



ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES BOARD MEETING #995
Monday, September 23, 2024 at 3:30 p.m.

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186
Passcode: 796088

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES: Board of Trustees Meeting #994 (August 13, 2024)

AGENDA APPROVAL

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 EXECUTIVE DIRECTOR'S REPORT

a) General Update - *Verbal*

E-2 FINANCE

a) Payment of Bills:

- Williams & McCarthy/Services Rendered through July 24 & August 23, 2024
- AGHL Law/Services Rendered through June 30, July 31 & August 31, 2024
- Approval of Accounts Payable Invoices

b) Approval of Unaudited Financial Statements for July, 2024

c) Pension Portfolio Review for period through September 17, 2024 and Pension Investment Statement for month ending August 31, 2024 - Presented by Mr. Jeffrey DiBenedetto

E-3 OPERATIONS, MAINTENANCE & FACILITIES

a) Operations Report

- Fixed Route Ridership Statistics for August 2024
- Paratransit/Demand Response Ridership Statistics for July 2024

b) Vehicle Maintenance Report

- Fixed Route and Paratransit/Demand Response Vehicle Maintenance Statistics for August 2024

c) Facilities Report

- 520 Mulberry/625 Mulberry/DTTC/ESTC

d) Projects Report

- Facility Expansion Projects Updates
- Paratransit/Demand Response Software (TripSpark) Projects Updates

E-4 HUMAN RESOURCES

a) RMTD Claims History for July & August, 2024

E-5 MARKETING

a) Approval of Advertising Contract(s)

b) Approval of Special Service Request(s) & Communications

E-6 GRANTS

a) Approval of Resolution R-24-07 - FTA Community Funding Application Project

E-7 SAFETY & TRAINING

a) Safety & Training Update Report for August, 2024

E-8 OTHER BUSINESS

a) Approval of Insurance Renewal 2024/2025 - Presented by Marsh McLennan Agency

b) Free Rides to and from Polling Locations on Election Day (Fixed Route & Paratransit)

c) Approval of 2025/2026 Diesel Fuel Contract

d) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act

E-9 NEXT MEETING SCHEDULED:

a) Monday, October 28, 2024 at 3:30 PM

F-ORDER OF ADJOURNMENT



ROCKFORD MASS TRANSIT DISTRICT

Board of Trustees Board Meeting #994 Minutes
Tuesday, August 13, 2024 at 3:30 p.m.

RMTD Conference Room
520 Mulberry Street
Rockford, IL 61101

*The RMTD Board of Trustees Meeting was Live Streamed on Zoom and Recorded.
Live Streaming and Recorded Meeting information can be found on RMTD's website at www.RMTD.org

ROLL CALL:

BOARD OF TRUSTEES:

Herbert L. Johnson - Board of Trustees, Chairman
David Sidney - Board of Trustees, Vice Chairman
Ashley Sarver - Board of Trustees, Secretary/Treasurer

STAFF:

Michael Stubbe - Executive Director
Dan Engelkes - Deputy Executive Director & Director of Operations
Susan Campbell - Director of Human Resources & Administration
Paula Hughes - Grants & Procurement Manager
Ron Priddy - Paratransit Operations Manager
Cedrick Ketton - Fixed Route Operations Manager
Orlando Toatley - Marketing & Communications Specialist
Lawrence Tennial - Facilities Manager
George Orth - Maintenance Manager
Drex McCalvin - Safety & Training Manager
Erin Jenkins - Executive Assistant & Assistant Board Secretary
Tak Chow - IT

GUEST(S)/PUBLIC PRESENT:

Brandon Rucker, *R1PC*

CALL TO ORDER:

The Chairman called the meeting to order at approximately 3:30 p.m.

ELECTING OFFICERS TO FILL VACANCIES

The Chairman stated there is a vacancy to fill the position of Vice Chairman. The Chairman asked for a nomination to fill the vacancy of Vice Chairman. Ms. Ashley Sarver nominated Mr. David Sidney to fill the vacancy of Vice Chairman. There were no other nominations. Mr. David Sidney accepted the nomination of RMTD Vice Chairman. The Chairman asked for and received a motion to elect Mr. David Sidney as RMTD's Board Vice Chairman. With no further discussion, the motion was seconded and passed by a unanimous voice vote.

The Chairman stated there is a vacancy to fill the position of Secretary/Treasurer. The Chairman asked for a nomination to fill the vacancy of Secretary/Treasurer. Mr. David Sidney nominated Ms. Ashley Sarver to fill the vacancy of Secretary/Treasurer. Ms. Ashley Sarver accepted the nomination of RMTD Secretary/Treasurer. The Chairman asked for and received a motion to elect Ms. Ashley Sarver as RMTD's Board Secretary/Treasurer. With no further discussion, the motion was seconded and passed by a unanimous voice vote.

APPROVAL OF AGENDA:

The Chairman asked for and received a motion to approve the agenda for August 13, 2024. With no further discussion, the motion was seconded by the Vice Chairman. The motion passed by a unanimous voice vote.

APPROVAL OF MINUTES:

The Minutes of the July 22, 2024 RMTD Board of Trustees Meeting were reviewed. The Chairman asked for and received a motion to approve the Minutes of July 22, 2024. The motion passed with 2 votes in favor and 1 abstention.

A-COMMUNICATIONS:

No Report

B-MATTERS BY THE PUBLIC:

No Report

C-REPORTS OF STANDING COMMITTEES:

No Report

D-RECONSIDERATION OF OLD BUSINESS:

No Report

E-CONSIDERATION OF NEW BUSINESS:

E-1 EXECUTIVE DIRECTOR

(a) Welcome New RMTD Board Member, Ashley Sarver

The Chairman and the Executive Director welcomed new board member, Ashley Sarver. The RMTD staff introduced themselves to Ms. Sarver.

(b) General Update

The Executive Director acknowledged RMTD employees who are celebrating an anniversary and/or retirement in the month of August, 2024. The Executive Director thanked the employees for their continued dedicated service to RMTD and our community. A list of employee names, length of service and job position were shared with the Board of Trustees.

E-2 FINANCE

(a) Payment of Bills:

- Approval of Accounts Payable Invoices

The Accounts Payable Invoices totaling \$341,114.00 were presented for the

Board of Trustees' review and approval. The Vice Chairman asked for and received a motion to authorize the payment of the accounts payable invoices totaling \$341,114.00. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Approval of Unaudited Financial Statements for June, 2024

The Executive Director presented the unaudited Financial Statements for June, 2024 for the Board's review. The Vice Chairman asked for and received a motion to approve the unaudited financial statements for June, 2024. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.

E-3 OPERATIONS

(a) Fixed Route Ridership Statistics Report for July, 2024

The Executive Director presented the Fixed Route Ridership Statistics Report for July, 2024.

E-4 MAINTENANCE - VEHICLES & FACILITIES

(a) Maintenance & Facilities Projects Update Report

The Executive Director presented a Maintenance and Facilities update report to the Board of Trustees. An update was provided and a discussion ensued regarding the Fixed Route Bus order, Facility Expansion project, Telephone system replacement and Paratransit Software project.

The Executive Director noted the Tripspark Paratransit software project continues to move forward with the development of getting the data transferred over to the new software; however, the project is about 3-4 weeks behind based on getting training scheduled with staff. The Executive Director stated he will provide more progress updates as the project moves forward.

(b) Facility Expansion Update

The Executive Director stated RMTD will be seeking Board approval to enter into a contract with the construction firm for the facility expansion project in "other business" on the agenda.

E-5 HUMAN RESOURCES - No Report

E-6 MARKETING

(a) Approval of Advertising Contract(s)

The Marketing & Communications Specialist presented the following advertising contracts for Board approval:

- The Rock River Area Group Services of Narcotics Anonymous
- Miracle Revival Outreach

The Board of Trustees reviewed the advertising contract(s) noted above. The Vice Chairman asked for and received a motion to approve the advertising contract(s). The motion was seconded by the Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

E-7 GRANTS - No Report

E-8 SAFETY & TRAINING

(a) Safety & Training Update Report for July, 2024

The Safety & Training Update Data Report from July, 2024 was presented to the Board of Trustees for their review.

E-9 OTHER BUSINESS

(a) Award of the Construction of Renovation and Expansion of the Mulberry Street Facility

The Grants & Procurement Manager stated RMTD advertised for bids for the Construction of the Rehabilitation/Renovation and Expansion of Mulberry Street Facility Project on June 6, 2024. Those bids were opened on July 25, 2024. Five bids were received with Scandroli having the lowest base bid. A copy of the bid tabulation is attached. The base bids are as follows:

Scandroli	\$29,577,000
Stenstrom	\$30,610,000
Ringland-Johnson	\$29,585,000
Sjostrom	\$32,527,345
Larson & Larson	\$31,107,326

The Grants & Procurement Manager stated RMTD only has current grant funding to award the base bid. The alternate bids may be added at a later date as funds become available. The Grants & Procurement Manager stated for this project, RMTD will be utilizing 100% Illinois Department of Transportation (IDOT) Capital funds and no local funds will be needed. The Grants & Procurement Manager stated staff is requesting that the RMTD Board of Trustees approve the award of the base bid for the Construction of the Rehabilitation/Renovation and Expansion of Mulberry Street Facility Project to the lowest responsive, responsible bidder, Scandroli Construction Company, in the amount of \$29,577,000. Additionally, the Board authorizes the Executive Director to execute the contract contingent upon all of the following being completed first: RMTD Board award approval, IDOT pre-award concurrence, and City of Rockford transfer of the project property and right of way to RMTD ownership. The Vice Chairman asked for and received a motion to approve the award of the base bid for the Construction of the Rehabilitation/Renovation and Expansion of Mulberry Street Facility Project to the lowest responsive, responsible bidder, Scandroli Construction Company, in the amount of \$29,577,000. Additionally, the Board authorizes the Executive Director to execute the contract contingent upon all of the following being completed first: RMTD Board award approval, IDOT pre-award concurrence, and City of Rockford transfer of the project property and right of way to RMTD ownership. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Approval of Proposed Fall Service & Fare Changes (Effective September 1, 2024)

As reviewed at the last RMTD Board meeting, the Executive Director provided the Board of Trustees a summary of service and fare changes Staff proposes to implement for Fall 2024. He noted the changes were developed based on requests and feedback from the community including customers, site developers,

employers and public officials. He added the service changes proposed are consistent with the goals and strategies in the board adopted Comprehensive Mobility Plan. He noted two Public Hearings took place - one at our East Side Transfer Center facility and also at the Administration office at 520 Mulberry Street with no comments received. A discussion ensued regarding the various route changes which also includes Amazon service. RMTD staff is recommending the Board approve the proposed service and fare changes effective September 1, 2024 as presented. The Vice Chairman asked for and received a motion to approve the proposed service and fare changes effective September 1, 2024. The motion was seconded by the Secretary/Treasurer. With no further discussion, the motion passed by a unanimous voice vote.

(c) Approval of Unlimited Access Agreement with Amazon Air- KRFD

The Executive Director stated the language is still being worked through. He stated this Unlimited Access Service Agreement between RMTD and Amazon will allow their employees to ride the fixed route service of RMTD without the requirement to pay a fare by showing their employee ID. He noted Amazon is responsible for making sure their employees, who wish to ride RMTD service, are provided with their ID's. RMTD will charge a fixed fee amount of \$6140.00 per month for the term 12 months. The Secretary/Treasurer asked for and received a motion to authorize the Executive Director to enter into an unlimited access agreement with Amazon Air. The motion was seconded by the Vice Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(d) Update on BRT Corridor Analysis Study

Mr. Brandon Rucker, from R1PC, provided an update regarding the BRT Corridor Analysis Study.

(e) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act

The Executive Director stated there was no report for Executive Session.

E-10 NEXT MEETING SCHEDULE

The next RMTD Board of Trustees Meeting will be on September 23, 2024 at 3:30 PM.

F-ORDER OF ADJOURNMENT

A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 4:09 p.m.

Respectfully submitted,

Erin Jenkins

Erin Jenkins
Executive Assistant and Board Meeting Secretary
Rockford Mass Transit District



ROCKFORD MASS TRANSIT DISTRICT (RMTD) PROFESSIONAL FEES - ATTORNEY FEES

E-2 (A) #995

August 27, 2024

Williams & McCarthy invoice(s): \$ 8,039.50

Invoices for professional services rendered through August 23, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Litigation & Corporate			
July Services	610.50		161.00
August Services	276.00	2,175.00	2,175.00
September Services			
October Services	368.00		
November Services	2,183.00		
December Services	1,887.00		
January Services	739.50		
February Services	2,392.50		
March Services	826.50		
April Services	1,479.00		
May Services	1,219.50		
June Services	1,350.00		
Total	13,331.50	2,175.00	2,336.00
Negotiations			
Other	34,902.53	5,864.50	14,098.50
Total	48,234.03	8,039.50	16,434.50

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

July 31, 2024

E-2 (A) #995

Williams & McCarthy invoice(s): \$ 8,395.00

Invoices for professional services rendered through July 24, 2024 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Litigation & Corporate			
July Services	610.50	161.00	
August Services	276.00		
September Services			
October Services	368.00		
November Services	2,183.00		
December Services	1,887.00		
January Services	739.50		
February Services	2,392.50		
March Services	826.50		
April Services	1,479.00		
May Services	1,219.50		
June Services	1,350.00		
Total	13,331.50	161.00	
Negotiations			
Other	34,902.53	8,234.00	
Total	48,234.03	8,395.00	

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

E-2 (A) #995

September 6, 2024

AGHL Law \$ 4,317.50

Invoices for professional services rendered through 08/31/24 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	715.00		8,882.50
August Services	1,540.00	4,317.50	4,317.50
September Services	82.50		
October Services	275.00		
November Services	907.50		
December Services	1,540.00		
January Services	880.00		
February Services	5,005.00		
March Services	5,170.00		
April Services	3,052.50		
May Services	4,675.00		
June Services	13,392.50		
Total	37,235.00	4,317.50	13,200.00
ATU Bargaining	38,472.50		
IBEW Bargaining	31,735.00		
Total	107,442.50	4,317.50	13,200.00

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

E-2 (A) #995

August 5, 2024

AGHL Law \$ 8,882.50

Invoices for professional services rendered through 07/31/24 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	715.00	8,882.50	8,882.50
August Services	1,540.00		
September Services	82.50		
October Services	275.00		
November Services	907.50		
December Services	1,540.00		
January Services	880.00		
February Services	5,005.00		
March Services	5,170.00		
April Services	3,052.50		
May Services	4,675.00		
June Services	13,392.50		
Total	37,235.00	8,882.50	8,882.50
ATU Bargaining	38,472.50		
IBEW Bargaining	31,735.00		
Total	107,442.50	8,882.50	8,882.50

**ROCKFORD MASS TRANSIT DISTRICT (RMTD)
PROFESSIONAL FEES - ATTORNEY FEES**

E-2 (A) #995

July 3, 2024

AGHL Law \$ 13,392.50

Invoices for professional services rendered through 06/30/24 in connection with general employment matters.

	Previous Fiscal Year	Current Month's Bill	Current Fiscal Year
General Employment:			
July Services	550.00		715.00
August Services			1,540.00
September Services	1,787.50		82.50
October Services	2,640.00		275.00
November Services	515.46		907.50
December Services	1,705.00		1,540.00
January Services	3,300.00		880.00
February Services	3,575.00		5,005.00
March Services	1,457.50		5,170.00
April Services	7,260.00		3,052.50
May Services	907.50		4,675.00
June Services	467.50	13,392.50	13,392.50
Total	24,165.46	13,392.50	37,235.00
ATU Bargaining	115,540.00		38,472.50
IBEW Bargaining			31,735.00
Total	139,705.46	13,392.50	107,442.50



Invoices to be Approved by the Board

E-2(A) #995

September 23, 2024

Total invoices to be approved: \$4,371,887.57

Vendor	Reason	Invoice Number	Invoice Total
BCCA	Boone County Trips	IUAugust24	\$ 68,042.52
City of Rockford	Gasoline	403952	\$ 49,156.27
GrahamSpencer	Bus Wraps	INV-4154	\$ 29,328.45
IPRF	Worker's Comp	92698	\$ 72,332.00
Metro Enforcement	DTTC Security	61359	\$ 41,486.33
Brasco International	Shelters	50240	\$ 85,650.00

Estimates

Professional Benefit Administrators	September Health Insurance		\$ 48,000.00
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Pre-approved by Board Secretary

Gillig	35' Hybrid Bus	75076	\$ 994,473.00
Gillig	35' Hybrid Bus	75077	\$ 994,473.00
Gillig	35' Hybrid Bus	75078	\$ 994,473.00
Gillig	35' Hybrid Bus	75079	\$ 994,473.00
		Total:	\$ 4,371,887.57

Rockford Mass Transit District Budget Variance Report

E-2 (B) #995

From Fiscal Year: 2025		From Period 1		Division: ** Consolidated Report				As of: 9/12/2024	
Thru Fiscal Year: 2025		Thru Period 1							
Jul-2024	Budget	Variance	Var/Bgt Var %		Jul-2024	Budget	Variance	Var/Bgt Var %	
400.00.00 REVENUE									
401.00.00 Operating Revenue									
21,954.95	24,735.00	-2,780.05	-11.24%	401.01.00 Full Fare Adults	21,954.95	24,735.00	-2,780.05	-11.24%	
33,241.00	39,317.00	-6,076.00	-15.45%	401.01.05 Demand Response Fares	33,241.00	39,317.00	-6,076.00	-15.45%	
1,650.00	2,378.00	-728.00	-30.61%	401.01.10 Machesney Park Demand Response Fares	1,650.00	2,378.00	-728.00	-30.61%	
1,824.00	2,658.00	-834.00	-31.38%	401.01.15 Loves Park Demand Response Fares	1,824.00	2,658.00	-834.00	-31.38%	
1,503.61	1,379.00	124.61	9.04%	401.01.20 Full Adult Fares - Night	1,503.61	1,379.00	124.61	9.04%	
2,485.50	2,167.00	318.50	14.70%	401.01.25 SMTD Fares	2,485.50	2,167.00	318.50	14.70%	
1,793.00	1,754.50	38.50	2.19%	401.01.26 BCCA Revenue	1,793.00	1,754.50	38.50	2.19%	
544.11	540.00	4.11	0.76%	401.01.30 Machesney Park Service Farebox	544.11	540.00	4.11	0.76%	
115.50	139.00	-23.50	-16.91%	401.01.35 Cherry Valley Service Farebox	115.50	139.00	-23.50	-16.91%	
53.00	0.00	53.00	100.00%	401.01.40 Cherry Valley Demand Response Fares	53.00	0.00	53.00	100.00%	
1,524.45	1,388.00	136.45	9.83%	401.01.45 Loves Park Revenue	1,524.45	1,388.00	136.45	9.83%	
324.00	339.00	-15.00	-4.42%	401.02.00 University Pass	324.00	339.00	-15.00	-4.42%	
0.00	0.00	0.00	0.00%	401.03.00 Student Fares	0.00	0.00	0.00	0.00%	
157.50	189.00	-31.50	-16.67%	401.05.00 Disable Riders Fares	157.50	189.00	-31.50	-16.67%	
2,110.50	4,318.00	-2,207.50	-51.12%	401.99.00 Seven Day Passes	2,110.50	4,318.00	-2,207.50	-51.12%	
8,690.00	7,846.00	844.00	10.76%	401.99.10 30 Day Passes	8,690.00	7,846.00	844.00	10.76%	
7,188.50	8,110.00	-921.50	-11.36%	401.99.20 Other - Full Fare Tickets	7,188.50	8,110.00	-921.50	-11.36%	
0.00	0.00	0.00	0.00%	401.99.25 Other Demand Response Tickets	0.00	0.00	0.00	0.00%	
57.75	0.00	57.75	100.00%	401.99.30 Other - Half Fare Tickets	57.75	0.00	57.75	100.00%	
12,098.50	8,270.00	3,828.50	46.29%	401.99.35 Full Fare All Day Passes	12,098.50	8,270.00	3,828.50	46.29%	
133.50	270.00	-136.50	-50.56%	401.99.40 Half Fare All Day Passes	133.50	270.00	-136.50	-50.56%	
0.00	0.00	0.00	0.00%	402.00.04 Special Transit Fares/Public Aid	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	402.00.06 Farebox Revenue/Trolley	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	402.06.02 Special Transit Fares	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	405.01.00 Charter Service Bus	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	405.01.01 Charter Service Trolley	0.00	0.00	0.00	0.00%	
97,449.37	105,797.50	-8,348.13	-7.89%	405.99.99 Total Operating Revenue	97,449.37	105,797.50	-8,348.13	-7.89%	
406.00.00 Non-Operating Revenue									
10,582.00	6,250.00	4,332.00	69.31%	406.03.00 Advertising Services Income	10,582.00	6,250.00	4,332.00	69.31%	
0.00	416.67	-416.67	-100.00%	406.03.05 Advertising Services Income Demand Res	0.00	416.67	-416.67	-100.00%	
0.00	0.00	0.00	0.00%	407.01.00 Sale of Maintenance Service	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	407.01.40 Sale of Maintenance Service	0.00	0.00	0.00	0.00%	
2,267.91	1,847.00	420.91	22.79%	407.03.00 Rental Buildings/Other Property	2,267.91	1,847.00	420.91	22.79%	

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2025 From Period 1
Thru Fiscal Year: 2025 Thru Period 1

Division: ** Consolidated Report

As of: 9/12/2024

Jul-2024	Budget	Variance	Var/Bgt Var %		Jul-2024	Budget	Variance	Var/Bgt Var %
12,416.19	13,125.00	-708.81	-5.40%	407.04.00 Investment Income	12,416.19	13,125.00	-708.81	-5.40%
0.00	0.00	0.00	0.00%	407.05.00 Parking Lot Revenue	0.00	0.00	0.00	0.00%
-1,615.05	0.00	-1,615.05	-100.00%	407.99.00 Other Non-Transportation Rev - GH & VG	-1,615.05	0.00	-1,615.05	-100.00%
1,392.13	1,667.00	-274.87	-16.49%	407.99.05 Other Non-Transportation Revenue - Fixed	1,392.13	1,667.00	-274.87	-16.49%
0.00	0.00	0.00	0.00%	407.99.06 Other Non-Transportation Revenue - Dema	0.00	0.00	0.00	0.00%
129,000.00	129,000.00	0.00	0.00%	409.01.00 Local Operating Assistance	129,000.00	129,000.00	0.00	0.00%
16,807.00	16,806.92	0.08	0.00%	409.01.05 Operating Assistance - Other FR Machesn	16,807.00	16,806.92	0.08	0.00%
8,193.00	8,192.83	0.17	0.00%	409.01.06 Operating Assistance - Other DR Machesn	8,193.00	8,192.83	0.17	0.00%
32,145.00	32,144.58	0.42	0.00%	409.02.05 Operating Assistance - Other FR Loves Pa	32,145.00	32,144.58	0.42	0.00%
9,796.00	9,796.33	-0.33	0.00%	409.02.06 Operating Assistance - Other DR Loves Pa	9,796.00	9,796.33	-0.33	0.00%
0.00	0.00	0.00	0.00%	409.03.05 Operating Assistance - Other FR Boone C	0.00	0.00	0.00	0.00%
22,804.16	23,407.00	-602.84	-2.58%	409.03.06 Operating Assistance - Other DR Boone C	22,804.16	23,407.00	-602.84	-2.58%
0.00	0.00	0.00	0.00%	409.04.05 Operating Assistance - Other FR Belvidere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.04.06 Operating Assistance - Other DR Belvidere	0.00	0.00	0.00	0.00%
130,243.82	147,573.42	-17,329.60	-11.74%	409.05.05 Operating Assistance - Other SMTD	130,243.82	147,573.42	-17,329.60	-11.74%
0.00	0.00	0.00	0.00%	409.99.00 Other Local Financial Assistance	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.99.05 Other Local Fin/Assit	0.00	0.00	0.00	0.00%
1,160,151.31	1,298,852.92	-138,701.61	-10.68%	411.01.00 IDOT Operating Assistance	1,160,151.31	1,298,852.92	-138,701.61	-10.68%
45,680.45	46,728.50	-1,048.05	-2.24%	411.01.01 IDOT Operating Assistance Boone County	45,680.45	46,728.50	-1,048.05	-2.24%
0.00	0.00	0.00	0.00%	411.01.05 IDOT Operating Assistance Belvedere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	411.04.00 State Cash Grant & Reimbursement Speci	0.00	0.00	0.00	0.00%
203,527.53	271,685.45	-68,157.92	-25.09%	413.01.00 FTA Operating Assistance	203,527.53	271,685.45	-68,157.92	-25.09%
68,447.42	68,447.42	0.00	0.00%	413.99.00 Other Assistance - Federal - Preventative	68,447.42	68,447.42	0.00	0.00%
17,416.67	17,416.67	0.00	0.00%	413.99.01 Other Assistance - Federal-JARC New Fre	17,416.67	17,416.67	0.00	0.00%
25,833.33	25,833.33	0.00	0.00%	413.99.05 Other Assistance - Federal - ADA	25,833.33	25,833.33	0.00	0.00%
0.00	0.00	0.00	0.00%	430.01.00 Contributed Services	0.00	0.00	0.00	0.00%
1,895,088.87	2,119,191.04	-224,102.17	-10.57%	430.99.99 Total Non-Operating Revenue	1,895,088.87	2,119,191.04	-224,102.17	-10.57%
1,992,538.24	2,224,988.54	-232,450.30	-10.45%	440.99.99 Total Revenues	1,992,538.24	2,224,988.54	-232,450.30	-10.45%
				500.00.0 Salaries & Wages				
239,692.17	360,225.00	-120,532.83	-33.46%	501.01.1 Operators Salaries and Wages	239,692.17	360,225.00	-120,532.83	-33.46%
157,406.46	121,383.33	36,023.13	29.68%	501.01.2 Operators Overtime	157,406.46	121,383.33	36,023.13	29.68%
257,195.84	334,184.33	-76,988.49	-23.04%	501.02.1 Salaries and Wages	257,195.84	334,184.33	-76,988.49	-23.04%
34,206.71	21,029.99	13,176.72	62.66%	501.02.2 Overtime	34,206.71	21,029.99	13,176.72	62.66%
688,501.18	836,822.65	-148,321.47	-17.72%	501.99.9 Total Salaries & Wages	688,501.18	836,822.65	-148,321.47	-17.72%

502.00.0 Fringe Benefits

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2025 From Period 1 Division: ** Consolidated Report As of: 9/12/2024
 Thru Fiscal Year: 2025 Thru Period 1

Jul-2024	Budget	Variance	Var/Bgt Var %		Jul-2024	Budget	Variance	Var/Bgt Var %
89,553.54	72,859.17	16,694.37	22.91%	502.01.0 FICA	89,553.54	72,859.17	16,694.37	22.91%
154,304.17	159,786.99	-5,482.82	-3.43%	502.02.1 Pension Plan	154,304.17	159,786.99	-5,482.82	-3.43%
2,668.78	3,062.51	-393.73	-12.86%	502.02.2 Long Term Disability	2,668.78	3,062.51	-393.73	-12.86%
250,000.00	250,000.00	0.00	0.00%	502.03.0 Hospital/Medical Plan	250,000.00	250,000.00	0.00	0.00%
877.00	875.00	2.00	0.23%	502.03.1 Vision Plans	877.00	875.00	2.00	0.23%
5.19	377.50	-372.31	-98.63%	502.03.2 Employee Assistance Program	5.19	377.50	-372.31	-98.63%
6,125.00	6,125.01	-0.01	0.00%	502.04.0 Dental Plans	6,125.00	6,125.01	-0.01	0.00%
1,033.27	2,100.00	-1,066.73	-50.80%	502.05.0 Life Insurance Plans	1,033.27	2,100.00	-1,066.73	-50.80%
4,630.00	4,525.00	105.00	2.32%	502.06.0 Short-Term Disability Plans	4,630.00	4,525.00	105.00	2.32%
1,064.18	4,090.00	-3,025.82	-73.98%	502.07.0 Unemployment Insurance	1,064.18	4,090.00	-3,025.82	-73.98%
72,917.00	72,916.67	0.33	0.00%	502.08.0 Workers' Compensation Insurance	72,917.00	72,916.67	0.33	0.00%
18,903.15	20,541.67	-1,638.52	-7.98%	502.09.0 Sick Leave	18,903.15	20,541.67	-1,638.52	-7.98%
53,644.37	39,016.67	14,627.70	37.49%	502.10.0 Holidays	53,644.37	39,016.67	14,627.70	37.49%
69,626.88	47,008.34	22,618.54	48.12%	502.11.0 Vacation	69,626.88	47,008.34	22,618.54	48.12%
5,598.89	10,208.34	-4,609.45	-45.15%	502.12.0 Other Wages	5,598.89	10,208.34	-4,609.45	-45.15%
0.00	0.00	0.00	0.00%	502.12.2 Other Paid Absence - ADA Training	0.00	0.00	0.00	0.00%
1,840.39	6,675.01	-4,834.62	-72.43%	502.13.0 Uniform Allowance	1,840.39	6,675.01	-4,834.62	-72.43%
1,043.14	5,955.00	-4,911.86	-82.48%	502.14.0 Other Fringe Benefits	1,043.14	5,955.00	-4,911.86	-82.48%
2,211.00	2,211.00	0.00	0.00%	502.14.1 Other Fringe Benefits - Parking	2,211.00	2,211.00	0.00	0.00%
736,045.95	708,333.88	27,712.07	3.91%	502.99.9 Fringe Benefits	736,045.95	708,333.88	27,712.07	3.91%
				503.00.0 Services				
0.00	0.00	0.00	0.00%	503.01.1 Management Service Fee	0.00	0.00	0.00	0.00%
5,500.00	8,333.33	-2,833.33	-34.00%	503.02.0 Advertising Fees	5,500.00	8,333.33	-2,833.33	-34.00%
55,812.58	59,475.00	-3,662.42	-6.16%	503.03.0 Professional Services	55,812.58	59,475.00	-3,662.42	-6.16%
724.00	866.67	-142.67	-16.46%	503.03.1 Professional Services - Drug Testing	724.00	866.67	-142.67	-16.46%
200.00	1,166.67	-966.67	-82.86%	503.03.2 Professional Services - DOT Physicals	200.00	1,166.67	-966.67	-82.86%
0.00	0.00	0.00	0.00%	503.04.0 Temporary Help	0.00	0.00	0.00	0.00%
21,139.75	31,458.34	-10,318.59	-32.80%	503.05.0 Repair/Maintenance	21,139.75	31,458.34	-10,318.59	-32.80%
5,001.33	11,666.67	-6,665.34	-57.13%	503.06.0 Custodial Services	5,001.33	11,666.67	-6,665.34	-57.13%
51,943.37	50,583.33	1,360.04	2.69%	503.07.0 Security Services	51,943.37	50,583.33	1,360.04	2.69%
0.00	0.00	0.00	0.00%	503.08.0 Technical Study Service	0.00	0.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%	503.99.0 Other Services	1,500.00	1,500.00	0.00	0.00%
141,821.03	165,050.01	-23,228.98	-14.07%	503.99.9 Total Services	141,821.03	165,050.01	-23,228.98	-14.07%
				504.00.0 Materials & Supplies				
67,024.97	96,586.25	-29,561.28	-30.61%	504.01.0 Fuel	67,024.97	96,586.25	-29,561.28	-30.61%
8,313.62	11,250.00	-2,936.38	-26.10%	504.01.1 Lubricants & Oils	8,313.62	11,250.00	-2,936.38	-26.10%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2025
Thru Fiscal Year: 2025

From Period 1
Thru Period 1

Division: ** Consolidated Report

As of: 9/12/2024

Jul-2024	Budget	Variance	Var/Bgt Var %		Jul-2024	Budget	Variance	Var/Bgt Var %
5,948.16	11,250.01	-5,301.85	-47.13%	504.02.0 Tires and Tubes	5,948.16	11,250.01	-5,301.85	-47.13%
58,991.60	46,333.32	12,658.28	27.32%	504.99.0 Other Materials/Supplies	58,991.60	46,333.32	12,658.28	27.32%
0.00	833.33	-833.33	-100.00%	504.99.1 Other Materials/Supplies - ADA	0.00	833.33	-833.33	-100.00%
0.00	5,000.00	-5,000.00	-100.00%	504.99.2 Accident Repair Revenue Vehicles	0.00	5,000.00	-5,000.00	-100.00%
62,497.00	66,666.67	-4,169.67	-6.25%	504.99.3 Bus Parts	62,497.00	66,666.67	-4,169.67	-6.25%
202,775.35	237,919.58	-35,144.23	-14.77%	504.99.9 Total Materials & Supplies	202,775.35	237,919.58	-35,144.23	-14.77%
				505.00.0 Utilities				
31,207.54	42,554.67	-11,347.13	-26.66%	505.02.0 Utilities	31,207.54	42,554.67	-11,347.13	-26.66%
31,207.54	42,554.67	-11,347.13	-26.66%	505.99.9 Total Utilities	31,207.54	42,554.67	-11,347.13	-26.66%
				506.00.0 Casulaty & Liability				
49,292.73	53,906.25	-4,613.52	-8.56%	506.01.0 Premiums - Physical Damanger Insurance	49,292.73	53,906.25	-4,613.52	-8.56%
0.00	0.00	0.00	0.00%	506.02.0 Recoveries of Physical Damage Losses	0.00	0.00	0.00	0.00%
19,345.42	21,363.00	-2,017.58	-9.44%	506.03.0 Premiums - Public Liability Insurance	19,345.42	21,363.00	-2,017.58	-9.44%
21,363.00	20,833.33	529.67	2.54%	506.05.0 Provision for Unisured Public Liability	21,363.00	20,833.33	529.67	2.54%
3,949.98	4,192.50	-242.52	-5.78%	506.08.0 Premiums for Other Corporate Insurance	3,949.98	4,192.50	-242.52	-5.78%
93,951.13	100,295.08	-6,343.95	-6.33%	506.99.9 Total Casualty & Liability	93,951.13	100,295.08	-6,343.95	-6.33%
				507.00.0 Taxes/Vehicle Registration				
0.00	131.25	-131.25	-100.00%	507.04.0 Vehicle Licensing and Registration Fees	0.00	131.25	-131.25	-100.00%
400.50	500.00	-99.50	-19.90%	507.05.0 Fuel and Lubricant Taxes	400.50	500.00	-99.50	-19.90%
0.00	0.00	0.00	0.00%	507.99.0 Other Taxes	0.00	0.00	0.00	0.00%
400.50	631.25	-230.75	-36.55%	507.99.9 Total Taxes/Vehicle Registration	400.50	631.25	-230.75	-36.55%
				508.00.0 Purchased Transportation				
70,277.61	71,890.00	-1,612.39	-2.24%	508.01.0 Purchased Transporation	70,277.61	71,890.00	-1,612.39	-2.24%
70,277.61	71,890.00	-1,612.39	-2.24%	508.99.9 Total Purchased Transportation	70,277.61	71,890.00	-1,612.39	-2.24%
				509.00.0 Miscellaneous Expenses				
4,345.01	5,833.33	-1,488.32	-25.51%	509.01.0 Dues and Subscriptions	4,345.01	5,833.33	-1,488.32	-25.51%
2,991.55	7,083.34	-4,091.79	-57.77%	509.02.0 Travel and Meetings	2,991.55	7,083.34	-4,091.79	-57.77%
0.00	0.00	0.00	0.00%	509.04.0 Entertainment Expenses	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.06.0 Fines and Penalties	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	509.07.0 Bad Debt Expense	0.00	0.00	0.00	0.00%
2,750.00	14,583.33	-11,833.33	-81.14%	509.08.0 Advertising/Promotion Media	2,750.00	14,583.33	-11,833.33	-81.14%
-6,497.83	8,750.00	-15,247.83	-174.26%	509.99.0 Other Miscellaneous Expenses	-6,497.83	8,750.00	-15,247.83	-174.26%
2,485.18	2,833.33	-348.15	-12.29%	509.99.1 Postage and Freight	2,485.18	2,833.33	-348.15	-12.29%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2025		From Period 1		Division: ** Consolidated Report				As of: 9/12/2024	
Thru Fiscal Year: 2025		Thru Period 1							
Jul-2024	Budget	Variance	Var/Bgt Var %		Jul-2024	Budget	Variance	Var/Bgt Var %	
742.62	1,666.67	-924.05	-55.44%	509.99.2 Employee Appreciation	742.62	1,666.67	-924.05	-55.44%	
6,816.53	40,750.00	-33,933.47	-83.27%	509.99.9 Total Miscellaneous Expenses	6,816.53	40,750.00	-33,933.47	-83.27%	
511.00.0 Interest Expense									
0.00	0.00	0.00	0.00%	511.02.0 Short Term Interest Expense	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	511.99.9 Total Interest Expense	0.00	0.00	0.00	0.00%	
512.00.0 Leases & Rentals									
0.00	0.00	0.00	0.00%	512.02.0 Lease & Rental Passenger Stations	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	512.05.0 Lease - Service Vehicles	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	512.12.0 Lease and Rental Equipment	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	512.99.9 Total Leases & Rentals	0.00	0.00	0.00	0.00%	
513.00.0 Depreciation									
0.00	0.00	0.00	0.00%	513.00.1 Depreciation Expense	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	513.99.9 Total Depreciation Expense	0.00	0.00	0.00	0.00%	
517.00.0 Debt Service									
7,385.42	7,385.42	0.00	0.00%	517.01.0 Line Of Credit - Interest	7,385.42	7,385.42	0.00	0.00%	
13,356.00	13,356.00	0.00	0.00%	517.02.0 Line Of Credit - Principal Payments	13,356.00	13,356.00	0.00	0.00%	
20,741.42	20,741.42	0.00	0.00%	517.99.9 Total Debt Service	20,741.42	20,741.42	0.00	0.00%	
1,992,538.24	2,224,988.54	-232,450.30	-10.45%	520.99.9 Total Expenses	1,992,538.24	2,224,988.54	-232,450.30	-10.45%	
0.00	0.00	0.00	0.00%	999.99.999 Surplus / Deficit	0.00	0.00	0.00	0.00%	

Portfolio Review

Rockford Mass Transit District
520 Mulberry Street
Rockford, IL 61101

September 17, 2024



DIBENEDETTO & ASSOCIATES LTD

Portfolio Overview



DIBENEDETTO & ASSOCIATES LTD

Rockford Mass Transit District

Period Ending: 9/17/2024
Portfolio Inception Date: 9/30/2008

Components Of Change

	Current Quarter	Year to Date
BEGINNING VALUE	30,594,102.04	28,982,282.83
Contributions	0.00	775,155.05
Withdrawals	(295,000.00)	(1,144,450.00)
Unrealized Gain	1,082,444.77	2,469,562.34
Realized Gain	2,759.00	42,462.02
Income and Expenses	50,988.85	310,282.42
ENDING VALUE	31,435,294.66	31,435,294.66
INVESTMENT GAIN	1,136,192.62	2,822,306.78

Portfolio Returns

	Current Quarter	Year to Date
Your Portfolio	3.7%	9.7%

All returns are TWR, net of fees. Returns for greater than 1 year are annualized.

Asset Allocation



Category	Current Percentage	Current Value
Large Cap	30.1%	\$9,477,679.00
Small Cap	12.7%	\$3,978,177.94
International	12.1%	\$3,800,696.79
Bonds	35.3%	\$11,090,334.64
Alternatives	4.7%	\$1,487,487.64
Unconstrained	4.6%	\$1,445,511.24
Cash and Money Funds	0.5%	\$155,407.41
Total Portfolio Value	100.0%	\$31,435,294.66

Portfolio Performance Summary

Rockford Mass Transit District Acct #:
 Stephen Ernst, D Sidney, & Herbert Johnson Trustees
 520 Mulberry Street
 Rockford, IL 61101

06/30/2024 - 09/17/2024

Beginning Value		30,594,102.04
Contributions	0.00	
Withdrawals	(295,000.00)	
Net Contributions		(295,000.00)
Unrealized Gain (Loss)	1,082,444.77	
Realized Gain (Loss)	2,759.00	
Capital Appreciation		1,085,203.77
Dividend Income	76,966.96	
Interest Income	26.89	
Income		76,993.85
Management Fees	(26,005.00)	
Other Expenses	0.00	
Total Expenses		(26,005.00)
Ending Value		31,435,294.66
Investment Gain		1,136,192.62

06/30/2024 - 09/17/2024

Actual

Time Weighted Return (net)		3.73
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All returns net of fees

This data is gathered from what is believed to be reliable sources, but we cannot guarantee it's accuracy. Please use your brokerage statements to confirm the accuracy of the information presented.



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DIBENEDETTO & ASSOCIATES LTD

Your Independent* Investment Advisor

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LOVES PARK IL 61111-5936

(815)654-8850

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Account Of

S ERNST & H JOHNSON & D SIDNEY
ROCKFORD MASS TRANSIT DISTRICT
U/A DTD 07/01/1976
520 MULBERRY ST
ROCKFORD IL 61101-1016

Mall To

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ROCKFORD MASS TRANSIT DISTRICT EMPLOYEE RETIR
520 MULBERRY ST
ROCKFORD, IL 61101-1016



009214 1/3



Account Value Summary

Cash, Bank Sweep, and Money Market	\$ 20,155.99
Total Investments Long	\$ 31,471,377.08
Total Investments Short	\$ 0.00
Total Account Value	\$ 31,491,533.07

Change in Account Value

Starting Account Value	\$ 31,106,949.01
Transactions & Income	\$ 38,133.70
Income Reinvested	\$ (27,993.77)
Change in Value of Investments	\$ 374,444.13
Ending Account Value	\$ 31,491,533.07

Please see "Endnotes For Your Account" section for an explanation of the endnote codes and symbols on this statement.

SIPC has taken the position that it will not cover the balances held in your deposit accounts maintained under programs like our Bank Sweep feature. Please see your Cash Feature Disclosure Statement for more information on insurance coverage.
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08/30-87036-CSCA1501-065657

TO: RMTD Board of Trustees
FROM: Dan Engelkes, Deputy Executive Director/Director of Operations
DATE: September 17, 2024
RE: Operations, Maintenance and Facilities Report

Operations Report:

- Fixed Route Ridership Statistics for August, 2024
 - Fixed Route Service: Our fall service improvements started Sunday September 1. Overall things have gone smoothly with just a few tweaks that will have to be made.
- Paratransit/Demand Response Ridership Statistics for July, 2024
 - Paratransit/Demand Response Service: Comparing July of 23 at 7,664 rides to July of 24 at 11,076 rides, we can see that ridership has steadily increased over the last year.

Vehicle Maintenance Report:

- Fixed Route and Paratransit/Demand Response Vehicle Maintenance Statistics for August 2024
- Fixed Route vehicles: Two of the 2024 diesel hybrid buses are now in revenue service. The other two are close to being ready.
- Demand Response vehicles: Overall availability remains high, with a few of the older units needing some structural work done to them.

Facilities Report:

- Fire sprinklers were inspected at all facilities this month. New sidewalk with ADA ramps was installed on the South end of the East Side Transfer Center.

Projects Report:

- Facility expansion projects Updates: Currently waiting senior staff signature from IDOT.
- Paratransit/Demand Response Software: Work continues on the project with Tripspark. We are just a bit behind on hitting our milestones. Major milestones are: Client/Destination Importing to be done by October 11, Remote training completed by October 18th, Onsite training completed by November 8th, User acceptance testing completed by December 13th, go live by January 13th of 2025, and opening of the passenger portal by April 1st of 2025.
- Telephone system replacement project: Work continues with the consultant. We hope to have the fourth version of the draft RFP by the end of the week. We are still on track to award in early 2025

ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT

E-3 (A) #995

MONTH OF:

AUGUST 24

ALL FIXED ROUTES				
	PASSENGERS	REVENUE	MILES	HOURS
BUDGET FY 25	104,962	61,876.00	116,368.1	8,714.4
AUGUST 24	111,745	76,230.66	115,971.1	8,639.4
AUGUST 23	103,594	61,768.91	117,389.1	8,730.6
% CHANGE	7.9%	23.4%	-1.2%	-1.0%
BUDGET FY 25	194,484	119,399.00	223,262.6	16,726.9
YTD - FY 25	201,933	132,633.53	229,012.8	17,054.2
YTD - FY 24	191,947	119,193.60	225,193.8	16,812.2
% CHANGE	5.2%	11.3%	1.7%	1.4%

Please note that the service shown in the detail below is included in the "ALL FIXED ROUTES" section above.

NIGHT SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	7,599	1,517.75	12,927.2	825.0
AUGUST 23	7,477	1,627.09	13,443.5	860.2
% CHANGE	1.6%	-6.7%	-3.8%	-4.1%
YTD - FY 25	14,136	3,021.36	25,317.2	1,650.0
YTD - FY 24	12,622	2,809.94	25,058.2	1,645.6
% CHANGE	12.0%	7.5%	1.0%	0.3%

DAY SERVICE (WEEKDAYS only)				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	88,176	70,287.13	84,753.0	6,430.6
AUGUST 23	85,080	56,503.48	88,996.6	6,733.6
% CHANGE	3.6%	24.4%	-4.8%	-4.5%
YTD - FY 25	161,099	121,688.26	170,238.7	12,873.2
YTD - FY 24	155,684	108,573.83	166,390.8	12,601.3
% CHANGE	3.5%	12.1%	2.3%	2.2%

SATURDAY SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	12,884	3,499.53	15,519.0	1,183.0
AUGUST 23	8,563	2,670.70	12,259.8	936.0
% CHANGE	50.5%	31.0%	26.6%	26.4%
YTD - FY 25	21,083	6,178.33	27,934.2	2,129.4
YTD - FY 24	18,308	5,785.15	27,649.3	2,113.5
% CHANGE	15.2%	6.8%	1.0%	0.8%

SUNDAY SERVICE				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	3,086	926.25	2,771.9	200.8
AUGUST 23	2,474	967.64	2,689.2	200.8
% CHANGE	24.7%	-4.3%	3.1%	0.0%
YTD - FY 25	5,615	1,745.58	5,522.7	401.6
YTD - FY 24	5,333	2,024.68	6,095.5	451.8
% CHANGE	5.3%	-13.8%	-9.4%	-11.1%

**ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT
PAGE 2**

MONTH OF: AUGUST 24

Please note that fixed route service shown in the detail below is included in the "ALL FIXED ROUTES" on previous page.

ROCKFORD				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	104,577	74,087.66	103,171.2	7,792.9
AUGUST 23	97,489	59,568.69	103,011.7	7,816.4
% CHANGE	7.3%	24.4%	0.2%	-0.3%
YTD - FY 25	188,968	128,470.72	203,765.5	15,362.2
YTD - FY 24	180,846	115,226.02	197,777.9	15,065.1
% CHANGE	4.5%	11.5%	3.0%	2.0%

MACHESNEY PARK				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	1,939	594.59	4,463.3	274.5
AUGUST 23	1,578	625.00	4,528.6	278.7
% CHANGE	22.9%	-4.9%	-1.4%	-1.5%
YTD - FY 25	3,494	1,137.35	8,814.5	550.6
YTD - FY 24	2,808	1,110.87	8,637.1	531.4
% CHANGE	24.4%	2.4%	2.1%	3.6%

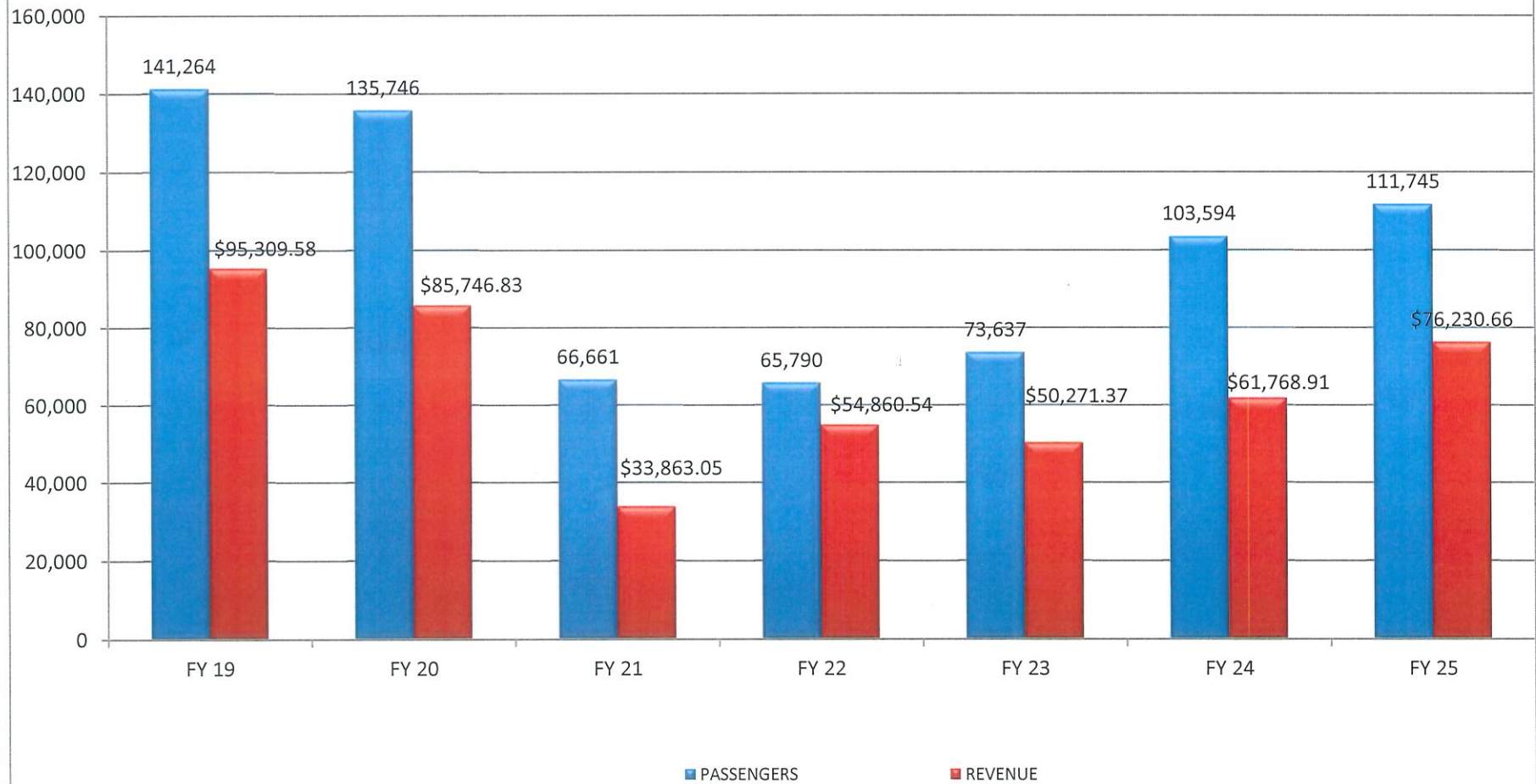
LOVES PARK				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	5,229	1,548.41	8,336.6	572.0
AUGUST 23	4,201	1,476.06	8,420.5	575.7
% CHANGE	24.5%	4.9%	-1.0%	-0.6%
YTD - FY 25	9,471	3,025.46	16,432.8	1,141.4
YTD - FY 24	7,744	2,690.90	16,108.5	1,103.9
% CHANGE	22.3%	12.4%	2.0%	3.4%

BELVIDERE *				
	PASSENGERS	REVENUE	MILES	HOURS
AUGUST 24	0	0.00	0.0	0.0
AUGUST 23	326	99.16	1,428.3	59.8
% CHANGE	-100.0%	-100.0%	-100.0%	-100.0%
YTD - FY 25	0	0.00	0.0	0.0
YTD - FY 24	549	165.81	2,670.3	111.8
% CHANGE	-100.0%	-100.0%	-100.0%	-100.0%

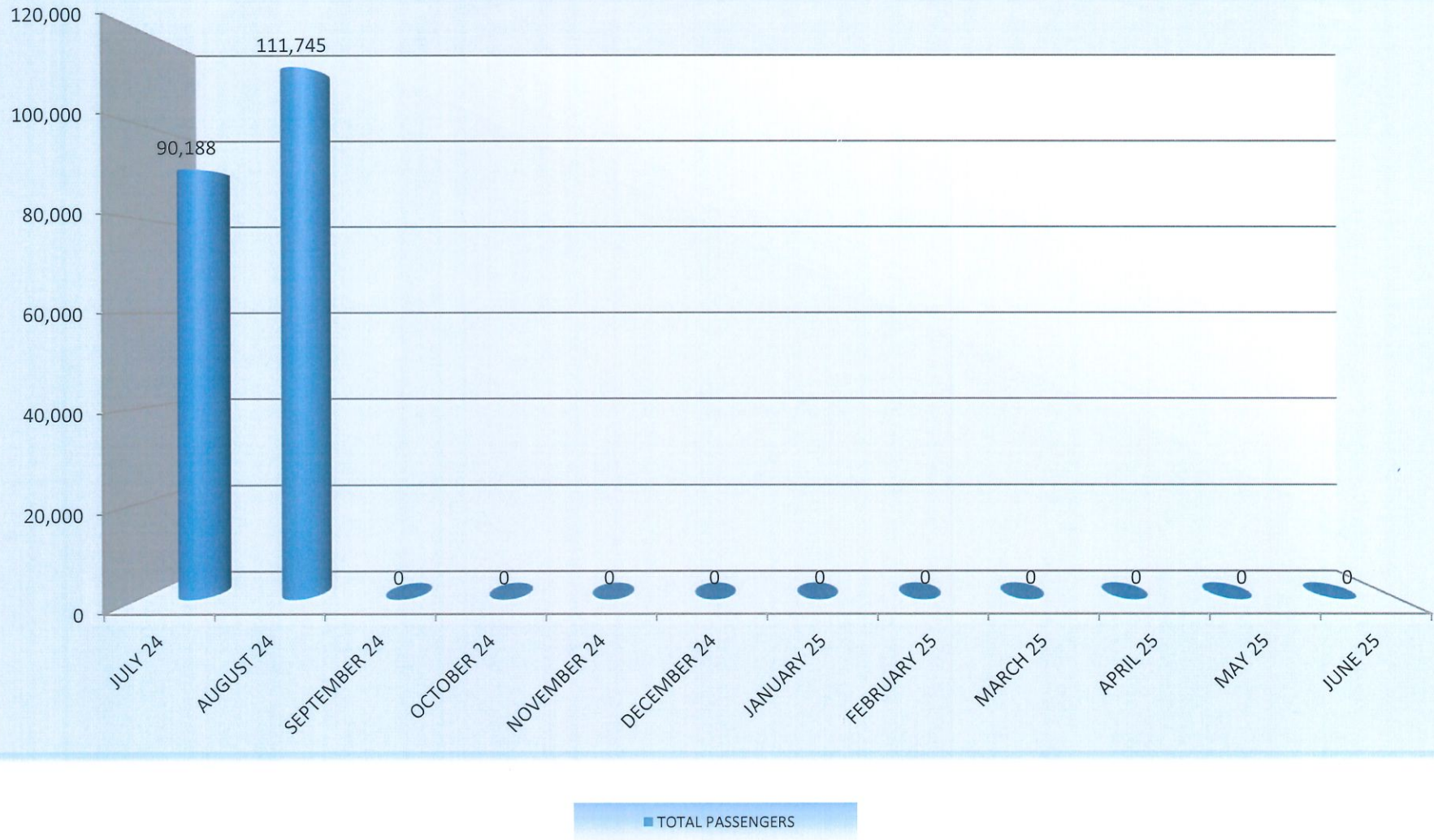
WHEELCHAIR				
	PASSENGERS		PASSENGERS	
AUGUST 24	870	YTD - FY 25	1,423	
AUGUST 23	976	YTD - FY 24	1,677	

TRANSFERS ISSUED				
	PASSENGERS		PASSENGERS	
AUGUST 24	12,783	YTD - FY 25	24,885	
AUGUST 23	14,610	YTD - FY 24	27,413	

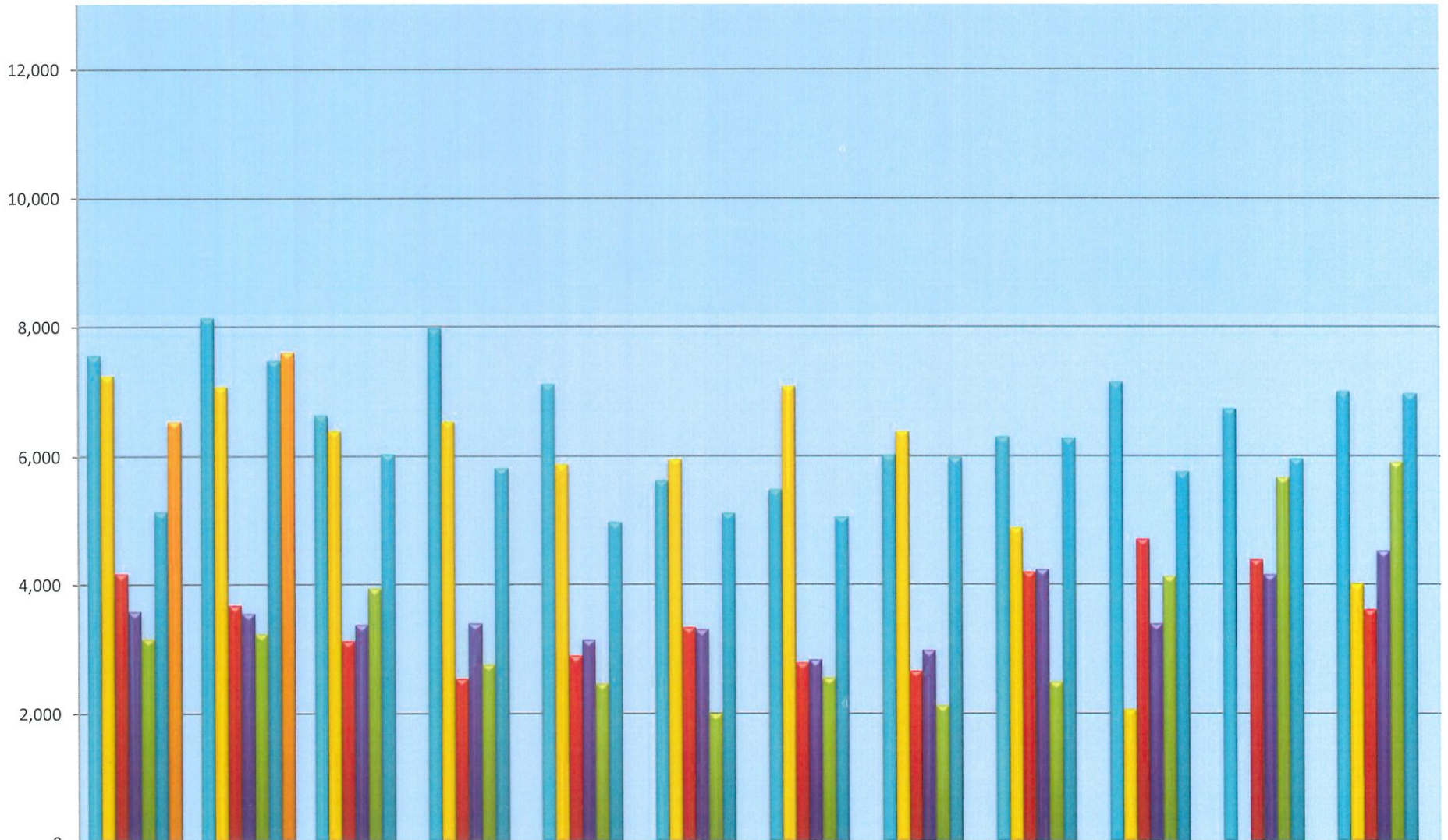
AUGUST PASSENGERS/REVENUE



MONTHLY PASSENGERS FY 25

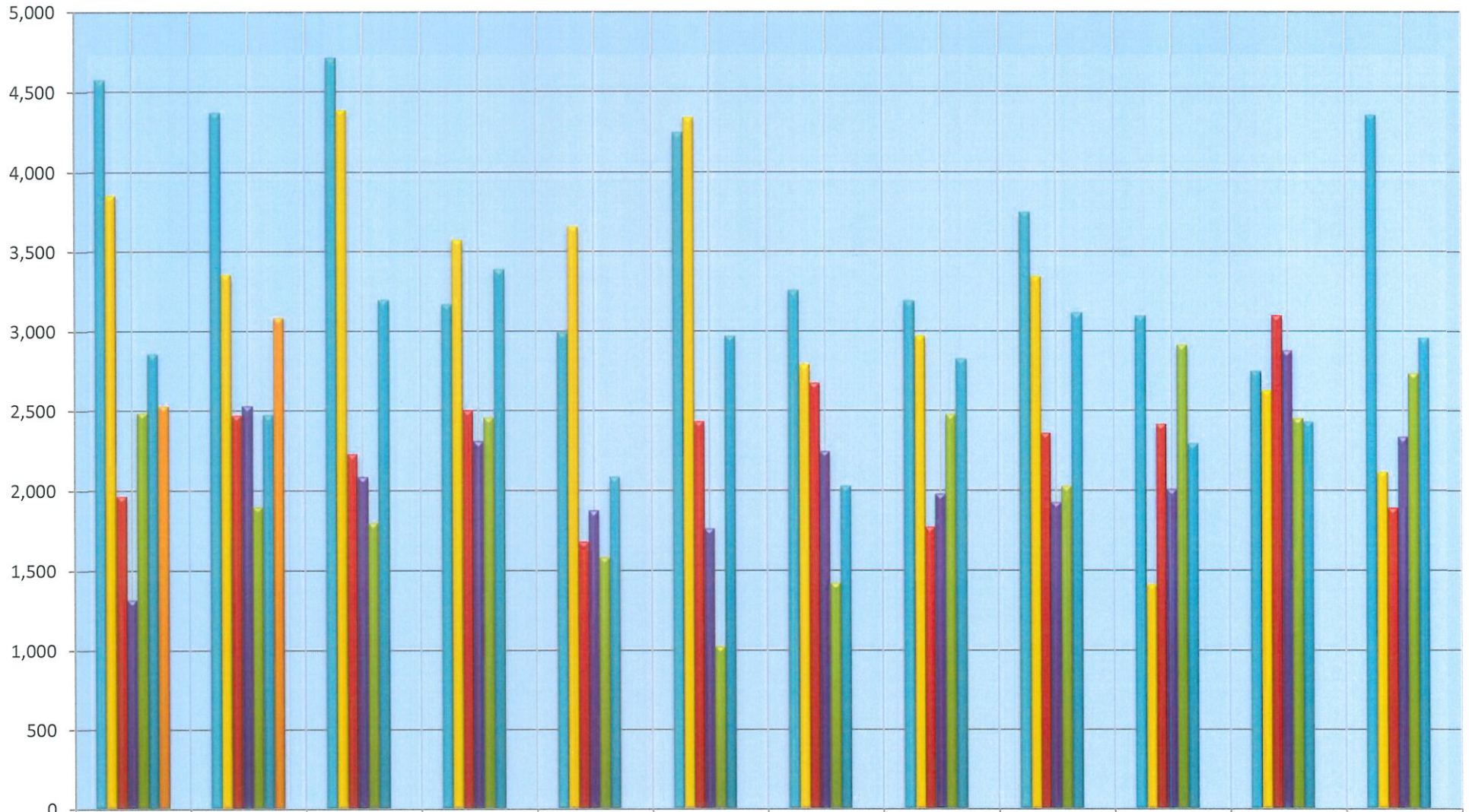


NIGHT MONTHLY PASSENGERS



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 19	7,550	8,136	6,630	7,971	7,106	5,621	5,478	6,015	6,292	7,137	6,724	6,994
FY 20	7,234	7,066	6,385	6,528	5,868	5,944	7,070	6,372	4,888	2,055	0	4,000
FY 21	4,167	3,675	3,123	2,539	2,893	3,334	2,790	2,658	4,191	4,711	4,388	3,608
FY 22	3,584	3,552	3,378	3,396	3,144	3,302	2,833	2,977	4,234	3,391	4,148	4,526
FY 23	3,156	3,229	3,939	2,756	2,460	1,992	2,549	2,122	2,486	4,120	5,671	5,906
FY 24	5,145	7,477	6,029	5,815	4,976	5,120	5,060	5,980	6,277	5,757	5,960	6,964
FY 25	6,537	7,599	0	0	0	0	0	0	0	0	0	0

SUNDAY MONTHLY PASSENGERS



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 19	4,574	4,373	4,711	3,170	2,995	4,247	3,259	3,192	3,748	3,099	2,750	4,354
FY 20	3,854	3,354	4,387	3,572	3,655	4,341	2,790	2,969	3,342	1,407	2,626	2,113
FY 21	1,965	2,470	2,228	2,502	1,680	2,433	2,674	1,772	2,357	2,415	3,100	1,888
FY 22	1,318	2,530	2,085	2,307	1,874	1,761	2,245	1,978	1,925	2,007	2,878	2,333
FY 23	2,485	1,896	1,799	2,455	1,581	1,023	1,419	2,476	2,026	2,915	2,451	2,735
FY 24	2,859	2474	3198	3389	2084	2970	2028	2826	3118	2293	2429	2958
FY 25	2,529	3086	0	0	0	0	0	0	0	0	0	0

**ROCKFORD MASS TRANSIT DISTRICT
DEMAND RESPONSE REPORT**

E-3#995

MONTH OF: **Jul-24**

DEMAND RESPONSE						
	PASSENGERS	REVENUE	REVENUE HOURS	REVENUE MILES	WHEELCHAIRS	PRODUCTIVITY (Psgrs/Rev. Hrs.)
Jul-24	11,076	20,956.00	5,951.5	79,673	2,148	1.86
Jul-23	7,664	19,337.50	4,417.4	64,612	1,639	1.73
% CHANGE	44.5%	8.4%	34.7%	23.3%	31.1%	7.5%
YTD - FY 25	11,076	20,956.00	5,951.5	79,673	2,148	1.86
YTD - FY 24	7,664	19,337.50	4,417.4	64,612	1,639	1.73
% CHANGE	44.5%	8.4%	34.7%	23.3%	31.1%	7.5%

SMTD/MEDICAID PASSENGERS

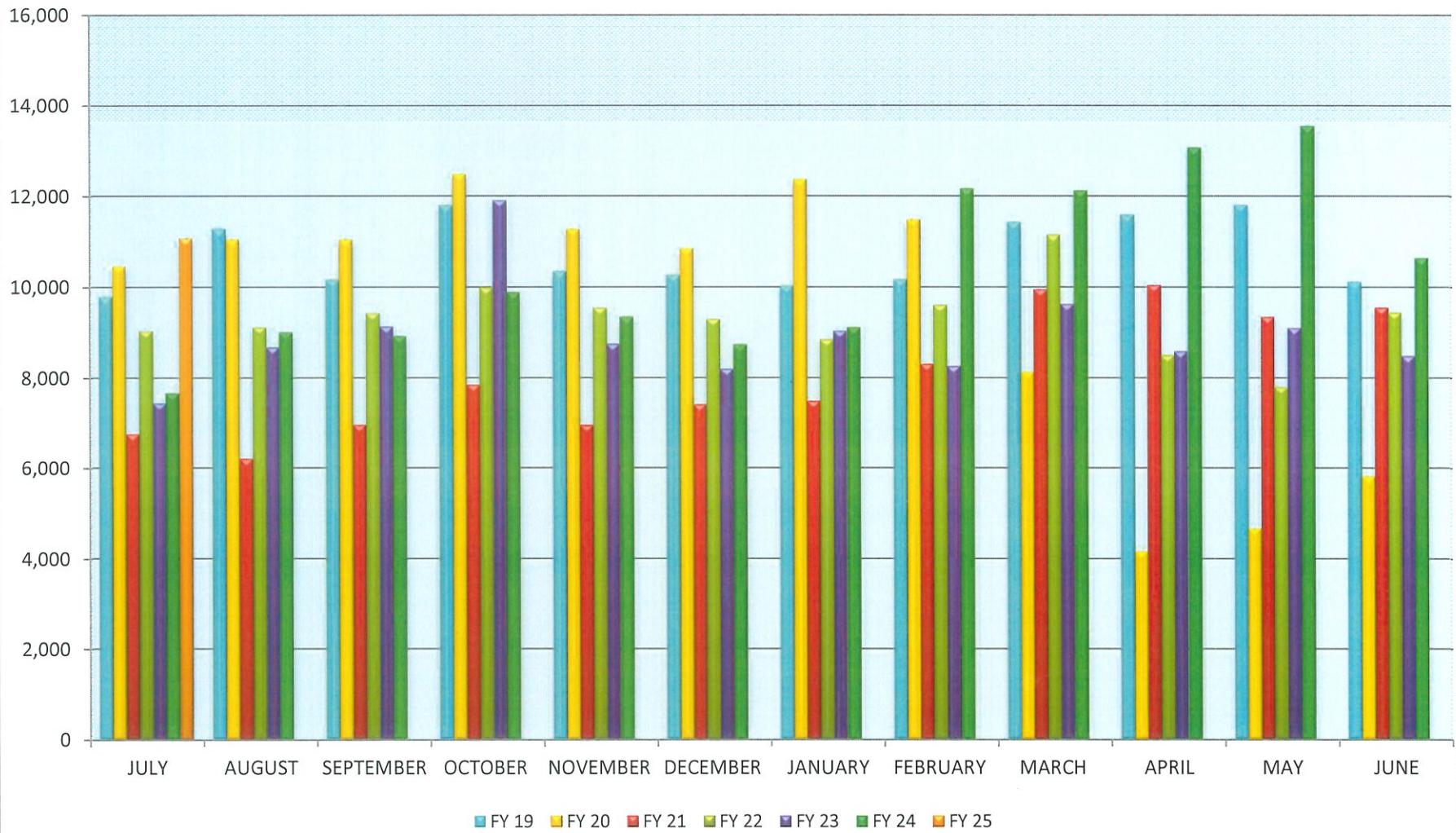
SMTD	PASSENGERS
Jul-24	1,880
Jul-23	1,504
% CHANGE	25.0%
YTD - FY 25	1,880
YTD - FY 24	1,504
% CHANGE	25.0%

MCO	PASSENGERS
Jul-24	1
Jul-23	50
% CHANGE	-98.0%
YTD - FY 25	1
YTD - FY 24	50
% CHANGE	-98.0%

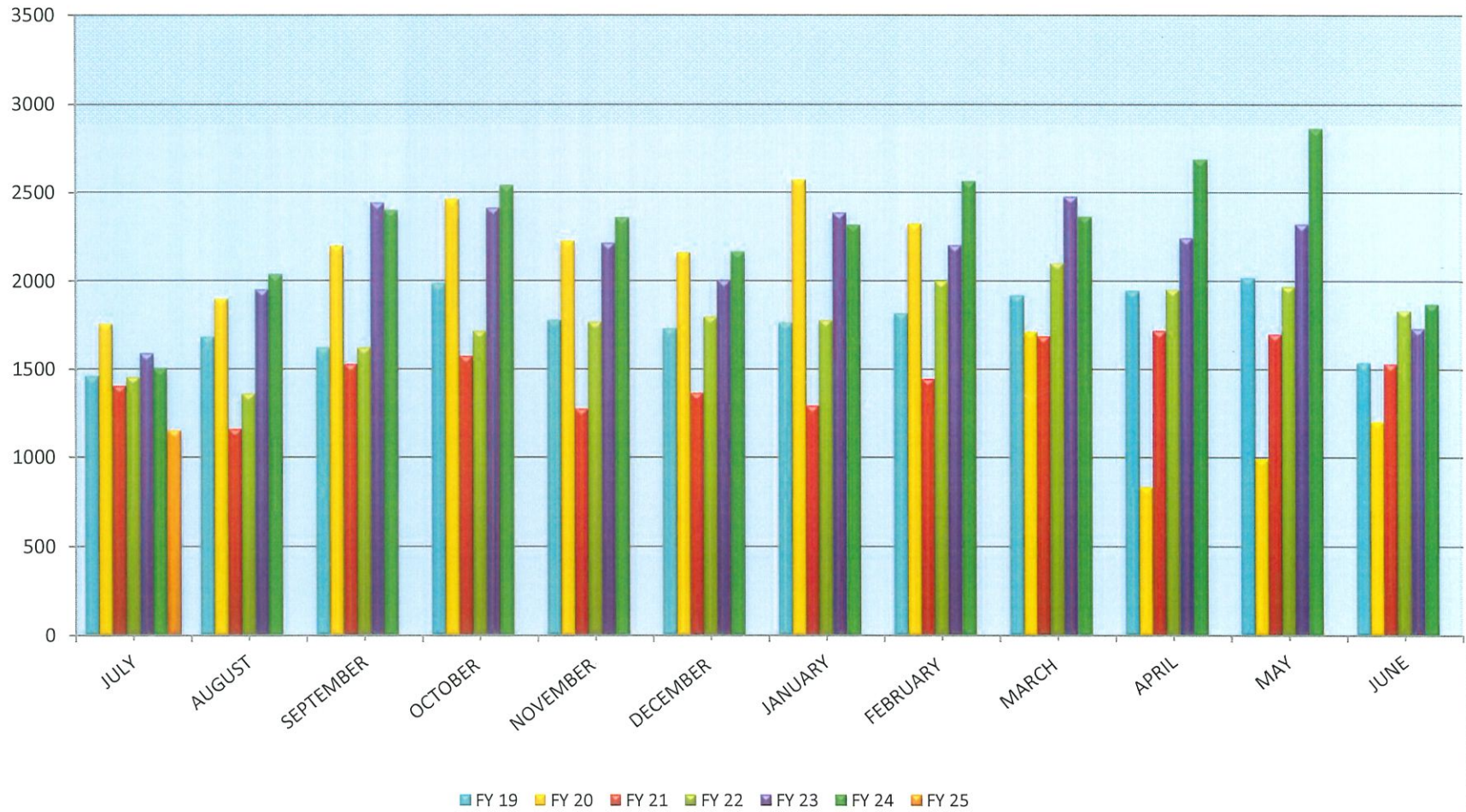
MEDICAID	PASSENGERS
Jul-24	1,150
Jul-23	1,030
% CHANGE	11.7%
YTD - FY 25	1,150
YTD - FY 24	1,030
% CHANGE	11.7%

BCCA	PASSENGERS
Jul-24	2,281
Jul-23	1,830
% CHANGE	24.6%
YTD - FY 25	2,281
YTD - FY 24	1,830
% CHANGE	24.6%

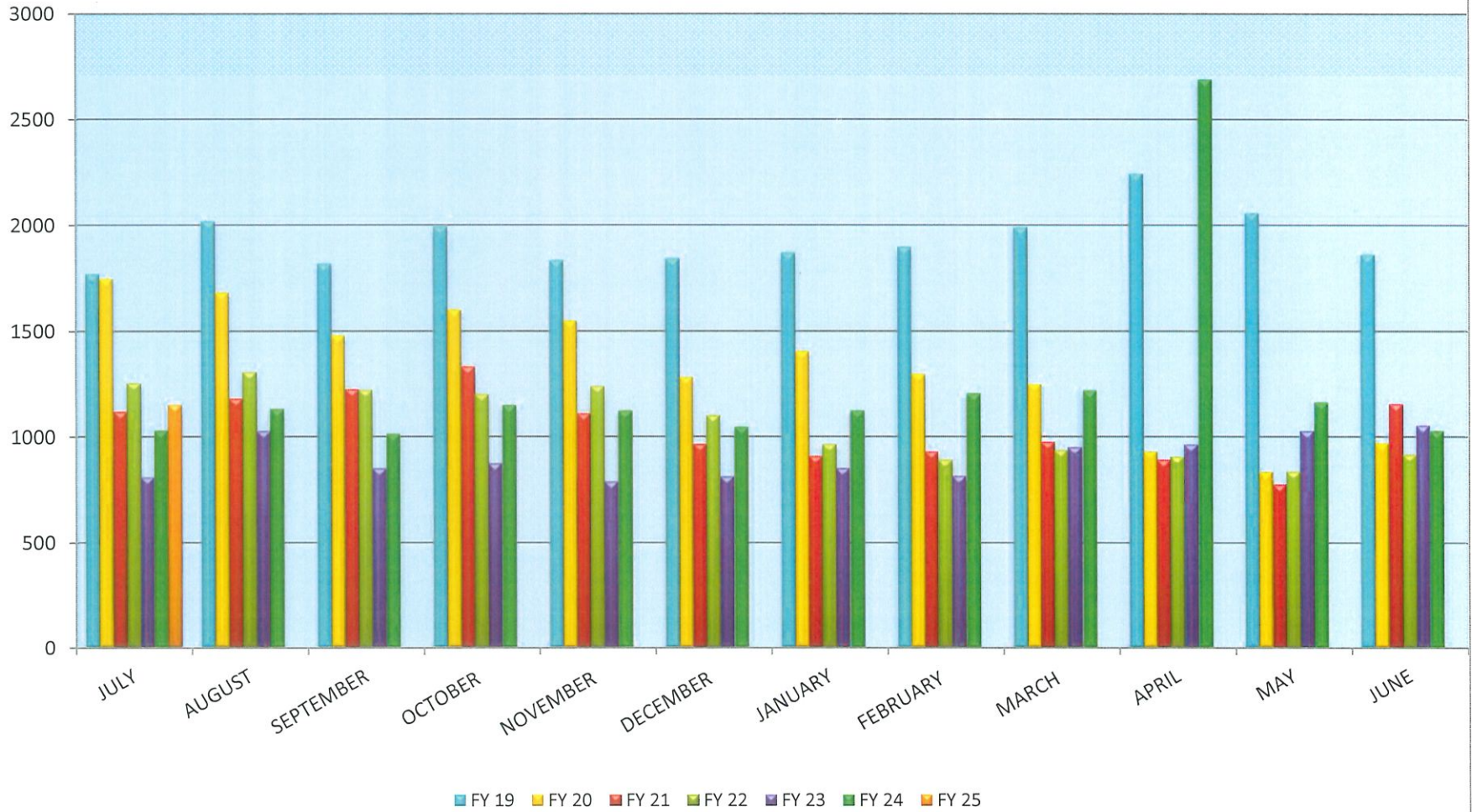
DEMAND RESPONSE PASSENGERS



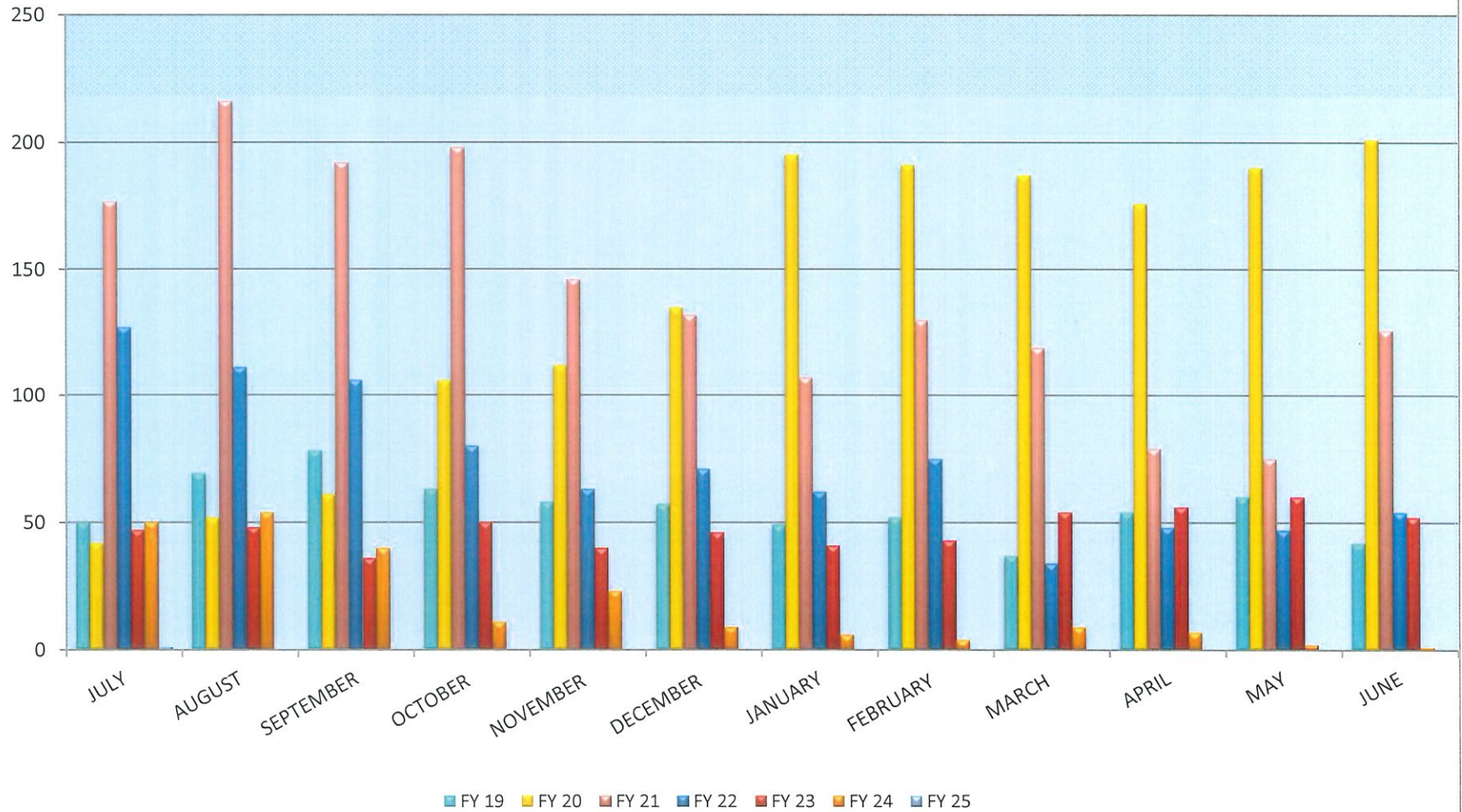
SMTD PASSENGERS



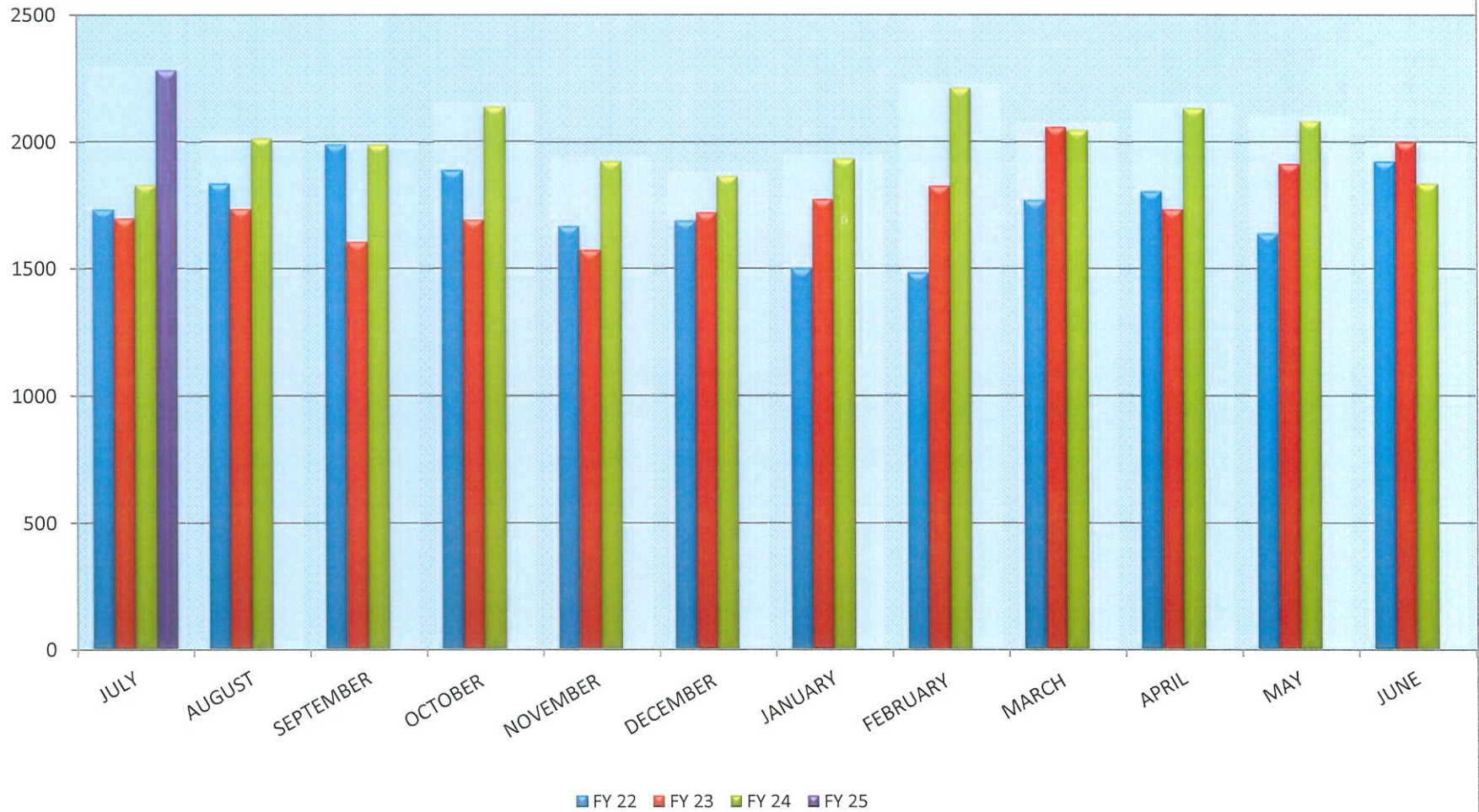
MEDICAID RIDERSHIP



MCO

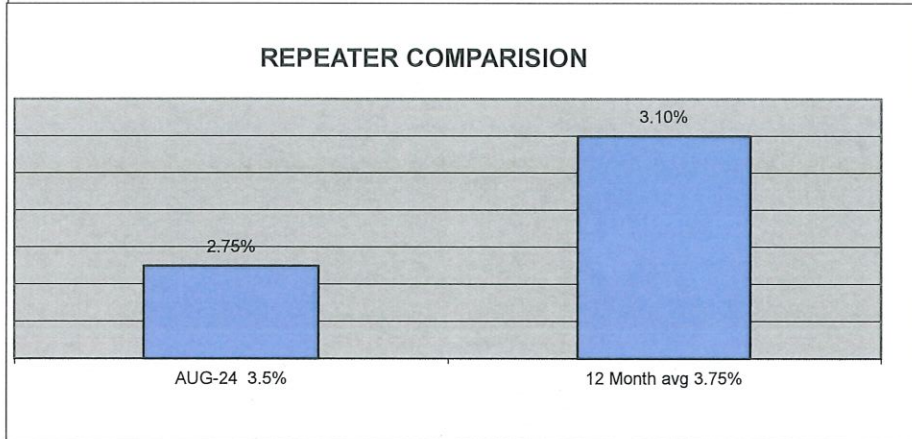
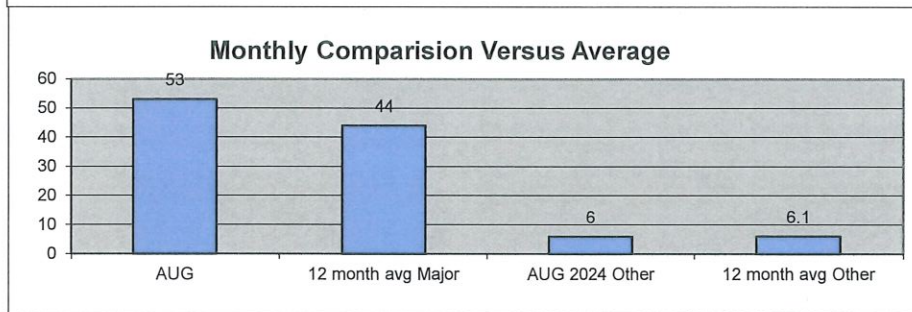
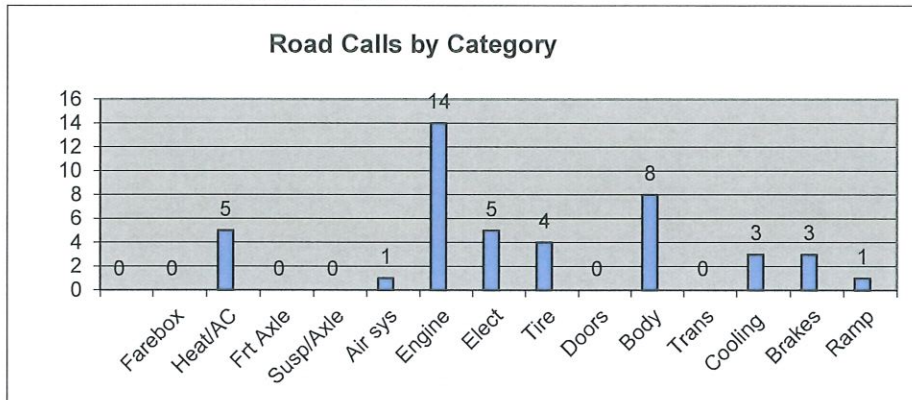


BCCA



REPORT ON FIXED ROUTE BUSES AUG 2024

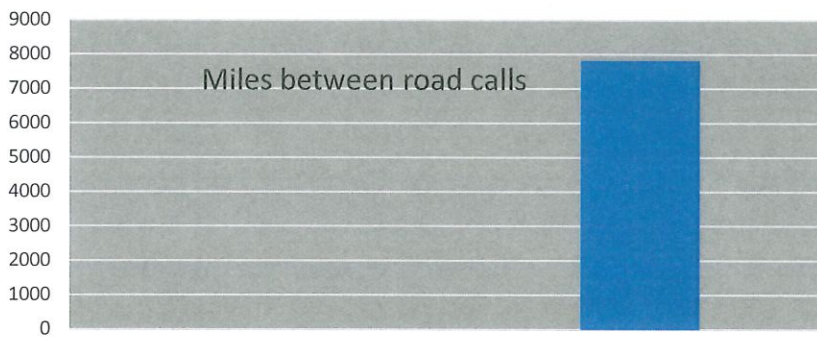
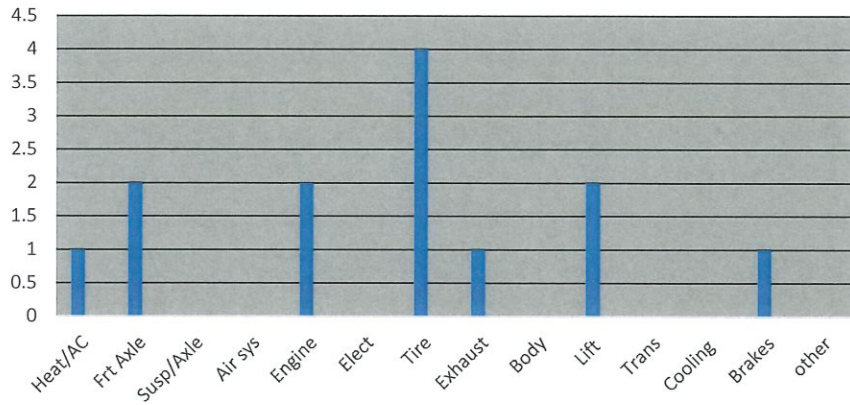
E-3 (B) #995



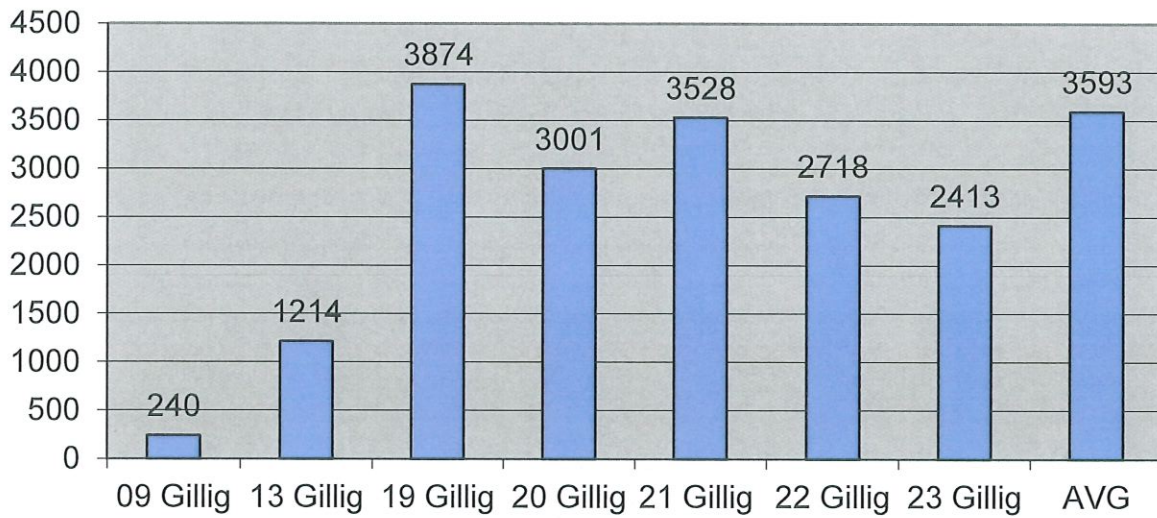
A repeater is any road call for the same issue that occurs more than once in month
 We had 2 repeaters 907 check engine light was decommissioned. 1307 seat issue- resolved

REPORT ON PARATRANSIT FLEET AUG

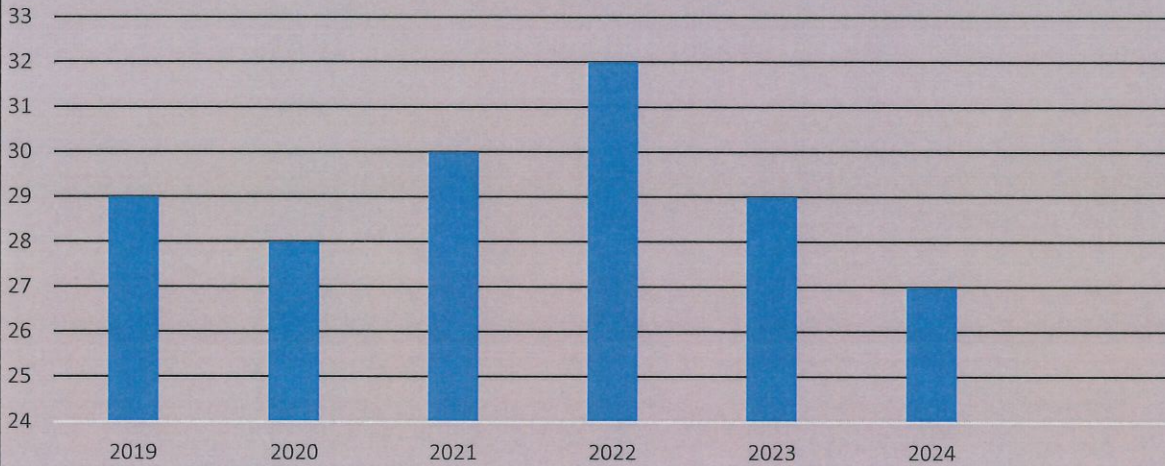
ROAD CALL SUMMARY



AVERAGE MILES BETWEEN ROAD CALLS



PREVENTIVE MAINTENANCE INSPECTIONS



There were 44 inspections performed this month.
27 fixed route 17 were paratransit

All were done per the maintenance plan.

RMTD CLAIMS HISTORY

2024-2025						2023-2024					
	MEDICAL	RX	VISION	DENTAL	TOTAL		MEDICAL	RX	VISION	DENTAL	TOTAL
FY '25						FY '24					
July	\$138,635	\$87,956	\$755	\$5,568	\$232,913	July	\$311,576	\$94,434	\$105	\$4,160	\$410,275
Aug	\$220,717	\$88,906	\$270	\$2,527	\$312,420	Aug	\$104,500	\$17,233	\$495	\$9,196	\$131,424
Sep					\$0	Sep	\$141,879	\$75,997	\$155	\$4,827	\$222,858
Oct					\$0	Oct	\$160,137	\$128,914	\$110	\$3,517	\$292,678
Nov					\$0	Nov	\$129,833	\$88,309	\$310	\$5,323	\$223,774
Dec					\$0	Dec	\$111,279	\$45,880	\$376	\$4,291	\$161,826
Jan					\$0	Jan	\$57,444	\$93,276	\$873	\$6,392	\$157,985
Feb					\$0	Feb	\$326,028	\$87,433	\$735	\$3,440	\$417,636
Mar					\$0	Mar	\$118,361	\$74,002	\$1,250	\$3,138	\$196,750
Apr					\$0	Apr	\$113,345	\$61,814	\$474	\$3,651	\$179,284
May					\$0	May	\$264,100	\$110,530	\$952	\$3,724	\$379,307
Jun					\$0	Jun	\$205,547	\$81,382	\$578	\$5,086	\$292,594
YTD	\$359,352	\$176,861	\$1,025	\$8,095	\$545,333	YTD	\$2,044,029	\$959,202	\$6,414	\$56,745	\$3,066,390

	Medical	Rx	Vision	Dental	TOTAL
August 2024	\$220,717	\$88,906	\$270	\$2,527	\$312,420
August 2023	\$104,500	\$17,233	\$495	\$9,196	\$131,424
% Change	111.21%	415.90%	-45.45%	-72.52%	137.72%

	Medical	Rx	Vision	Dental	TOTAL
August 2024	\$220,717	\$88,906	\$270	\$2,527	\$312,420
August 2022	\$266,165	\$53,464	\$607	\$6,745	\$326,981
% Change	-17.08%	66.29%	-55.52%	-62.54%	-4.45%

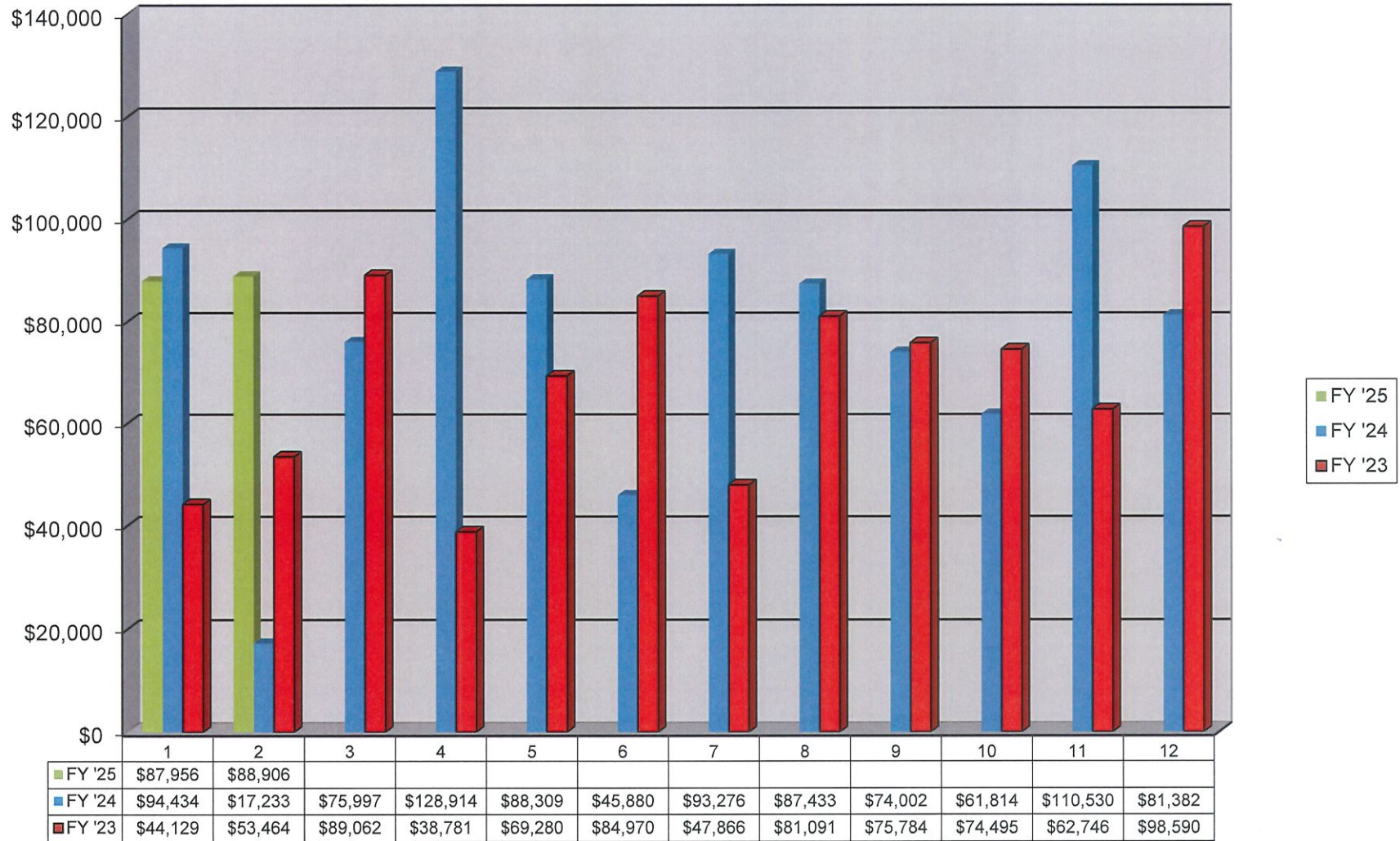
YTD - FY 25	\$359,352	\$176,861	\$1,025	\$8,095	\$545,333
YTD - FY 24	\$416,076	\$111,667	\$600	\$13,356	\$541,698
% Change	-13.63%	58.38%	70.83%	-39.39%	0.67%

YTD FY 25	\$359,352	\$176,861	\$1,025	\$8,095	\$545,333
YTD FY 23	\$313,023	\$97,593	\$1,082	\$11,144	\$422,842
% Change	14.80%	81.22%	-5.27%	-27.36%	28.97%

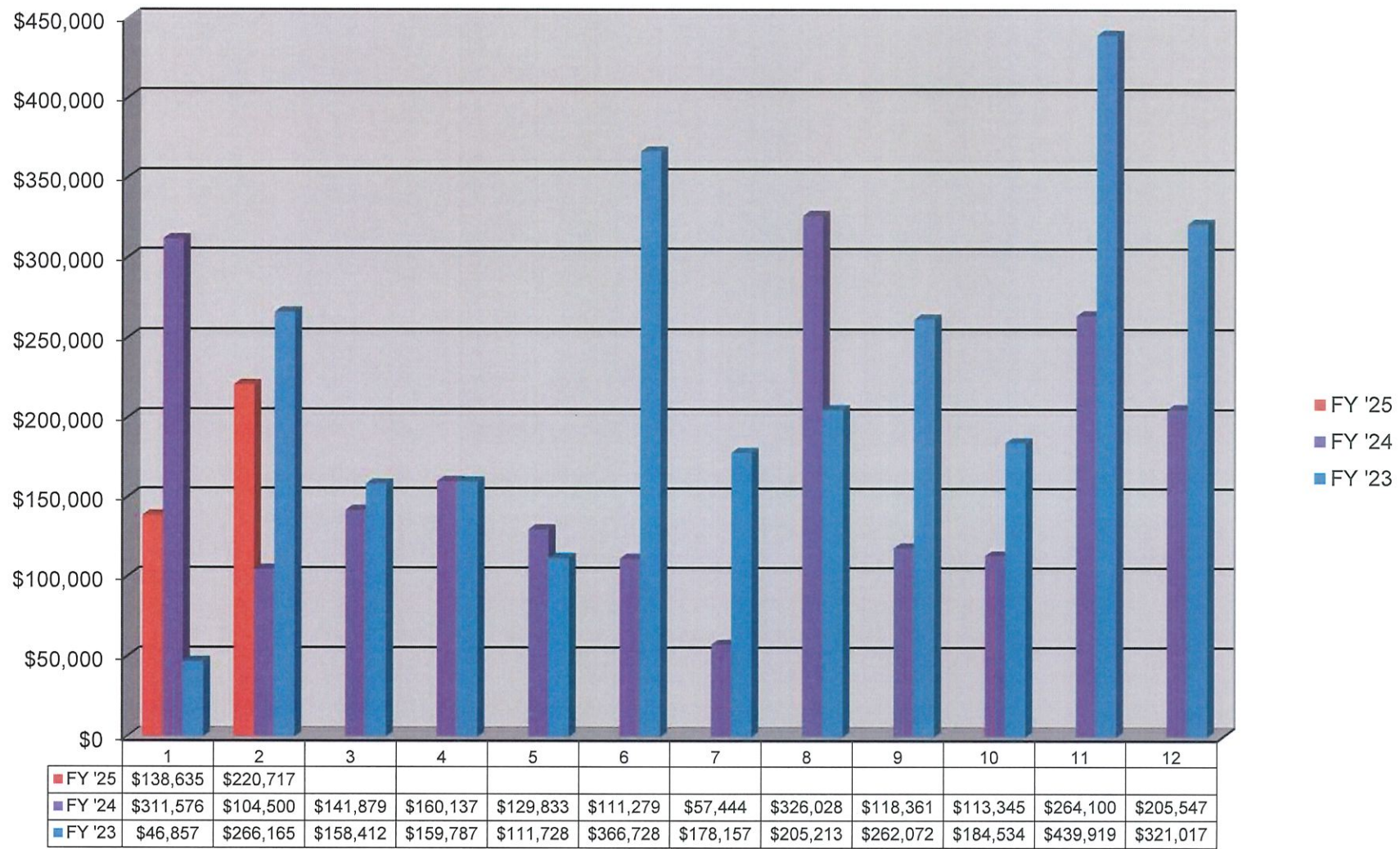
E-5 (a) #995

2022-2023						2021-2022				
	MEDICAL	RX	VISION	DENTAL	TOTAL	MEDICAL	RX	VISION	DENTAL	TOTAL
FY '23						FY '22				
July	\$46,857	\$44,129	\$475	\$4,399	\$95,860	\$276,048	\$68,896	\$386	\$6,583	\$351,913
Aug	\$266,165	\$53,464	\$607	\$6,745	\$326,981	\$67,290	\$29,199	\$160	\$5,938	\$102,587
Sep	\$158,412	\$89,062	\$540	\$3,486	\$251,500	\$92,687	\$79,906	\$600	\$6,117	\$179,309
Oct	\$159,787	\$38,781	\$492	\$4,517	\$203,577	\$142,439	\$87,042	\$196	\$4,259	\$233,937
Nov	\$111,728	\$69,280	\$380	\$6,704	\$188,091	\$126,256	\$55,781	\$285	\$4,167	\$186,489
Dec	\$366,728	\$84,970	\$160	\$2,616	\$454,474	\$206,676	\$65,985	\$701	\$4,504	\$277,865
Jan	\$178,157	\$47,866	\$465	\$3,630	\$230,118	\$78,298	\$65,760	\$903	\$3,686	\$148,647
Feb	\$205,213	\$81,091	\$1,435	\$3,315	\$291,053	\$140,381	\$63,648	\$1,019	\$6,522	\$211,571
Mar	\$262,072	\$75,784	\$1,573	\$7,677	\$347,105	\$156,387	\$90,755	\$925	\$9,004	\$257,071
Apr	\$184,534	\$74,495	\$517	\$4,141	\$263,686	\$109,116	\$26,594	\$590	\$5,017	\$141,317
May	\$439,919	\$62,746	\$395	\$5,241	\$508,301	\$145,687	\$46,089	\$895	\$2,267	\$194,938
Jun	\$321,017	\$98,590	\$900	\$3,701	\$424,208	\$482,292	\$96,722	\$775	\$5,319	\$585,107
YTD	\$2,700,588	\$820,257	\$7,939	\$56,172	\$3,584,955	\$2,023,557	\$776,376	\$7,435	\$63,383	\$2,870,751

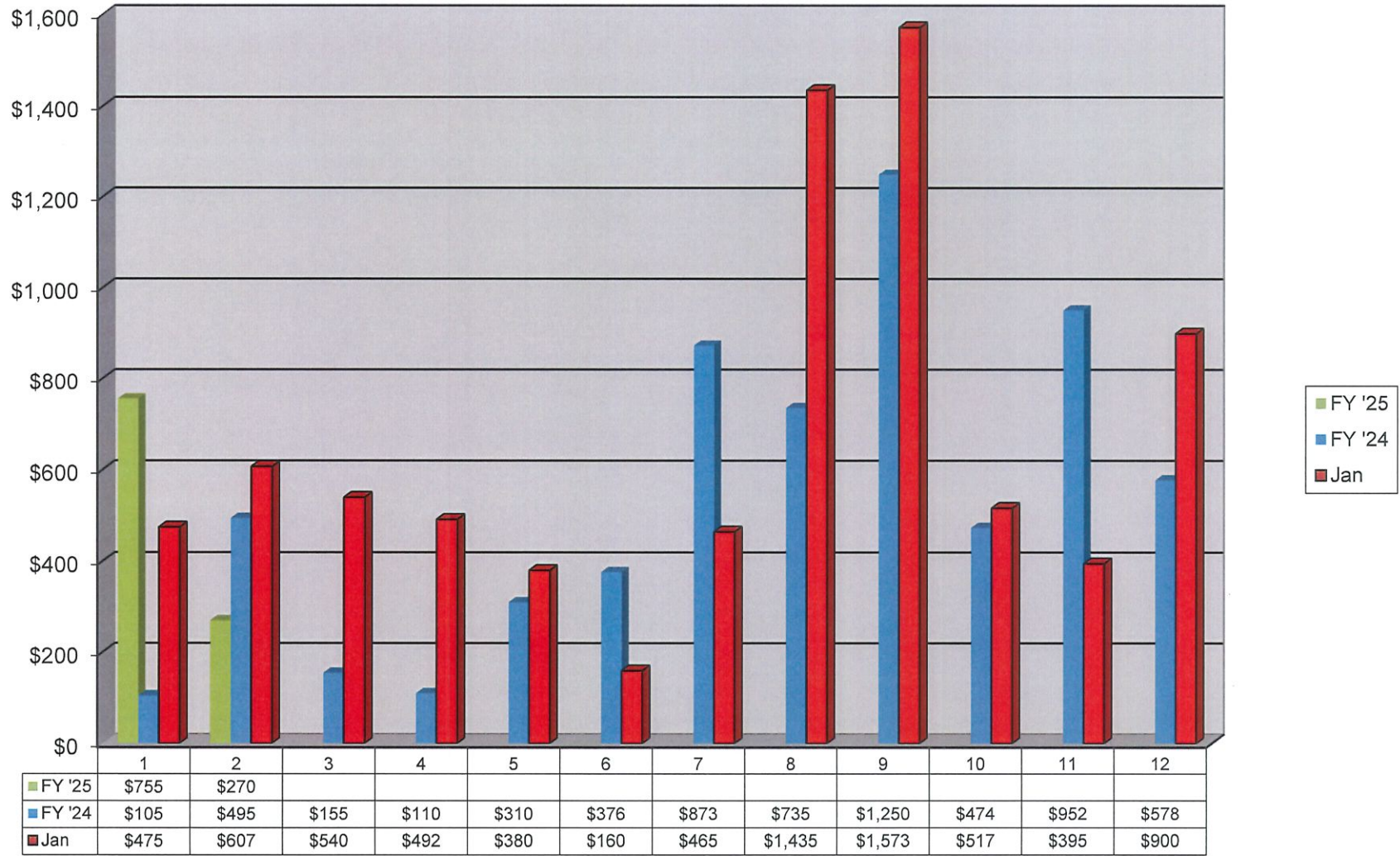
Prescription Claims History



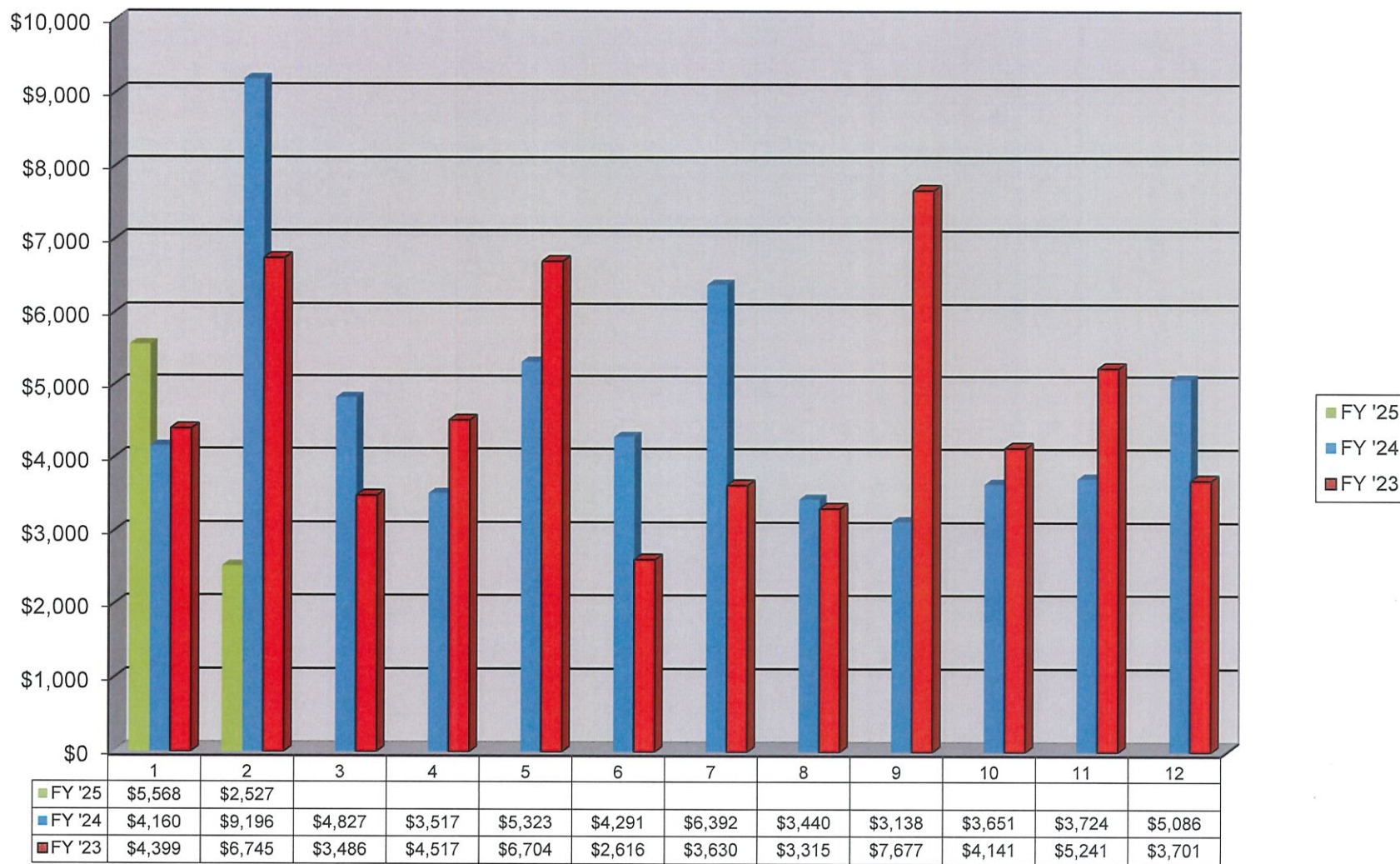
Medical Claims History



Vision Claims History



Dental Claims History



RMTD CLAIMS HISTORY

2024-2025						2023-2024					
	MEDICAL	RX	VISION	DENTAL	TOTAL		MEDICAL	RX	VISION	DENTAL	TOTAL
FY '25						FY '24					
July	\$138,635	\$87,956	\$755	\$5,568	\$232,913	July	\$311,576	\$94,434	\$105	\$4,160	\$410,275
Aug					\$0	Aug	\$104,500	\$17,233	\$495	\$9,196	\$131,424
Sep					\$0	Sep	\$141,879	\$75,997	\$155	\$4,827	\$222,858
Oct					\$0	Oct	\$160,137	\$128,914	\$110	\$3,517	\$292,678
Nov					\$0	Nov	\$129,833	\$88,309	\$310	\$5,323	\$223,774
Dec					\$0	Dec	\$111,279	\$45,880	\$376	\$4,291	\$161,826
Jan					\$0	Jan	\$57,444	\$93,276	\$873	\$6,392	\$157,985
Feb					\$0	Feb	\$326,028	\$87,433	\$735	\$3,440	\$417,636
Mar					\$0	Mar	\$118,361	\$74,002	\$1,250	\$3,138	\$196,750
Apr					\$0	Apr	\$113,345	\$61,814	\$474	\$3,651	\$179,284
May					\$0	May	\$264,100	\$110,530	\$952	\$3,724	\$379,307
Jun					\$0	Jun	\$205,547	\$81,382	\$578	\$5,086	\$292,594
YTD	\$138,635	\$87,956	\$755	\$5,568	\$232,913	YTD	\$2,044,029	\$959,202	\$6,414	\$56,745	\$3,066,390

	Medical	Rx	Vision	Dental	TOTAL
July 2024	\$138,635	\$87,956	\$755	\$5,568	\$232,913
July 2023	\$311,576	\$94,434	\$105	\$4,160	\$410,275
% Change	-55.51%	-6.86%	619.05%	33.85%	-43.23%
July 2024	\$138,635	\$87,956	\$755	\$5,568	\$232,913
July 2022	\$46,857	\$44,129	\$475	\$4,399	\$95,860
% Change	195.87%	99.31%	58.95%	26.57%	142.97%

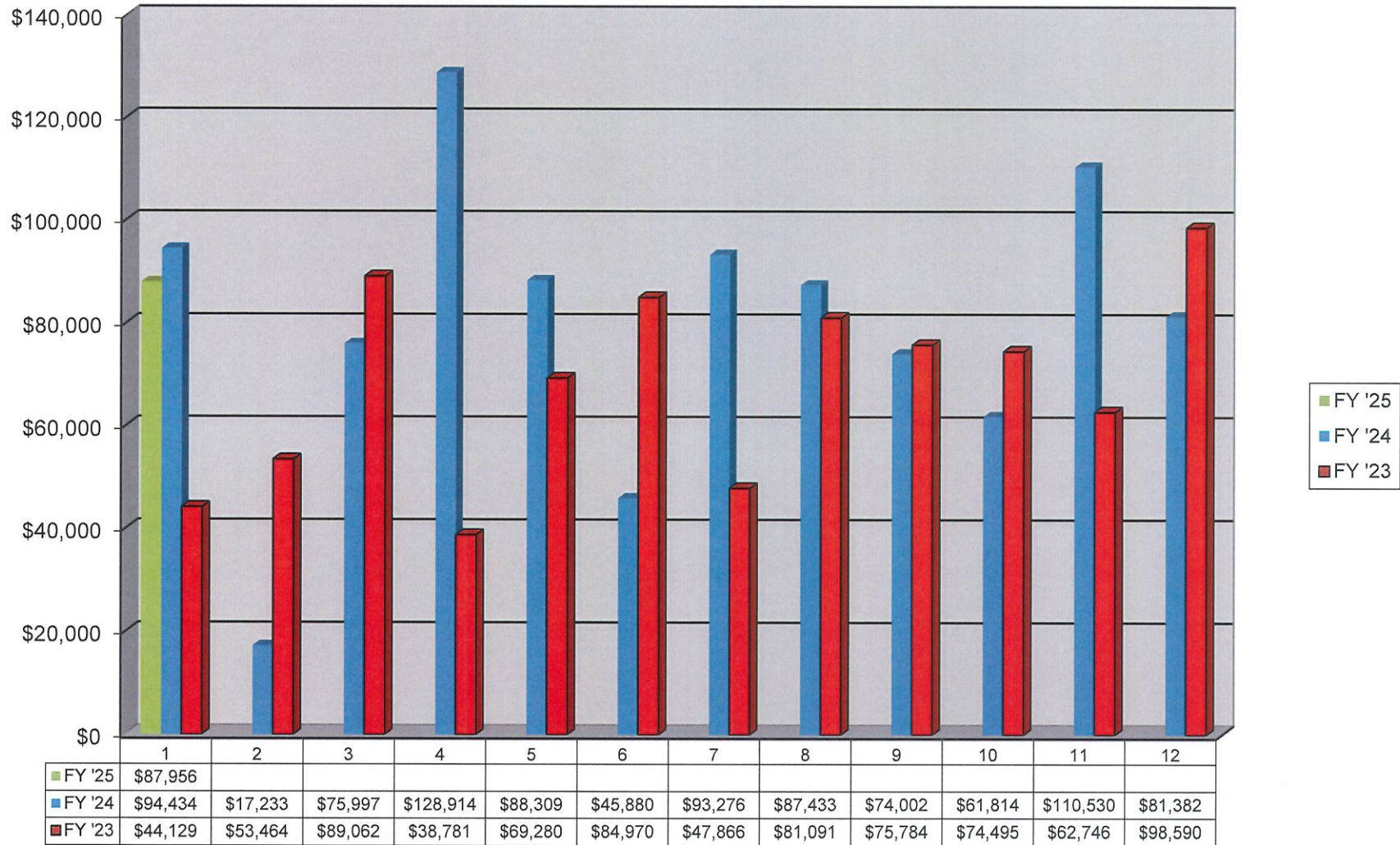
YTD - FY 25	\$138,635	\$87,956	\$755	\$5,568	\$232,913
YTD - FY 24	\$311,576	\$94,434	\$105	\$4,160	\$410,275
% Change	-55.51%	-6.86%	619.05%	33.85%	-43.23%

YTD FY 25	\$138,635	\$87,956	\$755	\$5,568	\$232,913
YTD FY 23	\$46,857	\$44,129	\$475	\$4,399	\$95,860
% Change	195.87%	99.31%	58.95%	26.57%	142.97%

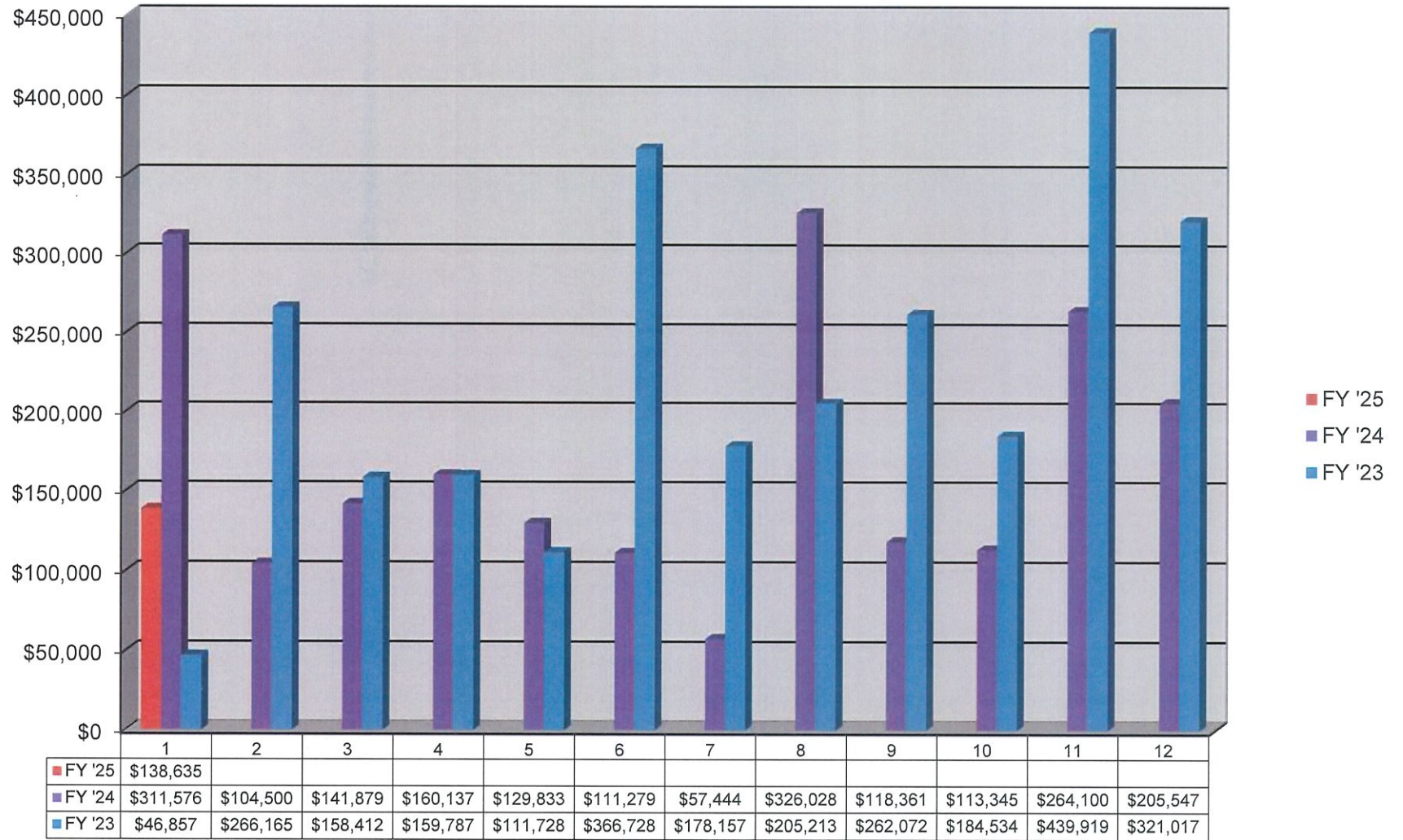
E-5 (a) #995

2022-2023						2021-2022				
	MEDICAL	RX	VISION	DENTAL	TOTAL	MEDICAL	RX	VISION	DENTAL	TOTAL
FY '23						FY '22				
July	\$46,857	\$44,129	\$475	\$4,399	\$95,860	\$276,048	\$68,896	\$386	\$6,583	\$351,913
Aug	\$266,165	\$53,464	\$607	\$6,745	\$326,981	\$67,290	\$29,199	\$160	\$5,938	\$102,587
Sep	\$158,412	\$89,062	\$540	\$3,486	\$251,500	\$92,687	\$79,906	\$600	\$6,117	\$179,309
Oct	\$159,787	\$38,781	\$492	\$4,517	\$203,577	\$142,439	\$87,042	\$196	\$4,259	\$233,937
Nov	\$111,728	\$69,280	\$380	\$6,704	\$188,091	\$126,256	\$55,781	\$285	\$4,167	\$186,489
Dec	\$366,728	\$84,970	\$160	\$2,616	\$454,474	\$206,676	\$65,985	\$701	\$4,504	\$277,865
Jan	\$178,157	\$47,866	\$465	\$3,630	\$230,118	\$78,298	\$65,760	\$903	\$3,686	\$148,647
Feb	\$205,213	\$81,091	\$1,435	\$3,315	\$291,053	\$140,381	\$63,648	\$1,019	\$6,522	\$211,571
Mar	\$262,072	\$75,784	\$1,573	\$7,677	\$347,105	\$156,387	\$90,755	\$925	\$9,004	\$257,071
Apr	\$184,534	\$74,495	\$517	\$4,141	\$263,686	\$109,116	\$26,594	\$590	\$5,017	\$141,317
May	\$439,919	\$62,746	\$395	\$5,241	\$508,301	\$145,687	\$46,089	\$895	\$2,267	\$194,938
Jun	\$321,017	\$98,590	\$900	\$3,701	\$424,208	\$482,292	\$96,722	\$775	\$5,319	\$585,107
YTD	\$2,700,588	\$820,257	\$7,939	\$56,172	\$3,584,955	\$2,023,557	\$776,376	\$7,435	\$63,383	\$2,870,751

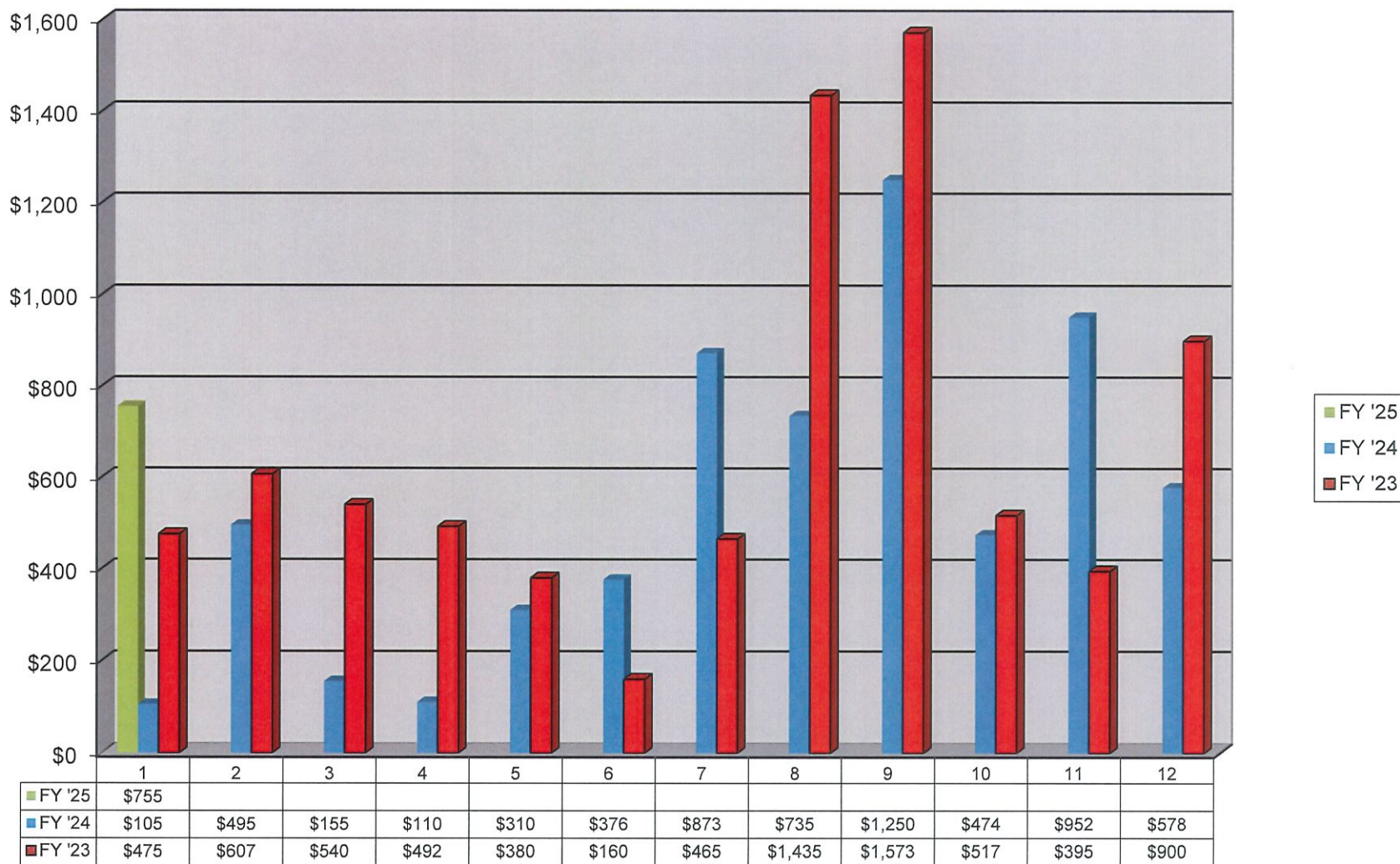
Prescription Claims History



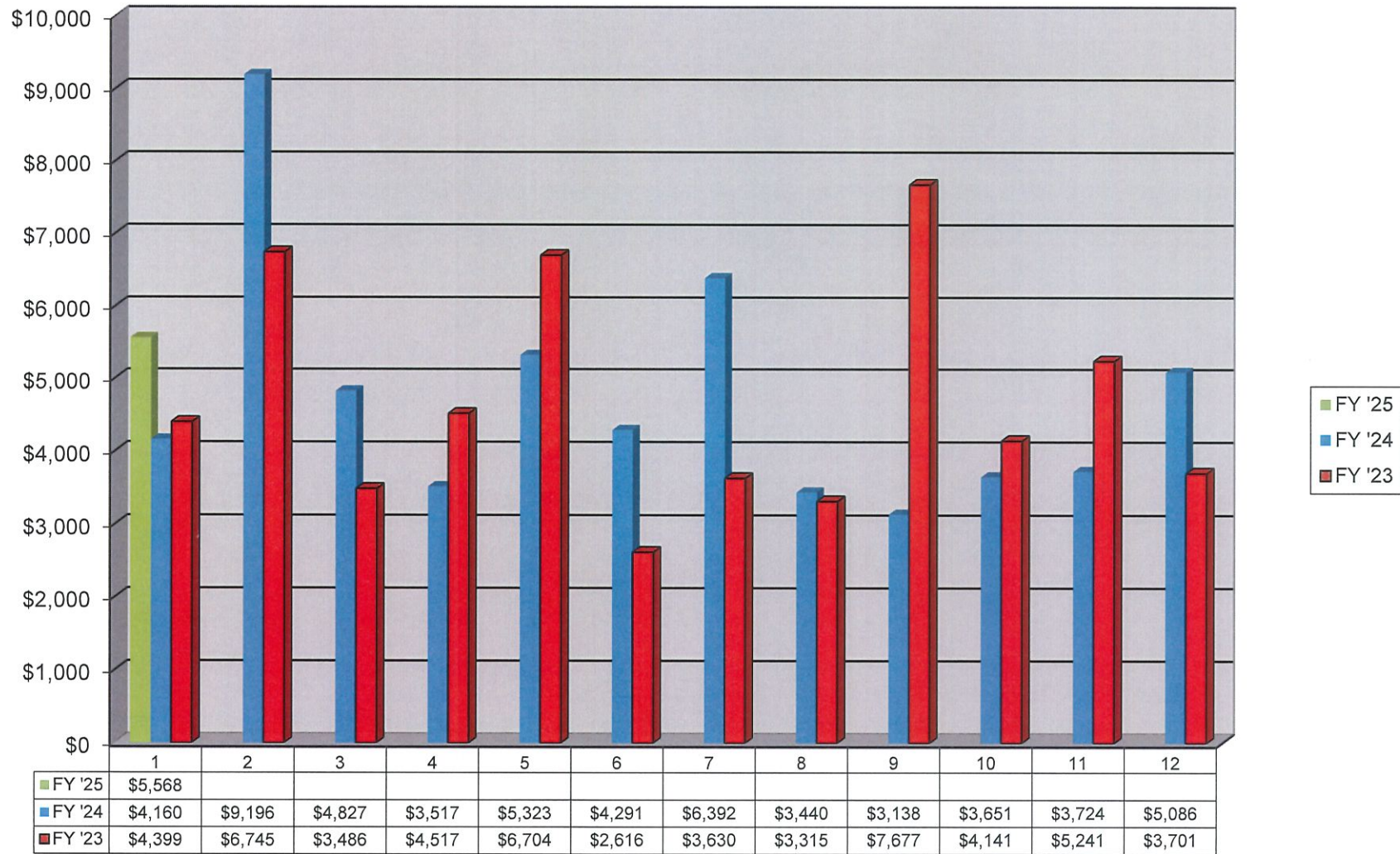
Medical Claims History



Vision Claims History



Dental Claims History





520 Mulberry Street
Rockford, IL 61101-1016
Phone: 815.961.9000
FAX: 815.961.9892

CONTRACT: 20240020
DATE: September 16th, 2024

Please accept this order for (3) Shelter Panels, 48"H x 69.5" L, for (2) month(s)*, commencing 10/01/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$690.00 per month or \$1380 in total.

Product or Service to be advertised: True Impact Media/Wintrust Financial

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:
BUSINESS: True Impact Media on behalf of Wintrust Bank
Kelly Sexton

Authorized Signature

ACCEPTED:
DATE: _____
BY: _____

Executive Director

ADDRESS: PO Box 17017
CITY: Rockford
STATE: IL ZIP: 61110

APPROVED DATE: _____
BY: _____
Chairman

PHONE: 815.987.6237

Board of Trustees
Rockford Mass Transit District



CONTRACT: 202400018
DATE: September 3rd, 2024

Please accept this order for (4) Taillight signs 17"x72, for (2) month(s)*, commencing 9/24/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$320.00 per month.

Product or Service to be advertised: Northwest Ballers

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:
BUSINESS: Northwest Ballers

Authorized Signature

ADDRESS: 1883 FoxRun Drive Unit C
CITY: Elk Grove Village
STATE: IL ZIP: 60007

PHONE: 779.348.9708

ACCEPTED:
DATE: 9-3-24
BY: [Signature]
Executive Director

APPROVED DATE: _____
BY: _____
Chairman

Board of Trustees
Rockford Mass Transit District



CONTRACT: 20240019
DATE: 9/12/24

Please accept this order for (2) King 30"x144", (2) Taillight Signs 17"x72", for (1) month(s)*, commencing 10/01/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$660.00 per month.

Product or Service to be advertised: Remedies Renewing Lives

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:

BUSINESS: Remedies Renewing Lives

[Signature]

Authorized Signature

ADDRESS: 215 Easton Parkway

CITY: Rockford

STATE: IL ZIP: 61108

PHONE: 815-966-1287 ext. 428

ACCEPTED:

DATE: _____

BY: _____

Executive Director

APPROVED DATE: _____

BY: _____

Chairman

Board of Trustees
Rockford Mass Transit District



STROLL on STATE[®]



SATURDAY, NOVEMBER 30, 2024

E-5 (B) #995

June 12, 2024
Michael Stubbe
Rockford Mass Transit District
520 Mulberry St
Rockford, IL 61101

RE: Stroll on State

Dear Mike and RMTD Board of Directors,

Please consider this as a request for an in-kind donation for the use of RMTD buses for the 12th Annual Stroll on State, a Merry & Bright event in downtown Rockford, on Saturday, November 30, 2024.

We are requesting that the buses offer free of charge shuttle service in a continuous loop, with 10-minute wait times from three locations - YMCA, 200 Y Boulevard; Bethesda Church, 2101 E. State St., and Crusader Community Health Center, 1200 W. State Street - to the downtown shuttle site located at the southeast corner of 2nd and Market Streets, from 1p.m. – 10:30p.m., Saturday, November 30.

Our partnership each year of Stroll on State has been highly successful, and we anticipate that this year being the 12th Annual Stroll on State, that it will be largest attendance to date. RMTD drivers are always well received as they greet guests with the holiday spirit. It is our hope that through Stroll on State we provide a convenience for our guests and introduce them to Rockford Mass Transit for the very first time. This makes it a Win-Win for all!

I am proud that we can keep the high value established to build traditions with families and offer this as a free event to our community. Thank you for your partnership in doing so. In consideration of your partnership and agreement, RMTD will receive a benefits package equal to that of 2023.

We look forward to your reply regarding this request, as we celebrate the holiday tradition for many local families at Stroll on State.

Best regards,

John Groh
President/CEO Rockford Area Convention & Visitors Bureau



ROCKFORD MASS TRANSIT DISTRICT

E-6 (A) #995

Resolution No. R-24-07

Resolution authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for Federal transportation assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, and other Federal statutes administered by the Federal Transit Administration.

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED BY Rockford Mass Transit District

1. That the Executive Director is authorized to execute and file an application for Federal assistance on behalf of Rockford Mass Transit District with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. "The Applicant is the Designated Recipient as defined by 49 U.S.C. & 5307 (a)(2)."

2. That the Executive Director is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a Federal assistance grant or cooperative agreement.

3. That the Executive Director is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of Rockford Mass Transit District.

Adopted this 23rd day of September, 2024.

CHAIRMAN OF THE BOARD

CERTIFICATION

The undersigned duly qualified Secretary/Treasurer, acting on behalf of the Rockford Mass Transit District, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Rockford Mass Transit District held on September 23, 2024.

Secretary/Treasurer of the Board

Date: September 23, 2024

U.S. Department of Transportation

Federal Transit Administration

Application

Federal Award Identification Number (FAIN)	1186-2024-2
Temporary Application Number	1186-2024-2
Award Name	FFY 23 Congressional Directed Spending Grant Application
Application Status	In-Progress
Application Budget Number	0

Period of Performance Start Date	N/A		
Original Period of Performance End Date	12/31/2027		
Current Period of Performance End Date	12/31/2027	Revision #: 0	Approved?: No

Part 1: Recipient Information

Name: ROCKFORD MASS TRANSIT DISTRICT

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1186	Other Government Agency	ROCKFORD MASS TRANSIT DISTRICT	PR5QXBZUMNU5	082039322

Location Type	Address	City	State	Zip
Mailing Address	520 MULBERRY STREET	ROCKFORD	IL	61101

Part 2: Application Information

Title: FFY 23 Congressional Directed Spending Grant Application

FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
1186-2024-2	In-Progress	Grant	Region 5	9/19/2024	9/19/2024	No

Application Executive Summary

The grant will provide funds for a BEB Charging Infrastructure Project to expand RMTD battery electric charge capabilities. This project will utilize \$2,318,333 of Community Project Funding. Transportation Development Credits (TDCs) of \$463,667 will be used in lieu of a local match.

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

Battery Electric Bus (BEB) Charging Infrastructure Project which will provide Electric Charging Equipment and Installation to power RMTD's Battery Electric Buses.

Activities to be performed:

Purchase of Electric Charging Equipment to power RMTD's Battery Electric Buses.

Expected outcomes:

To allow for electric charging of all of RMTD's Battery Electric Buses.

Intended beneficiaries:

The Rockford Service Area which includes the Cities of Rockford and Loves Park as well as the Village of Machesney Park will benefit from RMTD utilizing Battery Electric Buses. Environmentally better as well as quieter. This project will provide the battery electric charging that will keep these buses on the road.

Subrecipient Activities:

No Subrecipients

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Paula	Hughes	Grants and Procurement Manager	phughes@rmtd.org	815-961-2227 227

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
Community Project Funding	22-CMPJ-1	20534	\$2,318,333
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0

Other Federal	\$0
Transportation Development Credit	\$463,667
Adjustment	\$0
Total Eligible Cost	\$2,318,333

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
1186-2024-2-P1	115-00 (115-) ELECTRIFICATION/POWER DIST (BUS)	\$2,318,333.00	\$0.00	\$2,318,333.00	0
1186-2024-2-P1	11.52.20 PURCHASE MISC ELEC/POWER EQUIP	\$2,318,333.00	\$0.00	\$2,318,333.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: Battery Electric Bus (BEB) Charging Infrastructure Project

Project Number	Temporary Project Number	Date Created	Start Date	End Date
1186-2024-2-P1	1186-2024-2-P1	9/19/2024	12/31/2024	9/30/2026

Project Description

Funding to provide the charging Infrastructure to power the RMTD's Battery Electric buses.

Project Benefits

The Rockford Service Area which includes the Cities of Rockford and Loves Park as well as the Village of Machesney Park will benefit from RMTD utilizing Battery Electric Buses which are better for the environment as well as quieter. This project will provide the battery electric charging that will power these buses and keep them on the road.

Additional Information

None provided.

Location Description

The Rockford Service Area includes the Cities of Rockford and Loves Park as well as the Village of Machesney Park.

Congressional District Information

District	State
16	Illinois

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
Community Project Funding	22-CMPJ-1	20534	\$2,318,333
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$463,667
Adjustment			\$0
Total Eligible Cost			\$2,318,333

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
1186-2024-2-P1	115-00 (115-) ELECTRIFICATION/POWER DIST (BUS)	\$2,318,333.00	\$0.00	\$2,318,333.00	0
1186-2024-2-P1	11.52.20 PURCHASE MISC ELEC/ POWER EQUIP	\$2,318,333.00	\$0.00	\$2,318,333.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.52.20 - PURCHASE MISC ELEC/POWER EQUIP

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
ELECTRIFICATION/POWER DIST (BUS) (115-00)	11.52.20	PURCHASE MISC ELEC/ POWER EQUIP	AQUISITION	0

Extended Budget Description

This ALI adds \$2,318,333 for the Battery Electric Charging Infrastructure Project which includes Battery Electric Charging Equipment and Installation as well as a generator. Useful life of a minimum of 5 years. Illinois Transportation Development Credits (TDCs) of \$463,667 will be used in lieu of a local match.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
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Community Project Funding	22-CMPJ-1	20534	\$2,318,333
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$463,667
Adjustment			\$0
Total Eligible Cost			\$2,318,333

Milestone Name	Est. Completion Date	Description
IFB Issue Date	12/31/2024	IFB issued to cover charging equipment and its complete installation as well as other electrical infrastructure for charging electric buses. The infrastructure projects will take place within transit agency's facility.
Award Date	3/31/2025	Award of IFB issued to cover charging equipment and its installation and other electrical infrastructure for charging electric buses. The infrastructure projects will take place within transit agency's facility.
Start of Installation Date	9/30/2025	Receive equipment. Start of installation of charging equipment, and other electrical infrastructure.
INSTALLATION COMPLETE DATE	9/30/2026	Installation of charging equipment and other electrical infrastructure for charging electric buses complete.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item	Line Item	Quantity	FTA Amount	Total Eligible
-------------------	-----------	-----------	----------	------------	----------------

	Number	Name		Cost
ELECTRIFICATION/POWER DIST (BUS) (115-00)	11.52.20	PURCHASE MISC ELEC/ POWER EQUIP	0	\$2,318,333.00 \$2,318,333.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

There are no review comments to display at this time.



ROCKFORD MASS TRANSIT DISTRICT

TO: RMTD Board of Trustees
FROM: Drexel McCalvin, Safety & Training Manager
DATE: September 19, 2024
RE: August 2024 Safety & Training Report

Risk Management Data – 8/1/24- 8/31/24:

- Total Vehicle Accidents:
 - Revenue service accidents: 5
 - Responsible Party - RMTD: 3
 - Responsible Party - Other: 2
 - Non-revenue service accidents: 0
- Total Workers Compensation Injuries (Includes Rev/Non-Rev Service): 1

Agency Safety Plan Performance Data:

Fixed Route Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	8	1.6	0	0	3,000 miles
FY 2025	0	0	1	1.0	0	1.7	2923 miles

Demand Response Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	7	1.3	0	0	20,000 miles
FY 2025	0	0	1	1.0	0	0	1012 miles

Safety performance data is based on the safety performance measures established under the National Public Transportation Agency Safety Plan. FTA/National Transit Database reporting criteria.

Safety Update:

- 2024 Safe Driver Award Shirts have been distributed to recipients.
- 3 RMTD Management Personal have been certified as instructors for Driver Assault Awareness and Prevention. Training is being scheduled.

Safety Training Update:

- Training is ongoing in the following areas: Responding to Violent Behavior or an Active Shooter, ADA, Customer Service Training, Hazard Communication, Bloodborne Pathogens and Preventing Back Injuries.



An Insurance Program Proposal

Rockford Mass Transit District

Presented by:

Bobby Dufkis

847.463.7132

Bobby.Dufkis@MarshMMA.com

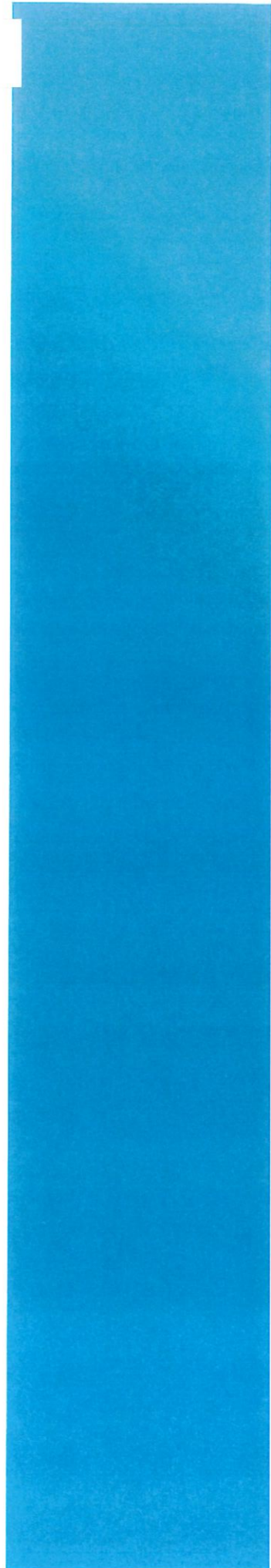
Miranda Leininger

847.463.7785

Miranda.Leininger@MarshMMA.com

Date Presented: September 19, 2024

Effective October 01, 2024 to October 01, 2025



Executive Summary

We appreciate the opportunity to present this proposal to you. Our proposal was developed with your specific insurance and risk management needs in mind. If upon review, there's additional information you will need to facilitate your decision-making process, please let us know.

Your Results

Going into the 2024 renewal, we knew that we had some challenges to overcome in a few areas. In late July, Travelers provided a renewal notice indicating several changes to the upcoming policy year with increased deductibles, and a limitation on Auto Physical Damage coverage to only \$5,000,000. The limitation of coverage in this area was highly concerning for a fleet size of just around \$35,000,000, so obtaining higher limits to ensure full coverage for the fleet was critical. In addition to the changes, we are looking at higher than average loss ratios in the auto segment of the program, which presents an additional need for increased pricing due to the loss experience, but also due to the shifting landscape of the insurance marketplace. As we have seen over the last several years, auto losses have become quite a bit more expensive to resolve due to increased litigation, nuclear verdicts, and higher costs to repair and replace vehicles. Additionally, the increase of electric vehicles and the concern for battery fires also increases the risk, thereby creating more restrictive underwriting and limited capacity for coverage.

Automobile

Auto liability and physical damage present the largest amount of exposure for the insurance carrier. A combination of market changes and sustained losses have caused this line of coverage to experience large increases in rate, as well as reductions in coverage, and increased deductibles. As described above, Travelers indicated they would only be offering a \$5M limit for Auto Physical Damage with the 2024 renewal. MMA had numerous discussions with Travelers in an effort to change this position. Ultimately, we were able to secure a limit of \$20M in lieu of their original \$5M offer. While \$20M is much better than originally anticipated, we were still left with a gap in coverage should there be a catastrophic event that would damage the entire fleet. Therefore, we sought out excess coverage in the marketplace. Because capacity is very limited in the public transit space, we were not able to find a single market to place the excess, but rather a quote-share made up of 3 insurance carriers, all offering a third of the total limit requested.

Travelers' renewal is 26.6% higher than expiring with a \$20M auto physical damage limit as well as a higher deductible for all fixed route buses and the trolley. The increased deductible and pricing increase are largely attributable to the loss experience, but the limitation of PD coverage is more market driven. In our discussions with alternative markets, we found that most are not writing PD coverage at all in the public transit space, and those that are, are limiting the coverage to cap their total exposure.

Excess physical damage provided by a combination of Old Republic, Convex and Navigators, which brings you up to a total limit of \$35M, is offered for a premium of \$180,577. While this excess coverage is optional, we recommend it to ensure you have full coverage for your fleet should a catastrophic event occur, such as a tornado or a fire.

General Liability, Public Officials Liability, & Employment Practices Liability

The combination of liability coverage provided by Travelers, which includes General, Public Entity Management, Employment Practices, Employee Benefits, and Limited Abuse & Molestation resulted in an increase of approximately 8% or \$3,091. This is in line with the marketplace as well as changes in overall exposures from the prior term.

Excess Liability

The excess liability is a continuation or increase of limits of your primary liability limits. Pricing for this coverage is based on the pricing imposed at the primary layer as well as the underlying exposures. Travelers is still offering the first layer of excess at a limit of \$5M. The renewal pricing on this line is up by approximately 12% or \$15,184. The additional excess layer of \$4M, is again being offered by Genesis, which resulted in an increase of

approximately 13% or \$30,839. Most of the increase reflects the increases in the underlying auto liability rates and how they have fluctuated since last year, with additional rate imposed due to loss experience.

Commercial Property

The commercial property values have increased by about 3% over expiring. The renewal rate has gone down just slightly from last year (approximately .4%), but due to the increase in exposure, the premium is up by 2.8% or \$1,331. There is one change to the terms offered this year, which is the standard deductible on the policy going from \$5,000 to \$10,000. \$10,000 is now the minimum deductible offered for all accounts in the public sector offered by Travelers.

Crime

The crime insurance is coming out of a 3-year policy term, and the renewal for the new 3-year term is flat with no changes to coverage or deductibles.

Storage Tank Pollution

For Pollution Liability, Liberty Surplus has been another great partner who offers the best pricing and coverage. This year Liberty Surplus did not make changes to the limit or the deductible but did increase the pricing slightly due to the age of the tanks. As we discussed, once underground storage tanks hit 30 years of age, the rates will increase steadily until they are replaced. We have also been informed that starting in 2025, deductibles will be increased due to the age of the tanks. Replacement is something we recommend as a risk management technique to mitigate the ongoing exposure as the tanks age. It is important to note that prior to any work commencing on these replacements, the insurance carrier needs to be informed.

Fiduciary

Travelers provided a very competitive alternative to the current Chubb fiduciary program. While Chubb is offering a flat renewal, Travelers came in with an offer 44% below where Chubb is. We are also offering an option to increase the limit to \$2M for an additional cost, but the total premium would still be below where Chubb is pricing their current policy, so in all, higher limits for less cost.

Cyber

CFC is offering a renewal with same limits and terms as expiring, with a premium reduction of 20%. We also received an alternative quote from Cowbell which is even less expensive, but comes with less Cyber-crime coverage, so we are recommending that RMTD continue their cyber coverage with CFC for the coverage enhancements. In addition, we are offering options to increase limits, as the market has stabilized considerably from a few years ago, it's much more affordable to purchase. You will see options to increase cyber limits to both \$2M and \$3M in the premium summary, for your consideration. After our discussion, it was agreed that the \$3M option would be purchased. That option is shown in the premium summary renewal column.

At MMA, each of our dedicated professionals is driven by a single promise to minimize risk and maximize health for your organization. We are confident that if given the opportunity to partner with you, we will deliver on this promise and earn your loyalty.

Thank you and we look forward to representing the district's interests.

Marketing Summary

The following is a summary of the markets we approached on your behalf for your insurance renewal:

Carrier	Coverages Submitted	Response or Status
Travelers	General Liability, Public Officials' Liability, Employment Practices' Liability, Automobile Liability, Umbrella Liability, Automobile Physical Damage, Property, and Inland Marine	Quote
Lancer	General Liability, Public Officials' Liability, Employment Practices' Liability, Automobile Liability, Umbrella Liability, Automobile Physical Damage, Property, and Inland Marine	Declined
National Interstate	General Liability, Public Officials' Liability, Employment Practices' Liability, Automobile Liability, Umbrella Liability, Automobile Physical Damage, Property, and Inland Marine	Declined – Loss history
MunichRe	General Liability, Public Officials' Liability, Employment Practices' Liability, Automobile Liability, Umbrella Liability, Automobile Physical Damage, Property, and Inland Marine	Declined – specific application not received. Would not be able to compete on terms and conditions
Allianz	General Liability, Public Officials' Liability, Employment Practices' Liability, Automobile Liability, Umbrella Liability, Automobile Physical Damage, Property, and Inland Marine	Declined – no longer writing transit districts
AIG	General Liability, Public Officials' Liability, Employment Practices' Liability, Automobile Liability, Umbrella Liability, Automobile Physical Damage, Property, and Inland Marine	Declined – not writing transit districts
Safety National	General Liability, Public Officials' Liability, Employment Practices' Liability, Automobile Liability, Umbrella Liability, Automobile Physical Damage, Property, and Inland Marine	Declined – only willing to offer \$750k or higher retentions.
Applied Underwriters	Excess Automobile Physical Damage	Declined – not writing transit districts
Victor	Excess Automobile Physical Damage	Not writing excess physical damage at this time
AIG	Excess Automobile Physical Damage	Declined – only able to offer primary coverage up to \$25M; not competitive with Travelers
Old Republic	Excess Automobile Physical Damage	Quoted 1/3 limit quota-share
Convex	Excess Automobile Physical Damage	Quoted 1/3 limit quota share
Navigators	Excess Automobile Physical Damage	Quoted 1/3 limit quota share

Marketing Summary continued

Genesis	Excess Umbrella Liability	Quote
Bowhead	Excess Umbrella Liability	Declined to quote
Aurenty	Excess Umbrella Liability	Declined- Underlying limits to low would need higher attachment point
Ambridge	Excess Umbrella Liability	Declined -Cannot compete on pricing
Upland	Excess Umbrella Liability	Declined to quote
Berkley	Excess Umbrella Liability	Declined - Cannot compete on pricing
WH Greene	Excess Umbrella Liability	Declined - transit
Arch	Excess Umbrella Liability	Declined – transit operations
Core Specialty	Excess Umbrella Liability	Declined – cannot compete on pricing
Euclid	Excess Umbrella Liability	Declined – no longer writing transit
Markel	Excess Umbrella Liability	Declined Underlying limits to low would need higher attachment point
Ironshore	Site Pollution – Fuel Storage Tanks	Quote
CFC	Cyber	Quote
Cowbell	Cyber	Quoted \$1M, \$2M, \$3M Options
Corvus	Cyber	Quote – premium \$13,701
Coalition	Cyber	Pending
Chubb	Fiduciary	Pending
Travelers	Fiduciary	Quote
C N A	Fiduciary	Declined – no Public Entity
Philadelphia	Fiduciary	Declined – no Public Entity
Hanover	Crime	Quote

Subjectivities

If an insurance carrier we approached on your behalf indicated that there is additional information required to confirm their quote or to complete their file, it is indicated below as a subjectivity.

Carrier	Subjectivities
Travelers	<ul style="list-style-type: none"> • Written order to bind • Signed Uninsured / Underinsured Election Form
Hanover	<ul style="list-style-type: none"> • Since the person who reconciles the monthly bank statements can also sign checks, handle deposits, and have access to check signing machines/signature plates, please advise the controls in place to mitigate loss since these duties are not segregated
Genesis	<ul style="list-style-type: none"> • Written order to bind • Terrorism Selection Form
Convex Insurance UK Limited	<ul style="list-style-type: none"> • Written order to bind • Terrorism Selection Form
Old Republic Union Insurance Company	<ul style="list-style-type: none"> • Written order to bind • Terrorism Selection Form
Navigators Specialty Insurance Company	<ul style="list-style-type: none"> • Written order to bind • Terrorism Selection Form
Ironshore – Site Pollution	<ul style="list-style-type: none"> • Written order to bind • Signed Terrorism Selection Form

Premium Summary

The following is a summary of the insurance carrier premiums quoted and payment plan options. For comparison purposes, we also included your expiring premium adjusted to current payroll and sales totals. The figures used in this calculation are as follows:

Item	Prior Year Values	Current Values	% Increase or Decrease
Vehicle Count	90	92	+2%
Total Vehicle Values	\$32,496,642	\$34,451,337	+6%
Property Values	\$42,144,910	\$43,473,553	+3%

Coverage Carrier/AM Best Rating Payment Plan	Expiring Premium	Renewal Premium
Business Automobile* Travelers / A+, XV 25% + 3 Installments: Direct Bill	\$396,827	\$502,611
Business Automobile – Excess Physical Damage** Convex Insurance UK Limited / A, XV Annual Pay: Agency Bill	New 2024	\$72,031
Business Automobile – Excess Physical Damage** Old Republic Union Insurance Company / A+, XV Annual Pay: Agency Bill		\$54,273
Business Automobile – Excess Physical Damage** Navigators Specialty Insurance Company / A+, XV Annual Pay: Agency Bill		\$54,273
General Liability Travelers / A+, XV 25% + 3 Installments: Direct Bill	\$12,841	\$13,478
Public Officials & Employment Practices Liability Travelers / A+, XV 25% + 3 Installments: Direct Bill	\$25,949	\$28,403
Property & Equipment Travelers / A+, XV 25% + 3 Installments: Direct Bill	\$47,384	\$48,715
Umbrella Liability Travelers / A+, XV 25% + 3 Installments: Direct Bill	\$124,461	\$139,645
Excess Umbrella Liability Genesis / A++, XV Annual Pay: Agency Bill	\$227,161	\$258,000
Travelers Claim Fund	\$10,000	\$0
Subtotal	\$844,623	\$1,171,429

* Subject to annual audit

** 1/3 Quota Share of \$15M total

Note: Deposit premiums due upon binding

Premium Summary continued

Coverage Carrier/AM Best Rating Payment Plan	Expiring Premium	Renewal Premium
Fiduciary Travelers / A++, XV Annual Payment: Agency Bill	\$11,900	\$6,620*
Crime Hanover / A, XV Annual Payment: Agency Bill (1st of 3 annual installments)	\$3,008	\$3,004
Site Pollution / Storage Tank Liberty Surplus (Ironshore) / A, XV Annual Payment: Agency Bill	\$4,894	\$5,565
Cyber CFC – State National Insurance Company / A, XV Annual Payment: Agency Bill	\$6,543 (\$1M Limit)	\$9,513 (\$3M Limit)
Subtotal	\$26,345	\$24,702
Subtotal Previous Page	\$844,623	\$1,171,429
Total Renewal Premium	\$870,968	\$1,196,131

*Travelers has also offered a \$2M limit for \$9,342 - See the Coverage Details Fiduciary page for details.

**Cyber limit options offered below

Cyber –Limit Options CFC – State National Insurance Company / A, XV Annual Payment: Agency Bill	Renewal \$1M Limit \$5,263	Increase limit to \$2M: \$7,563 + taxes/fees	Increase limit to \$3M: \$9,513 + taxes/fees

Notice of Change in Coverage

Change in Self-Insured Retention / Deductible

The proposal being presented to you contains a change to the Self-Insured Retention (SIR) or Deductible from that of the expiring policy. This change impacts the amount for which you are responsible should a loss occur.

Coverage	Expiring Deductible / SIR	Renewal Deductible / SIR
Property – All Other Perils	\$5,000	\$10,000
Auto Physical Damage on Urban Buses & Trolley	\$10,000	\$25,000

Change in Policy Aggregate Limits

The proposal being presented to you contains a change to a policy aggregate limit from that of the expiring policy.

Coverage	Expiring Aggregate Limit	Renewal Aggregate Limit
Travelers Automobile Physical Damage	Total Value all Insured Vehicles	\$20,000,000*

*Excess Automobile Physical Damage Coverage to insure to full value has been quoted and shown in this proposal.



ROCKFORD MASS TRANSIT DISTRICT

p 815-961-9000 520 Mulberry St. rmtd.org →
f 815-961-9892 Rockford, IL 61101

E-8 (B) #995

TO: RMTD Board of Trustees
FROM: Orlando Toatley, Marketing and Communications Specialist
Michael Stubbe, Executive Director
DATE: September 23, 2024
RE: Free Rides to and from Polling Locations on Election Day

Election Day for this year's General Election is Tuesday, November 5th, 2024. Following Board approval, RMTD provided free rides to and from polling locations on Election Day for both Fixed Route and Paratransit riders for the past two General Elections in 2020 and 2022.

RMTD Staff is requesting Board approval to offer free rides to and from polling locations on Election Day for this year's General Election for both Fixed Route and Paratransit riders. With approval of this RMTD initiative, the Board will again help ensure that access to transportation is not a barrier to voting in our community.

Polling locations are scheduled to be open from 6:00 a.m. to 7:00 p.m. on Election Day on Tuesday, November 5th, 2024. The free ride period would in effect from 5:00 a.m. to 8:00 p.m. on Tuesday, November 5th, 2024 only.

Fixed Route riders who self-identify to the Bus Operator when boarding that they are either traveling to or from a polling location may ride free during the time period. Paratransit riders will need to notify the Dispatcher that they are scheduling a ride to/from their polling location to vote and give the address just as they do when scheduling any other ride. Paratransit riders must follow the scheduling policy and schedule their rides by 5:00 p.m. the day before (Monday, November 4th, 2024).

Following Board approval of this initiative, RMTD Staff will post a listing of polling places on its web site as part of its public outreach efforts.

Thank you for your consideration.