



ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES ANNUAL BOARD MEETING #992
Monday, June 24, 2024 at 3:30 p.m.

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3lOUT09>

Meeting ID: 949 3647 4186
Passcode: 796088

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #991 (May 20, 2024)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Matters by the Public

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 **EXECUTIVE DIRECTOR'S REPORT**

- a) General Update – *Verbal*
- b) 2024 Illinois End of Session Report for RMTD – *Prepared by Zephyr Government Strategies*

E-2 FINANCE

- a) Payment of Bills:
 - Williams & McCarthy/Services Rendered through May 23, 2024
 - AGHL Law/Services Rendered through April 30 & May 31, 2024
 - Approval of Accounts Payable Invoices
- b) Approval of Unaudited Financial Statements for March & April, 2024
- c) Pension Portfolio Review for period through June 13, 2024 and Pension Investment Statement for month ending May 31, 2024 – *Presented by Mr. Jeffrey DiBenedetto*

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for May, 2024 and Demand Response Ridership Statistics for April 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for May, 2024
- b) Maintenance & Facilities Update Report
- c) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

- a) RMTD Claims History for May, 2024

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Discussion, and take action as needed, on making U-Pass Pilot Program Permanent

E-7 GRANTS

- a) Approval of Resolution No. R-24-06 – FTA 5307 Grant Application

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report of May 2024

E-9 OTHER BUSINESS

- a) Approval of Updates to the RMTD Code of Conduct Policy
- b) Approval of RMTD Service Animal Policy
- c) Approval of Updates to Accounts Payable Policy
- d) Executive Session to discuss to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2); and to discuss litigation matters pursuant to 5 ILCS 120/2(c)(11) of the Illinois Open Meetings Act

E-10 NEXT MEETING SCHEDULED:

- a) Monday, July 22, 2024 at 3:30 PM

F-ORDER OF ADJOURNMENT