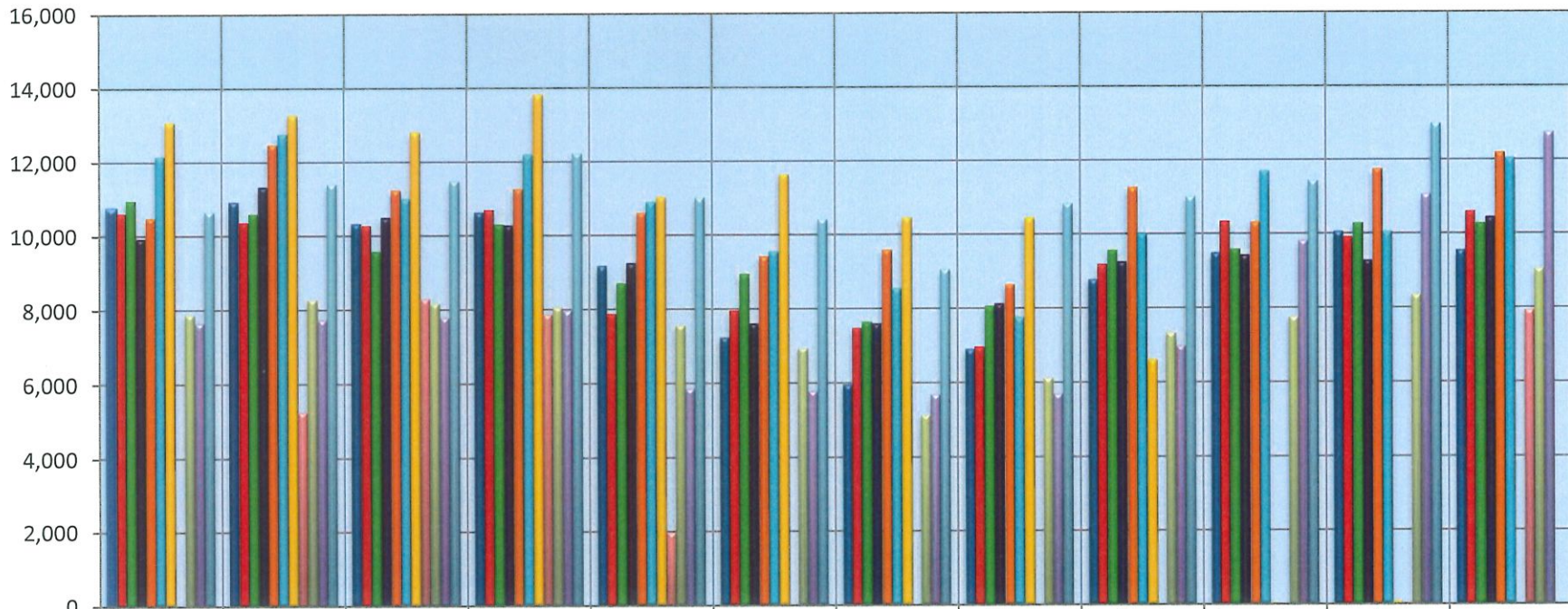
■ TOTAL PASSENGERS

BENEFIT ACCESS FREE RIDERSHIP



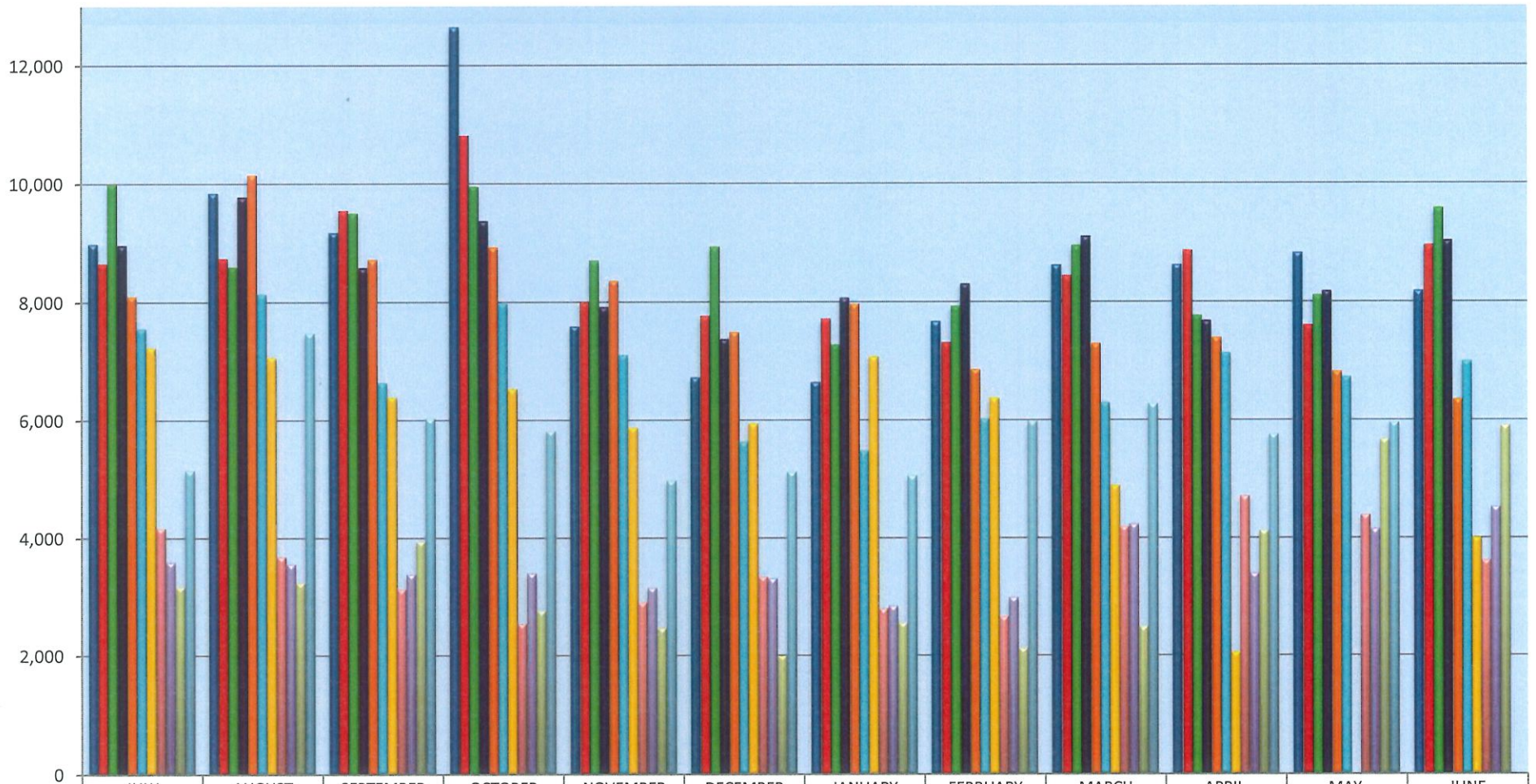
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
14 DISABLED CB	32,398	33,540	30,840	30,543	28,365	24,228	21,182	23,854	29,134	30,025	30,248	28,899
15 DISABLED CB	33,242	33,503	32,545	34,860	29,023	30,095	30,889	27,232	31,989	34,126	32,297	33,853
16 DISABLED CB	35,189	33,613	32,991	35,222	31,445	33,105	29,563	31,225	34,706	33,453	33,537	34,767
17 DISABLED CB	33,770	36,285	34,259	34,529	31,788	30,223	30,854	30,779	31,881	30,403	30,898	31,630
18 DISABLED CB	30,633	35,087	32,861	33,556	31,862	29,531	28,827	26,530	29,131	28,314	29,605	31,245
19 DISABLED CB	32,247	33,511	29,546	33,754	32,304	29,447	26,676	25,569	30,072	31,791	28,152	30,254
20 DISABLED CB	32,847	32,280	29,253	32,623	28,883	31,805	32,109	31,172	18,001	882	198	0
21 DISABLED CB	0	12,406	16,813	16,660	4,464	0	0	0	0	0	76	12,853
22 DISABLED CB	13,594	13,572	13,603	14,303	13,703	13,198	11,089	11,910	14,536	13,959	14,437	15,199
23 DISABLED CB	13,674	14,289	13,853	14,213	10,528	10,381	10,117	9,429	10,125	13,250	15,598	16,722
24 DISABLED CB	15,275	18,139	15,889	16,442	14,451	14,099	13,874	15,237	14,122	14,069	14,823	0

Senior Ridership



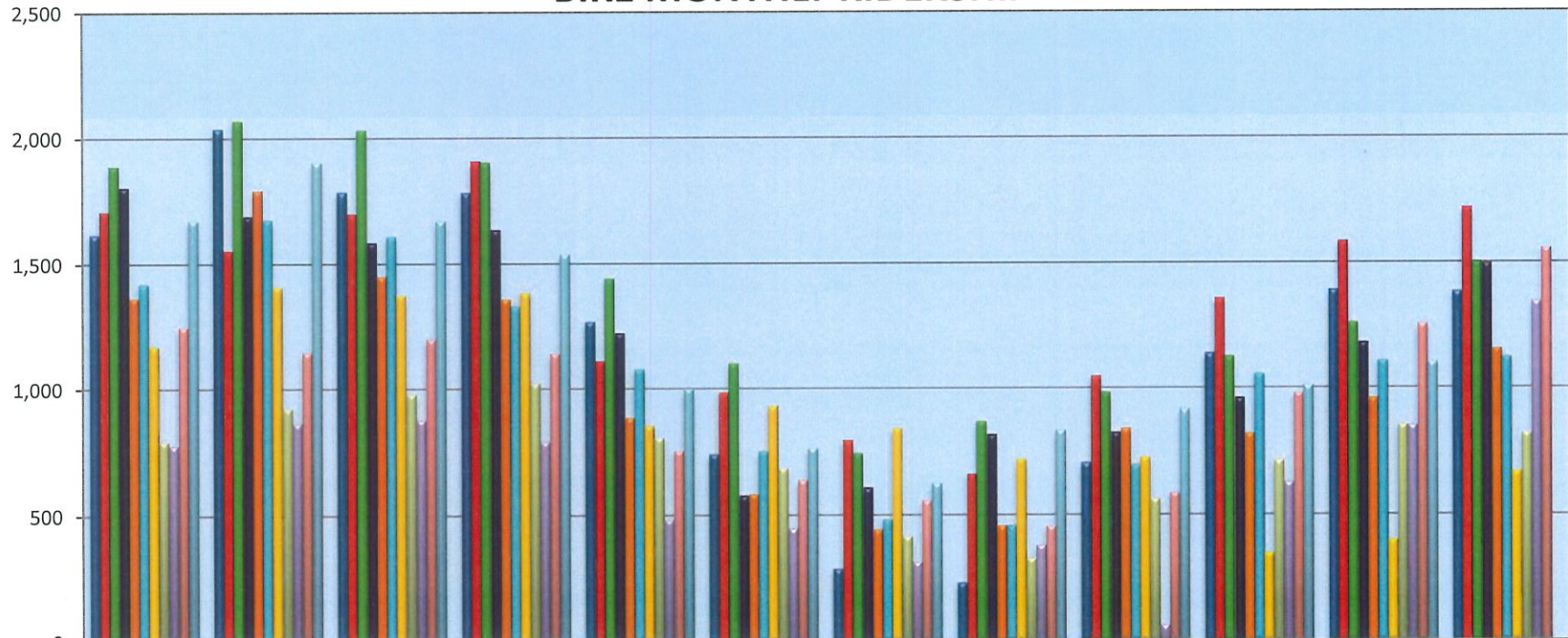
	July	August	September	October	November	December	January	February	March	April	May	June
FY 14	10,750	10,922	10,323	10,625	9,169	7,243	5,964	6,908	8,771	9,481	10,051	9,544
FY 15	10,606	10,350	10,261	10,697	7,879	7,959	7,484	6,958	9,171	10,329	9,893	10,599
FY 16	10,957	10,589	9,569	10,297	8,697	8,935	7,644	8,057	9,553	9,580	10,281	10,267
FY 17	9,922	11,320	10,496	10,270	9,241	7,610	7,597	8,125	9,239	9,420	9,270	10,447
FY 18	10,492	12,466	11,233	11,260	10,602	9,413	9,581	8,652	11,262	10,306	11,750	12,187
FY 19	12,146	12,754	10,993	12,187	10,901	9,543	8,552	7,751	9,994	11,701	10,048	12,036
FY 20	13,075	13,258	12,805	13,815	11,033	11,636	10,456	10,453	6,608	28	58	0
FY 21	0	5,248	8,297	7,864	1,969	0	0	0	0	0	44	7,931
FY 22	7,873	8,278	8,171	8,052	7,556	6,935	5,131	6,114	7,331	7,752	8,354	9,045
FY 23	7,648	7,733	7,793	7,966	5,856	5,790	5,684	5,693	6,982	9,815	11,073	12,750
FY 24	10,654	11,402	11,470	12,225	11,024	10,422	9,053	10,832	11,015	11,431	12,988	0

NIGHT MONTHLY PASSENGERS



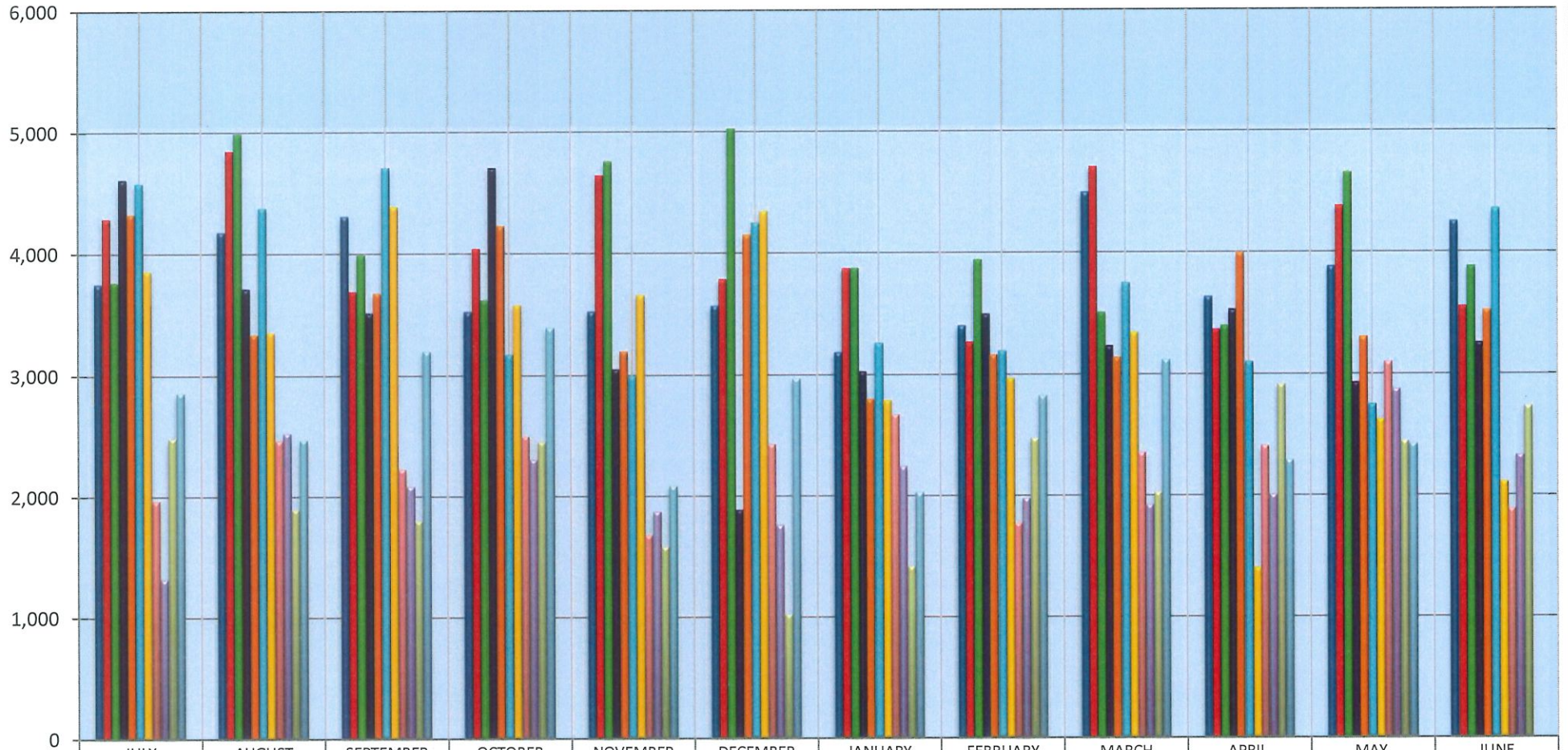
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	8,987	9,841	9,177	12,643	7,593	6,724	6,642	7,676	8,620	8,627	8,834	8,189
FY 15	8,648	8,738	9,546	10,808	7,998	7,771	7,716	7,319	8,441	8,873	7,606	8,955
FY 16	9981	8590	9495	9949	8698	8931	7280	7922	8948	7766	8108	9577
FY 17	8,961	9,778	8,577	9,367	7,917	7,374	8,069	8,306	9,103	7,682	8,183	9,030
FY 18	8,093	10,148	8,719	8,923	8,359	7,493	7,963	6,852	7,296	7,395	6,817	6,348
FY 19	7,550	8,136	6,630	7,971	7,106	5,621	5,478	6,015	6,292	7,137	6,724	6,994
FY 20	7,234	7,066	6,385	6,528	5,868	5,944	7,070	6,372	4,888	2,055	0	4,000
FY 21	4,167	3,675	3,123	2,539	2,893	3,334	2,790	2,658	4,191	4,711	4,388	3,608
FY 22	3,584	3,552	3,378	3,396	3,144	3,302	2,833	2,977	4,234	3,391	4,148	4,526
FY 23	3,156	3,229	3,939	2,756	2,460	1,992	2,549	2,122	2,486	4,120	5,671	5,906
FY 24*	5,145	7,477	6,029	5,815	4,976	5,120	5,060	5,980	6,277	5,757	5,960	0

BIKE MONTHLY RIDERSHIP



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	1,616	2,037	1,787	1,784	1,268	739	285	230	704	1,139	1,392	1,385
FY 15	1,707	1,552	1,699	1,908	1,109	983	794	659	1,046	1,359	1,584	1,718
FY 16	1,888	2,068	2,031	1,904	1,441	1,100	741	867	982	1,125	1,260	1,501
FY17	1,805	1,690	1,584	1,635	1,222	579	609	817	825	961	1,182	1,497
FY 18	1,362	1,793	1,449	1,359	884	582	442	457	838	818	959	1,154
FY 19	1,417	1,675	1,607	1,329	1,075	748	480	456	694	1,053	1,105	1,119
FY 20	1,168	1,407	1,375	1,384	851	930	839	717	724	346	399	667
FY 21	791	922	978	1,020	803	684	415	327	562	713	852	820
FY 22	775	863	876	790	482	448	313	381	62	628	851	1,345
FY 23	1,247	1,145	1,198	1,141	753	638	556	456	586	980	1,256	1,557
FY 24	1,673	1,904	1,671	1,537	999	763	624	832	916	1,009	1,102	0

SUNDAY MONTHLY PASSENGERS



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 14	3,748	4,175	4,308	3,520	3,521	3,565	3,182	3,399	4,495	3,632	3,882	4,252
FY 15	4,284	4,846	3,687	4,038	4,640	3,784	3,871	3,265	4,705	3,364	4,379	3,549
FY 16	3,763	4,985	3,991	3,617	4,757	5,023	3,875	3,941	3,507	3,398	4,653	3,884
FY 17	4,611	3,714	3,515	4,708	3,055	1,891	3,031	3,497	3,235	3,530	2,933	3,260
FY 18	4,322	3,334	3,675	4,225	3,194	4,148	2,801	3,162	3,139	3,995	3,306	3,520
FY 19	4,574	4,373	4,711	3,170	2,995	4,247	3,259	3,192	3,748	3,099	2,750	4,354
FY 20	3,854	3,354	4,387	3,572	3,655	4,341	2,790	2,969	3,342	1,407	2,626	2,113
FY 21	1,965	2,470	2,228	2,502	1,680	2,433	2,674	1,772	2,357	2,415	3,100	1,888
FY 22	1,318	2,530	2,085	2,307	1,874	1,761	2,245	1,978	1,925	2,007	2,878	2,333
FY 23	2,485	1,896	1,799	2,455	1,581	1,023	1,419	2,476	2,026	2,915	2,451	2,735
FY 24*	2,859	2474	3198	3389	2084	2970	2028	2826	3118	2293	2429	0

**ROCKFORD MASS TRANSIT DISTRICT
DEMAND RESPONSE REPORT**

E-3#992
MONTH OF: **Apr-24**

DEMAND RESPONSE						
	PASSENGERS	REVENUE	REVENUE HOURS	REVENUE MILES	WHEELCHAIRS	PRODUCTIVITY (Psgrs/Rev. Hrs.)
Apr-24	13,065	22,514.25	6,347.6	84,844	2,069	2.06
Apr-23	8,583	20,550.06	4,429.1	65,142	1,691	1.94
% CHANGE	52.2%	9.6%	43.3%	30.2%	22.4%	6.2%
YTD - FY 24	100,025	207,827.35	56,247.2	765,982	17,903	1.78
YTD - FY 23	89,606	214,711.71	46,552.2	681,854	17,082	1.92
% CHANGE	11.6%	-3.2%	20.8%	12.3%	4.8%	-7.3%

*Demand Response include SMTD Passengers

SMTD/MEDICAID/MCO/BCCA PASSENGERS

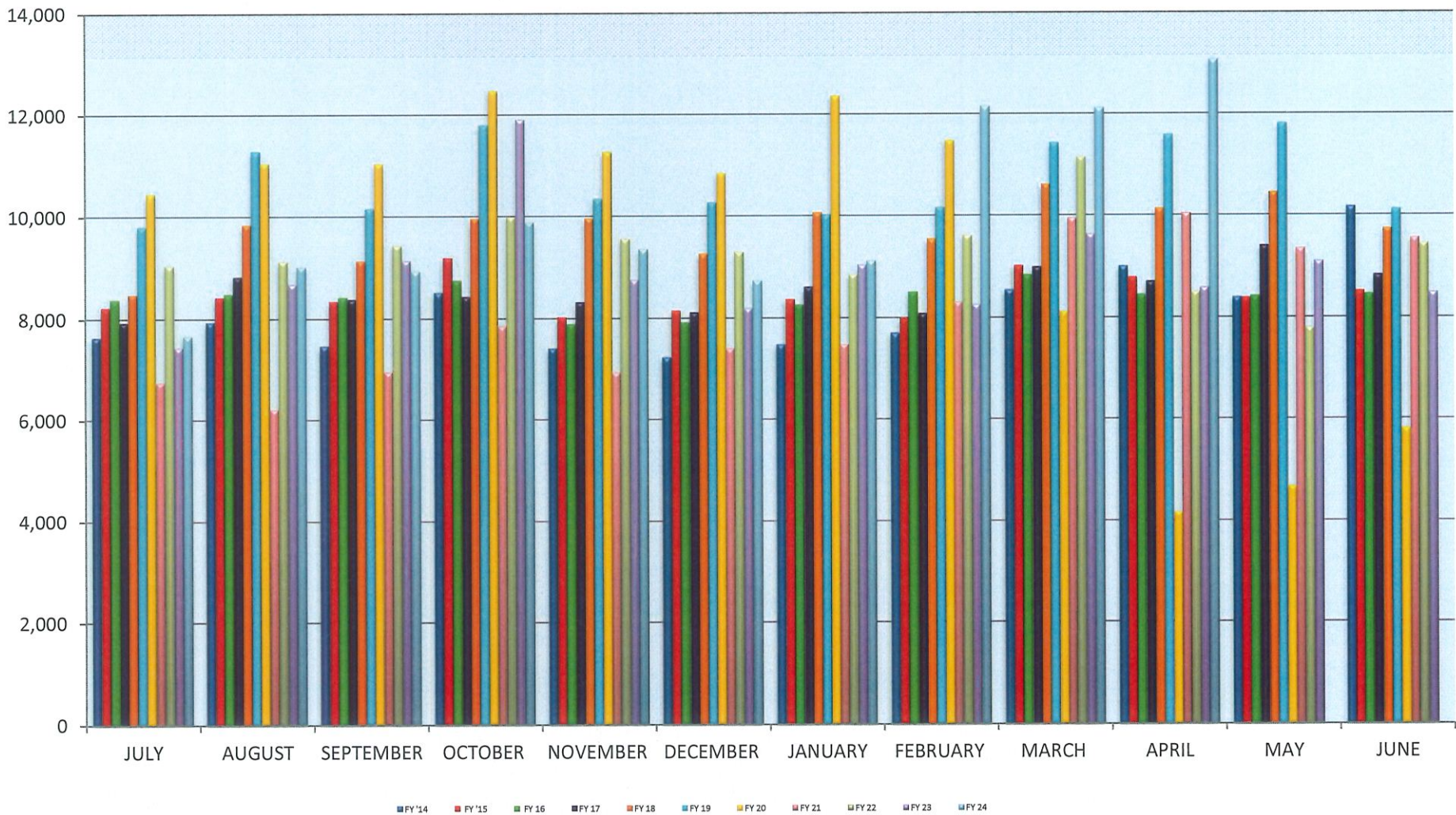
SMTD	PASSENGERS
Apr-24	2,688
Apr-23	2,244
% CHANGE	19.8%
YTD - FY 24	22,932
YTD - FY 23	21,924
% CHANGE	4.6%

MCO	PASSENGERS
Apr-24	7
Apr-23	56
% CHANGE	-87.5%
YTD - FY 24	213
YTD - FY 23	461
% CHANGE	-53.8%

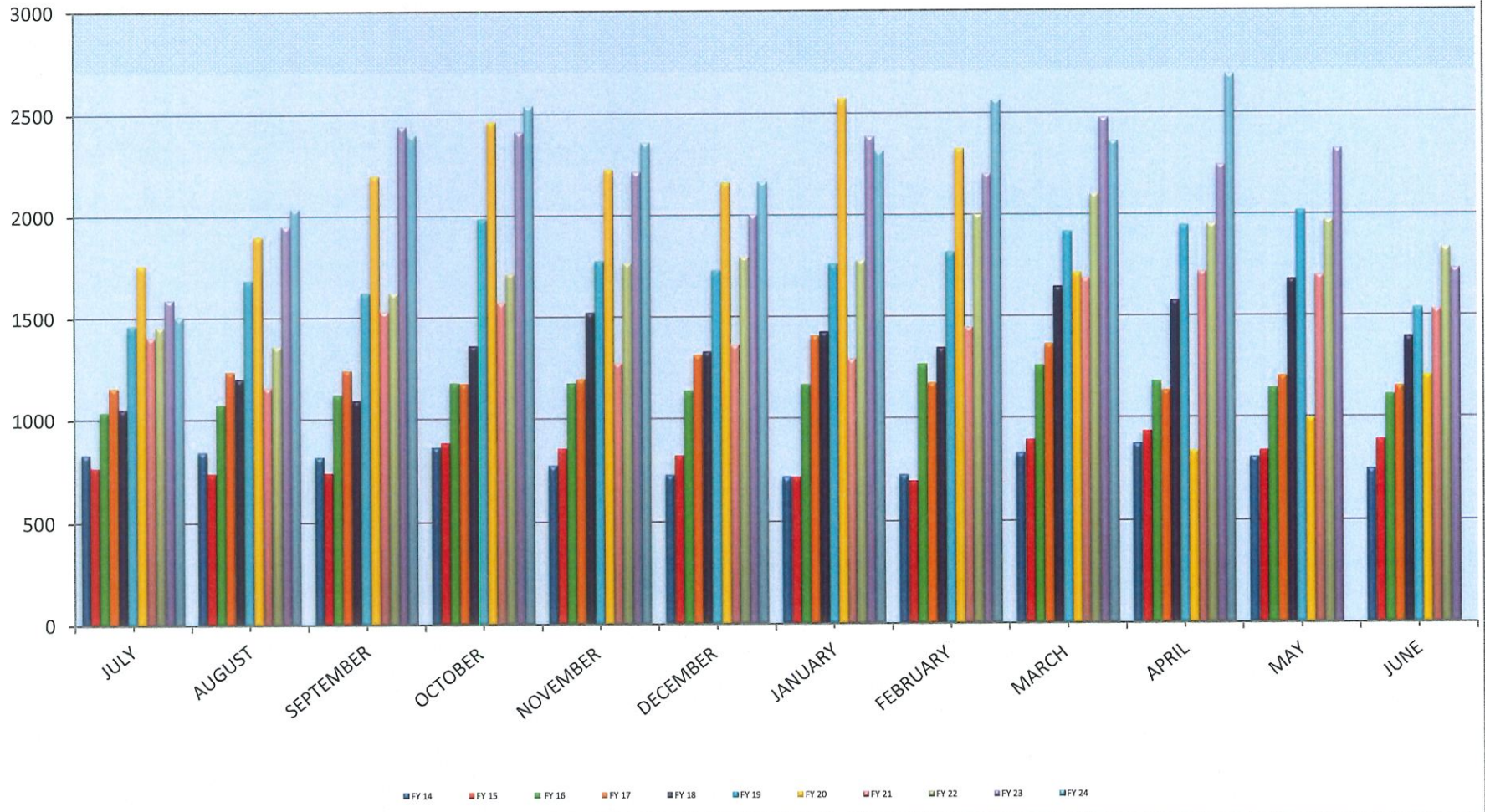
MEDICAID	PASSENGERS
Apr-24	2,688
Apr-23	964
% CHANGE	178.8%
YTD - FY 24	12,740
YTD - FY 23	8,744
% CHANGE	45.7%

BCCA	PASSENGERS
Apr-24	2,132
Apr-23	1,734
% CHANGE	23.0%
YTD - FY 24	20,077
YTD - FY 23	17,415
% CHANGE	15.3%

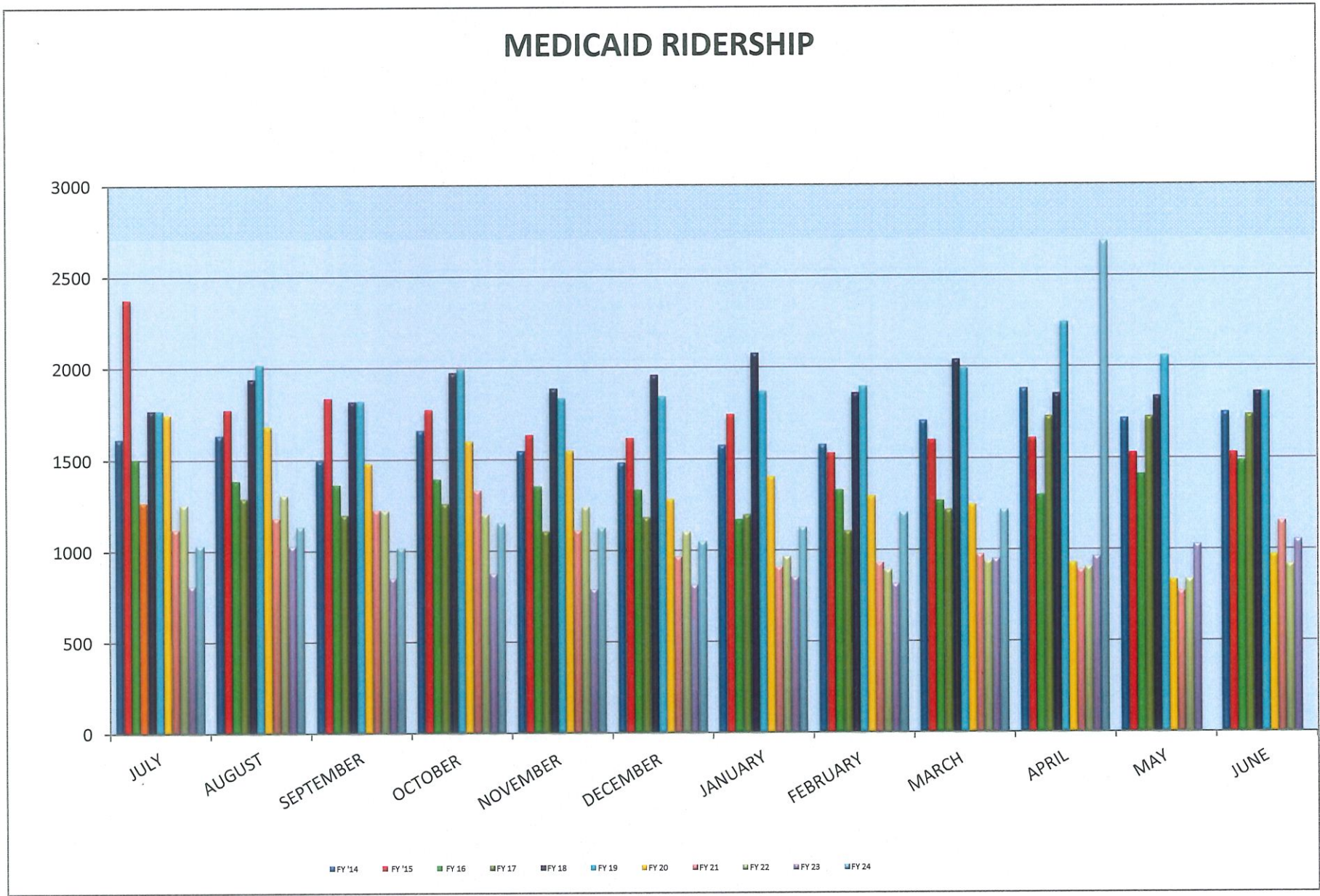
DEMAND RESPONSE PASSENGERS



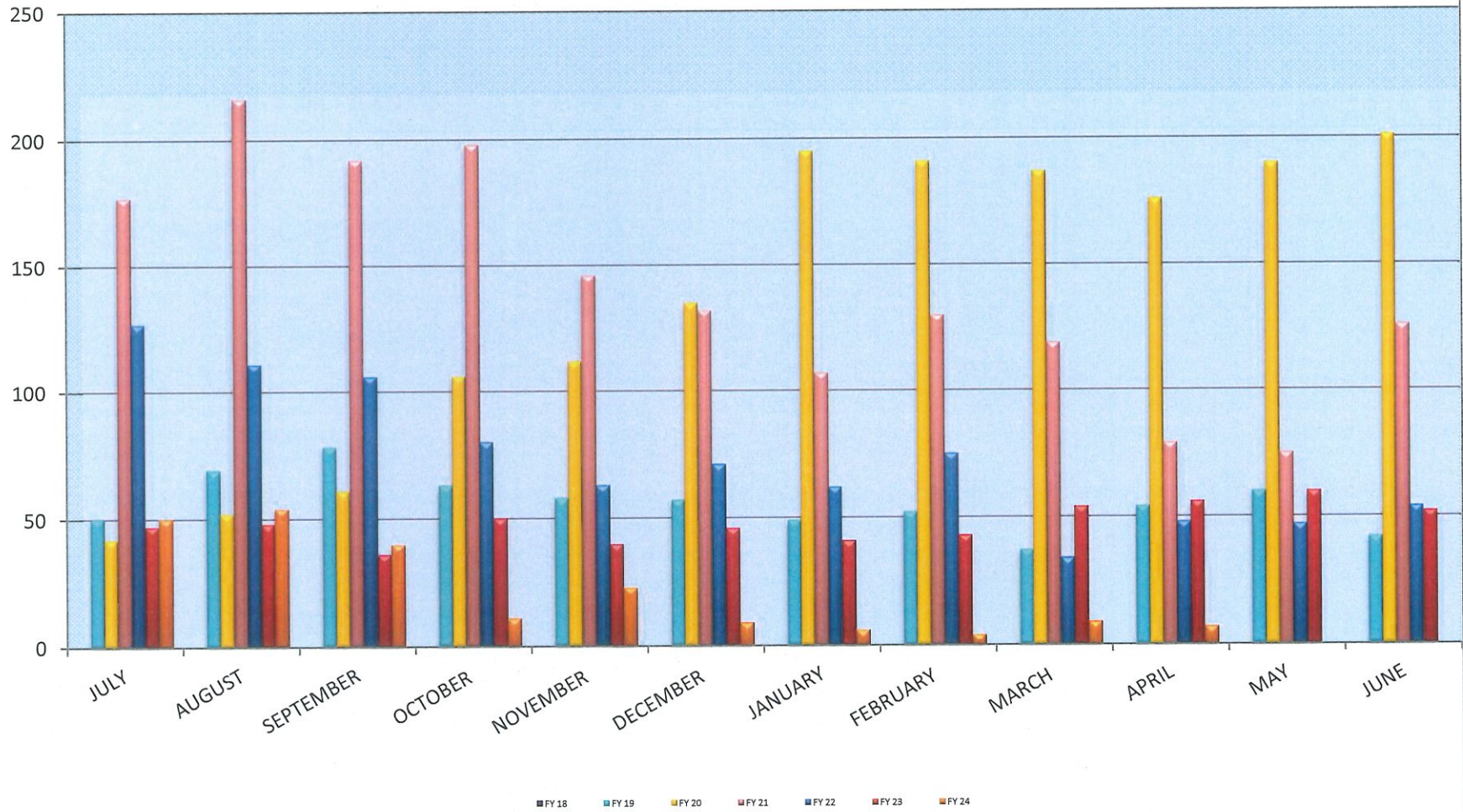
SMTD PASSENGERS



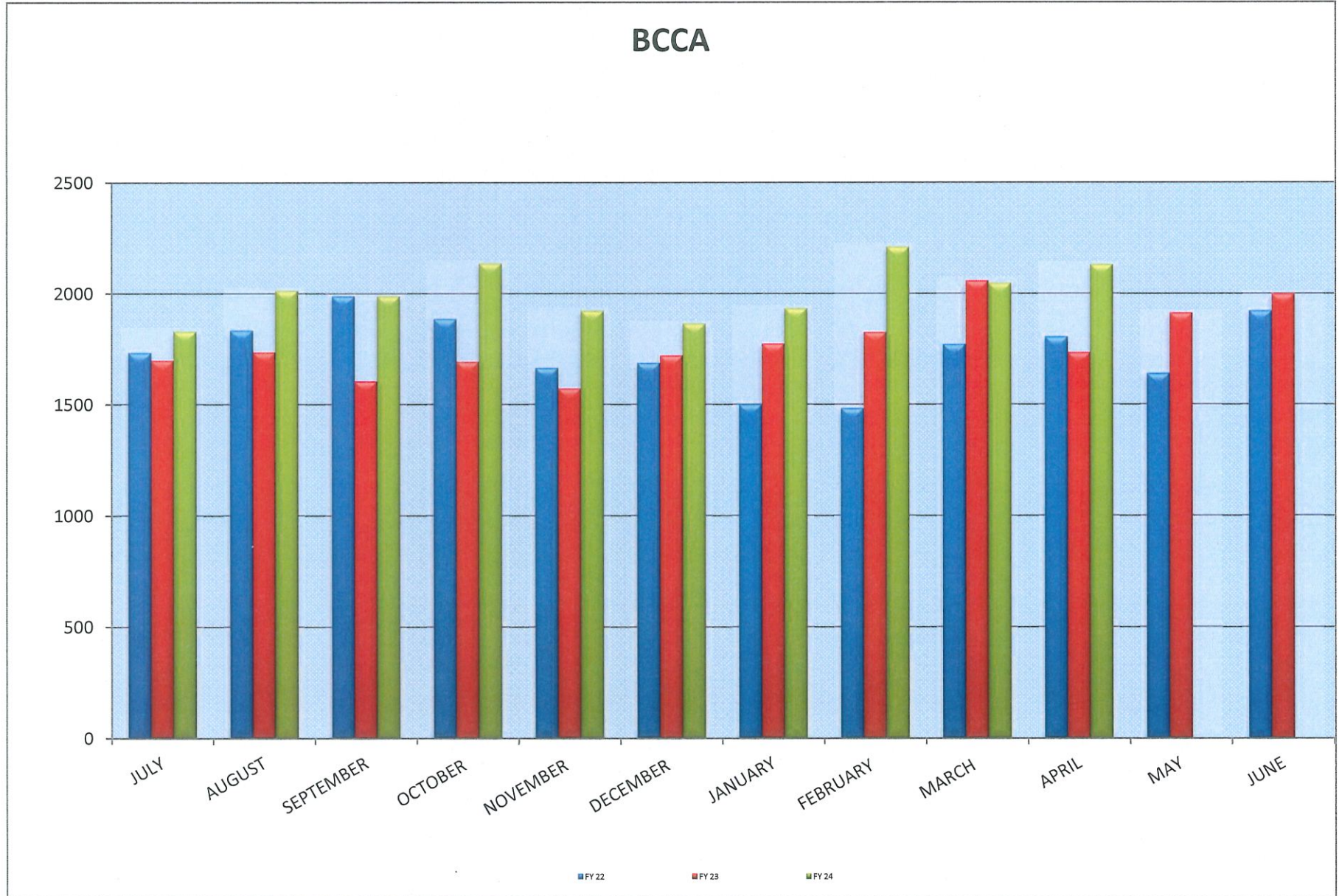
MEDICAID RIDERSHIP



MCO

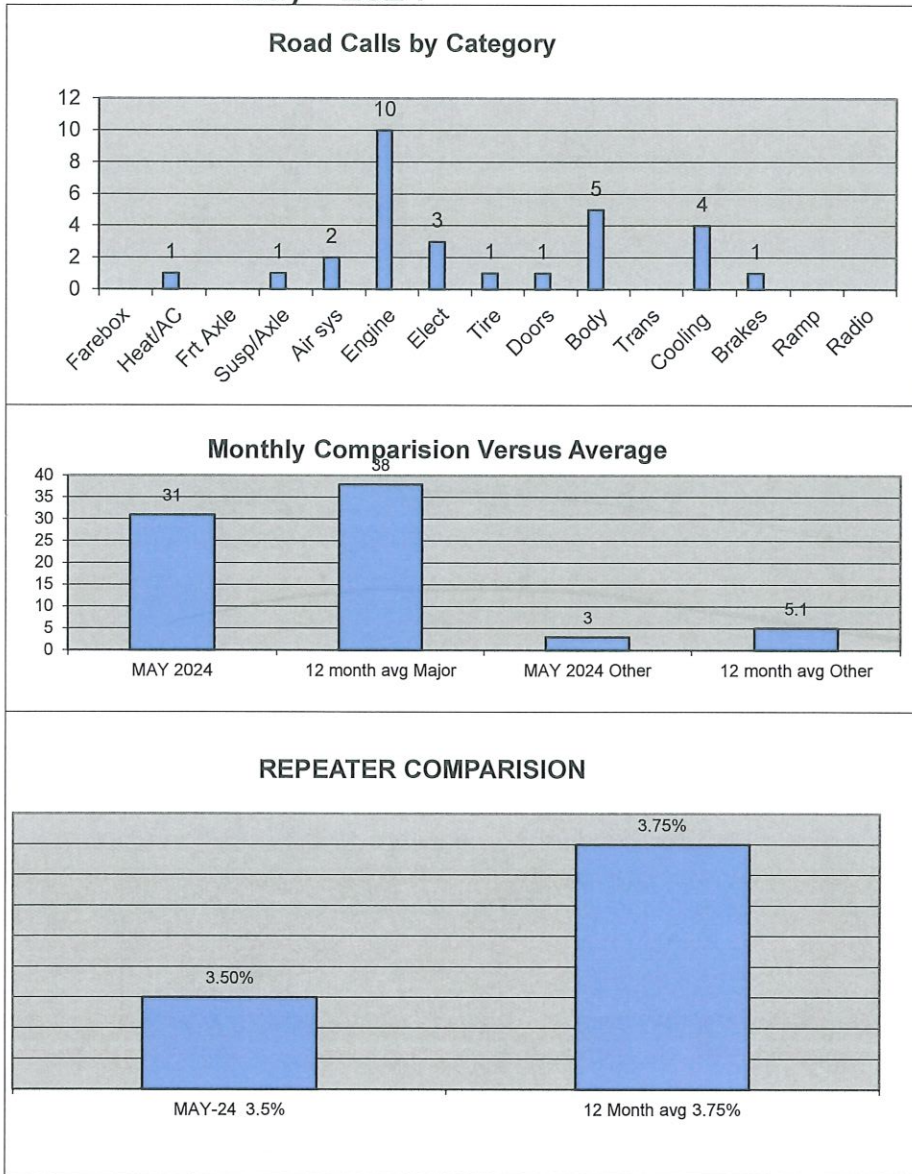


BCCA



REPORT ON FIXED ROUTE BUSES May 2024

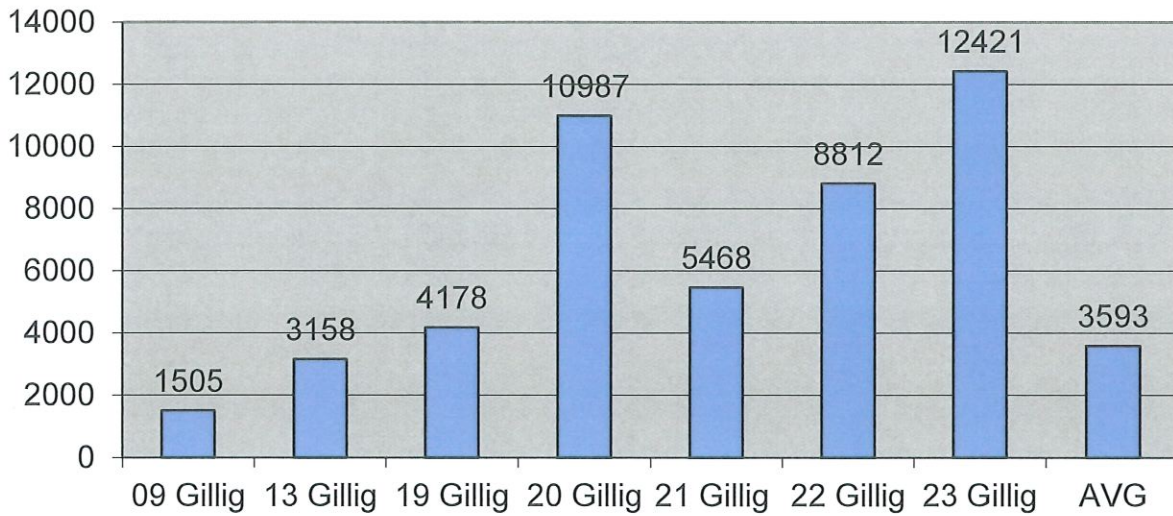
E-4 (A) #992



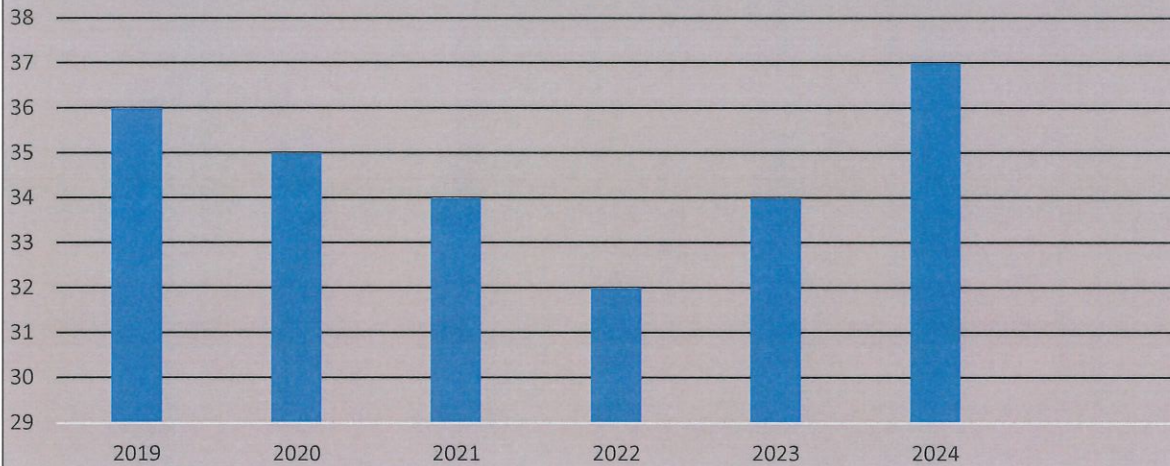
A repeater is any road call for the same issue that occurs more than once in a month.

MAY there were 2 repeat, 907 fumes and 1303 fumes

AVERAGE MILES BETWEEN ROAD CALLS



PREVENTIVE MAINTENANCE INSPECTIONS

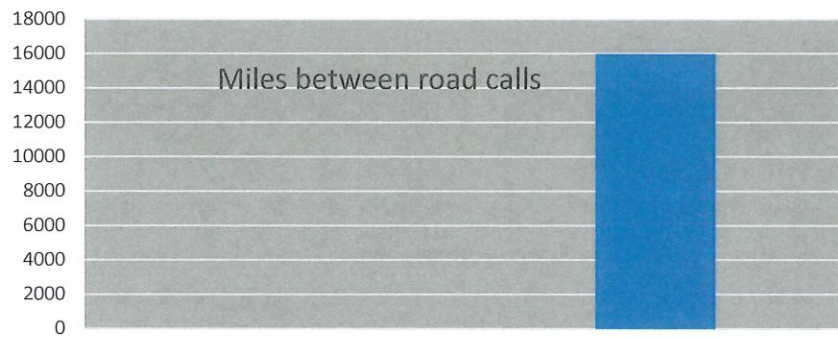
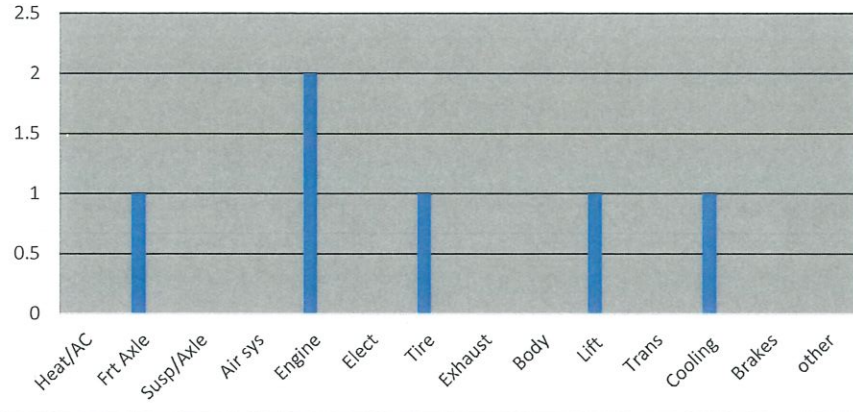


There were 34 inspections performed this month.
26 fixed route 8 were paratransit

All were done per the maintenance plan.

REPORT ON PARATRANSIT FLEET MAY 2024

ROAD CALL SUMMARY



992- E-4 (b)

Maintenance and Facilities

June 2024

- **Charging infrastructure:** All chargers are currently working and charging in this building begins this week. This will help on the electric cost as we will be able to charge off peak hours (after 6:00 PM)
- **Fixed route bus order:** The four-diesel hybrid bus order has been built, minus the power steering pumps that are on back order. They are expected to arrive sometime in August. George and I will be going out for final inspection once the pumps are installed.
- **Facility expansion project:** A pre bid meeting was held 2 weeks ago for the project. Several General contractors and Sub contractors were present at the meeting, which is a good sign there is interest in bidding. We held contractor walk throughs of the building and expansion site last week on two different days and had roughly 20 contractors go through with our architect and Owner's rep team as well our some of our staff.
- **Telephone system replacement:** Staff has continued to work with the telephone replacement project consultant to identify needs and call flow. A tentative timeline has been put together. Major targets are RFP draft development done by September of 2024, Issuance of RFP also in September of 2024. Staff will evaluate and score the RFP including proposer interviews. Vendor award would be in January of 2025, with installation completed by April of 2025.
- **Paratransit software project:** Staff had over three hours of calls with Trip Spark last week going over current operations and what things we want to change. The process is slow, but an important step to make sure things are set up correctly initially.
- **Shelter install:** A new shelter was installed in the 7th street and Broadway area near the community garden planter boxes.

RMTD CLAIMS HISTORY

2023-2024						2022-2023					
	MEDICAL	RX	VISION	DENTAL	TOTAL		MEDICAL	RX	VISION	DENTAL	TOTAL
FY '24						FY '23					
July	\$311,576	\$94,434	\$105	\$4,160	\$410,275	July	\$46,857	\$44,129	\$475	\$4,399	\$95,860
Aug	\$104,500	\$17,233	\$495	\$9,196	\$131,424	Aug	\$266,165	\$53,464	\$607	\$6,745	\$326,981
Sep	\$141,879	\$75,997	\$155	\$4,827	\$222,858	Sep	\$158,412	\$89,062	\$540	\$3,486	\$251,500
Oct	\$160,137	\$128,914	\$110	\$3,517	\$292,678	Oct	\$159,787	\$38,781	\$492	\$4,517	\$203,577
Nov	\$129,833	\$88,309	\$310	\$5,323	\$223,774	Nov	\$111,728	\$69,280	\$380	\$6,704	\$188,091
Dec	\$111,279	\$45,880	\$376	\$4,291	\$161,826	Dec	\$366,728	\$84,970	\$160	\$2,616	\$454,474
Jan	\$57,444	\$93,276	\$873	\$6,392	\$157,985	Jan	\$178,157	\$47,866	\$465	\$3,630	\$230,118
Feb	\$326,028	\$87,433	\$735	\$3,440	\$417,636	Feb	\$205,213	\$81,091	\$1,435	\$3,315	\$291,053
Mar	\$118,361	\$74,002	\$1,250	\$3,138	\$196,750	Mar	\$262,072	\$75,784	\$1,573	\$7,677	\$347,105
Apr	\$113,345	\$61,814	\$474	\$3,651	\$179,284	Apr	\$184,534	\$74,495	\$517	\$4,141	\$263,686
May	\$264,100	\$110,530	\$952	\$3,724	\$379,307	May	\$439,919	\$62,746	\$395	\$5,241	\$508,301
Jun						Jun	\$321,017	\$98,590	\$900	\$3,701	\$424,208
YTD	\$1,838,482	\$877,820	\$5,836	\$51,659	\$2,773,797	YTD	\$2,700,588	\$820,257	\$7,939	\$56,172	\$3,584,955

	Medical	Rx	Vision	Dental	TOTAL
May 2024	\$264,100	\$110,530	\$952	\$3,724	\$379,307
May 2023	\$439,919	\$62,746	\$395	\$5,241	\$508,301
% Change	-39.97%	76.15%	141.01%	-28.94%	-25.38%

	Medical	Rx	Vision	Dental	TOTAL
May 2024	\$264,100	\$110,530	\$952	\$3,724	\$379,307
May 2022	\$145,687	\$46,089	\$895	\$2,267	\$194,938
% Change	81.28%	139.82%	6.37%	64.27%	94.58%

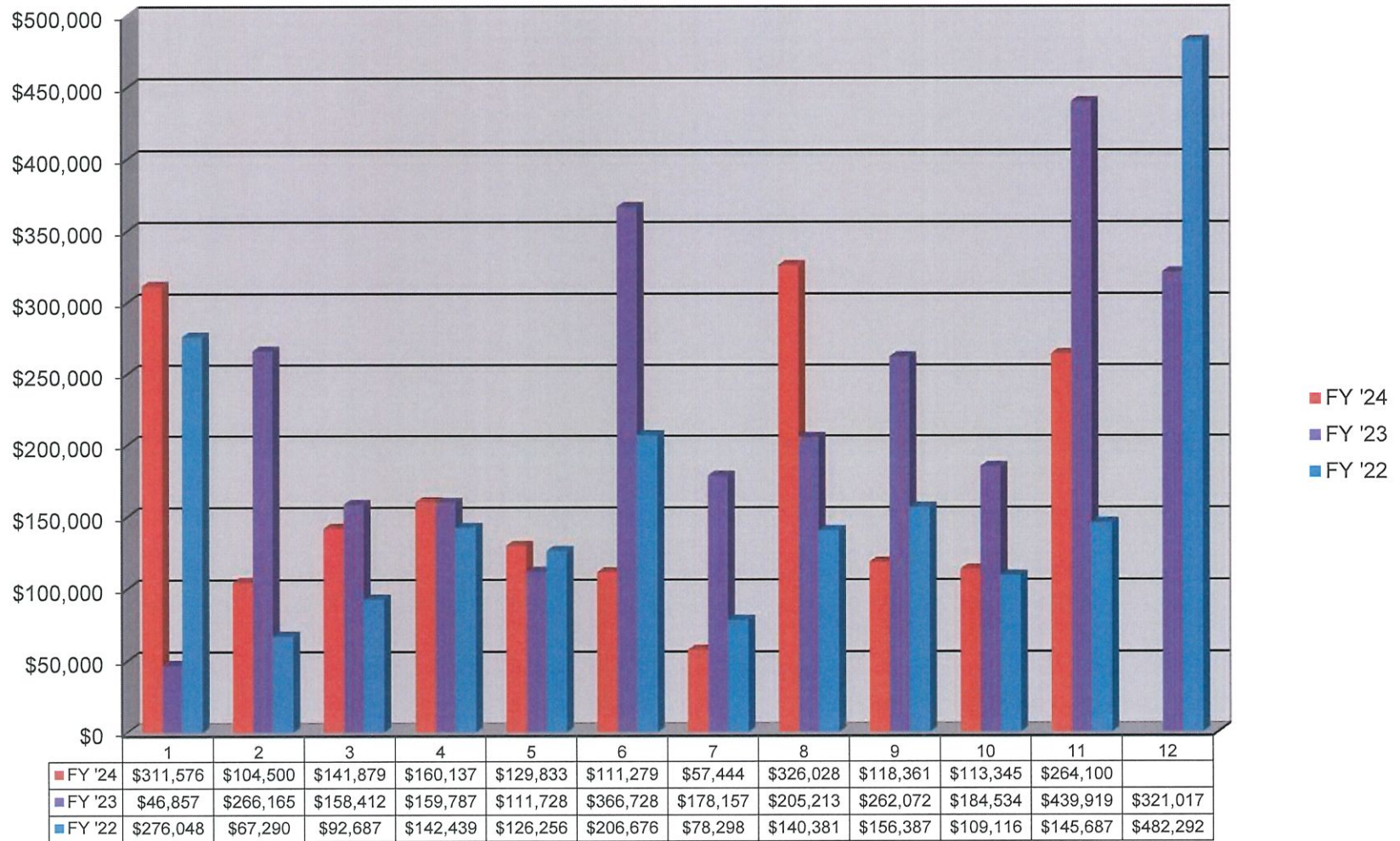
YTD - FY 24	\$1,838,482	\$877,820	\$5,836	\$51,659	\$2,773,797
YTD - FY 23	\$2,379,571	\$721,667	\$7,039	\$52,471	\$3,160,747
% Change	-22.74%	21.64%	-17.09%	-1.55%	-12.24%

YTD FY 24	\$1,838,482	\$877,820	\$5,836	\$51,659	\$2,773,797
YTD FY 22	\$1,541,265	\$679,655	\$6,660	\$58,064	\$2,285,644
% Change	19.28%	29.16%	-12.37%	-11.03%	21.36%

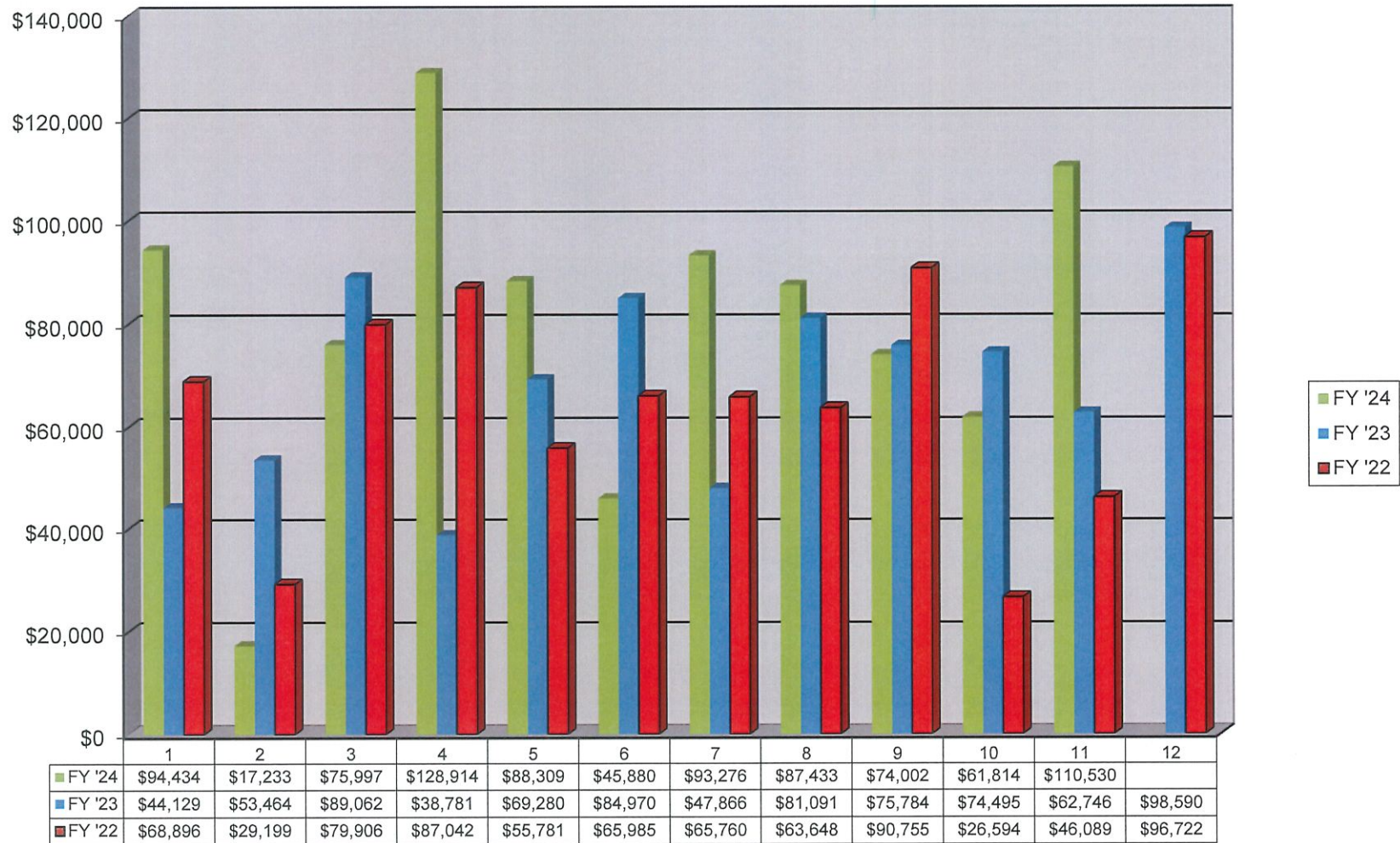
E-5 (a) #992

2021-2022						2020-2021				
	MEDICAL	RX	VISION	DENTAL	TOTAL	MEDICAL	RX	VISION	DENTAL	TOTAL
FY '22						FY '21				
July	\$276,048	\$68,896	\$386	\$6,583	\$351,913	\$84,241	\$113,065	\$507	\$5,994	\$203,807
Aug	\$67,290	\$29,199	\$160	\$5,938	\$102,587	\$64,615	\$61,775	\$0	\$5,011	\$131,401
Sep	\$92,687	\$79,906	\$600	\$6,117	\$179,309	\$121,618	\$65,533	\$1,448	\$10,097	\$198,696
Oct	\$142,439	\$87,042	\$196	\$4,259	\$233,937	\$170,718	\$77,865	\$1,152	\$2,502	\$252,236
Nov	\$126,256	\$55,781	\$285	\$4,167	\$186,489	\$87,462	\$46,716	\$376	\$4,530	\$139,084
Dec	\$206,676	\$65,985	\$701	\$4,504	\$277,865	\$128,542	\$74,557	\$1,195	\$5,705	\$209,999
Jan	\$78,298	\$65,760	\$903	\$3,686	\$148,647	\$110,711	\$49,563	\$935	\$5,005	\$166,214
Feb	\$140,381	\$63,648	\$1,019	\$6,522	\$211,571	\$154,254	\$128,717	\$548	\$4,385	\$287,904
Mar	\$156,387	\$90,755	\$925	\$9,004	\$257,071	\$168,787	\$65,801	\$443	\$6,108	\$241,139
Apr	\$109,116	\$26,594	\$590	\$5,017	\$141,317	\$121,278	\$79,823	\$1,360	\$5,442	\$207,902
May	\$145,687	\$46,089	\$895	\$2,267	\$194,938	\$76,028	\$65,673	\$417	\$7,665	\$149,783
Jun	\$482,292	\$96,722	\$775	\$5,319	\$585,107	\$171,607	\$47,911	\$555	\$4,883	\$224,956
YTD	\$2,023,557	\$776,376	\$7,435	\$63,383	\$2,870,751	\$1,459,860	\$876,999	\$8,937	\$67,327	\$2,413,122

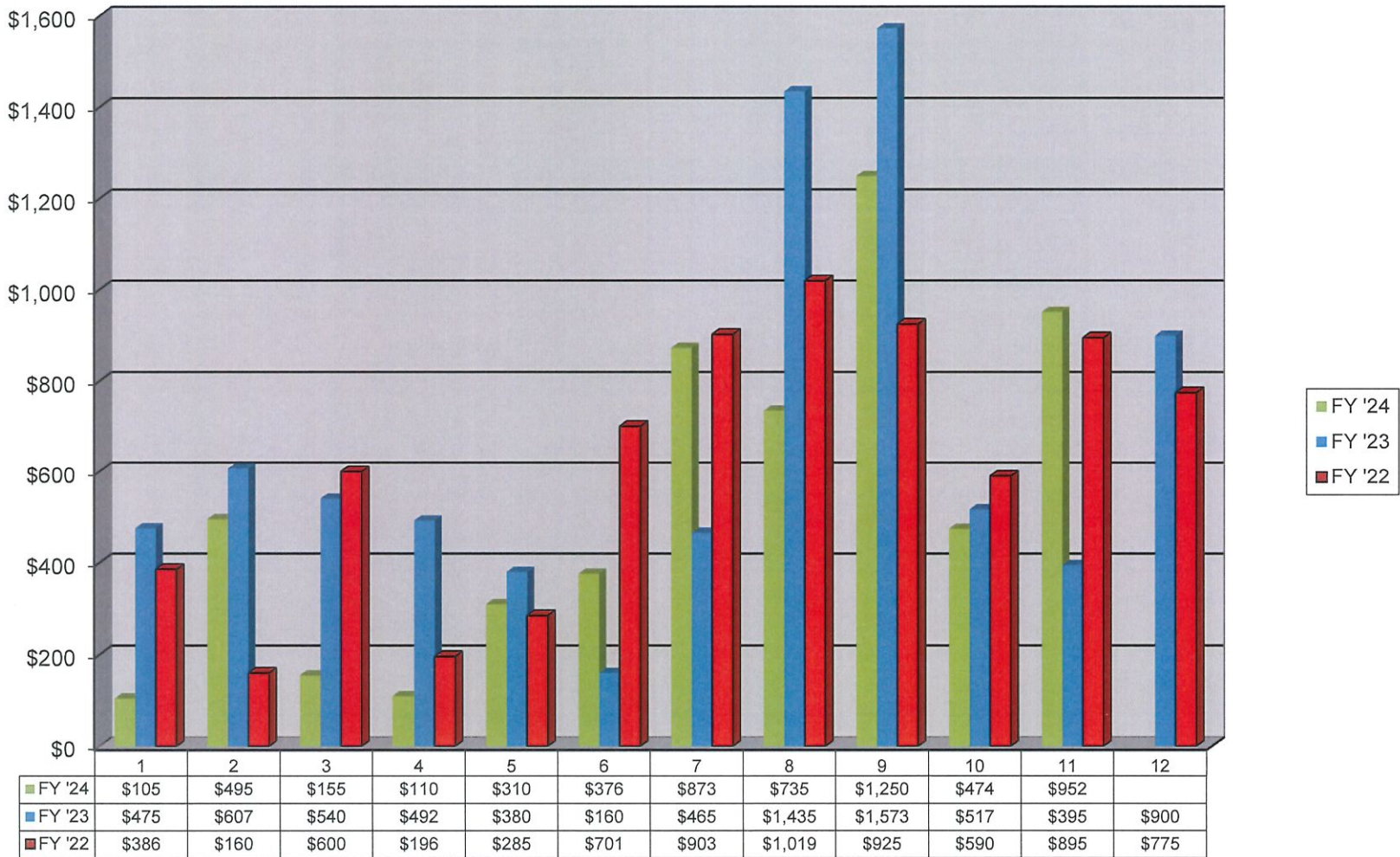
Medical Claims History



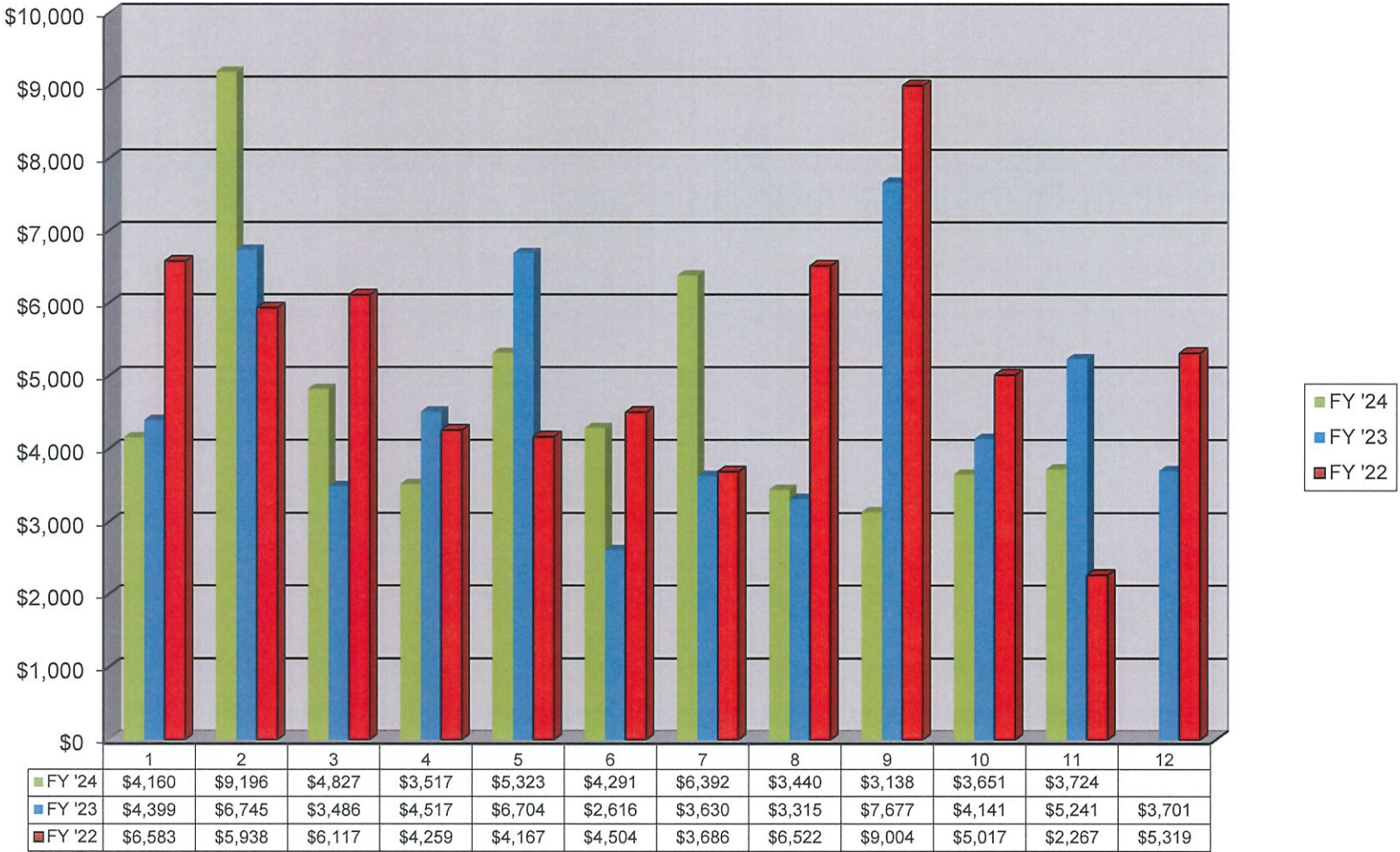
Prescription Claims History



Vision Claims History



Dental Claims History





520 Mulberry Street
Rockford, IL 61101-1016
Phone: 815.961.9000
FAX: 815.961.9892

CONTRACT:20240005
DATE: January 19th, 2024

Please accept this order for 20 interior rail cards for (3) month(s)*, commencing 3/01/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$200.00 per month.

Product or Service to be advertised: Rockford's Best Currency Exchange

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:
BUSINESS: _____

Authorized Signature

ADDRESS: 366 Imperial Ridge Pkwy
CITY: Palm Harbor, FL

STATE: IL ZIP: 34684

PHONE:
847.703.9898

ACCEPTED:
DATE: _____
BY: _____

Executive Director

APPROVED DATE: _____
BY: _____

Chairman

Board of Trustees
Rockford Mass Transit District



520 Mulberry Street
Rockford, IL 61101-1016
Phone: 815.961.9000
FAX: 815.961.9892

CONTRACT:20240015
DATE: June 10th, 2024

Please accept this order for (21) Street Side Signs, (30) Interior Rail for (2) month(s)*, commencing 07/01/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$3,450.00 per month or \$6,900.00 payable upon invoice for the full contract amount.

Product or Service to be advertised: Ocreative/Academy of Pediatrics

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:

BUSINESS: __ 301 Pawling Ave, Hartland, WI 53029



Authorized Signature

ADDRESS: __ 301 Pawling Ave, Hartland, WI 53029

CITY: __ Hartland

STATE: __ WI __ ZIP: __ 53029

PHONE: __ 262.563.1800

ACCEPTED:

DATE: _____

BY: _____

Executive Director

APPROVED DATE: _____

BY: _____

Chairman

Board of Trustees

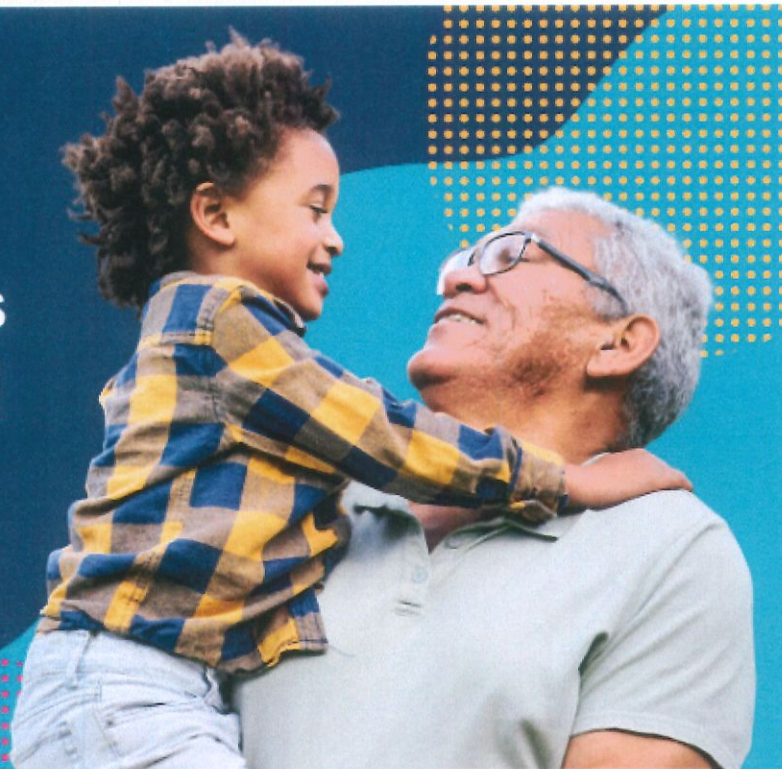
Whether spring,
summer, winter, or fall...

**A COVID-19 vaccine provides
PROTECTION FOR ALL!**

Call and schedule your COVID-19
vaccine appointment today!



Funding for this project was made possible
by the Office of Disease Control, through
the Illinois Department of Public Health.





520 Mulberry Street
Rockford, IL 61101-1016
Phone: 815.961.9000
FAX: 815.961.9892

CONTRACT:20240014
DATE: June 5th, 2024

Please accept this order for (4) Taillight signs ,for (2) month(s)*, commencing 07/01/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$80.00 per month or \$640.00 payable upon invoice for the full contract amount.

Product or Service to be advertised: Janesville Convention and Visitors Bureau

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:
BUSINESS: Janesville Convention & Visitors Bureau/Houck Transit Advertising

Authorized Signature

ADDRESS: 1025 Tomlyn Ave, Suite 100

CITY: St. Paul

STATE: MN ZIP: 55126

PHONE: 800.77.7290

ACCEPTED:

DATE: June 5, 2024

BY: Amy Newton

Executive Director

APPROVED DATE: _____

BY: _____

Chairman

Board of Trustees

by Janesville - A short drive to a relaxing getaway! janesvillecvb.com/uniquely-janesville

VISIT JANESVILLE

Surrounded by
pieces of Public Art
You Dine & Shop




JANESVILLE
Wisconsin's Great Outdoors

TO: RMTD Board of Trustees
FROM: Orlando Toatley, Marketing and Communications/Specialist
Michael Stubbe, Executive Director
DATE: June 24, 2024
RE: U-Pass Pilot Review

In December of 2022, the RMTD Board approved a one year-pilot program for a new 30-day unlimited pass program for post-secondary education students in the Rockford area called the U-Pass. In January of 2023 RMTD Staff implemented the program into its system, making the pass available at all physical locations and virtually through the Token Transit application. The original intent of the pass program was to help relieve the financial burden of transportation for students in the area while promoting the use of public transit to a younger ridership demographic.

Since its introduction in January 2023, RMTD has seen positive ridership growth over the first year and one-half of the U-Pass program, particularly during months where traditional semester classes are in session and no extended break is in place. From January 2023 through May 2024, a total of 5189 rides have been taken using the U-pass, which is an average of 324 rides per month. The total revenue collected from the purchase of the U-Pass over the same period totaled \$5076.

In comparing ridership from the first semester of the program in spring 2023 to the second semester in fall 2023, average monthly ridership increased 40% (230 rides to 322 rides/month). In comparing ridership from the fall 2023 semester to the spring 2024 semester, average monthly ridership has increased 31% (322 rides to 422 rides/month).

In RMTD Staff's efforts to receive additional information on ridership from educational institutions, RMTD staff created a survey gauging student's prospective on public transportation and the U-Pass Program. Rock Valley College was the only contributor of the survey and results from students are attached. The following is an overview of the survey results:

- 49 RVC students completed the full survey.
- 8 students or 16% of respondents use RMTD to get to class.
- 16 students or 33% of respondents stated they've used RMTD before.
- 41 students or 84% of respondents stated they would use RMTD if it were free.
- 31 students or 63% of respondents stated sustainable transportation is important or very important to them.
- 16 students or 33% of respondents stated they've heard of the \$27/month U-Pass.
- 5 students or 31% of respondents, who have heard of the U-Pass stated they've used it.

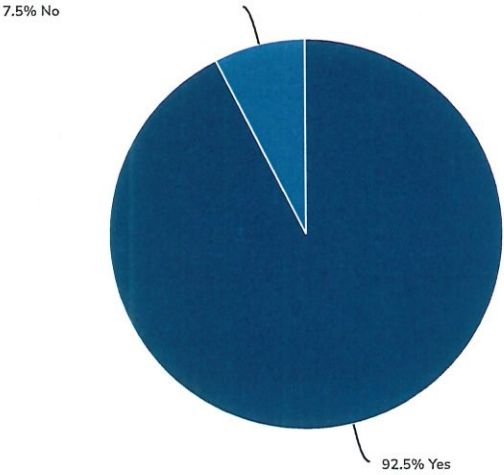
Based on the positive growth of the U-Pass ridership to date, along with the potential for future ridership growth through further focused marketing efforts to post-secondary education students in the Rockford area, RMTD Staff is recommending the Board adopt the U-Pass as a permanent pass program. Thank you for your consideration.

Report for RMTD College Student Survey

Response Counts

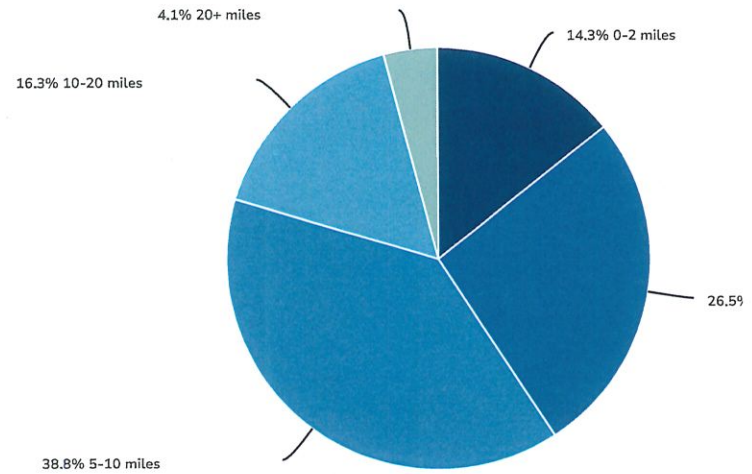
Completion Rate:	100%	
	Complete	53
		Totals: 53

1. Obtaining Informed Consent Are you 18 or older? If not, we are unable to take your responses at this time.



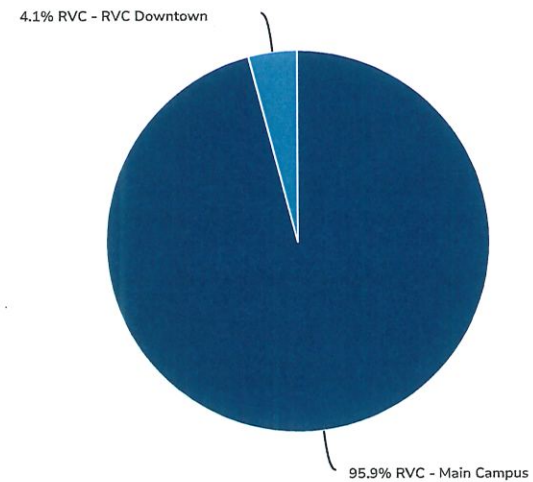
Value	Percent	Responses
Yes	92.5%	49
No	7.5%	4
		Totals: 53

2. How long is your commute to campus typically?



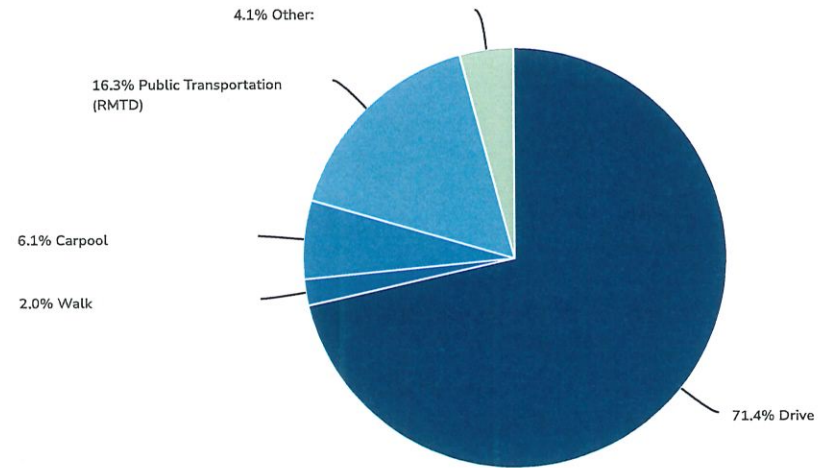
Value	Percent	Responses
0-2 miles	14.3%	7
3-5 miles	26.5%	13
5-10 miles	38.8%	19
10-20 miles	16.3%	8
20+ miles	4.1%	2
		Totals: 49

3. Which campus do you take classes at the most?



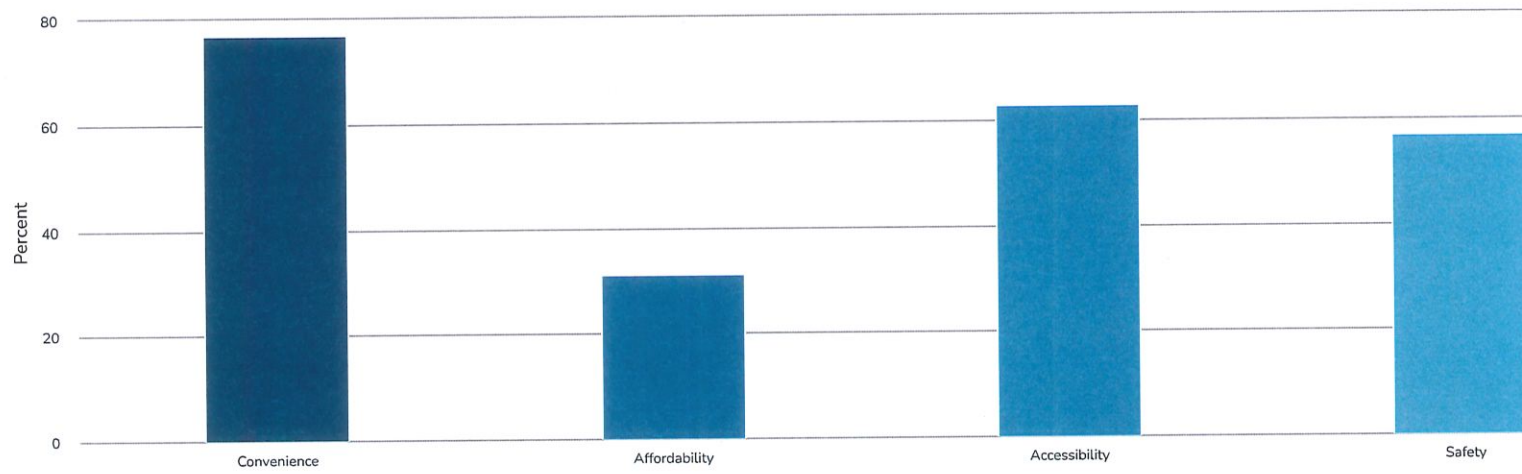
Value	Percent	Responses
RVC - Main Campus	95.9%	47
RVC - RVC Downtown	4.1%	2
		Totals: 49

4. What mode of transportation do you most often use to get to/from class?



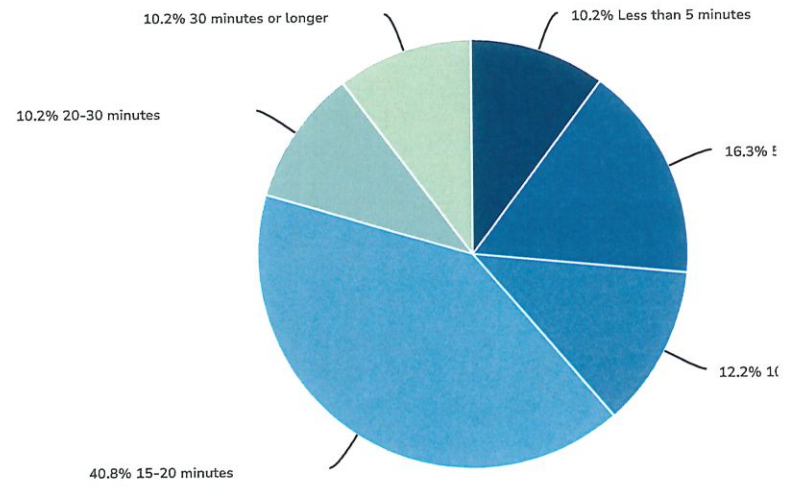
Value	Percent	Responses
Drive	71.4%	35
Walk	2.0%	1
Carpool	6.1%	3
Public Transportation (RMTD)	16.3%	8
<u>Other: (click to view)</u>	4.1%	2
		Totals: 49

5. IF You said YES to Driving, why? (Mark all that apply)



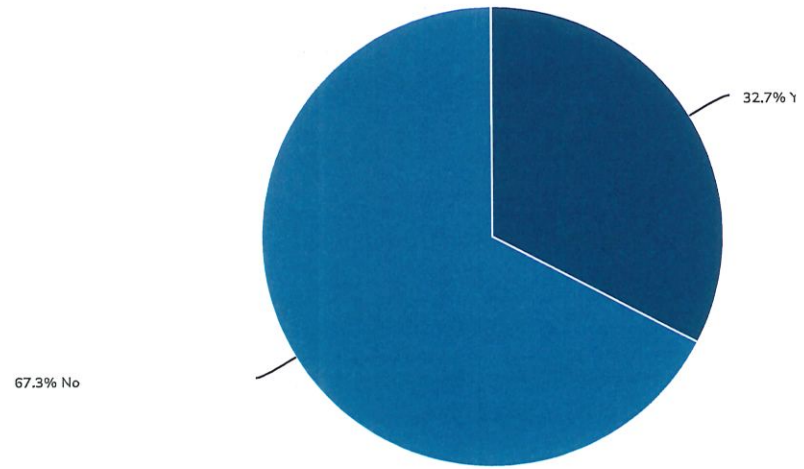
Value	Percent	Progress Bar	Responses
Convenience	77.1%	<input type="text" value="77.1%"/>	27
Affordability	31.4%	<input type="text" value="31.4%"/>	11
Accessibility	62.9%	<input type="text" value="62.9%"/>	22
Safety	57.1%	<input type="text" value="57.1%"/>	20
Easy to find parking	28.6%	<input type="text" value="28.6%"/>	10
<u>Other: (click to view)</u>	8.6%	<input type="text" value="8.6%"/>	3

6. How long does it take you to get to campus typically?



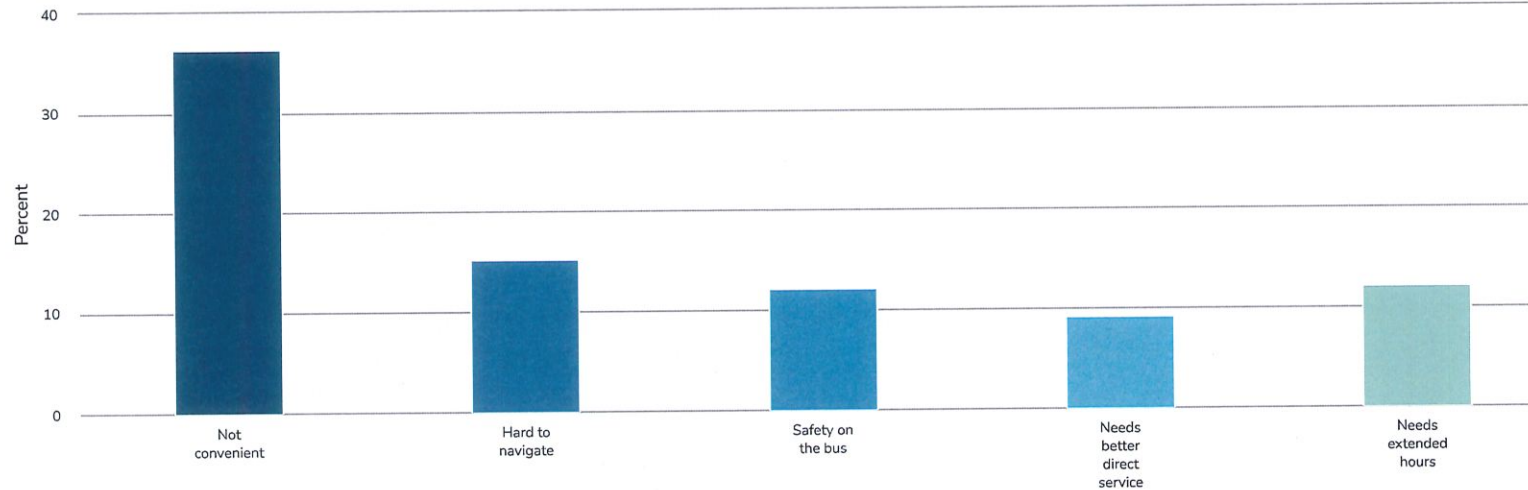
Value	Percent	Responses
Less than 5 minutes	10.2%	5
5-10 minutes	16.3%	8
10-15 minutes	12.2%	6
15-20 minutes	40.8%	20
20-30 minutes	10.2%	5
30 minutes or longer	10.2%	5
		Totals: 49

7. Have you ever used RMTD?



Value	Percent	Responses
Yes	32.7%	16
No	67.3%	33
Totals: 49		

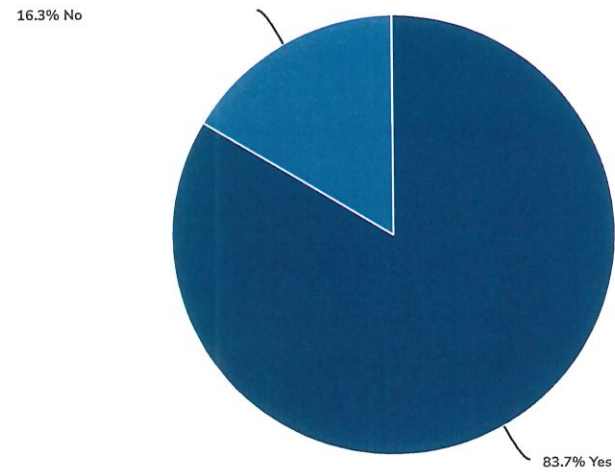
8. IF you answered NO, why not? (Mark all that apply)



Value	Percent	Responses
Not convenient	36.4%	12
Hard to navigate	15.2%	5

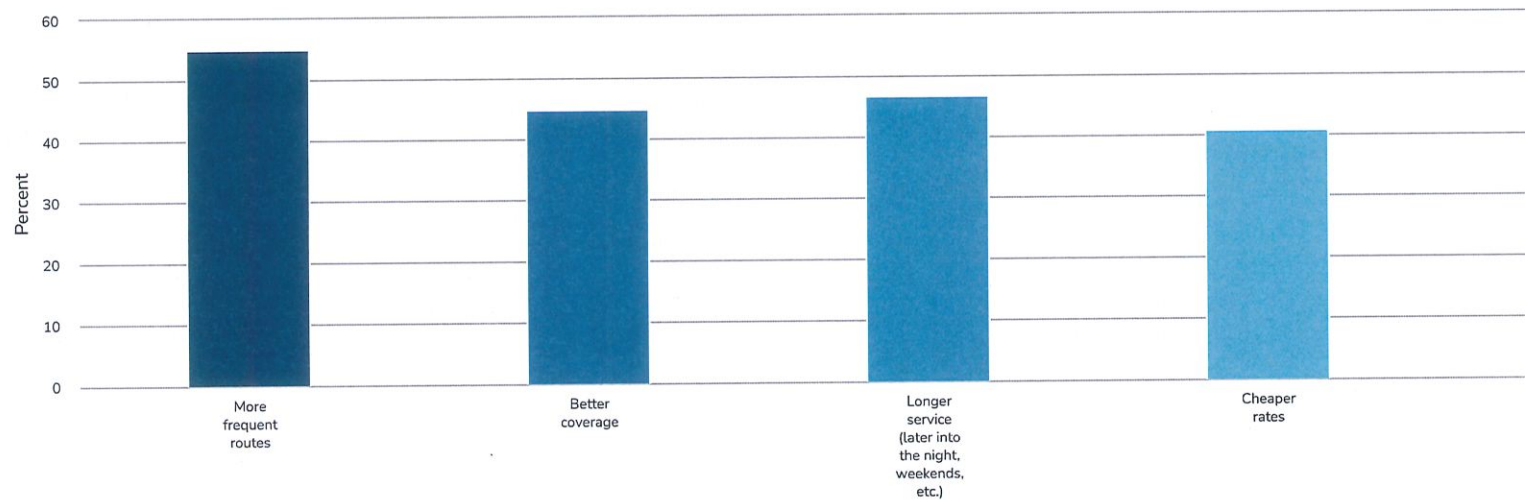
Value	Percent	Responses
Safety on the bus	12.1%	4
Needs better direct service	9.1%	3
Needs extended hours	12.1%	4
Safety at the stops	9.1%	3
Wasn't aware of the service	33.3%	11
Other: (click to view)	30.3%	10

9. If public transportation (RMTD) was free for college students in Rockford, would you use the service?



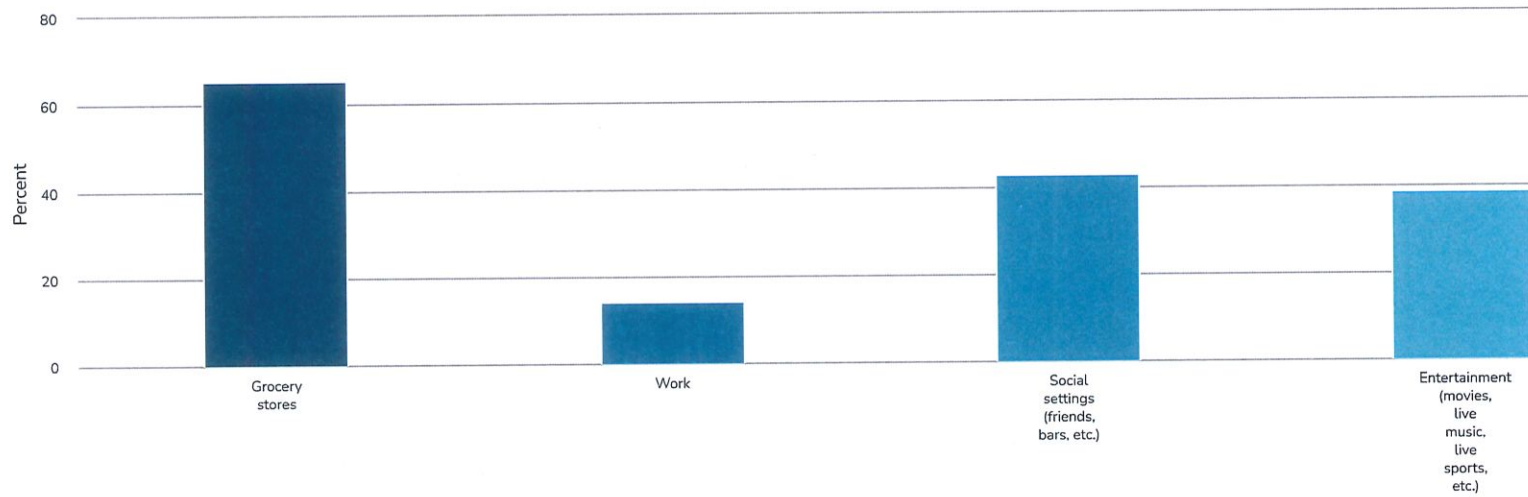
Value	Percent	Responses
Yes	83.7%	41
No	16.3%	8
		Totals: 49

10. What would make you more likely to use public transportation (RMTD) in Rockford? (Mark all that apply)



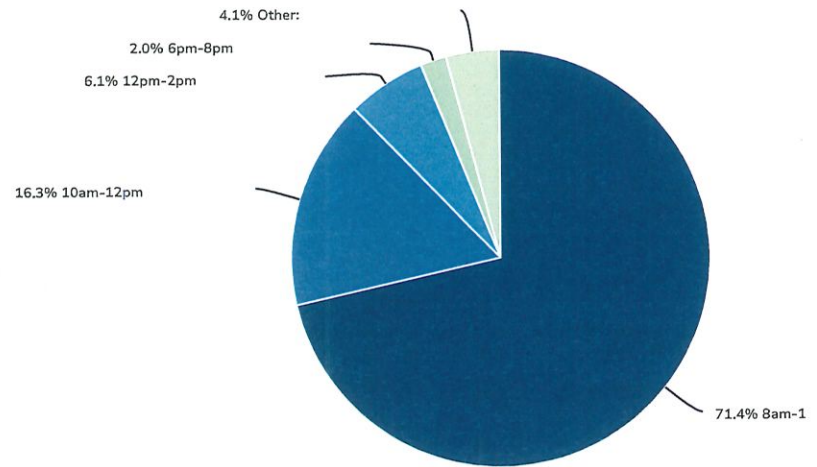
Value	Percent	Responses
More frequent routes	55.1%	27
Better coverage	44.9%	22
Longer service (later into the night, weekends, etc.)	46.9%	23
Cheaper rates	40.8%	20
Increased safety	40.8%	20
Work	20.4%	10
<u>Other: (click to view).</u>	8.2%	4

11. During the schoolyear, what places do you travel to off campus most often? (Mark all that apply)



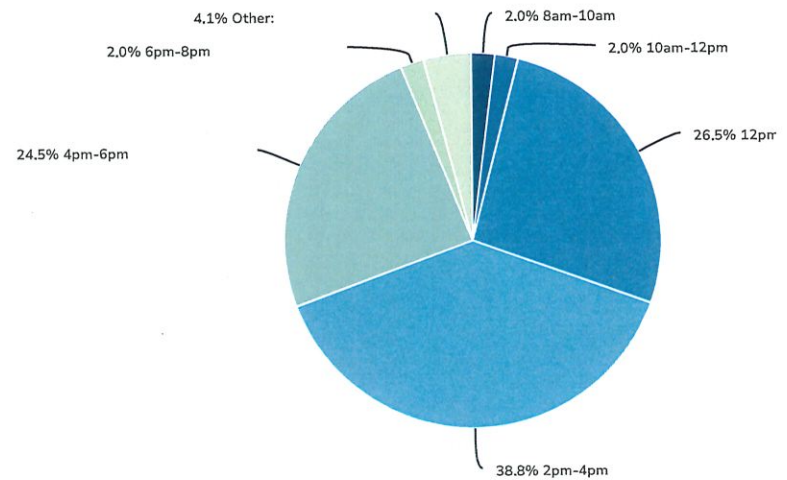
Value	Percent	Progress Bar	Responses
Grocery stores	65.3%	<input type="text" value="65.3%"/>	32
Work	14.3%	<input type="text" value="14.3%"/>	7
Social settings (friends, bars, etc.)	42.9%	<input type="text" value="42.9%"/>	21
Entertainment (movies, live music, live sports, etc.)	38.8%	<input type="text" value="38.8%"/>	19
Recreational (parks, etc.)	40.8%	<input type="text" value="40.8%"/>	20
<u>Other: (click to view)</u>	16.3%	<input type="text" value="16.3%"/>	8

12. What time do you typically ARRIVE on campus?



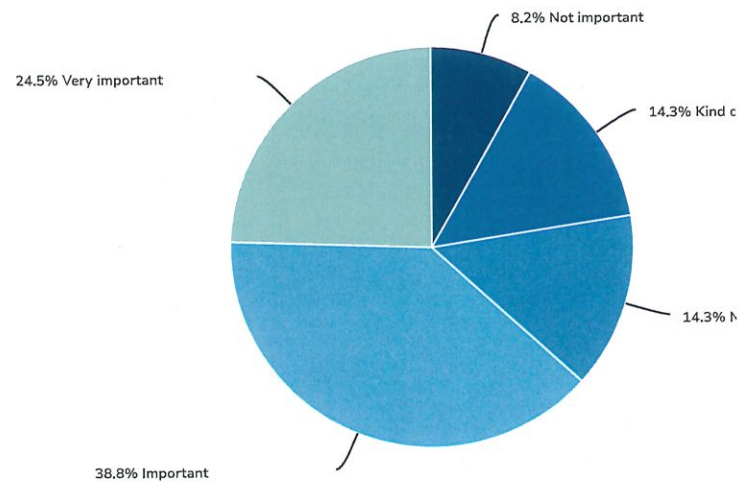
Value	Percent	Responses
8am-10am	71.4%	35
10am-12pm	16.3%	8
12pm-2pm	6.1%	3
6pm-8pm	2.0%	1
Other: (click to view)	4.1%	2
		Totals: 49

13. What time do you typically LEAVE campus?



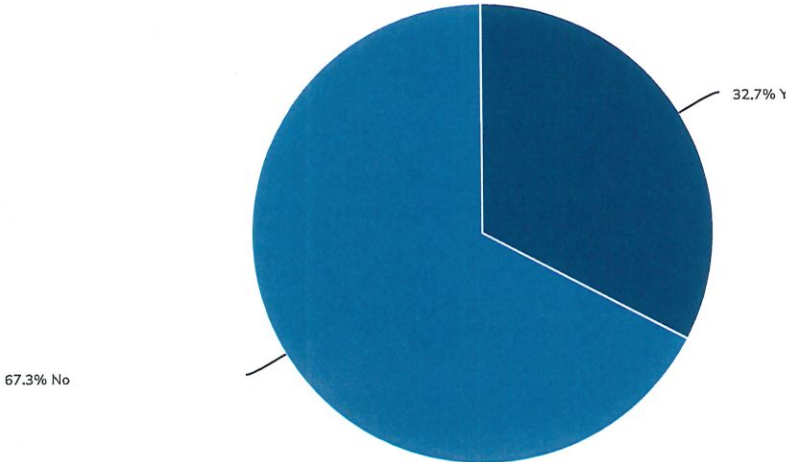
Value	Percent	Responses
8am-10am	2.0%	1
10am-12pm	2.0%	1
12pm-2pm	26.5%	13
2pm-4pm	38.8%	19
4pm-6pm	24.5%	12
6pm-8pm	2.0%	1
Other: (click to view)	4.1%	2
Totals: 49		

14. How important is sustainable transportation to you?



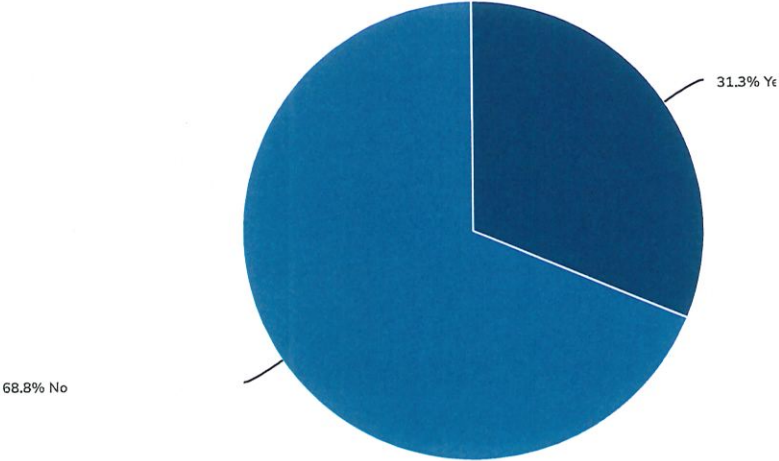
Value	Percent	Responses
Not important	8.2%	4
Kind of important	14.3%	7
N/A - Never consider it	14.3%	7
Important	38.8%	19
Very important	24.5%	12
Totals: 49		

15. Have you heard of RMTD's U-Pass, which offers college students unlimited rides for \$27 per month?



Value	Percent	Responses
Yes	32.7%	16
No	67.3%	33
		Totals: 49

16. IF you answered YES, have you used RMTD's U-Pass?



Value	Percent	Responses
-------	---------	-----------

Value	Percent	Responses
Yes	31.3%	5
No	68.8%	11
		Totals: 16

This is a report for "RMTD College Student Survey" (Survey #7796679)



ROCKFORD MASS TRANSIT DISTRICT

815-961-9000 520 Mulberry St. rmtd.org →
 815-961-9892 Rockford, IL 61101

Resolution No. R-24-06

Resolution authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for Federal transportation assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, and other Federal statutes administered by the Federal Transit Administration.

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE ROCKFORD MASS TRANSIT DISTRICT:

Section 1. That the Executive Director is authorized to execute and file an application for Federal assistance on behalf of Rockford Mass Transit District with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. "The Applicant is the Designated Recipient as defined by 49 U.S.C. & 5307 (a)(2)."

Section 2. That the Executive Director is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a Federal assistance grant or cooperative agreement.

Section 3. That the Executive Director is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of Rockford Mass Transit District.

ADOPTED this 24th day of June, 2024.

CHAIRMAN OF THE BOARD

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Application

Federal Award Identification Number (FAIN)	1186-2024-1
Temporary Application Number	1186-2024-1
Award Name	5307 Operating Assistance, ADA, Preventive Maintenance, and Support Vehicle and Equipment Replacement
Application Status	In-Progress
Application Budget Number	0

Period of Performance Start Date	N/A		
Original Period of Performance End Date	3/30/2031		
Current Period of Performance End Date	3/30/2031	Revision #: 0	Approved?: No

Part 1: Recipient Information

Name: ROCKFORD MASS TRANSIT DISTRICT

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1186	Other Government Agency	ROCKFORD MASS TRANSIT DISTRICT	PR5QXBZUMNU5	082039322

Location Type	Address	City	State	Zip
Headquarters				
Physical Address	520 MULBERRY ST	ROCKFORD	IL	61101

Part 2: Application Information

Title: 5307 Operating Assistance, ADA, Preventive Maintenance, and Support Vehicle and Equipment Replacement

FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
1186-2024-1	In-Progress	Grant	Region 5	6/10/2024	6/10/2024	No

Application Executive Summary

This grant to the Rockford Mass Transit District (RMTD) provides \$6,270,413 of Section 5307 funds listed below:

\$2,980,027 FY 19
\$3,290,386 FY 20

Funds will be utilized to fund \$4,220,000 for preventive maintenance (PM), \$310,000 for ADA assistance, and \$650,413 to fund operating assistance including security, \$90,000 for a Support Vehicle, \$140,000 for Shop Equipment (Hoist, Floor Scrubber, Freon Reclaimer, etc.), \$700,000 for Communication Equipment (Telephone System and Camera Systems), \$160,000 Misc. Equipment (Copier, Printer, Safe. Furniture, computers/server)

The local share of \$1,728,913 for the Preventative Maintenance, ADA and Operating (Security) will be provided through State of Illinois Downstate Operating Assistance Program (DOAP). All of the equipment will utilize \$218,000 of TDCS in lieu of a local match.

1% Security Requirement: : RMTD will meet the 5307 1% security requirement as the operating funds will be utilized to fund our Security Services. The Camera System equipment procurement will also provide additional security.

Attachments to this application include the TIP Table, FTA STIP Approval Letter, and FY19 and FY20 apportionments.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

The purpose of this award is to fund preventive maintenance, ADA, operating assistance and replacing support vehicle and equipment for the Rockford Mass Transit District.

Activities to be performed:

Funds will be used to cover all eligible expenses for preventive maintenance and ADA, replacement support vehicle and equipment, , and operating expenses such as security services and other items as needed.

Expected outcomes:

Funding permits the Rockford Mass Transit District to continue to provide daily operations including ADA and security, meet preventive maintenance standards and equipment and support vehicle continue in a state of good repair.

Intended beneficiaries:

Rockford Mass Transit District employees and passengers that rely on its service will continue to receive benefits by getting to the places they need to go to on a daily basis for their everyday needs like doctors, grocery stores, school, and work.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Paula	Hughes	Grants and Procurement Manager	phughes@rmttd.org	815-961-2227 227

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$6,270,413
Local			\$0
Local/In-Kind			\$0
State			\$1,782,913
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$218,000
Adjustment			\$0
Total Eligible Cost			\$8,053,326

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
1186- 2024-1- P1	114- 00 BUS: SUPPORT EQUIP AND (114- FACILITIES)	\$390,000.00	\$0.00	\$390,000.00	0

1186-2024-1-P1	11.42.06	ACQUIRE - SHOP EQUIPMENT	\$140,000.00	\$0.00	\$140,000.00	0
1186-2024-1-P1	11.42.11	ACQUIRE - SUPPORT VEHICLES	\$90,000.00	\$0.00	\$90,000.00	0
1186-2024-1-P1	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	\$160,000.00	\$0.00	\$160,000.00	0
1186-2024-1-P1	116-00 (116-)	SIGNAL & COMM EQUIPMENT (BUS)	\$700,000.00	\$0.00	\$700,000.00	0
1186-2024-1-P1	11.62.02	PURCHASE COMMUNICATIONS SYSTEM	\$700,000.00	\$0.00	\$700,000.00	0
1186-2024-1-P1	117-00 (117-)	OTHER CAPITAL ITEMS (BUS)	\$4,530,000.00	\$1,132,500.00	\$5,662,500.00	0
1186-2024-1-P1	11.7A.00	PREVENTIVE MAINTENANCE	\$4,220,000.00	\$1,055,000.00	\$5,275,000.00	0
1186-2024-1-P1	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$310,000.00	\$77,500.00	\$387,500.00	0
1186-2024-1-P1	300-00 (300-)	OPERATING ASSISTANCE	\$650,413.00	\$650,413.00	\$1,300,826.00	0
1186-2024-1-P1	30.09.01	UP TO 50% FEDERAL SHARE	\$650,413.00	\$650,413.00	\$1,300,826.00	0

Part 3: Project Information

Project Title: 5307 Operating Assistance, Preventive Maintenance, ADA, Support Vehicle, and Equipment Replacement

Project Number	Temporary Project Number	Date Created	Start Date	End Date
1186-2024-1-P1	1186-2024-1-P1	6/10/2024	10/1/2024	9/30/2027

Project Description

Section 5307 funds for operating assistance, ADA, Preventive Maintenance and Equipment projects from October 1, 2024 through September 30, 2028.

Project Benefits

Operating assistance and ADA assistance provide funding necessary to operate public transit service in Rockford, Loves Park, Machesney Park. The service is a "lifeline" for many area residents who have no

other means of transportation to access medical appointments, employment, grocery shopping, and more.

Preventative Maintenance Funding associated with this project ensures that the RMTD facility, buses, and equipment are safe and well-maintained.

Equipment and Support Vehicle associated with this project will ensure their state of good repair and are safe and reliable.

Location Description

RMTD's service area includes Rockford, Loves Park and Machesney Park, Illinois.

Project Location (Urbanized Areas)

UZA Code	Area Name
171020	Rockford, IL

Congressional District Information

District	State
16	Illinois
17	Illinois

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$6,270,413
Local			\$0
Local/In-Kind			\$0
State			\$1,782,913
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$218,000
Adjustment			\$0
Total Eligible Cost			\$8,053,326

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
----------------	-------------	------------	----------------	-----------------------	----------

1186-2024-1-P1	114-00 (114-)	BUS: SUPPORT EQUIP AND FACILITIES	\$390,000.00	\$0.00	\$390,000.00	0
1186-2024-1-P1		11.42.06 ACQUIRE - SHOP EQUIPMENT	\$140,000.00	\$0.00	\$140,000.00	0
1186-2024-1-P1		11.42.11 ACQUIRE - SUPPORT VEHICLES	\$90,000.00	\$0.00	\$90,000.00	0
1186-2024-1-P1		11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	\$160,000.00	\$0.00	\$160,000.00	0
1186-2024-1-P1	116-00 (116-)	SIGNAL & COMM EQUIPMENT (BUS)	\$700,000.00	\$0.00	\$700,000.00	0
1186-2024-1-P1		11.62.02 PURCHASE COMMUNICATIONS SYSTEM	\$700,000.00	\$0.00	\$700,000.00	0
1186-2024-1-P1	117-00 (117-)	OTHER CAPITAL ITEMS (BUS)	\$4,530,000.00	\$1,132,500.00	\$5,662,500.00	0
1186-2024-1-P1		11.7A.00 PREVENTIVE MAINTENANCE	\$4,220,000.00	\$1,055,000.00	\$5,275,000.00	0
1186-2024-1-P1		11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$310,000.00	\$77,500.00	\$387,500.00	0
1186-2024-1-P1	300-00 (300-)	OPERATING ASSISTANCE	\$650,413.00	\$650,413.00	\$1,300,826.00	0
1186-2024-1-P1		30.09.01 UP TO 50% FEDERAL SHARE	\$650,413.00	\$650,413.00	\$1,300,826.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.62.02 - PURCHASE COMMUNICATIONS SYSTEM

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
SIGNAL & COMM EQUIPMENT (BUS) (116-00)	11.62.02	PURCHASE COMMUNICATIONS SYSTEM	AQUISITION	0

Extended Budget Description

This ALI will use Section 5307 funds for operating assistance in the amount of \$700,000 (FY 2020) for communications equipment. Funding is to acquire/install communication equipment/install including a phone system and a camera security system.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$700,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$140,000
Adjustment			\$0
Total Eligible Cost			\$700,000

Milestone Name	Est. Completion Date	Description
Complete Technical Specifications	12/1/2024	Complete Technical Specifications for Communications System
Advertise Bid	4/1/2025	Receive Quotes from vendors
Award Communications Equipment	7/31/2025	Award Communications Equipment
Equipment Received and Installed	12/31/2026	Equipment Received and Installed

Budget Activity Line Item: 11.42.20 - ACQUIRE - MISC SUPPORT EQUIPMENT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

This ALI will use Section 5307 funds in the amount of \$160,000 (FY 2020) for miscellaneous equipment. Funding is to acquire miscellaneous equipment including furniture, safe, computer/server, copier, etc.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$160,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$32,000
Adjustment			\$0
Total Eligible Cost			\$160,000

Milestone Name	Est. Completion Date	Description
Complete Technical Specifications	1/31/2025	Complete Technical Specifications
Receive Quotes	4/30/2025	Receive Quotes from vendors
Award Communication Equipment	6/30/2025	Award Communication Equipment
Equipment Received	9/30/2026	Equipment Received

Budget Activity Line Item: 11.42.11 - ACQUIRE - SUPPORT VEHICLES

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.11	ACQUIRE - SUPPORT VEHICLES	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

This ALI will use Section 5307 funds for support vehicle acquisition in the amount of \$90,000 (FY 2020). Funding is to acquire Support Vehicle.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$90,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$18,000
Adjustment	\$0
Total Eligible Cost	\$90,000

Milestone Name	Est. Completion Date	Description
Complete Technical Specifications	10/1/2024	Complete Technical Specifications for support vehicle
Receive Quotes	12/31/2024	Receive Quotes
Award Support Vehicle	2/28/2025	Award Support Vehicle
Support Vehicle Received	6/30/2026	Support Vehicle Received

Budget Activity Line Item: 11.42.06 - ACQUIRE - SHOP EQUIPMENT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.06	ACQUIRE - SHOP EQUIPMENT	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

This ALI will use Section 5307 funds for shop equipment acquisitions in the amount of \$140,000 (FY 2020). Funding is to acquire Shop Equipment including Mobile Hoist, Floor Scrubber, Freon Reclaimer, etc.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$140,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$28,000
Adjustment			\$0
Total Eligible Cost			\$140,000

Milestone Name	Est. Completion Date	Description
----------------	----------------------	-------------

Complete Technical Specifications	12/1/2024	Create technical specifications of shop equipment.
Receive Quotes	4/1/2025	Receive Quotes from vendors
Award Shop Equipment	5/31/2025	Award Shop Equipment
Equipment Received	6/30/2026	All Equipment Received

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

Extended Budget Description

This ALI will use Section 5307 funds for operating assistance in the amount of \$650,413 (FY 2019) for the periods listed below. Funding is to operate, maintain and manage public transport service. Operating assistance activities consist of security services, driver salaries, fuel costs and items with a useful life of less than one year as outlined in C9030.1E pages IV-14 to IV-15 and Appendix B, respectively.

The local match of \$650,413 is provided through Illinois Downstate Operating Assistance (DOAP).

Periods of funding are:

- October 2024 to September 2025: \$209,000
- October 2025 to September 2026: \$218,000
- October 2026 to September 2027: \$223,413

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$650,413
Local			\$0
Local/In-Kind			\$0
State			\$650,413
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$1,300,826

Milestone Name	Est. Completion Date	Description
Start Date	10/1/2024	The start date for incurring operational costs will be 10/01/2024. The District plans to routinely draw down incurred costs annually.
End Date	9/30/2027	The end date for incurring operational costs will be 09/30/2027. The District plans to routinely draw down incurred costs annually with the final draw of the remaining balance in the 3rd year.

Budget Activity Line Item: 11.7C.00 - NON FIXED ROUTE ADA PARATRANSIT SERVICE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

This ALI will use Section 5307 funds for ADA assistance in the amount of \$310,000 (FY 2019) for the periods listed below. Funding is to operate, maintain and manage paratransit public transport service. ADA activities consist of driver salaries, fuel costs and items with a useful life of less than one year as outlined in C9030.1E pages IV-14 to IV-15 and Appendix B, respectively.

- October 2024 to September 2025: \$100,000
- October 2025 to September 2026: \$100,000
- October 2026 to September 2027: \$110,000

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$310,000
Local			\$0
Local/In-Kind			\$0
State			\$77,500
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$387,500

Milestone Name	Est. Completion Date	Description
Start Date	10/1/2024	The start date for incurring ADA costs will be 10/01/2024. The District plans to routinely draw down incurred costs annually.

END DATE	9/30/2027	The end date for incurring operational costs will be 09/30/2027. The District plans to routinely draw down incurred costs annually with the final draw of the remaining balance in the 3rd year.
----------	-----------	--

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

This ALI will use Section 5307 funds for preventative maintenance in the amount of \$4,220,000 (FY 2019 and FY 2020) for the periods listed below. Funding is to maintain public transportation equipment. Preventative Maintenance activities consist of mechanic salaries, bus parts, and items with a useful life of less than one year as outlined in C9030.1E pages IV-14 to IV-15 and Appendix B, respectively.

Periods of funding are:

- October 2024 to September 2025: \$1,158,890
- October 2025 to September 2026: \$1,227,290
- October 2026 to September 2027: \$1,833,820

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$4,220,000
Local			\$0
Local/In-Kind			\$0
State			\$1,055,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$5,275,000

Milestone Name	Est. Completion Date	Description
Start Date	10/1/2024	The start date for incurring preventative costs will be 10/01/2024. The District plans to routinely draw down incurred costs annually.
End Date	9/30/2027	The end date for incurring preventative maintenance costs will be 09/30/2027. The District plans to routinely draw down incurred costs annually with the final draw of the remaining balance in the 3rd year.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	0	\$4,220,000.00	\$5,275,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$310,000.00	\$387,500.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	0	\$650,413.00	\$1,300,826.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.06	ACQUIRE - SHOP EQUIPMENT	0	\$140,000.00	\$140,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.11	ACQUIRE - SUPPORT VEHICLES	0	\$90,000.00	\$90,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$160,000.00	\$160,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
SIGNAL & COMM EQUIPMENT (BUS) (116-00)	11.62.02	PURCHASE COMMUNICATIONS SYSTEM	0	\$700,000.00	\$700,000.00



ROCKFORD MASS TRANSIT DISTRICT

TO: RMTD Board of Trustees
FROM: Drexel McCalvin, Safety & Training Manager
DATE: June 18, 2024
RE: May 2024 Safety & Training Report

Risk Management Data – 5/1/24- 5/31/24:

- Total Vehicle Accidents: 2
 - Revenue service accidents:
 - Responsible Party - RMTD: 2
 - Responsible Party - Other:
 - Non-revenue service accidents: 0
- Total Workers Compensation Injuries (Includes Rev/Non-Rev Service): 1

Agency Safety Plan Performance Data:

Fixed Route Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	8	.66	0	0	3,000 miles
FY 2024	0	0	11	1.2	5	1.7	3953 miles

Demand Response Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	7	.61	0	0	20,000 miles
FY 2024	0	0	4	1.1	0	0	2067 miles

Safety performance data is based on the safety performance measures established under the National Public Transportation Agency Safety Plan. FTA/National Transit Database reporting criteria.

Safety Update:

- Currently preparing for our safe driver of the year shirt awards to those without any accidents.

Safety Training Update:

- Training is ongoing in the following areas: Responding to Violent Behavior or an Active Shooter, ADA, Customer Service Training, Hazard Communication, Customer Service Training, Bloodborne Pathogens and Preventing Back Injuries.



Rockford Mass Transit District Code of Conduct and Suspension/Exclusion Policy

Updated: June 21, 2024 (Rex.2)

The Rockford Mass Transit District (RMTD) has established the following Code of Conduct and Suspension/Exclusion Policy to address conduct deemed inappropriate inside and outside areas of RMTD property, bus shelters, bus stops and on RMTD buses. This policy details the procedures for passenger exclusions and appeals.

CODE OF CONDUCT

In order to maintain a safe and enjoyable experience for everyone, RMTD requests that customers adhere to the following guidelines when utilizing RMTD buses and/or property:

1. Comply with all lawful orders and directives of any RMTD Staff or Security acting within the scope of his or her employment or duties when such orders or directives relate to activities on an RMTD vehicle or in an RMTD facility.
2. Obey any instructions on notices or signs posted by the RMTD on any RMTD facility or vehicle.
3. Act courteously towards others.
4. Comply with the RMTD's Service Animal Policy. Animals may not be brought upon District property that are not constrained by a pet carrier except for those service animals used to aid persons with disabilities. All service animals must either fit on a passenger's lap or on the floor immediately adjacent to the passenger, be under the owner's control at all times, and may not present a threat to the safety of the Operator or customers. Animals may not take up a seat.

The RMTD takes safety very seriously. Customers who do not practice good safety and who do not follow RMTD safety/personal conduct rules may result in a loss of riding privileges and/or suspension from RMTD facilities. Examples of prohibited conduct include but are not limited to the following:

- Not wearing appropriate clothing. Shirts and shoes are required.
- Hanging any body part out the bus window
- General horseplay including excessive moving around the bus or being loud.
- Use of profanity which is offensive to other customers or driver.
- Disrespecting RMTD personnel in any way including language or gestures
- Drinking alcohol on the bus or on RMTD property
- Harassing other customers or RMTD staff
- Verbal threats or harassing customers or staff
- Lewd or unsanitary behavior (spitting, etc.)
- Throwing objects inside the bus or RMTD facility
- Not following RMTD staff instructions
- Excessive loitering
- Physical violence against customers or RMTD staff
- Possessing firearms, knives or any chemicals that are not allowed on the bus or on RMTD property

- Vandalism of an RMTD property
- Throwing any object at a bus.
- Unauthorized photography or videography in restricted areas on RMTD property
- Noncompliance with the RMTD Service Animal Policy
- Any illegal activity

SUSPENSION/EXCLUSION

In the event a customer chooses to act in a manner considered inappropriate by RMTD Staff or Security, which impedes the safe operation of RMTD buses or jeopardizes the safety of other customers on RMTD property, the following three-level suspension/exclusion process will be implemented:

LEVEL ONE:

Loss of riding privileges and/or suspension from the RMTD facilities for 24 -72 hours. Level one violations include any minor behavior that generally makes it uncomfortable for other customers, and where RMTD Staff or Security have asked the behavior to stop at least once. Examples include but are not limited to:

1. Hanging any body part out any RMTD vehicle window.
2. General horseplay including excessive moving around any RMTD vehicle or being loud.
3. The use of profanity which is offensive to other customers or the RMTD driver.
4. Disrespecting RMTD personnel in any way, including by way of language or gestures
5. Discard or deposit, other than into a refuse receptacle provided for that purpose any rubbish, trash, debris, or offensive substance.
6. Open or consuming alcohol, public intoxication, or being under the influence of alcohol or drugs on RMTD property, bus stops, or vehicles.
7. Smoking in other than a designated area.
8. Harassing other customers or RMTD staff.
9. Bringing on any RMTD vehicle large articles, packages, baggage, non-collapsible strollers or baby buggies that block the aisles or exits, and restrict free movement of passengers. Children in strollers or baby buggies shall be transferred to a fixed seat.
10. Failure to comply with staff or security requests.

LEVEL TWO:

Loss of riding privileges and/or suspension from RMTD property for 30 days. Level two violations include any safety related behavior that impedes the safe operation of any RMTD bus, or behavior deemed a safety risk to other customers or RMTD Staff or Security. Examples include but are not limited to:

1. Lewd or unsanitary behavior including but not limited to spitting, defecation, or urination except in the designated restroom facility equipment.
2. Not following RMTD posted rules.
3. Excessive loitering (in excess of one hour).
4. In any manner hanging onto, or attaching oneself, in a dangerous manner, onto any exterior or interior part of a RMTD vehicle or in a district facility at any time.
5. Riding a skateboard, manual scooter, roller blades, bicycle, hoverboard or engaging in other dangerous physical activity in or around RMTD facilities or vehicles.
6. Panhandling on any RMTD vehicle or on RMTD property.
7. Willfully refusing to pay a fare or to show appropriate identification or fare media to the RMTD bus operator.

8. Destruction of property or vandalism of any RMTD property.
9. Entering any restricted area of RMTD property.
10. Disrupting any RMTD service/operations.

LEVEL THREE:

Loss of riding privileges and/or suspension from RMTD property for minimum of three months or longer as determined by RMTD Staff or Security. Examples include but are not limited to:

1. Possession and/or use of any illegal drug(s) and associated activities.
2. Smoking cannabis on any RMTD property or vehicles.
3. Possessing firearms, knives or any chemicals that are not allowed on RMTD vehicles or on RMTD property.
4. Theft of any kind, and/or destruction of any RMTD property.
5. Throwing objects at any RMTD bus or vehicle.
6. Throwing objects inside any RMTD vehicle or RMTD facility.
7. Arson, open fire, or use of any utensil or appliance capable of producing fire.
8. Filing fraudulent claims about an injury sustained on a RMTD vehicle, at the transit center, or bus stop.
9. Entering or remaining on an RMTD vehicle having been notified by an authorized individual not to do so.
10. Entering, boarding or remaining on an RMTD vehicle or property during the period when an individual has been excluded from their use.
11. Any activity prohibited by law.
12. Creating an unsafe environment for RMTD staff or passengers.
13. Any physical violence or threats of violence against others, customers, or RMTD staff. **** (Permanent Ban)**

REMOVAL, EXCLUSION AND PROSECUTION

1. Any customer that exhibits behavior that falls into one of the three phases identified above will be notified by the RMTD in writing when possible. If the passenger is a minor, a reasonable attempt will be made to provide notification to the parent/guardian of said minor.
2. Any additional violations received during a one-year period will automatically increase to the next severity level resulting in progressively longer suspensions up to a **complete banning from RMTD property and the loss of riding privileges** as determined by RMTD Staff.
3. Any person receiving a violation and/or suspension is subject to being charged and arrested if such behavior constitutes a violation of Illinois local, state or federal laws.
4. All issued exclusions beyond 72 hours shall be reviewed by the RMTD Safety Manager or Director of Operations who will review the triggering event and determine what degree of suspension needs to be assigned to the individual involved.
5. The written exclusion notice signed by the RMTD Safety Manager or Director of Operations shall be given to the person excluded from all or part of the RMTD facilities or vehicles, or to the parent/guardian of any minor, if possible.
6. The exclusion notice shall specify the reason(s) for exclusion, places and duration of exclusion, and the consequences for failure to comply with the notice. The notice may also be provided by mailing the notice by first class U.S. mail to the last known address of the violator.
7. Any exclusion will commence immediately upon direct notification or delivery of the exclusion notice to the excluded person.
8. The duration of an exclusion can be reduced or enhanced depending upon the specific prohibited behavior(s) and circumstances of an occurrence or set of occurrences, including but not limited to, whether the person has engaged in multiple prohibited behaviors at a time, whether the person has

repeatedly engaged in prohibited behavior(s) over a period of time, and/or whether the person has previously been excluded from RMTD facilities or vehicles. Additionally, the exclusion may be modified upon remedial actions to be undertaken by the offender, including but not limited to, restitution for damaged property or other conditions related to the rule violation, as determined by the RMTD Safety Manager or Director of Operations

APPEAL PROCEDURE

1. Appeals to the restrictions/suspensions must be made in writing by the excluded individual with reasonable promptness. Please include the exclusion, date of event, reason requesting the modification, and other supporting documentation that can be reviewed to process your request.

Appeals can be mailed to:

Exclusion Appeals
ATTN: Safety Manager
Rockford Mass Transit District
520 Mulberry Street
Rockford, Illinois 61101

2. Enhanced exclusion reviews are determined by the RMTD Safety Manager or Director of Operations.
3. The RMTD Safety Manager or Director of Operations shall review the written appeal and reconsider or modify the decision to exclude an individual, following an investigation of the matter, and shall specify in writing within fourteen (14) business days of the receipt of the appeal the reasons for rescission or modification, if applicable, to the appellant.
4. The decision of the RMTD Safety Manager or Director of Operations shall be in writing and shall be final.



Rockford Mass Transit District

520 Mulberry Sreet
Rockford, Illinois 61101
Phone: 815-961-9000
www.rmtd.org

NOTICE OF VIOLATION AND EXCLUSION

You are hereby notified that you have violated the rules of conduct adopted by the Board of Trustees of the Rockford Mass Transit District by the following conduct:

Detail of Violation: _____

Date of Violation: _____ **Time of Violation:** _____

(See Attached Rules and Regulations)

As a consequence of the violation, you are hereby issued:

Warning. (No exclusion unless subsequent violation)

Order of Immediate Exclusion from RMTD Property and/or service for One (1) Day Ending.

at _____ .m. on _____, 20_____.

Order of Immediate Exclusion from RMTD Property and/or service for Three (3) Days Ending.

at _____ .m. on _____, 20_____.

Name of Violator: _____ **Phone Number:** _____

Address: _____

Issued By: _____
(Print Name and Date)

Notice By:
 Personal Service _____
(Date)

Mailed _____
(Date of Exclusion)

RMTD reserves the right to suspend service to individuals who violate any of the policies and/or rules contained herein. An excluded person who enters or remains upon RMTD property will be considered a trespasser and may be subject to arrest and prosecution. In addition, failure to abide by an exclusion may constitute a further violation of these Rules and Regulations for which the duration of exclusion may be extended.



Rockford Mass Transit District

520 Mulberry Sreet
Rockford, Illinois 61101
Phone: 815-961-9000
www.rmtd.org

NOTICE OF VIOLATION AND EXCLUSION

You are hereby notified that you have violated the rules of conduct adopted by the Board of Trustees of the Rockford Mass Transit District by the following conduct:

Detail of Violation: _____

Date of Violation: _____ **Time of Violation:** _____

(See Attached Rules and Regulations)

As a consequence of the violation, you are hereby issued:

Warning. (No exclusion unless subsequent violation)

Order of Immediate Exclusion from RMTD Property and/or service for One (1) Day Ending.

at _____ .m. on _____, 20_____.

Order of Immediate Exclusion from RMTD Property and/or service for Three (3) Days Ending.

at _____ .m. on _____, 20_____.

Name of Violator: _____ **Phone Number:** _____

Address: _____

Issued By: _____
(Print Name and Date)

Notice By:
 Personal Service _____
(Date)

Mailed _____
(Date of Exclusion)

RMTD reserves the right to suspend service to individuals who violate any of the policies and/or rules contained herein. An excluded person who enters or remains upon RMTD property will be considered a trespasser and may be subject to arrest and prosecution. In addition, failure to abide by an exclusion may constitute a further violation of these Rules and Regulations for which the duration of exclusion may be extended.



Rockford Mass Transit District

520 Mulberry Sreet

Rockford, Illinois 61101

Phone: 815-961-9000

www.rmtd.org

NOTICE OF VIOLATION AND EXCLUSION

You are hereby notified that you have violated the rules of conduct adopted by the Board of Trustees of the Rockford Mass Transit District by the following conduct:

Detail of Violation: _____

Date of Violation: _____ **Time of Violation:** _____

(See Attached Rules and Regulations)

As a consequence of the violation, you are hereby issued:

Warning. (No exclusion unless subsequent violation)

Order of Immediate Exclusion from RMTD Property and/or service for One (1) Day Ending.

at _____ .m. on _____, 20_____.

Order of Immediate Exclusion from RMTD Property and/or service for Three (3) Days Ending.

at _____ .m. on _____, 20_____.

Name of Violator: _____ **Phone Number:** _____

Address: _____

Issued By: _____

(Print Name and Date)

Notice By:

Personal Service _____
(Date)

Mailed _____
(Date of Exclusion)

RMTD reserves the right to suspend service to individuals who violate any of the policies and/or rules contained herein. An excluded person who enters or remains upon RMTD property will be considered a trespasser and may be subject to arrest and prosecution. In addition, failure to abide by an exclusion may constitute a further violation of these Rules and Regulations for which the duration of exclusion may be extended.



Service Animal Policy

Owner: D. McCalvin

Created: 6/21/2024

Revision: 1, 6/21/2024

Purpose

To define service animal and Rockford Mass Transit Districts policy and procedures for service animals on RMTD vehicles and in facilities regarding the public. Public transit providers must follow the DOT definition when assessing whether to accommodate an animal. While most service animals are dogs, DOT's definition recognizes the possibility of other animals on fixed route, demand response, paratransit, and in facilities.

Policy Statement

It is the policy of Rockford Mass Transit District to permit service animals to accompany individuals with disabilities in RMTD vehicles and facilities subject to exceptions as stated in this Policy.

Service Animals

Service animals are working animals, not pets. They are individually trained to perform tasks for people with disabilities such as guiding people who are blind, alerting people who are deaf, pulling wheelchairs, alerting and protecting a person who is having a seizure, or performing other special tasks. A service animal must perform tasks that are directly related to the individual's disability. Service animals (and service animals in training) are permitted to ride on buses.

Service animals must be within the care, custody and control of their owners. This means that the animal is properly restrained by leash, harness or carrier and is not roaming the coach and barking or growling.

Under the Americans with disabilities Act (ADA), businesses and organizations that serve the public must allow people with disabilities to bring their service animals into all areas of the facility where customers are normally allowed to go. This federal law applies to all businesses open to the public.

- RMTD employees may ask if an animal is a service animal or ask what tasks the animal has been trained to perform, but cannot require special ID cards for the animal or ask about the person's disability.
- People with disabilities who use service animals cannot be charged extra fees, isolated from other customers, or treated less favorably than other customers.
- A person with a disability cannot be asked to remove his service animal from the bus or building unless:
 - The animal is not maintained or under the control of the owner at all times.
 - The animal is a direct threat to the health or safety of others.
 - The animal is not at the owner's feet or on their lap.
 - The owner insists the animal sit on a vehicle seat.
 - The animal is not "housebroken".
 - The animal is a companion or emotional support animal.

If the service animal is banned from the bus, the owner is still allowed to ride, unless they violate our passenger conduct policies. The animal cannot be denied access to our bus if our employee or other passengers are allergic to it, or scared of it.

- Service Animals in Training:
 - Under the ADA, service animals must already be trained before taken into public places. RMTD may make exceptions for Service Animals in need of training on transit routes and services. Service animals in training must comply with “all rules and codes of behavior required for service animals in order to be allowed on RMTD property or vehicles AND must receive special written permission from the RMTD Safety and Training Manager.

Procedures

If engaging an individual with an animal who has entered an RMTD vehicle or facility, an RMTD employee may only ask the following two questions in order to determine if the animal is a service animal.

1. Is the animal a service animal required because of a disability?
2. What work or task has the animal been trained to perform?

These questions may not be asked if the need for the service animal is obvious (e.g., the dog is guiding an individual who is blind or is pulling a person’s wheelchair). At no time, can an individual be asked to state or describe their disability or ask for identification, certification or documentation that states the animal is a service animal.

If the service animal is banned from the bus, the owner is still allowed to ride, unless they violate our passenger conduct policies. The animal cannot be denied access to our bus if our employee or other passengers are allergic to it, or scared of it.

Should another animal already occupy space in the same vehicle or facility in which another service animal may enter, the employee may inform those individuals that a service animal is already occupying that space to avoid potential conflict.

Behavior Concerns (Animal Threats)

A threat refers to other individuals and not to the person with the disability. RMTD is not required to permit a service animal in RMTD vehicles or facilities when that animal poses a threat to the health or safety of others.

In determining such threat, RMTD employees must make an individualized assessment, based on reasonable judgment, that relies on the best available objective evidence, to ascertain: the nature, duration, and severity of the risk, the probability that the potential injury will actually occur, and whether reasonable modifications or accommodations of and within RMTD policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.

A threat is not represented by occasional barking or noises coming from the animal, an allergy to that animal, or a fear of that particular animal, breed or species. A threat is not represented by occasional barking or noises coming from the animal, an allergy to that animal, or a fear of that particular animal, breed or species.



Fares

RMTD is not permitted to charge an individual a separate fare or fee to transport or allow entry for their service animal(s) in any vehicle or facility.

Emotional Support Animals

(ESAs): These animals provide a sense of safety, companionship, and comfort to those with psychiatric or emotional disabilities or conditions. Although these animals often have therapeutic benefits, they aren't covered under the ADA or Illinois' laws because they aren't trained to perform specific tasks for their handlers—meaning that, like pets, they don't qualify as service animals.

Comfort animals are not considered service animals and are therefore treated as pets when riding.

Pets

Pets may board the bus with you if your pet is in a pet carrier. For safety reasons, the driver is unable to assist with carrying the pet carrier. Please let the reservationist know if you will be bringing a pet carrier when scheduling your ride if applicable.

Damages


RMTD may charge an individual for the cost of repair or cleaning from soiling or damages to any RMTD property that resulted from the actions of or command to the individual's service animals(s).

Non-Discriminatory

Rockford Mass Transit District does not discriminate based on race, color, national origin, age, income, sex, genetics or disability. It is not discrimination to refuse a service animal under the conditions stated in this document; however, an RMTD employee shall not refuse to provide service or program access to an individual with a disability solely because the individual's disability results in appearance or involuntary behavior that may offend, annoy, or inconvenience employees of RMTD or other persons.

ROCKFORD MASS TRANSIT DISTRICT (RMTD)
STANDARD POLICIES AND PROCEDURES

E-9 (C) #992

SUBJECT: Accounts Payable Policy and Procedure	
DEPARTMENT: Finance	PREPARED BY: Director of Finance
DISTRIBUTED TO: All Departments	E. DIRECTOR APPROVAL: 
DATE ISSUED: 7-1-2024	DATE RECEIVED: 6-24-2024
SUPERSEDES: See Below	POLICY NUMBER:

The following policy will supersede the following section of the Procurement System Manual:

6) *Procurement Policies and Procedures, ii. Personnel:*

6. *Check Signatories*

Only the members of the Board of Trustees, the Executive Director, the Director of Finance, and the Operations Manager are authorized to sign checks to pay for procurements.

a. All checks less than \$5,000 must be signed by one authorized signatory.

b. All checks of at least \$5,000 but less than \$10,000 must be signed by any two signatories.

c. All checks of \$10,000 or more must be signed by two signatories, at least one of which must be a member of the Board of Trustees.

The new policy shall read:

The Finance department, as well as the Maintenance Department, create all purchase orders and enter all accounts payable invoices. Non-Capital purchase orders are approved electronically by one of the following: Executive Director, Director of Operations, or Vehicle Maintenance Manager. Capital purchases orders can only be approved by the Executive Director. The Finance department reviews and electronically archives all invoices.

Any invoices over \$25,000 shall be taken to the board for approval prior to payment, and those approvals shall be reflected in the board meeting minutes. At least twice a month, the Finance Department will create a payment report. The payment report will be approved electronically by two of the following: Executive Director, Director of Operations and/or Finance Director. Once approvals have been obtained, the Finance Department will print checks which have been signed electronically by the Director of Finance. The Finance Department is then responsible for sending payments either by check or ACH, and archiving those payment reports electronically.

In circumstances in which payment must be made before an invoice can be presented at a board meeting, and with the Executive Director's electronic approval, an invoice can be sent for approval via email to one of the board

members, and an electronic approval can be used to pay said invoice. This invoice must also be included in the next Accounts Payable board report for review.

The new section of the Procurement Manual System will read:

6) *Procurement Policies and Procedures, ii. Personnel:*

6. *Invoice Approvals*

Only the members of the Board of Trustees, the Executive Director, the Director of Finance, and the Director of Operations are authorized to sign checks to pay for procurements.

a. Invoice payments must be approved by two of the following: the Executive Director, the Director of Finance, or the Director of Operations.

b. All invoices of \$25,000 or more must be approved by the board prior to payment.

c. If an invoice of \$25,000 or more must be paid before a board meeting can occur, electronic approval by at least one board member can be obtained electronically and used for approval purposes. However, the invoice must later be presented to the board for review.

d. All checks must signed by one authorized signatory. The signature can be electronic.